

NOTICE OF VILLAGE OF HARRISON BOARD MEETING

DATE: Tuesday, November 12, 2024
TIME: 6:00pm
PLACE: Harrison Municipal Building, W5298 State Road 114,
Menasha, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, November 12, 2024, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

1. **Roll Call**
2. **Correspondence or Communications from Board and Staff**
3. **Corrections and Approval of the Previous Meeting Minutes**
4. **Public Comments**
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
5. **Approval of Bills and Claims**
6. **Old Business for Discussion, Consideration, and/or Action**
7. **New Business for Discussion, Consideration, and/or Action**
 - a) Acceptance of \$25,000 grant from Kiwanis Club of Darboy for the Farmers Field Concession Building and Check Presentation from Kiwanis Club
 - b) Concept Plan- Mel Baeten and Bill Bowers
 - c) Resolution V2024-12, Creating the 2025 Annual Budget and Property Tax Levy for the Village of Harrison
 - d) Resolution V2024-13 to Approve the 2025 Fee & Penalty Schedule
 - e) Approval of Certificate for Payments for Various Projects (Darboy Park Lighting Project and Crossroads Business Park).
 - f) Approval of Vacant Offer to Purchase Lot 6 from Silvertree Homes in the Crossroads Business Park.
 - g) Approval of Vacant Offer to Purchase from Jason Kelderman for Lots 7 & 8 in the Crossroads Business Park.

- h) Approval of the Vacant Land Offer to Purchase from Wenzel Painting, Inc. for Lot 13 in the Crossroads Business Park.
- i) Approval of Luniak Meadows 2 Developer's Agreement.
- j) Approval of Architect/Engineer for the Fire Station 60 Renovation.
- k) Approval to contract with Environet, Inc. for \$9,540 for asbestos abatement at N9266 CTH N.
- l) Approval for the Village Organization Chart reflecting the addition of a Finance Director/Treasurer position.
- m) Approval of the Building Inspector Position Description.

8. **Future Agenda Items**

Public info meetings & website posts on facilities updates (in process) (JB/DB)
Review of RS-2 Zoning (ML) (after Comp Plan)
Plan to bring interceptors into lift stations 4 & 6 of the HU system (ML) (Feb. / March 2024)
Workshop with CCSD, Board, and staff regarding CCSD items (ML added 6/25/24, no due date)
Amend Board rules/procedures for adding agenda items (JB/ML added 7/30/24)
Plan Commission procedures (ML/JB added 8/27/24)
New development process checklist (ML/SH added 8/27/24)
Review Trail Map (ML/SH added 9/24/2024)
Safety Options for Hwy114/State Park intersection (ML/MB added 10/29/24)

9. **Future Meetings**

December 17, 2024 - Regular Monthly Meeting
January 28, 2024 - Regular Monthly Meeting
February 25, 2024 - Regular Monthly Meeting

10. **Closed Session**

The Board will convene into Closed Session pursuant to the exemption provided in Sec. 19.85(1) (g) of the Wis. Stats. specifically, conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to potential litigation regarding Harrison Utilities in which it may become involved.

Attendees will include the Village President and Board, Assistant Manager, Clerk, and Utilities Manager.

11. **Adjournment**

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.