AMENDED and REPOSTED 01/24/2025

Village of HARRISON
WHERE OPPORTUNITY LIVES

BOARD MEETING AGENDA

Tuesday, January 28, 2025 at 6:00 PM

Harrison Village Hall
W5298 State Road 114
Menasha, WI 54952

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1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Correspondence or Communications from Board and Staff**

5. **Corrections and Approval of the Previous Meeting Minutes**

   a. January 9, 2025

   b. January 16, 2025

6. **Public Comments**

   a. Per Wis. Stats. 19.84(2), the Board will receive information and comments from the public. Limited discussion may occur only to clarify the information received; no action will be taken under public comments. Village policy allows each person three minutes to address the Board, however, the meeting chair may grant time extensions, reduce allotted time, or limit the number of like-minded comments for the same topic. It is appreciated when people requesting to speak are registered on the sign-in sheet before the start of the meeting.

7. **Presentation**

   a. Presentation by Wendel Five Bugles on Update of Fire Station 70 Design Process.

8. **Reports**

   a. Fire Rescue

   b. Calumet County Sheriff's Dept.

   c. Assistant Village Manager, Planning and Zoning

   d. Finance Director/Treasurer
   Budget Report

   e. Parks and Trails

   f. Public Works/Engineering

g. Clerk

Financial Statement Summary

ARPA Report

h. Harrison Utilities

9. Approval of Bills and Claims

a. Bills and Claims – December 2024

10. Old Business for Discussion, Consideration, and/or Action

11. New Business for Discussion, Consideration, and/or Action

a. Conditional Use Permit – Paul and Kate Meyer – N7943 State Park Rd – Parcel 40248

b. Ordinance V25-02, Zoning Map Amendment (Rezoning) – Crossroad Business Park – County KK & Hwy 55

c. Certified Survey Map – Don Mielke – Mielke Rd – Part of Parcel 43768

d. Certified Survey Map – Irvin Zahringer – Hwy 114 – Part of Parcel 38780

e. Approval of the Village Manager contract and appointing Chad Pelishek to the Village Manager position

f. Concept Plan for Luniak Property - North Shore Road

g. Certificate of Payment No. 2, 3, 4 for Crossroads Business Park and Payment No.3 Darboy Park Lighting Project.

h. Purchase of a 2025 Ford Escape for the Building Inspector.

i. Ordinance V25-01, Creating Ch. 16, Sec. 16-7; Hemp-Derived Cannabinoid Regulations.

j. Ordinance V25-03 Amending Chapter 6, Section 6-42(b), Kennel Licenses

k. Ordinance V25-04, Amending Chapter 24, Sections 92 and 93 Hotel and Motel Room Tax

l. Ordinance V25-05, Repealing and Recreating Chapter 2, Section 2-123 and 2-124, Village Plan Commission.

m. Recycling Program Evaluation Inspection by the WI Dept. of Natural Resources

n. Approval for McMahon to lead Municipal Code Re-write/modernization.

o. Approval of contract with McMahon to complete final design, bidding and construction services for DPW garage expansion project.

p. Approval of Vacant Offer to Purchase from Van Zeeland Ventures, LLC to purchase Lot 5 in the Crossroads Business Park.

q. Purchase of a new wireless microphone sound system for the Board Room

r. Review of Findings of Woodland Road Speed Study.

s. Board Decision on whether to have fireworks or drone show for Village Celebration on proposed date of July 17, 2025.

t. Approval of contract with McMahon for schematic design for the Farmers Field concession stand building

u. Approval of the Development Agreement between WI Wealth Management and Village of Harrison

v. Review of the draft Senior Housing Needs Assessment Market Study Request for Proposals.

w. Class "B" Beer and "Class C" Wine License Application - Fox Valley Coating Supply LLC - W7257 US HWY 10/114 Suite #2

x. Res. V2025-04 Requesting USPS Review for Zip Code Assignment and Inclusion in Federal Legislation

12. Future Agenda Items and Meetings

a. Future Agenda Items

Review of RS-2 Zoning (ML)(after Comp Plan)

Amend Board rules/procedures for adding agenda items (JB/ML added 7/30/24)

New development process checklist (MB/SH added 8/27/24)

Review Tree Policy (JB/DB added 11/12/24)

Review Social Media Policy (JB/DB added 12/17/24)

Discuss extending Eisenhower Drive to Woodland Road (ML/SH added 1/16/25)

b. Future Meetings

February 25, 2025 - Regular Monthly Meeting

March 25, 2025 - Regular Monthly Meeting

13. Closed Session

a. The Board will meet in Closed Session pursuant to Wis. State Stats. 19.85 (1)(c) for considering employment, promotion, compensation, or performance evaluation data on any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to be discussed is personnel issues at Village Hall.

Attendees include the Village President, Village Trustees, Village Attorney, Interim Village Manager, Assistant Village Manager, and Finance Director/Treasurer.

b. Motion to convene in closed session under the exemption provided in Sec.19.85 (1) (g) of the Wis. Stats., for the purpose of discussing a development opportunity near CTH KK/Amy Avenue.

Attendees will include: Village President, Village Trustees, Village Attorney, Interim Village Manager, Asst. Village Manager, and Finance Director/Treasurer.

14. Adjournment

Accessibility:

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted and published January 23, 2025
at Harrison Village Hall and www.VillageofHarrision-WI.org
Vicki L. Tessen, Clerk

**Amended and re-posted/published on January 24, 2025*

MEETING MINUTES

204 E. Grand Ave, Suite 2
Eau Claire, WI 54701

Phone: 716-688-0766
Fax: 716-625-6825

No. 001

Project No. 616501

Project Title: *Harrison Public Safety Building* **Meeting Date:** 12-02-2024

Location: In Person and Via Zoom **Subject:** Re Kick Off

Attended?	Initials	Name	Company
Y	CP	Chad Pelishek	Harrison Fire Department
Y	JG	Jarred Gerl	Harrison Fire Department
Y	MS	Mike Stanonik	Harrison Fire Department
Y	PK	Pat Klein	Harrison Fire Department
Y	WP	Wes Pompa	Harrison Fire Department
Y	RWK	Robert Krzyzanowski	Wendel / Five Bugles Design
Y	BMM	Bailey Merrill	Wendel / Five Bugles Design
Y	MCG	Mike Galley	Wendel / Five Bugles Design
Y	CVH	Crystal Hanson	Wendel / Five Bugles Design

TOPICS DISCUSSED:

1. Introduction of Team
    a. Harrison Public Safety Building Committee
        1. Chad Pelishek
        2. Jarred Gerl
        3. Mike Stanonik
        4. Pat Klein
        5. Wes
    b. Wendel/Five Bugles Project Team
        i. Robbie – Project Sponsor
        ii. Bailey – Project Lead
        iii. Mike G – Project Manager
        iv. Crystal – Assistant Project Manager
2. Concept Plan Review
    a. Doors, windows, and walls
        i. Training room
            1. There is a divider wall through the center
                a. Leave the divider in the box up top
            2. 2 screens on back wall
            3. 1 screen on the big teaching wall
                a. FBD will review window / window coverings to limit amount of light on presentation wall
            4. Is there any casework needed
                a. Leave how it is
            5. Door in the divider
            6. (2) sets of double doors into the training room from lobby
        ii. Teaching station in the bottom left corner with av equip
            1. Mobile cart instead of hardwired
            2. Need a station for those who are doing teaching efforts
            3. 1 tv vs 2 with a white board
            4. Wendel to review number of required exits
        iii. IT
            1. Will reach out after SD phase
                a. Better to get them on board early in the process
        iv. Kitchen
            1. Pass through counter
            2. Sink, Microwave, Fridge, and Range
            3. Connection from hallway to kitchen door moved to center to allow for more counter space
        v. T&C – Table and Chair Storage

1. Double door
    a. Swing out

vi. Training / EOC Storage
1. 40” door swing out

vii. Lobby / Vestibule
1. Display Case
2. TV
3. Old Apparatus = Historic
    a. Department to provide dimensions
4. Panic Button
5. Double doors needed? – Review
6. Drinking Fountain

viii. Admin Office
1. Glass with Speaker
2. Open Concept
    a. Half wall counter with a copier
    b. Built in desk

ix. Offices
1. Sidelight on door to see if persons are available

x. Conference Room
1. Counters with UC Fridge and sink
2. Glass wall with door
3. Flip Door

xi. Exercise room
1. 8-10 cubbies
2. Glass along hall
3. Bottle Filler
4. Make exterior door to 40” instead of OH door.
5. Explore adding high windows or windows with opaque film on exterior

xii. Hose / Training Tower
1. Coiling door from tower to app bay
2. Add door to exterior

xiii. Watch Room
1. 3 stations 2 televisions and radio storage
2. Mapping on back wall
3. Sidelight on left side of door

xiv. EMS Report Writing
1. 2 workstations
2. Door centered

xv. SCBA Clean and Fill Station
1. 40” Door
2. FBD to lay out equipment in this space and adjust size accordingly

xvi. Decon Suite
1. Wendel to lay out equipment in this space and adjust size accordingly

xvii. Quarter Master Storage
1. Could be smaller

xviii. Protect Gear Lockers
1. 30” lockers, 40 lockers total
2. 40 lockers

xix. Kitchen / Dining Room
1. Flip kitchen and dining spaces so that dining is on the exterior wall.

xx. Day Room
1. Flip room so that access is off of the dorm corridor

xxi. Owner Purchased Equipment
1. FBD to start working on equipment list for the department to fill out

3. Site Review
    a. Monument sign and flag poles to be added a corner of driveway
    b. Survey /soil borings
        i. Wendel to reach out to McMahon on survey work

Exterior Benchmarking
    c. Brown, tan brick with stone accents
    d. Flat or sloped roofs
    e. Red doors

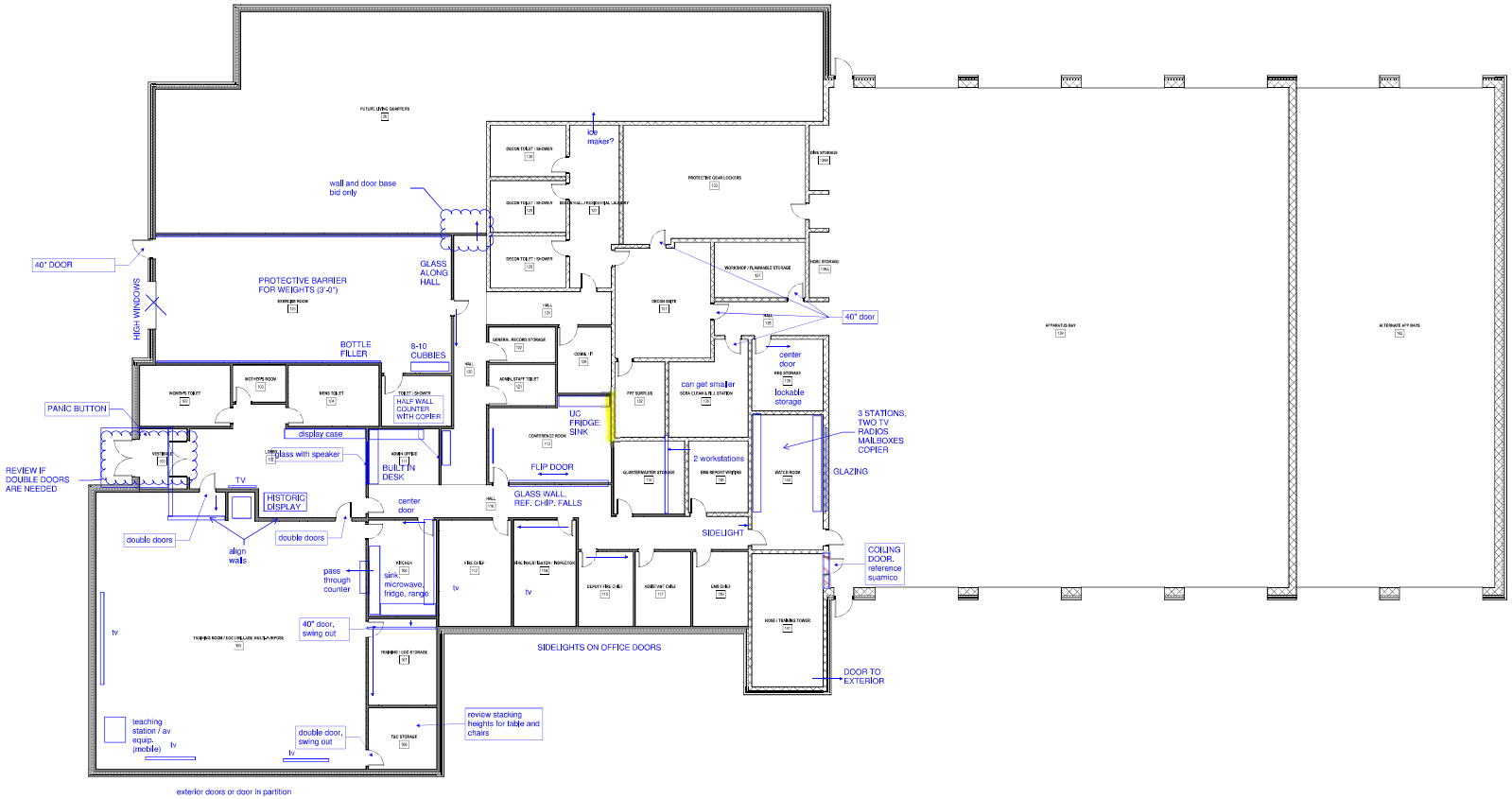
4. Interior Benchmarking

a. Prefer red accents in training / fire areas only
b. Living areas to have more “homey” feel
c. Lot of natural light in apparatus bays
d. See attached PDF for additional information
e. Day Room
    i. Would like it to feel more like a home
f. Kitchen / Dorm
    i. Wood tone
    ii. Home feels
    iii. Dorm to feel like an actual bedroom
g. Toilet Rooms
    i. Gray with little strip of red
h. Fitness
    i. Can bring in the accent
    ii. Open ceiling above equipment
i. Flooring
    i. Grays, wood tones
    ii. Simple / modern, clean lines
j. Walls
    i. Simple tile, clean look
    ii. Grays
k. Counter Tops
    i. Darker wood
    ii. Like the design of La Crosse 4 kitchen / dining

5. Schedule and Budget
    a. Meetings
        i. In person meetings every 2 weeks
            1. Wednesdays at 3:00 pm work best
    b. Council Approval Process
        i. Pause after SD for estimate, presentation to the board
        ii. Second presentation around April prior to bids being released
    c. Schematic Design
        i. After SD’s stop to get next estimate and then continue checking budget
        ii. SD Kick Off Meeting – December 2, 2024
            1. Plan Review, Benchmarking
        iii. SD Meeting – December 18, 2024
            1. Massing, Exterior Materials, and PME review
        iv. SD Drafts Due – December 24, 2024
        v. SD Estimating – December 24, 2024 – January 8, 2025
        vi. SD Final to Owners – January 10, 2025
    d. Design Development – January – March 2025
    e. Construction Documents – March – May 2025
    f. Bidding – May 2025
    g. Construction Admin – June – September 2025

The above minutes represent Wendel’s understanding of the major topics discussed. Please provide additions/deletions to the undersigned within 5 business days of receipt.

