



BOARD MEETING AGENDA

Tuesday, January 28, 2025 at 6:00 PM

**Harrison Village Hall
W5298 State Road 114
Menasha, WI 54952**

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- 1. Call to Order**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Correspondence or Communications from Board and Staff**
 - 5. Corrections and Approval of the Previous Meeting Minutes**
 - a. January 9, 2025
 - b. January 16, 2025
 - 6. Public Comments**
 - a. Per Wis. Stats. 19.84(2), the Board will receive information and comments from the public. Limited discussion may occur only to clarify the information received; no action will be taken under public comments. Village policy allows each person three minutes to address the Board, however, the meeting chair may grant time extensions, reduce allotted time, or limit the number of like-minded comments for the same topic. It is appreciated when people requesting to speak are registered on the sign-in sheet before the start of the meeting.
 - 7. Presentation**
 - a. Presentation by Wendel Five Bugles on Update of Fire Station 70 Design Process.
 - 8. Reports**
 - a. Fire Rescue
 - b. Calumet County Sheriff's Dept.
 - c. Assistant Village Manager, Planning and Zoning
 - d. Finance Director/Treasurer
Budget Report
 - e. Parks and Trails
 - f. Public Works/Engineering

g. Clerk

Financial Statement Summary

ARPA Report

h. Harrison Utilities

9. Approval of Bills and Claims

a. Bills and Claims – December 2024

10. Old Business for Discussion, Consideration, and/or Action

11. New Business for Discussion, Consideration, and/or Action

- a.** Conditional Use Permit – Paul and Kate Meyer – N7943 State Park Rd – Parcel 40248
- b.** Ordinance V25-02, Zoning Map Amendment (Rezoning) – Crossroad Business Park – County KK & Hwy 55
- c.** Certified Survey Map – Don Mielke – Mielke Rd – Part of Parcel 43768
- d.** Certified Survey Map – Irvin Zahringer – Hwy 114 – Part of Parcel 38780
- e.** Approval of the Village Manager contract and appointing Chad Pelishek to the Village Manager position
- f.** Concept Plan for Luniak Property - North Shore Road
- g.** Certificate of Payment No. 2, 3, 4 for Crossroads Business Park and Payment No.3 Darboy Park Lighting Project.
- h.** Purchase of a 2025 Ford Escape for the Building Inspector.
- i.** Ordinance V25-01, Creating Ch. 16, Sec. 16-7; Hemp-Derived Cannabinoid Regulations.
- j.** Ordinance V25-03 Amending Chapter 6, Section 6-42(b), Kennel Licenses
- k.** Ordinance V25-04, Amending Chapter 24, Sections 92 and 93 Hotel and Motel Room Tax
- l.** Ordinance V25-05, Repealing and Recreating Chapter 2, Section 2-123 and 2-124, Village Plan Commission.
- m.** Recycling Program Evaluation Inspection by the WI Dept. of Natural Resources
- n.** Approval for McMahon to lead Municipal Code Re-write/modernization.
- o.** Approval of contract with McMahon to complete final design, bidding and construction services for DPW garage expansion project.

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- p.** Approval of Vacant Offer to Purchase from Van Zeeland Ventures, LLC to purchase Lot 5 in the Crossroads Business Park.
- q.** Purchase of a new wireless microphone sound system for the Board Room
- r.** Review of Findings of Woodland Road Speed Study.
- s.** Board Decision on whether to have fireworks or drone show for Village Celebration on proposed date of July 17, 2025.
- t.** Approval of contract with McMahon for schematic design for the Farmers Field concession stand building
- u.** Approval of the Development Agreement between WI Wealth Management and Village of Harrison
- v.** Review of the draft Senior Housing Needs Assessment Market Study Request for Proposals.
- w.** Class "B" Beer and "Class C" Wine License Application - Fox Valley Coating Supply LLC - W7257 US HWY 10/114 Suite #2
- x.** Res. V2025-04 Requesting USPS Review for Zip Code Assignment and Inclusion in Federal Legislation

12. Future Agenda Items and Meetings

a. Future Agenda Items

Review of RS-2 Zoning (ML)(after Comp Plan)

Amend Board rules/procedures for adding agenda items (JB/ML added 7/30/24)

New development process checklist (MB/SH added 8/27/24)

Review Tree Policy (JB/DB added 11/12/24)

Review Social Media Policy (JB/DB added 12/17/24)

Discuss extending Eisenhower Drive to Woodland Road (ML/SH added 1/16/25)

b. Future Meetings

February 25, 2025 - Regular Monthly Meeting

March 25, 2025 - Regular Monthly Meeting

13. Closed Session

- a.** The Board will meet in Closed Session pursuant to Wis. State Stats. 19.85 (1)(c) for considering employment, promotion, compensation, or performance evaluation data on any

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public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to be discussed is personnel issues at Village Hall.

Attendees include the Village President, Village Trustees, Village Attorney, Interim Village Manager, Assistant Village Manager, and Finance Director/Treasurer.

- b.** Motion to convene in closed session under the exemption provided in Sec.19.85 (1) (g) of the Wis. Stats., for the purpose of discussing a development opportunity near CTH KK/Amy Avenue.

Attendees will include: Village President, Village Trustees, Village Attorney, Interim Village Manager, Asst. Village Manager, and Finance Director/Treasurer.

14. Adjournment

Accessibility:

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted and published January 23, 2025
at Harrison Village Hall and www.VillageofHarrison-WI.org
Vicki L. Tessen, Clerk

**Amended and re-posted/published on January 24, 2025*