

VILLAGE OF HARRISON
Plan Commission Meeting Minutes
July 23, 2024

A meeting of the Plan Commission was called to order at 6:00pm at the W5298 State Hwy 114 Menasha, WI 54952 on Tuesday, July 23, 2024. After the Pledge of Allegiance was recited, roll call was taken.

Present: President Allison Blackmer, Darlene Bartlein, Mark Van Hefty, Scott Chicoine, Bob Mayfield, and Chad Weyenberg.

Staff: Assistant Village Manager Chad Pelishek, Assistant Planner Josh Sherman, and Deputy Clerk/Deputy Treasurer/HR Officer Meghan Winkler

1. Call to Order

2. Pledge of Allegiance

3. Roll Call of Plan Commission

4. Public Comments

Please be advised per State Statute Section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments.

No speakers

5. Corrections and Approvals of the Previous Meeting Minutes

- June 18, 2024

MOTION: Chicoine/Van Hefty to approve the Minutes from June 18, 2024, as printed and circulated.

Motion passed 6-0.

6. Convene Meeting and Enter Public Hearing

- a) Zoning Map Amendments - Mel Baeten - Highline Rd - Parcels 39012, 39018, 39010

No speakers

MOTION: Bartlein/Weyenberg to convene Meeting and enter Public Hearing at 6:02 pm.

Motion passed 6-0.

7. Close Public Hearing and Reconvene Regular Meeting

MOTION: Van Hefty/Bartlein to reconvene reconvene Regular Meeting at 6:02 pm.

Motion passed 6-0.

8. New Business for Discussion, Consideration, and/or Action

- a) Zoning Map Amendment – Mel Baeten – Highline Rd – Parcels 39012, 39018, 39010

*MOTION: Bartlein/Van Hefty to defer to the Village Board.
Motion passed 6-0.*

- b) Certified Survey Map – Zahringer –Hwy 55– Parcel 40936

*MOTION: Van Hefty/Bartlein to approve the Certified Survey Map (CSM) request as submitted.
Motion passed 6-0.*

- c) Certified Survey Map (CSM) – Craig Weborg – N8803 Kernan Ave – Parcels 42856
& 42860

*MOTION: Chicoine/Weyenberg to approve the Certified Survey Map (CSM) request as submitted.
Motion passed 6-0.*

- d) Condominium Plat –Scott Doran – N9676 / N9678 Hopfensperger – Parcel 35286

*MOTION: Van Hefty/Mayfield to approve the Certified Survey Map (CSM) request as submitted with
the condition that it passes a building inspection to meet building code. The Village will not sign the
CSM until the building inspector has issued an occupancy permit.
Motion passed 6-0.*

- e) Certified Survey Map – Village of Harrison – N8722 Lake Park Rd – Parcel 33648

*MOTION: Chicoine/Weyenberg to approve the Certified Survey Map (CSM) request as submitted.
Motion passed 6-0.*

- f) June 2024 Zoning Permits

The report and permits are on file at Village Hall.

9. Set Next Meeting Date

- August 20, 2024 at 6:00 pm

10. Adjournment

*MOTION: Bartlein/Weyenberg to adjourn meeting at 6:39 pm.
Motion passed 6-0*

Minutes submitted by:

Meghan Winkler
Deputy Clerk/Deputy Treasurer/HR Officer
July 25, 2024