Prepared By:	Wendel		
Signed:	*Crystal Hanson*	**Dated:**	12-5-2024
Printed Name:	Crystal V. Hanson		



1 FIRST FLOOR PLAN - BASE BID
SCALE: 1/8" = 1'-0"

Owner
BUILDING NAME
STREET ADDRESS
CITY, STATE, ZIPCODE

Project Name
Project Status

wendel
Centerpointe Corporate Park
375 Essjay Road, Suite 200
Williamsville, NY 14221
www.wendelcompanies.com
p:716.688.0766 f:877.293.6335
Wendel WD Architecture, Engineering, Surveying and Landscape Architecture, P.C.

PROGRESS PRINT
04/28/22
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NO.	REVISIONS	DATE

DWG. TITLE
FIRST FLOOR PLANS

0 1 2
GENERIC SCALE BAR
SCALE FIRST DISPLAYED TO FIT ON THE ORIGINAL DRAWING. IF NOT, NOTIFY ISSUING ENGINEER OR ARCHITECT. ADJUST ACCORDINGLY.

DATE 04/28/22
SCALE 1/8" = 1'-0"
DWN. Author CHK. Checker
PROJ. No. Project Number
DWG. No. A

EXTERIOR:

INSPIRATION PHOTOS

Five Bugles Design

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INSPIRATION PHOTOS

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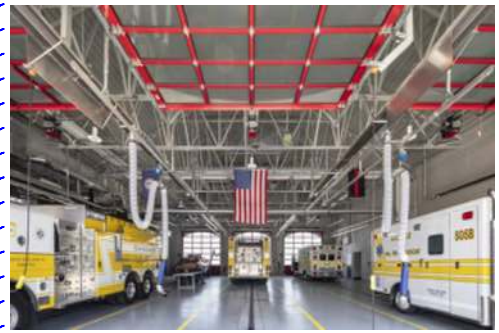
LOBBY

TRAINING

APPARATUS BAYS



INSPIRATION PHOTOS

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DAY ROOM

DINING / KITCHEN

DORMS

INSPIRATION PHOTOS

Five Bugles Design + Mitchell Associates Architects

Wendel's award winning public safety design team

TOILET ROOMS

FITNESS

INSPIRATION PHOTOS

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Wendel's award winning public safety design team

INSPIRATION PHOTOS

FLOORING STYLES

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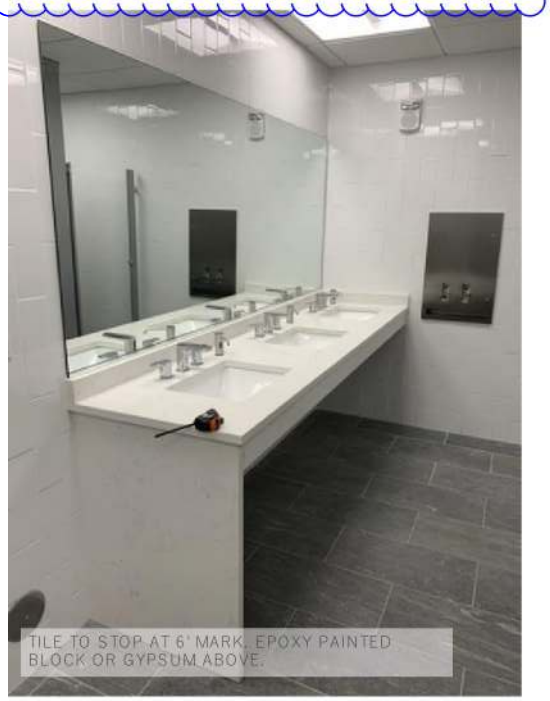

INSPIRATION PHOTOS

WALL TILE STYLES

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INSPIRATION PHOTOS

CABINET STYLES / WOOD TONES

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1 FIRST FLOOR CONCEPT 1
SCALE: 1/8" = 1'-0"

BUILDING SQUARE FOOTAGE		
FIRE APPARATUS BAY	=	6,900 SF
APPARATUS SUPPORT	=	4,255 SF
FIRE ADMINISTRATION	=	2,165 SF
TRAINING	=	2,710 SF
STAFF SUPPORT	=	1,250 SF
CIRCULATION	=	1,375 SF
MECHANICAL	=	840 SF
ALTERNATE APP BAY	=	3,025 SF
FUTURE LIVING BUILD OUT	=	3,115 SF
TOTAL	**=**	**25,635 SF**

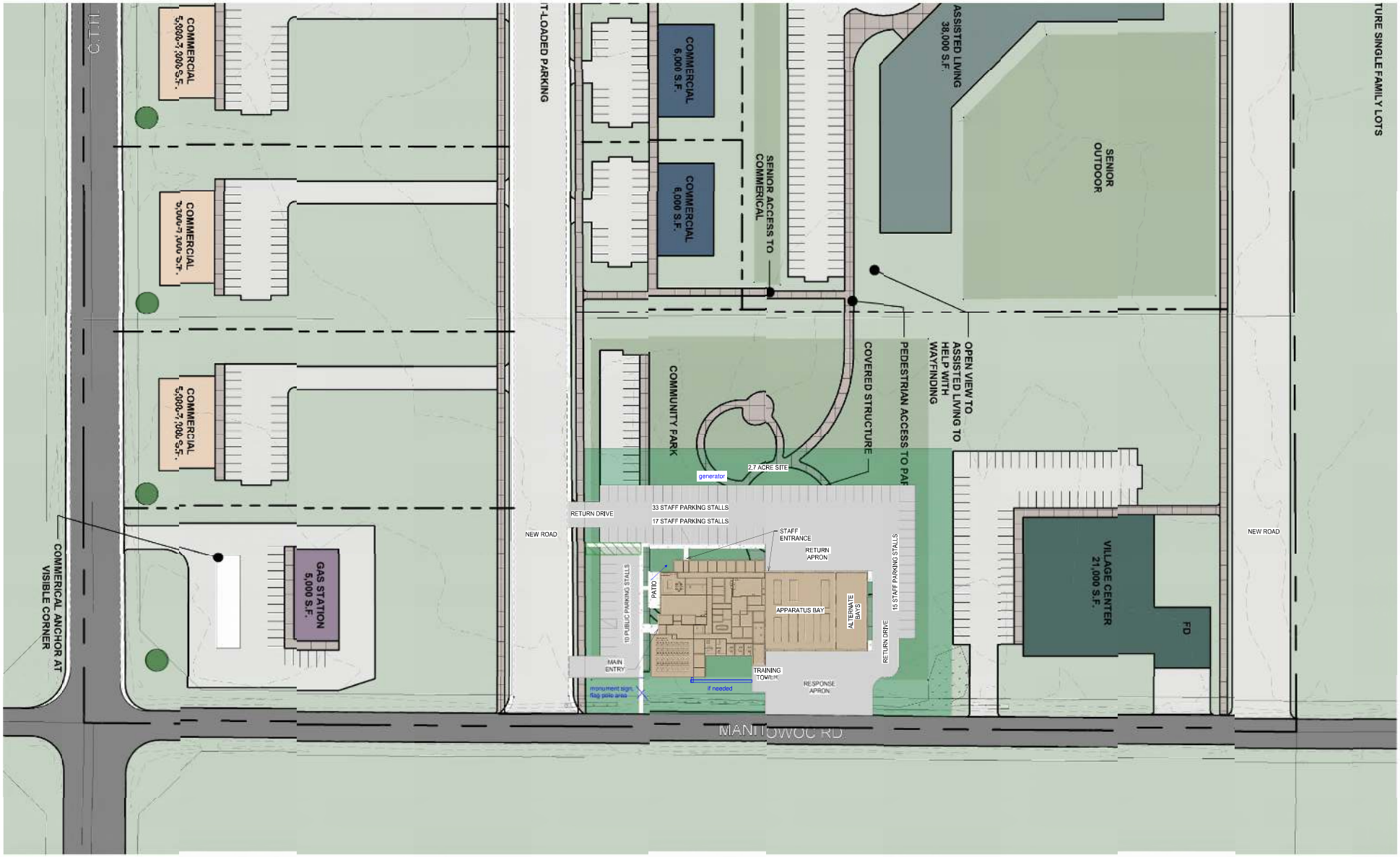
BUILDING SQUARE FOOTAGE		
FIRST FLOOR BASE BID	=	17,590 SF
MEZZANINE	=	1,915 SF
BASE BID TOTAL	=	19,505 SF
ALTERNATE 2 BAYS	=	3,025 SF
LIVING BUILD OUT ALTERNATE	=	3,115 SF
TOTAL WITH ALTERNATES	=	25,635 SF
PROGRAMMED TOTAL	=	30,635 SF

Harrison Fire Rescue - Station 70

CONCEPT

Menasha WI, 54952

PROJECT NUMBER: 634501



1 SITE PLAN - CONCEPT 1A
SCALE: 1" = 40'-0"

Harrison Fire Rescue - Station 70

CONCEPT

Menasha WI, 54952

PROJECT NUMBER: 634501

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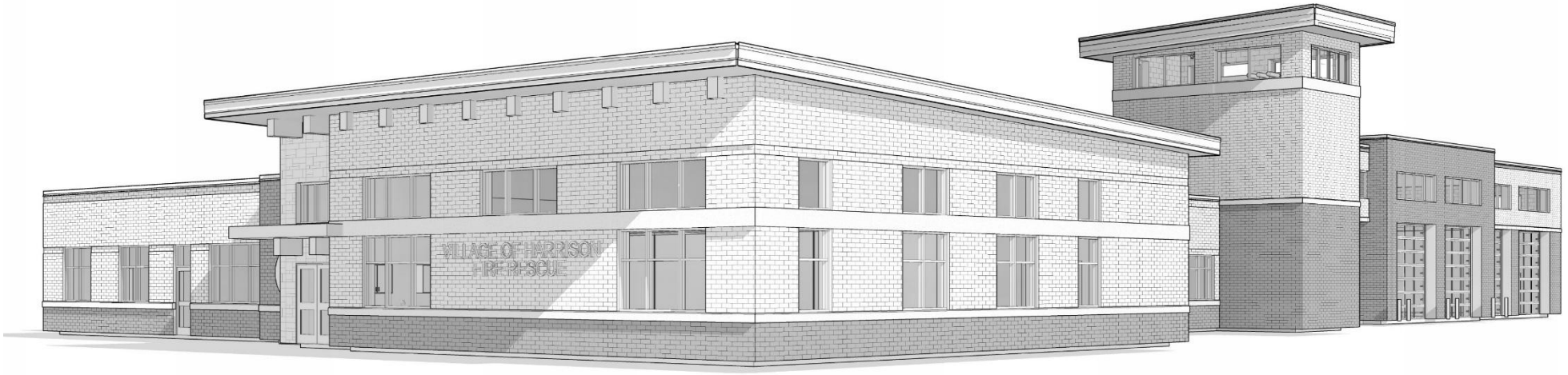
VILLAGE OF HARRISON FIRE-RESCUE STATION 70

Schematic Design Completion | January 2025

PRESENTATION OUTLINE.



- Project History
- Schematic Design
  - Site
  - Facility
- Cost Estimate
- What's Next

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PROJECT HISTORY:

JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN. 2025
INITIAL STUDY PROJECT KICK-OFF	PROGRAM + CONCEPT BEGINS	INITIAL CONCEPTS PRESENTED UPDATED CONCEPTS PRESENTED TOURS OF: GREENVILLE OCONTO FALLS & SUAMICO FIRE STATIONS	PRESENTATION TO BOARD		BEGAN SCHEMATIC DESIGN (SD) SD MTG: SYSTEMS REVIEW: MECH, PLUMBING, FIRE PROTECTION, ELECTRIC SD: BUILDING TYPE DISCUSSION	SD MTG: FLOOR PLAN REVIEW SD: SITE & INTERIORS SD DRAFT REPORT & OPINION OF PROBABLE COSTS

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SCHEMATIC DESIGN:

WHAT IS SD?

WHAT IS SCHEMATIC DESIGN?

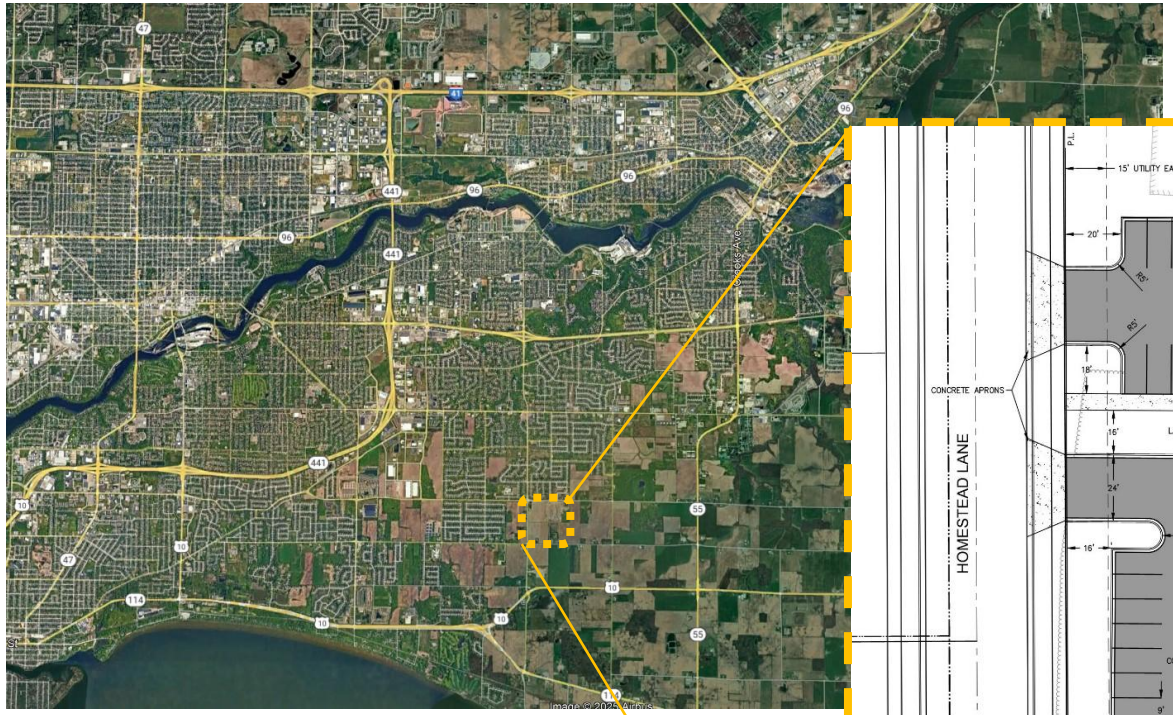
- General understanding of a project
  - Physical requirements
  - Confirm sizes & occupancies
- "20% Set"
- "Big Picture" items
  - Building envelope & structure
  - Articulate floor plan
  - Initial code review
  - General interior finishes
  - Begin to review mechanical & electrical systems
- SD level construction estimate

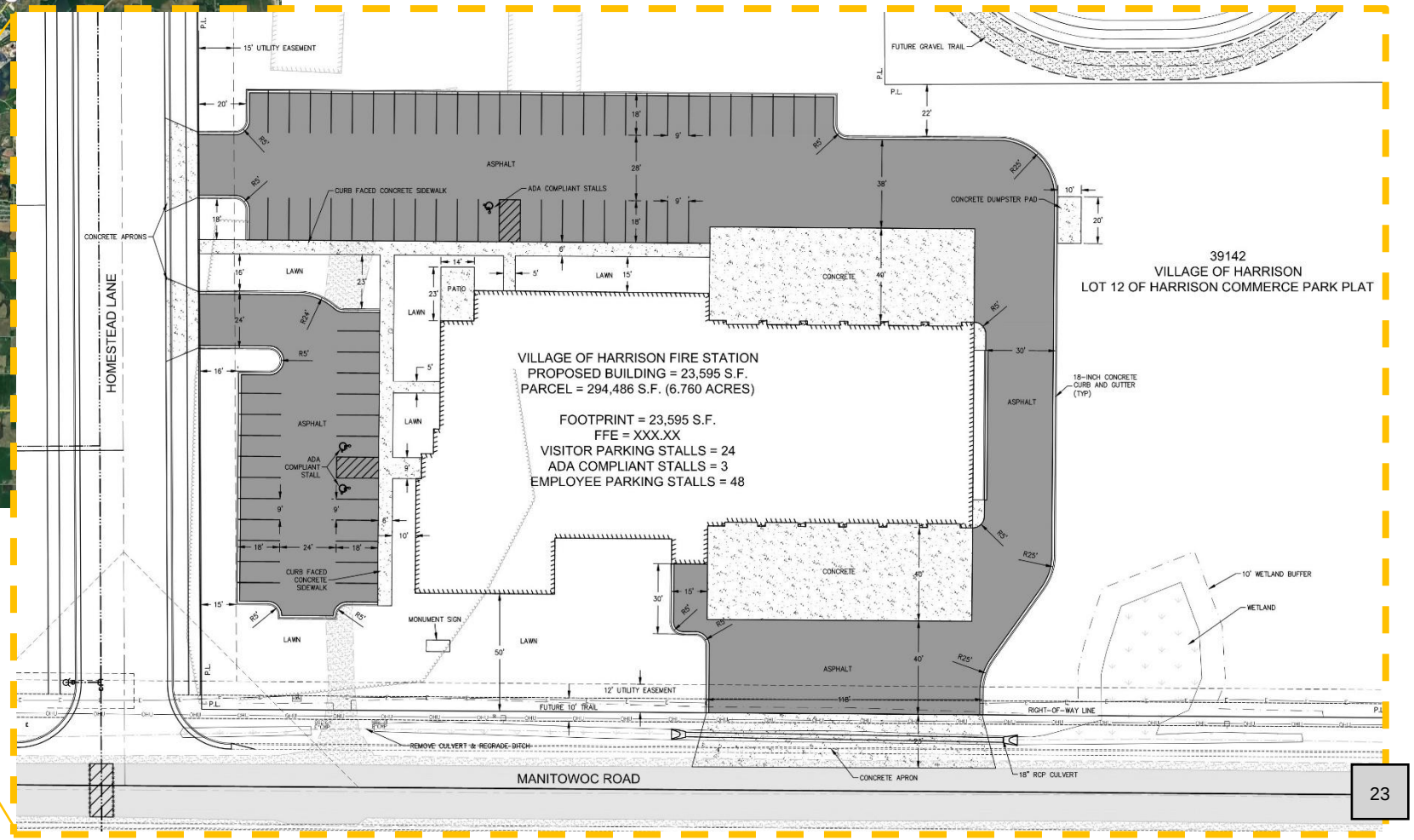
END DELIVERABLE: SD REPORT

- Written Report:
  - Architecture, Mechanical, Electrical, Plumbing, and Structure
- SD Level Drawings:
  - Architecture
    - Floor plan
    - Dimension plan
    - Roof plan
    - Exterior elevations
    - Initial building sections
    - Floor finish plan
  - Mechanical zoning
  - Structure framing
  - Site plan
- SD Level Estimate

SCHEMATIC DESIGN

SITE





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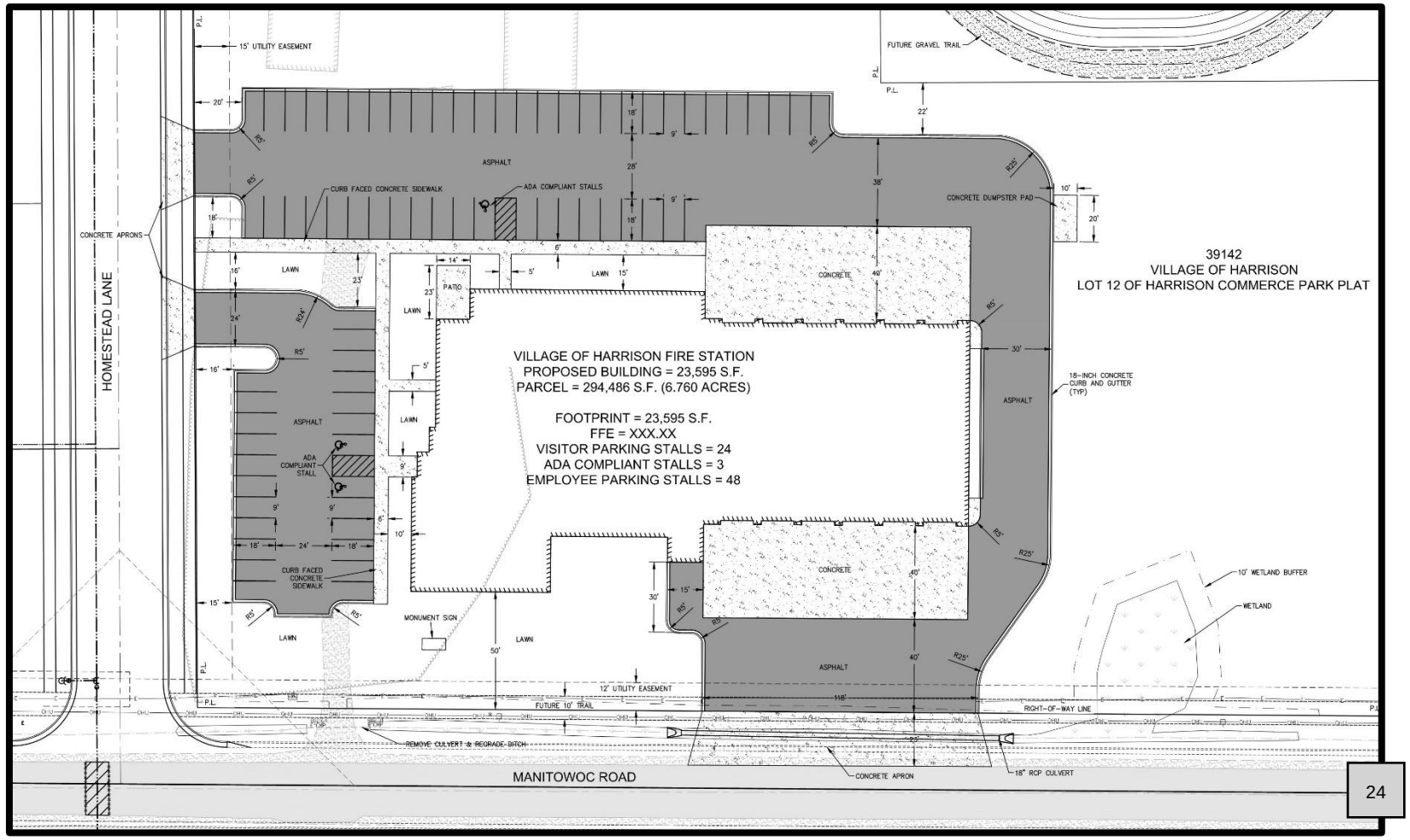
SCHEMATIC DESIGN:

SITE

SITE:

- Response to south
- Return from north
- Public
  - Parking
  - Entry
- Responder
  - Parking
  - Entry
- Shared water retention



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SCHEMATIC DESIGN:
OVERALL

OVERALL:

- 26,230 SF facility
  - 22,985 SF Base Bid
  - 3,245 SF Alternate Bays
- Single-story
  - Mezzanine

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SCHEMATIC DESIGN

OVERALL

WHAT'S NEXT?

POTENTIAL SCHEDULE

We Are Here:

Concepts (Estimate)

Schematic Designs (Estimate)

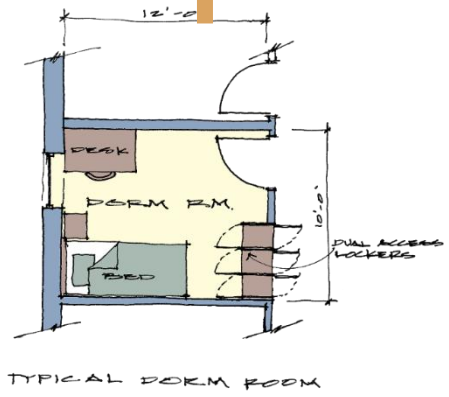
Design Development (Estimate)

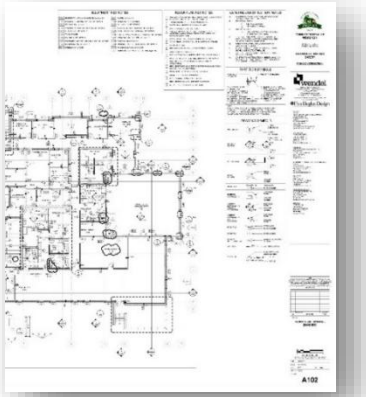
Construction Documents

Bidding

Construction

Occupancy





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WHAT'S NEXT?

POTENTIAL SCHEDULE

FEB 2025	MARCH 2025	APRIL 2025	MAY 2025	JUNE 2025	MAY 2026
BEGIN DESIGN DEVELOPMENT	BEGIN CONSTRUCTION DOCUMENTS	RELEASE DOCUMENTS FOR BIDDING	RECEIVE BIDS FOR CONSTRUCTION	START CONSTRUCTION	COMPLETE CONSTRUCTION

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Note:
Schedule is subject to change. Schedule assumes timely approval and permission to advance to next stage of production through out project. Delays in approval will cause delay to overall schedule.

QUESTIONS?

Thank you.

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833.667.9556

fivebuglesdesign.com

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Jarred Gerl, Fire Chief **Meeting Date:** January 28, 2025

Title:
Harrison Fire Rescue January Board Report

Issue:
None

Background and Additional Information:
Monthly Board Report

Budget Impacts:
$

Recommended Action:
No Action

Attachments:
December activity report

Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS

Village Board/Fire Commission Activity Report for December 2024
(Updated: 1/21/2025)

1. Emergency Response

Harrison Fire Rescue was dispatched to 35 emergency incidents in December.

- As of December 31st, the Department responded to a total of 606 incidents.
- See attached Monthly Incidents Report.

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- December 7th Chilton Parade of Lights

3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

- December 2nd Facilities Committee
  - 5 Bugles
- December 2rd Fire Department Drill
  - Winterization
- December 9th EMS Meeting/Training
- December 16th Fire Department Drill
  - Specialized Teams
- December 18th Facilities Committee
  - 5 Bugles

Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS

4. Chief Business/Items of Note

- December 6th — Assistant Village Manager Meeting
- December 9th — Fire Commission Meeting
  - Chris Konshak (Approved for hire – Station 60).
- December 10th — New Member Orientation
- December 11th — EPR Fireworks Meeting
- December 17th — Village Board Meeting
- December 19th — Meeting with McMahon regarding Station 60 remodel

- The Facilities Team is working closely with 5 Bugles on the design of new Station 70. Our floorplan is solidified, and we should have exterior elevations soon. At our last meeting, we discussed floor coverings and parking lot layout/dimensions.

- The improvements for Station 60 are in the beginning phase. The Sherwood Village Administrator is aware of our intent and will be part of the process. We met with McMahon architects to discuss designs and are waiting on proposed layouts.

- The Community Risk Reduction Officer position has been posted using numerous platforms. We're in the process of accepting applications.

Respectfully Submitted,

Jarred Gerl

Chief – Harrison Fire Rescue

Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS

Harrison Fire Rescue • W5298 State Road 114 • Menasha, WI 54952 • (920) 989-1062

Monthly Incidents Report

Filter: Incident.Basic Details Incident Date within last month

Incident Date	CAD Number	Incident Address	City	Incident Type Name	Alarm Time	Arrival	Response Time
12/02/2024	0584	W196 Clancy Lamers RD Buchanan (Town)	Buchanan (Town)	Dispatched & canceled en route	12/02/2024 17:16:50		
12/04/2024	0585	N8421 North Shore West RD Village of Harrison	Village of Harrison	Brush or brush-and-grass mixture fire	12/04/2024 13:10:01	12/04/2024 13:25:41	940.00
12/04/2024	0023	County D / Hwy 10 Town of Woodville	Town of Woodville	Motor vehicle accident with injuries	12/04/2024 15:14:14	12/04/2024 15:39:35	1521.00
12/04/2024	0586	Hwy 55 / Manitowoc RD Village of Harrison	Village of Harrison	Motor vehicle accident with injuries	12/04/2024 15:47:45	12/04/2024 15:59:09	684.00
12/06/2024	0587	W6339 E Midway RD Village of Harrison	Village of Harrison	Gas leak (natural gas or LPG)	12/06/2024 09:52:33	12/06/2024 10:02:06	573.00
12/08/2024	0588	W5219 Amy AVE Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/08/2024 06:44:49	12/08/2024 06:59:18	869.00
12/08/2024	0589	N7784 State Park RD Village of Sherwood	Village of Sherwood	EMS call, excluding vehicle accident with injury	12/08/2024 08:35:52	12/08/2024 08:44:20	508.00
12/08/2024	0590	W6387 Manitowoc RD Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/08/2024 10:52:07	12/08/2024 11:04:34	747.00
12/08/2024	0591	N9304 Dusty DR Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/08/2024 10:54:01	12/08/2024 11:04:34	633.00
12/08/2024	0592	N9235 S Lake Park RD 9 Village of Harrison	Village of Harrison	Smoke scare, odor of smoke	12/08/2024 18:47:45	12/08/2024 19:01:01	796.00
12/10/2024	0593	N9659 Emerald LN Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/10/2024 08:31:05	12/10/2024 08:39:45	520.00
12/15/2024	0594	W5160 Harbor CT Village of Sherwood	Village of Sherwood	EMS call, excluding vehicle accident with injury	12/15/2024 13:59:42	12/15/2024 14:10:00	618.00
12/18/2024	0595	N8343 State Park RD Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/18/2024 10:40:06	12/18/2024 10:47:17	431.00

Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS

Harrison Fire Rescue • W5298 State Road 114 • Menasha, WI 54952 • (920) 989-1062

Incident Date	CAD Number	Incident Address	City	Incident Type Name	Alarm Time	Arrival	Response Time
12/19/2024	0596	W4566 Hwy 10 10 Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/19/2024 07:34:36	12/19/2024 07:44:24	588.00
12/20/2024	0597	N9638 N Coop RD Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/20/2024 19:39:14	12/20/2024 19:46:21	427.00
12/21/2024	0598	N9601 Friendship DR Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/21/2024 09:03:07	12/21/2024 09:13:42	635.00
12/22/2024	0599	N9601 Friendship DR Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/22/2024 04:51:33	12/22/2024 04:54:00	147.00
12/22/2024	0600	W5219 Amy AVE Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/22/2024 06:23:56	12/22/2024 06:42:42	1126.00
12/22/2024	0601	W450 Clifton RD Village of Sherwood	Village of Sherwood	Alarm system activation, no fire - unintentional	12/22/2024 11:02:04	12/22/2024 11:09:05	421.00
12/22/2024	0602	N9179 N Coop RD Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/22/2024 19:24:17	12/22/2024 19:31:25	428.00
12/23/2024	0603	W6143 Victorian DR 6 Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/23/2024 08:49:35	12/23/2024 08:56:51	436.00
12/23/2024	0016	N9215 N Harwood RD Village of Harrison	Village of Harrison	Motor vehicle accident with injuries	12/23/2024 10:01:29	12/23/2024 10:09:18	469.00
12/24/2024	0604	N8444 North Shore RD Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/24/2024 03:00:56	12/24/2024 03:14:41	825.00
12/24/2024	0025	W3203 Dundas RD Town of Woodville	Town of Woodville	EMS call, excluding vehicle accident with injury	12/24/2024 09:37:31	12/24/2024 09:55:00	1049.00
12/24/2024	0605	W5290 Tranquil WAY Village of Harrison	Village of Harrison	Gas leak (natural gas or LPG)	12/24/2024 10:17:38	12/24/2024 10:32:23	885.00
12/24/2024	0606	W5780 Jochmann DR Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/24/2024 20:16:34	12/24/2024 20:23:31	417.00

Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS

Harrison Fire Rescue • W5298 State Road 114 • Menasha, WI 54952 • (920) 989-1062

Incident Date	CAD Number	Incident Address	City	Incident Type Name	Alarm Time	Arrival	Response Time
12/25/2024	0607	W6736 Jordan ST Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/25/2024 17:49:19	12/25/2024 17:53:13	234.00
12/25/2024	0608	W5973 Woodsedge CT Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/25/2024 19:03:22	12/25/2024 19:07:11	229.00
12/26/2024	0026	N9141 Military RD Town of Woodville	Town of Woodville	EMS call, excluding vehicle accident with injury	12/26/2024 17:03:59	12/26/2024 17:11:29	450.00
12/26/2024	0609	W4886 Cliff View DR Village of Sherwood	Village of Sherwood	EMS call, excluding vehicle accident with injury	12/26/2024 18:41:22	12/26/2024 18:49:38	496.00
12/27/2024	0610	W4922 Schmidt RD Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/27/2024 11:20:35	12/27/2024 11:29:36	541.00
12/28/2024	0611	W3938 Schaefer RD Town of Woodville	Town of Woodville	Passenger vehicle fire	12/28/2024 03:45:38	12/28/2024 03:57:10	692.00
12/28/2024	0612	W6559 E Steamboat LN Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/28/2024 08:59:39	12/28/2024 09:13:22	823.00
12/30/2024	0614	N8263 Firelane 12 RD Village of Harrison	Village of Harrison	Dispatched & canceled en route	12/30/2024 06:36:09		
12/31/2024	0615	W6074 Strawflower DR Village of Harrison	Village of Harrison	EMS call, excluding vehicle accident with injury	12/31/2024 15:52:00	12/31/2024 16:04:00	720.00

Why we need this

CALL VOLUME INCREASE:
As our population grows and development continues, so has the demand for our services. From 2002 to 2015 we've witnessed a staggering 110% increase in our call volume and a 62% increase from 2015 to 2022.

INCIDENT RESPONSE TIME:
Response time is vital for firefighters because every second matters in an emergency. Quick action saves lives, reduces property damage, and prevents fires from spreading. Fast medical assistance improves survival and recovery chances for those injured. Based on studies, THE current Station 70 is not strategically located. Essentially, the faster the response, the more lives and property are protected.

Also, since 2000 significant housing development has occurred in Harrison which places more responsibility on our Fire Rescue team to serve and protect all Village residents and properties.

DECONTAMINATION AREAS:
The current stations were not designed with personal decontamination in mind. Structures are no longer comprised mostly of wood. Today's structure fires contain various plastics and other known carcinogens that leads to increased cancer risks for firefighters. The new station will provide dedicated personal decontamination spaces; improving the overall health of our responders.

TRAINING:
Training is critical to all emergency response scenarios. Station 70 will have a 2,000 square foot Emergency Operations Center and training room for managing emergency response and providing training for fire department members. Currently, there's no such facility on this side of Calumet County.

Why we need this

SPACE NEEDS:
Our current Station 70 is a pole shed built with one-and-a-half vehicle bays, **but now houses seven vehicles**. As firefighting equipment gets larger, on-site storage space for supplies is vital for safe and effective operations. Using storage space at the nearby Harrison Utilities building causes delays in emergency preparedness.

GENDER PRIVACY:
The firefighting workforce demographic continues to evolve. The current stations were designed for mainly male employees. However, the number of female staff members continues to increase.

Providing spaces for both men and women is crucial for the comfort and privacy of all staff.

Long-term Planning

FUTURE NEEDS:
As Harrison continues to grow and calls increase, the need for living quarters becomes apparent. In 2025, the Village will complete a study to determine when we will need to change our service model from paid on-call volunteers to full-time career firefighters. When justified, the Village will be ready to transition.

Village of Harrison

W5298 State Rd 114
Harrison, WI 54952

Phone: 920-989-1062
E-mail: development@harrison-wi.org

HARRISON FIRE RESCUE

FUTURE FIRE STATION 70 CONSTRUCTION

Village of HARRISON
WHERE OPPORTUNITY LIVES

Questions & Answers

WHAT WILL IT COST & HOW WILL IT BE FUNDED ?

The anticipated project budget for the new fire station is estimated at $11.5 M. Funding for this project will come from a combination of the General Fund Unrestricted Balance, Shared Revenues, Impact Fees, and Capital Borrowing.

WAS RENOVATING CONSIDERED?

Considerations were made for renovating **Station 70**. However, since it is located at the western edge of the village, it cannot adequately serve the growth the village is experiencing. With higher call volumes, workforce changes, and the need for personal decontamination areas, the Village Board decided that building a new facility is the most fiscally responsible choice.

The village has future plans to renovate **Station 60**, located in Sherwood. It will continue to serve the southern areas of Harrison, the Village of Sherwood, and the Town of Woodville. This project may include adding vehicle bays, decontamination areas, ADA-compliant rooms, and other building updates.

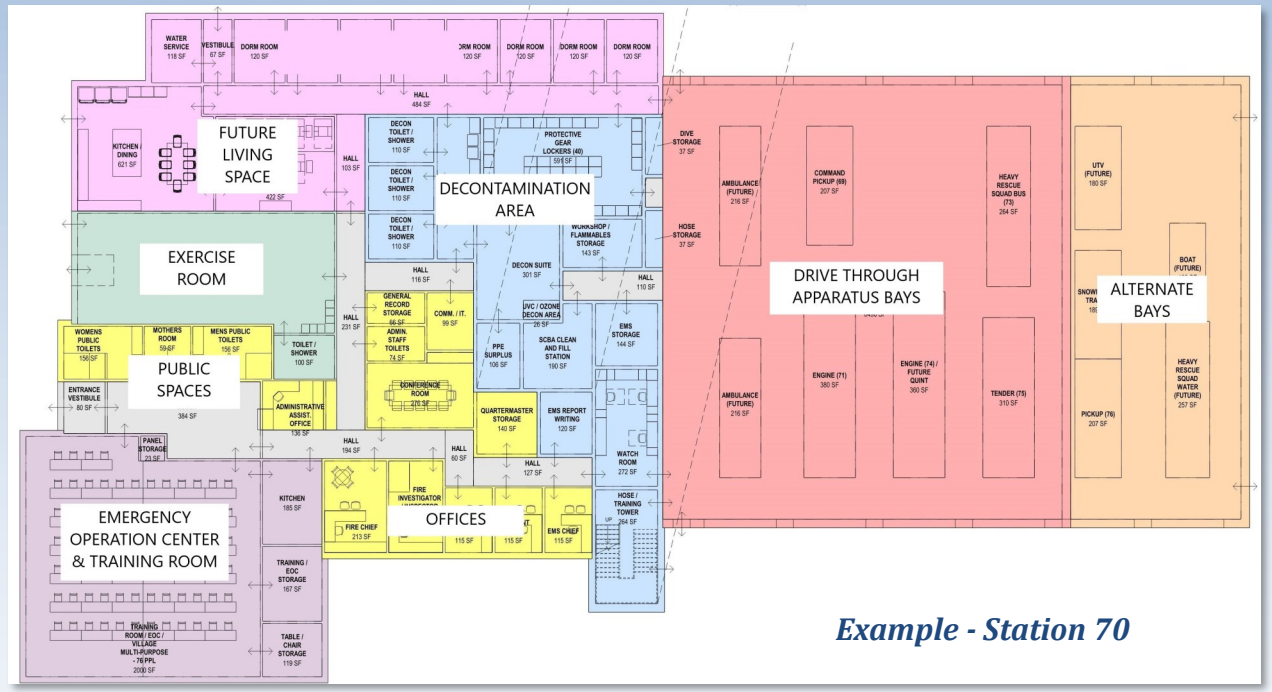
WHERE WILL STATION 70 BE LOCATED?

The new station will be built on village-owned land in a developing commercial district near CTH N and Manitowoc Rd. This location was chosen because it optimizes response times.

WHO WILL DESIGN THE NEW STATION?

Station 70 will be designed by Wendel/Five Bugles, a team specialized in public safety service facilities. They have designed many fire station/ EMS facilities in Wisconsin. For details, visit their website: fivebuglesdesign.com

Draft Floor Plan



CALUMET COUNTY
SHERIFF

Brett J. Bowe, Sheriff
Derek Bries, Chief Deputy

206 Court Street | Chilton, WI 53014
(920) 849-2335 | (800) 442-9878 | Fax (920) 849-1431
www.calumetcounty.org

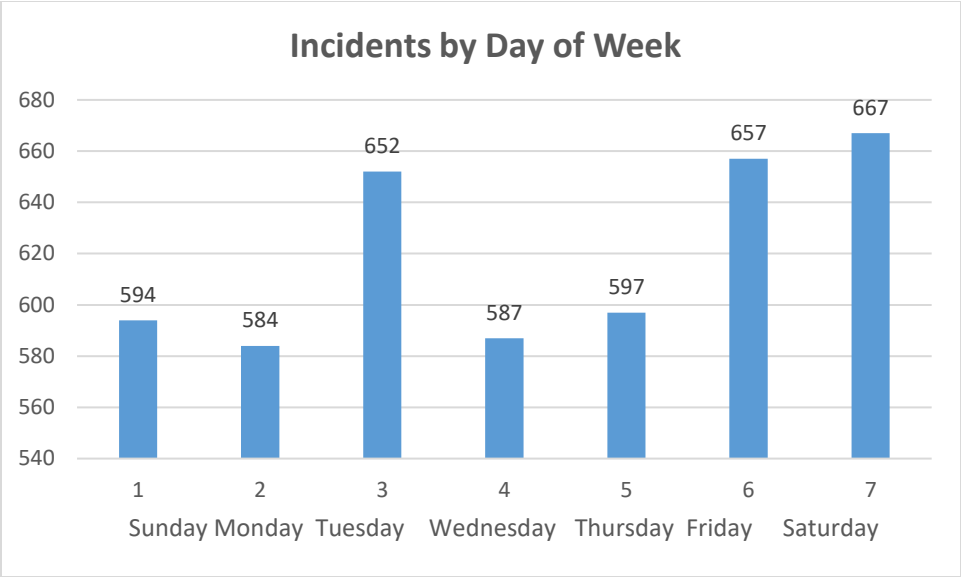
Harrison Report
January 28, 2025

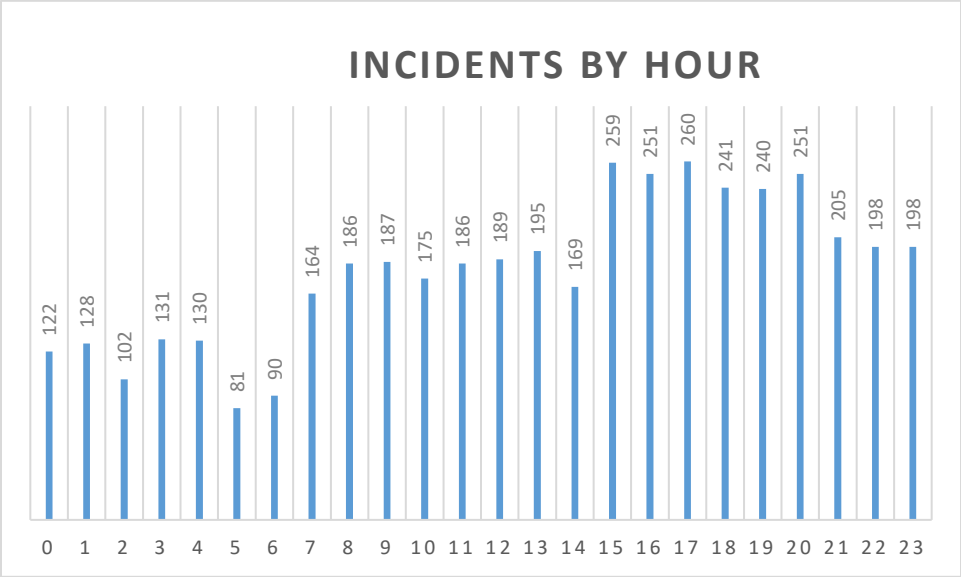
- Deputy Dylan Olson filled in for Deputy Jordan Fickel for most of December.

- 2025 Harrison Deputies
    - Brennan Kussmann – Days
    - John McGuire – Days
    - Nate Hersil – Relief
    - Noah Manser – Relief
    - Dylan Olson – Nights
    - Josh Krueger – Nights
- Training
    - Deputy Olson
        - Operation RUSH
            - drug interdiction
    - Deputy Kussmann
        - Operation RUSH
            - drug interdiction
    - Ongoing Defense and Arrest Tactic – Quarterly Training
    - Monthly SWAT Training
        - January will be at the village owned property on CTH N and Midway

2024 Incidents

Hour	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0	21	25	14	11	14	12	25	122
1	23	16	14	17	11	20	27	128
2	19	11	8	14	9	18	23	102
3	23	14	11	13	32	14	24	131
4	18	30	13	28	23	11	7	130
5	13	13	8	14	9	8	16	81
6	12	13	14	11	12	13	15	90
7	10	27	33	23	21	25	25	164
8	12	27	28	25	36	31	27	186
9	24	27	27	28	27	28	26	187
10	31	24	21	19	16	32	32	175
11	37	23	30	23	18	25	30	186
12	35	22	25	27	29	23	28	189
13	23	30	22	33	30	32	25	195
14	20	22	26	28	26	20	27	169
15	25	42	50	32	31	44	35	259
16	32	38	47	25	36	35	38	251
17	45	28	49	38	29	41	30	260
18	32	29	45	27	26	47	35	241
19	29	30	38	38	28	45	32	240
20	41	28	40	28	44	37	33	251
21	22	20	29	35	44	29	26	205
22	24	26	31	29	22	27	39	198
23	23	19	29	21	24	40	42	198
Total	594	584	652	587	597	657	667	4338

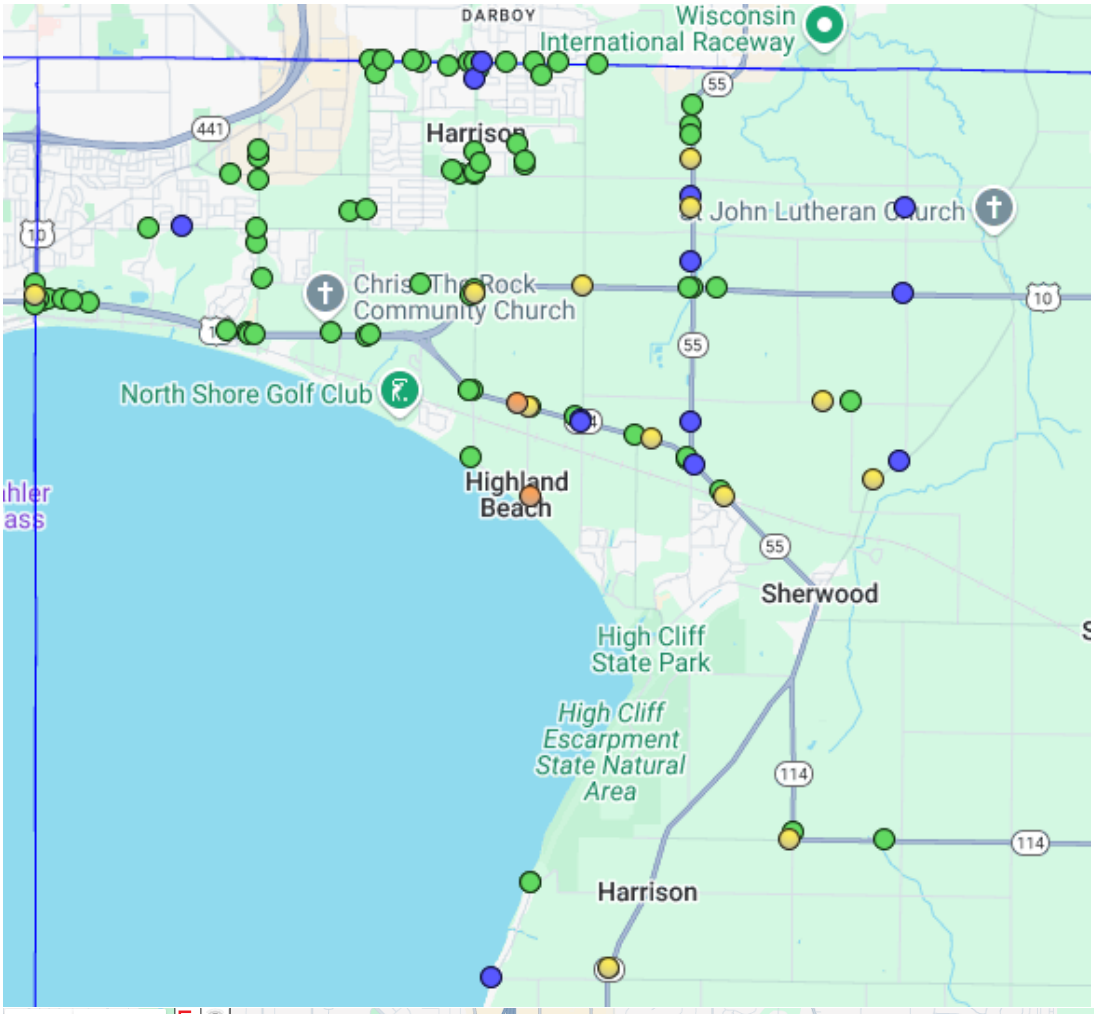

Incidents by Day of Week
680
660
640
620
600
580
560
540
594
584
652
587
597
657
667
1
2
3
4
5
6
7
Sunday
Monday
Tuesday
Wednesday
Thursday
Friday
Saturday

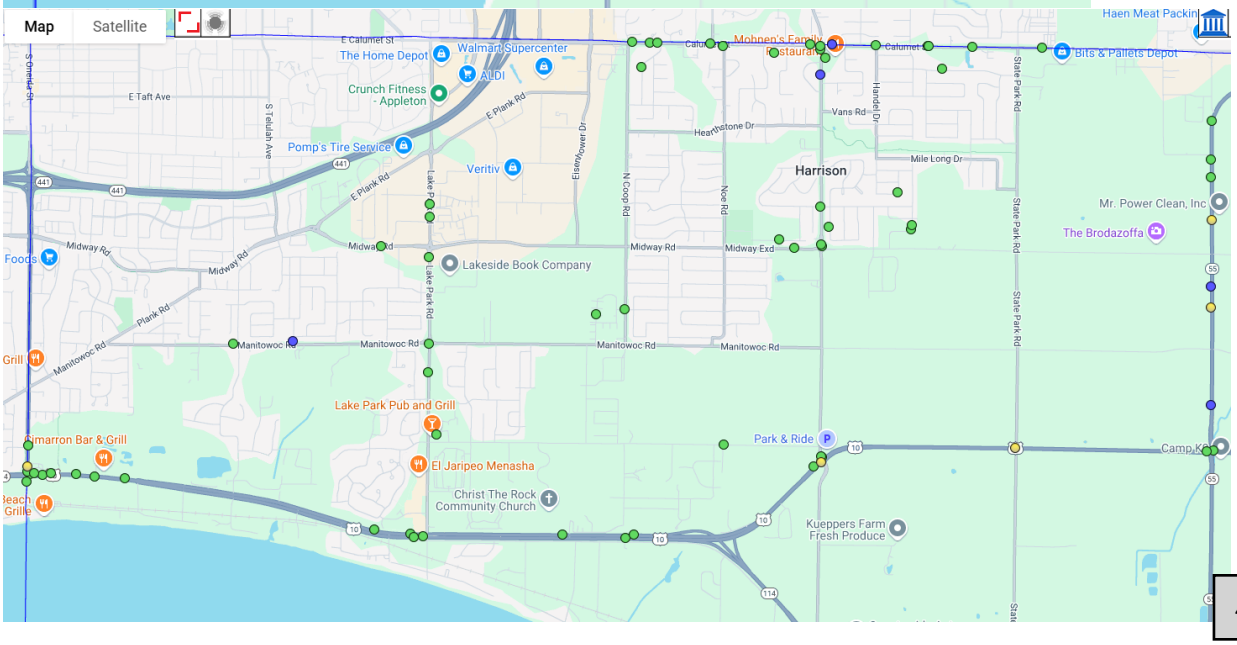

INCIDENTS BY HOUR
122
128
102
131
130
81
90
164
186
187
175
186
189
195
169
259
251
260
241
240
251
205
198
198
0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23

2024 Traffic Crashes

108 Total (non-deer)
0 Fatalities
35 injuries

Fatality Injury (A) Injury (B) Injury (C)
Property Damage





VILLAGE OF HARRISON (DECEMBER - 2024)

OVERALL INCIDENT SUMMARY

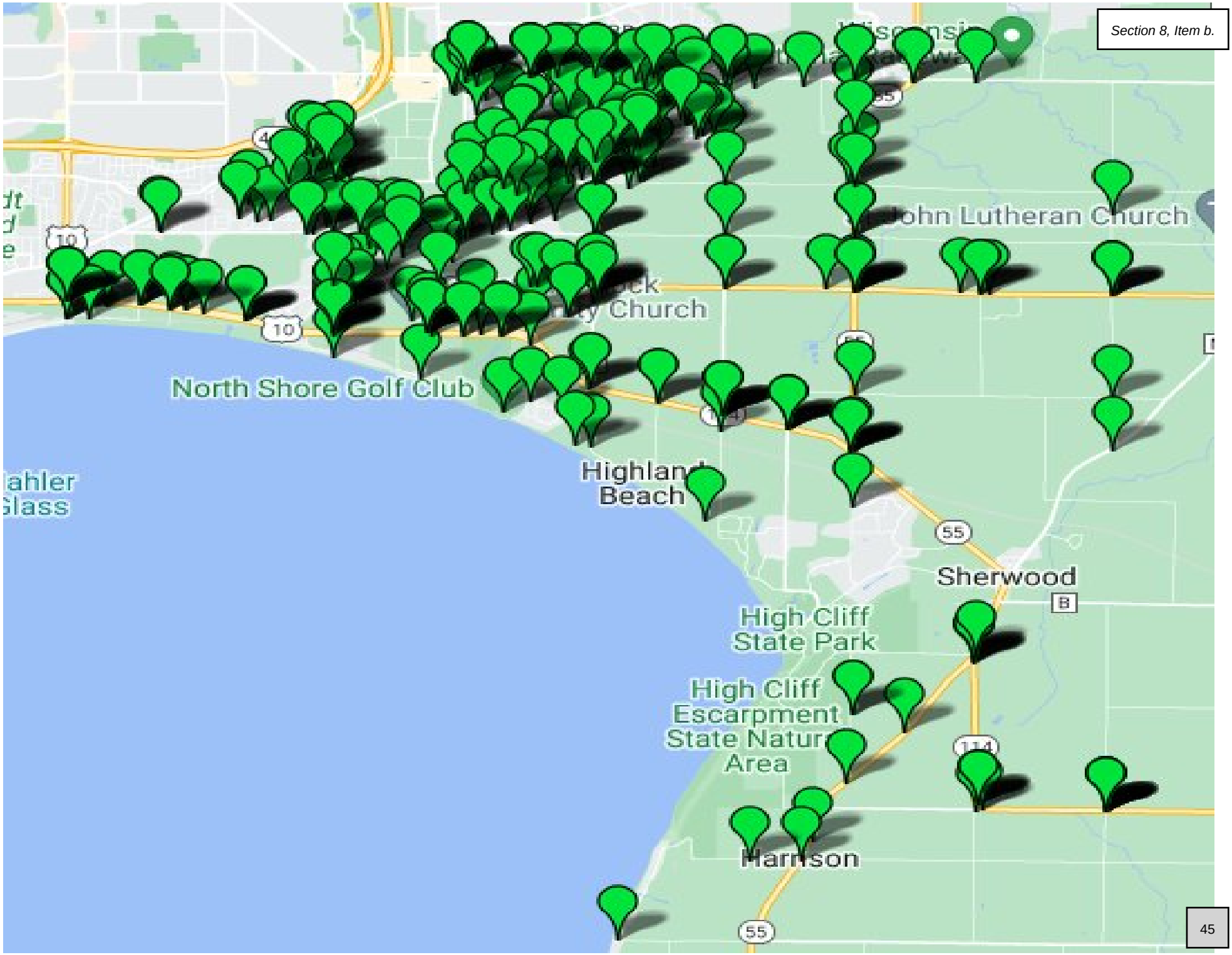
911 HANG UP	9
ACCIDENT	24
ACCIDENT WITH INJURY	2
ALARM	2
ANIMAL	5
ASSIST AGENCY	8
ASSIST CITIZEN	10
BATTERY	0
CIVIL MATTER	1
CIVIL PROCESS	2
CRIME PREVENTION	6
DAMAGE TO PROPERTY	1
DISTURBANCE	8
DOMESTIC DISTURBANCE	1
DRUGS	0
EMERGENCY COMMITTAL	0
FIRE ALARM	0
FIRE CALL	4
FRAUD	5
HARASSMENT	2
JAIL	1
JUVENILE COMPLAINTS	1
LOST / FOUND	0
MEDICAL	16
MISCELLANEOUS	0
MISSING PERSON	0
MOTORIST ASSIST	19
NOISE COMPLAINT	0
ORDINANCE	6
PARKING COMPLAINT	22
RECKLESS DRIVING	8
RUNAWAY	0
SUSPICIOUS PERSON	5
SUSPICIOUS SITUATION	11
SUSPICIOUS VEHICLE	7
THEFT	1
TRAFFIC HAZARD	3
TRAFFIC STOP	154
TRESPASSING	1
VIOLATE OF COURT ORDER	1
WEAPON	0
WELFARE CHECK	9

OVERALL	
TOTAL INCIDENTS	*355*
CITATIONS	58
ORDINANCE	10
WARNINGS	169

ARRESTS

TOTAL ARRESTS: 19

12/6/24 OWI
12/9/24 Theft
12/9/24 Theft
12/9/24 Theft
12/9/24 Theft
12/9/24 Theft
12/9/24 Theft of Firearm
12/9/24 Theft
12/9/24 Theft / Criminal Damage to Property / Entry to Locked Veh.
12/9/24 Theft / Entry to Locked Veh.
12/10/24 Theft of Firearm / Entry to Locked Veh.
12/17/24 Domestic Disorderly Conduct
12/17/24 Warrant Service
12/21/24 Domestic Criminal Damage to Property
12/23/24 Forgery / Theft/ Misappropriate ID
12/24/24 Disorderly Conduct / Criminal Damage to Prop/Bail Jumping
12/25/24 Battery/ Disorderly Conduct/Bail Jumping
12/25/24 Warrant Service
12/29/24 OWI


John Lutheran Church
Church
North Shore Golf Club
Highland
Beach
Sherwood
High Cliff
State Park
High Cliff
Escarpment
State Natur
Area
Harrison
10
55
114

VILLAGE OF HARRISON (DECEMBER - 2024)

CONTRACT SUMMARY

911 HANG UP	1
ACCIDENT	16
ACCIDENT WITH INJURY	1
ALARM	1
ANIMAL	2
ASSIST AGENCY	6
ASSIST CITIZEN	7
BATTERY	0
CIVIL MATTER	1
CIVIL PROCESS	0
CRIME PREVENTION	3
DAMAGE TO PROPERTY	1
DISTURBANCE	8
DOMESTIC DISTURBANCE	1
DRUGS	0
EMERGENCY COMMITTAL	0
FIRE ALARM	0
FIRE CALL	2
FRAUD	2
HARASSMENT	1
JAIL	0
JUVENILE COMPLAINTS	0
LOST / FOUND	0
MEDICAL	8
MISCELLANEOUS	0
MISSING PERSON	0
MOTORIST ASSIST	10
NOISE COMPLAINT	0
ORDINANCE	6
PARKING COMPLAINT	22
RECKLESS DRIVING	6
RUNAWAY	0
SUSPICIOUS PERSON	5
SUSPICIOUS SITUATION	9
SUSPICIOUS VEHICLE	6
THEFT	0
TRAFFIC HAZARD	2
TRAFFIC STOP	124
TRESPASSING	0
VIOLATE OF COURT ORDER	1
WEAPON	0
WELFARE CHECK	4

CONTRACT	
TOTAL	256
ARRESTS	9
CITATIONS	44
ORDINANCE	7
WARNINGS	134

12/1/2024	WARNING	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/01/24	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/1/2024	WARNING	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/1/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/1/2024	WARNING	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/1/2024	WARNING	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
12/01/24	WARNING	OPERATE MOTOR VEHICLE W/O INSURANCE
12/1/2024	WARNING	OPERATE MOTOR VEHICLE W/O INSURANCE
12/01/24	CITATION	POSSESS OPEN INTOXICANTS IN MV-PASSENGER
12/01/24	CITATION	OPERATING WHILE SUSPENDED
12/01/24	CITATION	HIT AND RUN-PROPERTY ADJACENT TO HIGHWAY
12/01/24	CITATION	FAILURE TO KEEP VEHICLE UNDER CONTROL
12/01/24	CITATION	OPERATING WHILE SUSPENDED
12/2/2024	WARNING	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/2/2024	WARNING	NON-REGISTRATION OF AUTO, ETC
12/2/2024	WARNING	FAIL/STOP AT STOP SIGN
12/2/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/02/24	ORDINANCE	EXEMPT SIGNS
12/3/2024	WARNING	NON-REGISTRATION OF AUTO, ETC
12/3/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/03/24	WARNING	OPERATE VEHICLE W/ IMPROPER COLOR LIGHT TO REAR
12/03/24	CITATION	OPERATING WHILE REVOKED (FORFEITURE 3RD)
12/03/24	CITATION	OPERATE AFTER REV/SUSP OF REGISTRATION
12/03/24	CITATION	OPERATE MOTOR VEHICLE W/O INSURANCE
12/03/24	CITATION	FAIL/YIELD TO STOP FOR EMERGENCY VEHICLE
12/03/24	CITATION	OPERATING WHILE SUSPENDED
12/03/24	CITATION	OPERATE AFTER REV/SUSP OF REGISTRATION
12/03/24	CITATION	OPERATE MOTOR VEHICLE W/O INSURANCE
12/03/24	CITATION	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/03/24	CITATION	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
12/4/2024	WARNING	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/4/2024	WARNING	FAIL/NOTIFY ADDRESS CHANGE
12/4/2024	WARNING	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/4/2024	WARNING	FAIL/NOTIFY ADDRESS CHANGE
12/4/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/4/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/04/24	ORDINANCE	POSSESS MARIJUANA/THC (UNDER 25g) 1ST 2003-5
12/04/24	ORDINANCE	POSSESS DRUG PARAPHERNALIA 2003-5

12/04/24	CITATION	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
12/04/24	CITATION	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/04/24	CITATION	DRIVING TOO FAST FOR CONDITIONS
12/04/24	CITATION	DRIVING TOO FAST FOR CONDITIONS
12/5/2024	WARNING	OPERATE VEHICLE W/O STOPPING LIGHTS
12/5/2024	WARNING	IMPROPER LEFT TURN
12/5/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/05/24	CITATION	FAIL/STOP AT STOP SIGN
12/6/2024	WARNING	NON-REGISTRATION OF AUTO, ETC
12/6/2024	WARNING	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/6/2024	WARNING	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
12/6/2024	WARNING	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/6/2024	WARNING	OPERATE VEHICLE W/O STOPPING LIGHTS
12/7/2024	WARNING	OPERATE AFTER REV/SUSP OF REGISTRATION
12/7/2024	WARNING	OPERATE W/O VALID LICENSE
12/07/24	WARNING	IMPROPER/ATTACH REAR REG DECAL/TAG
12/07/24	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/07/24	CITATION	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/8/2024	WARNING	NON-REGISTRATION OF AUTO, ETC
12/8/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/9/2024	WARNING	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/9/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/9/2024	WARNING	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
12/09/24	WARNING	OPERATE VEHICLE W/O STOPPING LIGHTS
12/9/2024	WARNING	OPERATE MOTOR VEHICLE W/O INSURANCE
12/10/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/10/2024	WARNING	OPERATE MOTOR VEHICLE W/O INSURANCE
12/10/24	CITATION	FAIL/STOP AT STOP SIGN
12/10/24	CITATION	OPERATING WHILE REVOKED (FORFEITURE)
12/10/24	CITATION	KEEP OPEN INTOXICANTS IN MV-DRIVER
12/11/2024	WARNING	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/11/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/11/24	WARNING	FAIL/YIELD RIGHT/WAY FROM STOP SIGN
12/11/2024	WARNING	OPERATE MOTOR VEHICLE W/O INSURANCE
12/11/2024	WARNING	NON-REGISTRATION OF AUTO, ETC
12/11/2024	WARNING	FAIL/DISPLAY VEHICLE LICENSE PLATES
12/11/24	CITATION	OPERATING W/PAC (1ST)
12/12/2024	WARNING	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/12/2024	WARNING	OPERATE VEHICLE W/O STOPPING LIGHTS

12/12/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/12/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/12/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/12/2024	WARNING	SPEEDING ON CITY HIGHWAY (16-19 MPH)
12/12/24	CITATION	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/13/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/13/2024	WARNING	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/13/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/14/2024	WARNING	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
12/14/2024	WARNING	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/14/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/14/24	CITATION	FAIL/YIELD RIGHT/WAY FROM STOP SIGN
12/16/2024	WARNING	ILLEGIBLE LICENSE PLATES
12/17/2024	WARNING	IMPROPERLY ATTACHED LICENSE PLATES
12/17/2024	WARNING	FAIL/DISPLAY VEHICLE LICENSE PLATES
12/17/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/17/24	CITATION	SPEEDING IN SCHOOL ZONES (16-19 MPH)
12/17/24	CITATION	NON-REGISTRATION OF AUTO, ETC
12/18/2024	WARNING	FAIL/STOP AT STOP SIGN
12/18/2024	WARNING	ILLEGIBLE LICENSE PLATES
12/18/24	WARNING	NON-REGISTRATION OF AUTO, ETC
12/18/24	CITATION	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
12/19/2024	WARNING	FAIL/STOP AT STOP SIGN
12/19/2024	WARNING	DRIVING TOO FAST FOR CONDITIONS
12/19/2024	WARNING	NON-REGISTRATION OF OTHER VEHICLE
12/19/2024	WARNING	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/19/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/19/24	CITATION	OPERATING WHILE SUSPENDED
12/19/24	CITATION	OPERATE W/O VALID LICENSE
12/20/24	WARNING	FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP
12/20/24	WARNING	FAIL/NOTIFY ADDRESS CHANGE
12/21/2024	WARNING	NON-REGISTRATION OF AUTO, ETC
12/21/2024	WARNING	OPERATE W/O CARRYING LICENSE
12/21/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/21/24	WARNING	OPERATE MOTOR VEHICLE W/O INSURANCE
12/21/2024	WARNING	FAIL TO SIGNAL TURN
12/21/24	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/21/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/21/24	WARNING	FAIL/STOP AT STOP SIGN

12/22/2024	WARNING	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/22/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/22/2024	WARNING	UNSAFE LANE DEVIATION
12/22/24	WARNING	FAIL/NOTIFY ADDRESS CHANGE
12/22/24	WARNING	IMPROPER DISPLAY/PLATES (ILLEGIBLE)
12/22/24	WARNING	FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP
12/22/24	WARNING	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
12/22/24	ORDINANCE	ANIMAL CASUING INJURY
12/22/24	CITATION	OPERATE MOTOR VEHICLE BY PERMITTEE W/O INSTRUCTOR
12/22/24	CITATION	FAIL/STOP AT STOP SIGN
12/23/2024	WARNING	FAIL/STOP AT STOP SIGN
12/23/2024	WARNING	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/24/2024	WARNING	OPERATING WHILE SUSPENDED
12/24/24	WARNING	FAIL/YIELD RIGHT/WAY FROM STOP SIGN
12/24/24	CITATION	FAIL/STOP AT STOP SIGN
12/26/2024	WARNING	FAIL/STOP AT STOP SIGN
12/26/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/26/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/26/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/26/2024	WARNING	OPERATE VEHICLE W/O STOPPING LIGHTS
12/26/2024	WARNING	OPERATING WHILE SUSPENDED
12/26/2024	WARNING	OPERATE W/O VALID LICENSE
12/26/24	WARNING	OPERATE AFTER REV/SUSP OF REGISTRATION
12/26/24	ORDINANCE	Littering from vehicle 10-30 gallons
12/27/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/27/2024	WARNING	FAIL/STOP AT STOP SIGN
12/27/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/27/2024	WARNING	NON-REGISTRATION OF AUTO, ETC
12/27/2024	WARNING	DISPLAY UNAUTH. VEH. REGISTRATION PLATE
12/27/24	WARNING	NON-REGISTRATION OF AUTO, ETC
12/27/24	ORDINANCE	LEAVE VEHICLE STANDING IN ROADWAY
12/27/24	CITATION	OPERATING WHILE SUSPENDED
12/27/24	CITATION	OPERATE AFTER REV/SUSP OF REGISTRATION
12/27/24	CITATION	OPERATE MOTOR VEHICLE W/O INSURANCE
12/28/2024	WARNING	IMPROPER RIGHT TURN
12/28/2024	WARNING	IMPROPER DISPLAY OF LICENSE PLATE/TAG/DECAL
12/28/2024	WARNING	ILLEGIBLE LICENSE PLATES
12/28/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/28/2024	WARNING	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)

12/28/2024	WARNING	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/28/24	WARNING	NON-REGISTRATION OF AUTO, ETC
12/28/24	WARNING	OPERATE MOTOR VEHICLE W/O INSURANCE
12/28/24	WARNING	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/28/24	WARNING	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
12/28/24	CITATION	RIDE IN VEHICLE W/O WEARING SEAT BELT
12/28/24	CITATION	OPERATE W/O VALID LICENSE
12/29/2024	WARNING	ILLEGIBLE LICENSE PLATES
12/29/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/29/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/29/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/29/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/29/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/29/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/29/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/29/2024	WARNING	OPERATION W/O REQUIRED LAMPS LIGHTED
12/29/24	CITATION	OPERATING WHILE UNDER THE INFLUENCE
12/29/24	CITATION	OPERATION W/O REQUIRED LAMPS LIGHTED
12/29/24	CITATION	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/30/2024	WARNING	FAIL TO SIGNAL TURN
12/30/2024	WARNING	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/30/24	ORDINANCE	Animal running at large / unlicensed 2003-5
12/30/24	CITATION	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/30/24	CITATION	FAILURE TO KEEP VEHICLE UNDER CONTROL
12/31/2024	WARNING	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/31/2024	WARNING	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/31/2024	WARNING	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/31/24	WARNING	DISPLAY UNAUTH. VEH. REGISTRATION PLATE
12/31/24	WARNING	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/31/24	WARNING	FAIL/STOP AT STOP SIGN

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager **Meeting Date:** 1/28/2025

Title: Assistant Village Manager, Planning and Zoning Report

Issue: N/A

Background and Additional Information:

STH 114/State Park Road Safety Concerns:
The Calumet County Sheriff's Office has provided the crash data for this intersection. According to the DOT, only one of the five crashes reported at this intersection in the past five years could be identified as "Failure to Stop." The rest were "Failure to Yield". Supplementing existing stop signs with round flashing beacons (what the DOT allows) can help address "failure to stop" not "failure to yield". In the case of the intersection being majority of Failure to Yield crashes, a flashing beacon typically does not do much.

So, at this point, staff is recommending doing nothing, because the Village would have to pay for purchase, installation and electricity to run the beacon, when it would probably not help much due to the nature of the crashes at this intersection. We are still working with We Energies to install two overhead lights to help light the intersection during the night.

CivicPlus Website and Municode Meetings
The new website is now live. Staff is trained on maintenance which is much easier. Staff is also trained in Municode meetings. The 1/28 meeting will be launch of the meetings and online voting. In February staff will be training the Plan Commission how to use the same platform to look at meeting documents and vote as well. This was a future agenda item by Trustee Lancaster. In late February, we are also scheduled to start implementation of the citizen reporting portal.

Future Land Use Plan Update:
Staff has finalized a detailed review with the consultant of the land use plan update. In February, the GIS login will be shared with the board to start looking at the parcels and provide comments to the staff. The goal is to have public meetings in late Feb/early March on the updates and hopefully line up for the board to approve the plan at the March meeting.

Update of the Bicycle and Pedestrian Plan:
Recommended changes on the plan and updates have been provided to Calumet County GIS to map them as a GIS layer and be made available on the GIS page for the public. Once we get a draft back from the County, we will share it with the Board. This is a future agenda item.

New Building Inspector:
On January 13, 2025, Jason Gruetzmacher joined the Village as the Building Inspector. Jason has multiple years of experience in the building trades. For the month of January, Jason is working 2-3 hours per day with Paul. He will start full-time in February. Jason had some building construction projects to finish. He is studying to take 4 certifications in Uniform Dwelling Code Inspector in 2025. He also anticipates getting the commercial inspector and electrical inspectors certifications over the next few years. The goal is for Jason to be certified in all disciplines except plumbing (which is not sure he will be able get).

Community Risk Reduction Officer- FD: The position was posted on 1/16/2025. The position was posted in multiple locations and shared locally in social media channels.

Senior Housing- Future Agenda Item
After discussion with some Senior Housing developers, it appears to the make the most sense to complete a senior housing needs assessment to determine what type of the senior housing is needed in the Village and then complete as part of the needs assessment a market study. After the study is completed the Village Board can take action on what type of housing they could support. Staff would work with interested developers once we know type of housing. The next step would be a request for proposals. Staff is working on the RFP to be issued in February and will report back either in February or March.

CVMIC
Staff has worked with CVMIC to develop a training calendar for the 2025. Staff is also working to host 2-3 sessions of leadership training as well.

Budget Impacts: N/A

Recommended Action: None

Attachments:

Village of Harrison

December-24 Zoning Permit Report

	Current Year						Previous Year					
	Permits		YTD Permits	Estimated Value		YTD Estimate Value	Permits		YTD Permits	Estimated Value		YTD Estimate Value
Residential												
Single Family	1		108	$ 282,200	$	47,275,000	2		82	$ 1,150,000	$	31,993,140
Two Family (units)	0	(0)	1	$ 0	$	900,000	0	(0)	0	$ 0	$	0
Multi Family (units)	0	(0)	0	$ 0	$	0	0	(0)	0	$ 0	$	0
Additions	0		13	$ 0	$	819,000	1		11	$ 50,000	$	739,500
Acc. Structures	1		34	$ 14,000	$	680,450	1		37	$ 12,000	$	461,400
Miscellaneous	7		139	$ 80,000	$	2,109,200	2		110	$ 20,900	$	1,173,960
Total Residential	9		295	$ 376,200	$	51,783,650	6		240	$ 1,232,900	$	34,368,000
Com./Ind.												
New	0		1	$ 0	$	650,000	1		5	$ 475,000	$	2,325,000
Additions	0		1	$ 0	$	12,000,000	0		1	$ 0	$	230,000
Acc. Structures	0		0	$ 0	$	0	0		3	$ 0	$	80,000
Miscellaneous	0		8	$ 0	$	165,150	2		8	$ 87,500	$	216,195
Total Com./Ind.	0		10	$ 0	$	12,815,150	3		17	$ 562,500	$	2,851,195
Combined Total	9		305	$ 376,200	$	64,598,800	9		257	$ 1,795,400	$	37,219,195

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Russ Van Gompel, Interim Village Manager

Meeting Date:
January 28, 2025

Title:
Interim Village Manager Report

Issue:
None

Background and Additional Information:

I have been working on the following items during the months of December and January:

- Meet with the Department Heads on a weekly basis on Monday to review current projects and issues.
- Printer and distributed the 2025 Operational Budget. Review final reports for the Department of Revenue and the tax bills.
- Met with staff and a team from CVMIC (Cities and Villages Mutual Insurance Company) to review village insurance.
- Met with staff to review 2025 Wage Schedule and incorporate Performance Reviews.
- Met with representatives from Baird to prepare for a bond sale in 2025.
- Working with the new Finance Director to help her with orientation to the Village. Work with Clifton Larsen Allen to plan for the 2024 audit. Reviewed proposed Investment Policy.
- Work on updating the Village Trustee Handbook.
- Prepare a plan to review Municipal Code.
- Met with staff and Village Engineer to discuss outstanding projects.
- Starting in 2025 I am working at Village Hall 2 days a week and planning on maintaining that schedule through March 31,2025. I will not be in the week of February 17, 2025.

Budget Impacts:
None.

Recommended Action:
None.

Attachments:
None.

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Alissa Van Eperen, Finance Director/Treasurer

Meeting Date:
January 28, 2025

Title:
Finance Director/Treasurer
Budget Report through November 31, 2024

Issue:
None.

Background and Additional Information:
The Finance/Treasurer's department has been working on the following:

- Welcomed Jen Tenor as the full-time Administrative Assistant.
- Staff is wrapping up tax collection and continuing to issue dog licenses and process yard waste stickers.
- W-2s were issued.
- 4th quarter and annual reports were filled: 941, sales tax, Wisconsin Retirement, etc.
- Started conversations with credit card vendors to get integration with our current software and lower convenience costs for residents/customers, while ensuring PCI (payment card industry) compliance.
- Continued training and onboarding with CVMIC (Cities and Villages Mutual Insurance Company).
- As the Finance Director/Treasurer, I have continued to cross-train with staff.
- Amended the room tax and public depositories ordinance and created the Village's first version of an Investment Policy.
- Began 2024 audit preparation and discussions with CLA.
- Staff began working on the Spring newsletter that will be mailed at the end of February/beginning of March.

Budget Impacts:
None.

Recommended Action:
None.

Attachments:

Fund: 100 - GENERAL FUND

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
100-00-40000-000-000	State Lottery Credit	0.00	0.00	0.00	0.00	0.00
REVENUES		0.00	0.00	0.00	0.00	0.00
100-00-41110-000-000	General Property Taxes	0.00	3,207,499.78	3,207,500.00	-0.22	100.00
100-00-41140-000-000	Mobile Home Fees	0.00	0.00	0.00	0.00	0.00
100-00-41150-000-000	Forest Cropland/MFL Taxes	0.00	18.11	0.00	18.11	0.00
100-00-41210-000-000	Room Tax	0.00	0.00	0.00	0.00	0.00
100-00-41220-000-000	Sales Tax - Village Share	0.00	0.00	0.00	0.00	0.00
100-00-41320-000-000	Payments In Lieu of Taxes	0.00	5,457.26	60,000.00	-54,542.74	9.10
100-00-41800-000-000	Interest - Personal Prop. Tax	0.00	-1,847.55	0.00	-1,847.55	0.00
100-00-41900-000-000	Other Taxes	0.00	826.89	0.00	826.89	0.00
TAXES		0.00	3,211,954.49	3,267,500.00	-55,545.51	98.30
100-00-42000-000-000	Special Assessments	14,251.57	14,251.57	253,789.00	-239,537.43	5.62
100-00-42000-000-101	Connection Fees - Sewer	0.00	0.00	0.00	0.00	0.00
100-00-42100-000-000	S/W Agreement - Lexington Home	0.00	114,098.50	0.00	114,098.50	0.00
100-00-42300-000-001	Sp. Assmts. - Sidewalks	0.00	0.00	6,095.00	-6,095.00	0.00
100-00-42300-000-002	Sp Assmts Rds -Hickory/Rustic	0.00	0.00	9,434.00	-9,434.00	0.00
100-00-42300-000-003	Sp Assmts Kimbrly Hts 2022 Rds	65,685.92	103,180.89	47,263.00	55,917.89	218.31
100-00-42300-000-004	Sp Assmts Hiddn Pines 2022 Rds	11,895.98	11,895.98	7,529.00	4,366.98	158.00
100-00-42300-000-005	Sp Assmts Creekside Est 2023	90,521.80	127,745.99	0.00	127,745.99	0.00
100-00-42400-000-001	Sp Assmts Hoelzel Hvns 2022	6,452.39	6,452.39	0.00	6,452.39	0.00
100-00-42600-000-001	Sp. Assmts. - Sumac Ln.	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESS CONNECTION FEES		188,807.66	377,625.32	324,110.00	53,515.32	116.51
100-00-43200-000-000	Federal Grants - CARES ACT	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000	State Shared Revenues	350,690.46	435,703.39	413,946.00	21,757.39	105.26
100-00-43401-000-000	Personal Property Aid	0.00	5,896.93	0.00	5,896.93	0.00
100-00-43410-000-000	State Fire Dues - Harrison	0.00	78,972.90	65,350.00	13,622.90	120.85
100-00-43420-000-000	State Fire Dues - Shwd/Wood	0.00	71,511.83	18,327.00	53,184.83	390.20
100-00-43430-000-000	Exempt Computer Aid	0.00	42,433.66	45,000.00	-2,566.34	94.30
100-00-43520-000-000	Public Safety Grant	0.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	State Transportation Aids	0.00	499,950.29	435,000.00	64,950.29	114.93
100-00-43531-000-000	Local Road Improvement Aid	0.00	10,942.30	0.00	10,942.30	0.00
100-00-43532-000-000	Bridge Aid	0.00	0.00	0.00	0.00	0.00
100-00-43540-000-000	Recycling Grant	0.00	21,857.52	21,650.00	207.52	100.96
100-00-43560-000-000	State General Relief Aid	0.00	0.00	0.00	0.00	0.00
100-00-43570-000-000	State Grant - Friendship Trail	0.00	0.00	0.00	0.00	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	0.00	60.00	-60.00	0.00
100-00-43620-000-000	DNR	0.00	0.00	0.00	0.00	0.00
100-00-43650-000-000	Forest Cropland State Aids	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		350,690.46	1,167,268.82	999,333.00	167,935.82	116.80
100-00-44105-000-000	Liquor & Beverage Licenses	606.89	5,893.05	5,200.00	693.05	113.33
100-00-44110-000-000	Operators Licenses	120.00	4,235.00	4,000.00	235.00	105.88
100-00-44115-000-000	Cigarette Licenses	0.00	300.00	300.00	0.00	100.00
100-00-44120-000-000	Cable Television Franchise Fee	19,982.53	95,797.33	100,750.00	-4,952.67	95.08
100-00-44205-000-000	Dog Licenses Fees	40.00	9,980.00	12,750.00	-2,770.00	78.27
100-00-44305-000-000	Building Permit Fee	7,353.46	64,157.98	52,000.00	12,157.98	123.38
100-00-44305-001-000	Bldg Permit Fee - Admin.	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
100-00-44306-000-000	HVAC Permit	2,605.46	18,211.77	7,250.00	10,961.77	251.20
100-00-44307-000-000	Plumbing Permit	2,983.46	20,419.86	10,000.00	10,419.86	204.20
100-00-44308-000-000	Electrical Permit	3,513.46	30,258.03	13,000.00	17,258.03	232.75
100-00-44309-000-000	Siding/Windows/Roof Permit	120.00	2,800.00	750.00	2,050.00	373.33
100-00-44310-000-000	Pool Permit	120.00	1,920.00	1,000.00	920.00	192.00
100-00-44311-000-000	Lot Grade Fee	6,020.00	90,300.00	40,000.00	50,300.00	225.75
100-00-44312-000-000	Driveway Grade Fee	1,295.00	19,425.00	9,000.00	10,425.00	215.83
100-00-44313-000-000	Culvert Permit	0.00	150.00	150.00	0.00	100.00
100-00-44314-000-000	Street Opening Permit	0.00	0.00	0.00	0.00	0.00
100-00-44316-000-000	Demolition Permit	0.00	0.00	50.00	-50.00	0.00
100-00-44330-000-000	Utility Permit Fee	2,350.00	21,742.40	2,500.00	19,242.40	869.70
100-00-44336-000-000	Culvert Fee - Bldg Inspector	0.00	0.00	150.00	-150.00	0.00
100-00-44400-000-000	Zoning Permit Fee	2,875.00	37,950.00	22,000.00	15,950.00	172.50
100-00-44401-000-000	Erosion Permit	700.00	23,209.53	6,500.00	16,709.53	357.07
100-00-44410-000-000	Plat and CSM Review Fee	300.00	2,990.00	2,000.00	990.00	149.50
100-00-44415-000-000	Site Plan Review Fee	0.00	1,475.00	600.00	875.00	245.83
100-00-44900-000-000	Other License/Permit Fee	50.00	820.00	0.00	820.00	0.00
100-00-44905-000-000	Fireworks Permit	0.00	100.00	0.00	100.00	0.00
LICENSES AND PERMITS		51,035.26	452,134.95	289,950.00	162,184.95	155.94
100-00-45105-000-000	Ordinance Violations	204.04	4,806.91	7,000.00	-2,193.09	68.67
100-00-45110-000-000	Parking Violations	140.00	740.00	1,000.00	-260.00	74.00
FINES, FORFEITS AND PENALTIES		344.04	5,546.91	8,000.00	-2,453.09	69.34
100-00-46100-000-000	Administrative Fee	6,078.24	33,898.43	40,000.00	-6,101.57	84.75
100-00-46105-000-000	Publication Fee - Liquor	0.00	-0.18	0.00	-0.18	0.00
100-00-46110-000-000	Real Estate Inquiry Fee	1,350.00	12,300.00	8,000.00	4,300.00	153.75
100-00-46111-000-000	Photocopy Fee	0.00	0.00	0.00	0.00	0.00
100-00-46115-000-000	Merchandise Sales	0.00	0.00	0.00	0.00	0.00
100-00-46120-000-000	Credit Card Surcharge	136.01	1,317.06	700.00	617.06	188.15
100-00-46210-000-000	Law Enforcement Charges	0.00	0.00	785,000.00	-785,000.00	0.00
100-00-46300-000-000	Transportation Utility Charges	0.00	0.00	0.00	0.00	0.00
100-00-46310-000-000	Road Department Revenue	796.00	5,942.00	2,000.00	3,942.00	297.10
100-00-46321-000-000	Street Lights Fee	0.00	2,545.85	1,200.00	1,345.85	212.15
100-00-46321-000-001	Lights - North Shore Woods	0.00	0.00	0.00	0.00	0.00
100-00-46321-000-002	Lights - North Shore Golf Club	0.00	0.00	0.00	0.00	0.00
100-00-46324-000-000	Harrison Stormwater Util Fee	0.00	0.00	0.00	0.00	0.00
100-00-46328-000-000	Stormwater Drainage Fee	0.00	0.00	0.00	0.00	0.00
100-00-46420-000-000	Refuse Collection Fee (67%)	-386.50	3,459.57	413,869.00	-410,409.43	0.84
100-00-46435-000-000	Recycling Collection Fee (33%)	-257.50	2,205.20	259,745.00	-257,539.80	0.85
100-00-46440-000-000	Weed & Nuisance Control Fee	-397.50	906.25	0.00	906.25	0.00
100-00-46445-000-000	Compost Site Sticker Fee	640.00	35,780.00	30,000.00	5,780.00	119.27
100-00-46722-000-000	Park Shelter Rental Fee	71.09	3,341.23	2,500.00	841.23	133.65
100-00-46740-000-000	Municipal Hall Rental Fee	379.16	2,654.12	2,500.00	154.12	106.16
PUBLIC CHARGES FOR SERVICES		8,409.00	104,349.53	1,545,514.00	-1,441,164.47	6.75
100-00-47323-000-000	Fire Contracts-Sherwood/Wood	0.00	173,739.00	173,739.00	0.00	100.00
INTERGOV'T CHARGES FOR SERV		0.00	173,739.00	173,739.00	0.00	100.00
100-00-48110-000-000	Banking - Earned Interest	53,207.47	858,501.53	601,000.00	257,501.53	142.85

Fund: 100 - GENERAL FUND

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
100-00-48120-000-000	Interest - Taxes	0.00	0.00	0.00	0.00	0.00
100-00-48130-000-000	Sp. Assmnt. - Earned Interest	0.00	1,881.18	5,000.00	-3,118.82	37.62
100-00-48302-000-000	Sales - Fire Equipment	0.00	0.00	0.00	0.00	0.00
100-00-48303-000-000	Sales - Public Works Equipment	0.00	0.00	0.00	0.00	0.00
100-00-48307-000-000	Sales - Recyclables	0.00	0.00	0.00	0.00	0.00
100-00-48400-000-000	Insurance Recoveries	0.00	2,438.00	5,000.00	-2,562.00	48.76
100-00-48500-000-000	Donations	500.00	4,746.00	0.00	4,746.00	0.00
100-00-48800-000-000	Treasurer - Cash Over	0.00	9.21	0.00	9.21	0.00
100-00-48900-000-000	Misc. Revenues	5,063.82	10,732.46	10,000.00	732.46	107.32
100-00-48905-000-000	Tippage Fee - Harrison Landfil	0.00	0.00	15,000.00	-15,000.00	0.00
MISCELLANEOUS REVENUES		58,771.29	878,308.38	636,000.00	242,308.38	138.10
100-00-49110-000-000	Proceeds from G.O. Bonds	0.00	0.00	1,400,000.00	-1,400,000.00	0.00
100-00-49140-000-000	State Trust Fund Loan	0.00	0.00	0.00	0.00	0.00
100-00-49205-000-000	Transfer from Debt Serv. Fund	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	1,400,000.00	-1,400,000.00	0.00
Total Revenues		658,057.71	6,370,927.40	8,644,146.00	-2,273,218.60	73.70

Fund: 100 - GENERAL FUND

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
100-00-51100-100-000	Village Board - Wages	3,230.84	36,185.28	52,000.00	15,814.72	69.59
100-00-51100-105-000	Village Board - FICA	247.12	2,767.92	3,978.00	1,210.08	69.58
100-00-51100-115-000	Village Board-Training/Mileage	0.00	3,906.39	800.00	-3,106.39	488.30
100-00-51100-300-000	Village Board-Per Diem	0.00	0.00	0.00	0.00	0.00
100-00-51100-310-000	Village Board-Dues	0.00	5,980.52	7,500.00	1,519.48	79.74
100-00-51100-400-000	Village Board-Supplies	0.00	78.75	500.00	421.25	15.75
100-00-51100-500-022	Village Board - Telephone	244.25	1,086.69	0.00	-1,086.69	0.00
100-01-51101-100-001	Planning - Salary	7,218.70	86,624.40	98,861.00	12,236.60	87.62
100-01-51101-105-000	Planning - FICA	547.88	6,718.32	7,257.00	538.68	92.58
100-01-51101-200-000	Planning - Benefits	85.80	216.80	42,400.00	42,183.20	0.51
100-01-51101-205-000	Planning - Retirement	498.06	5,976.72	6,546.00	569.28	91.30
100-01-51101-300-000	Planning - Per Diem	0.00	2,475.00	4,000.00	1,525.00	61.88
100-01-51101-301-000	Planning - Dues	0.00	0.00	1,000.00	1,000.00	0.00
100-01-51101-304-000	Planning - Consultants	0.00	0.00	0.00	0.00	0.00
100-01-51101-305-000	Planning - Training/Mile/Exp.	0.00	61.82	3,500.00	3,438.18	1.77
100-01-51101-400-000	Planning - Supplies	0.00	234.83	1,000.00	765.17	23.48
100-01-51101-400-005	Planning - Postage	0.00	0.00	0.00	0.00	0.00
100-01-51101-800-000	Planning - Publications	100.60	1,388.50	0.00	-1,388.50	0.00
100-01-51101-801-000	Planning - Capital	0.00	0.00	0.00	0.00	0.00
100-00-51300-000-000	Legal	0.00	93,908.18	36,000.00	-57,908.18	260.86
100-09-51300-000-000	Hwy Dept - Legal	0.00	0.00	10,000.00	10,000.00	0.00
100-02-51400-100-000	Gen. Admin - Wages	26,897.07	337,527.95	332,405.00	-5,122.95	101.54
100-02-51400-103-000	Gen. Admin - OT Wages	0.00	0.00	0.00	0.00	0.00
100-02-51400-105-000	Gen. Admin - FICA	1,948.95	24,707.25	25,429.00	721.75	97.16
100-02-51400-200-000	Gen. Admin - Benefits	7,187.40	113,001.65	150,242.00	37,240.35	75.21
100-02-51400-205-000	Gen. Admin - Retirement	1,116.42	18,483.50	22,604.00	4,120.50	81.77
100-02-51400-305-000	Gen. Admin - Training/Conf.	0.00	3,801.48	4,400.00	598.52	86.40
100-02-51400-310-000	Gen. Admin - Dues	0.00	341.31	1,500.00	1,158.69	22.75
100-02-51400-400-000	Gen. Admin - Supplies	2,917.78	17,078.32	20,000.00	2,921.68	85.39
100-02-51400-400-005	Gen. Admin - Postage	0.00	6,491.70	4,000.00	-2,491.70	162.29
100-02-51400-400-006	Gen. Admin - Service Contracts	20,510.30	144,572.33	75,000.00	-69,572.33	192.76
100-02-51400-800-000	Gen. Admin - Publications	482.21	2,432.68	500.00	-1,932.68	486.54
100-02-51400-800-005	Gen. Admin - Newsltr & Postage	1,423.40	15,011.41	8,000.00	-7,011.41	187.64
100-00-51440-000-000	Elections - Wages	0.00	16,354.50	35,000.00	18,645.50	46.73
100-00-51440-100-000	Elections-FICA	0.00	58.07	2,678.00	2,619.93	2.17
100-00-51440-200-000	Elections - Expenses/Training	0.00	215.37	500.00	284.63	43.07
100-00-51440-300-000	Elections - Service Contracts	0.00	2,307.83	6,000.00	3,692.17	38.46
100-00-51440-400-000	Elections - Supplies	647.93	2,785.90	7,000.00	4,214.10	39.80
100-00-51440-500-000	Elections - Postage	0.00	5,001.78	9,000.00	3,998.22	55.58
100-00-51440-600-000	Elections - Publications	149.94	467.52	2,000.00	1,532.48	23.38
100-05-51500-000-000	Assessor - Contract	0.00	40,900.00	41,000.00	100.00	99.76
100-04-51500-100-000	Treasurer - Wages	0.00	0.00	40,000.00	40,000.00	0.00
100-04-51500-105-000	Treasurer - FICA	0.00	0.00	3,060.00	3,060.00	0.00
100-04-51500-305-000	Treasurer - Mileage	0.00	0.00	200.00	200.00	0.00
100-04-51500-315-000	Treasurer - Service Contracts	0.00	0.00	6,000.00	6,000.00	0.00
100-04-51500-315-015	Treasurer - Accounting	0.00	30,222.50	17,500.00	-12,722.50	172.70
100-04-51500-320-000	Treasurer - Cash Short	0.00	0.00	0.00	0.00	0.00
100-04-51500-400-000	Treasurer - Supplies	0.00	0.00	500.00	500.00	0.00
100-05-51500-400-000	Assessor - Supplies BOR	0.00	0.00	0.00	0.00	0.00
100-04-51500-400-005	Treasurer - Postage	0.00	0.00	3,000.00	3,000.00	0.00
100-04-51500-800-000	Treasurer - Publications	0.00	0.00	100.00	100.00	0.00
100-00-51600-400-000	Municipal Bldg - Supplies	0.00	0.00	5,000.00	5,000.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
100-00-51600-500-020	Municipal Bldg - Electric	414.80	4,836.79	5,775.00	938.21	83.75
100-00-51600-500-021	Municipal Bldg - Heat	66.77	2,808.73	5,080.00	2,271.27	55.29
100-00-51600-500-022	Municipal Bldg - Telephone	288.98	2,273.52	1,750.00	-523.52	129.92
100-00-51910-000-000	Uncollectable Taxes	0.00	40,026.38	0.00	-40,026.38	0.00
100-00-51932-000-000	Insurance - Property and Crime	0.00	15,625.00	34,100.00	18,475.00	45.82
100-00-51933-000-000	Insurance - Workers Comp.	0.00	41,476.00	29,300.00	-12,176.00	141.56
100-00-51938-000-000	Insurance - General and Auto	-696.00	18,712.00	26,600.00	7,888.00	70.35
100-00-51980-000-000	Memorial Expenses	0.00	159.73	500.00	340.27	31.95
GENERAL GOVERNMENT		75,529.20	1,155,291.32	1,201,065.00	45,773.68	96.19
100-00-52100-000-000	Law Enforcement - Contract	0.00	646,618.23	862,158.00	215,539.77	75.00
100-00-52101-000-000	Law Enforcement - Dog Pickups	0.00	0.00	0.00	0.00	0.00
100-00-52102-000-000	School Crossing Guard & Lights	0.00	1,931.33	2,500.00	568.67	77.25
100-06-52200-000-000	Fire Dept - Insurance	0.00	0.00	0.00	0.00	0.00
100-06-52200-100-000	Fire Dept - Wages	27,964.70	177,735.20	227,290.00	49,554.80	78.20
100-06-52200-105-000	Fire Dept - FICA	2,149.12	13,500.68	17,388.00	3,887.32	77.64
100-06-52200-200-000	Fire Dept - Benefits	2,072.01	25,433.77	0.00	-25,433.77	0.00
100-06-52200-210-000	Fire Dept - Retirement	1,071.60	12,859.20	48,911.00	36,051.80	26.29
100-06-52200-300-000	Fire Dept - Per Diem	360.00	1,260.00	1,500.00	240.00	84.00
100-06-52200-305-000	Fire Dept - Training/Mem	668.25	6,921.84	10,000.00	3,078.16	69.22
100-06-52200-306-000	Fire Dept - Fire Inspection	0.00	0.00	0.00	0.00	0.00
100-06-52200-400-000	Fire Dept - Supplies/Services	3,781.34	31,568.29	48,500.00	16,931.71	65.09
100-06-52200-401-000	Fire Dept - Physicals	0.00	4,679.00	5,000.00	321.00	93.58
100-06-52200-402-000	Fire Dept - Software	0.00	5,233.00	0.00	-5,233.00	0.00
100-06-52200-403-000	Fire Dept - Appreciation Night	0.00	2,442.24	3,000.00	557.76	81.41
100-06-52200-404-000	Fire Dept - Annual Tests/Certs	0.00	5,897.34	0.00	-5,897.34	0.00
100-06-52200-405-000	Fire Dept - 2% Dues Expenses	0.00	1,207.61	0.00	-1,207.61	0.00
100-06-52200-500-020	Fire Station 60 - Electric	151.80	1,779.36	2,500.00	720.64	71.17
100-07-52200-500-020	Fire Station 70 - Electric	141.53	1,928.59	3,000.00	1,071.41	64.29
100-06-52200-500-021	Fire Station 60 - Heat	19.36	1,228.33	4,000.00	2,771.67	30.71
100-07-52200-500-021	Fire Station 70 - Heat	42.81	1,215.99	4,000.00	2,784.01	30.40
100-06-52200-500-022	Fire Station 60 - Telephone	10.16	111.73	0.00	-111.73	0.00
100-07-52200-500-022	Fire Station 70 - Telephone	51.54	435.06	0.00	-435.06	0.00
100-06-52200-500-023	Fire Station 60 - Water/Sewer	245.48	2,608.94	4,500.00	1,891.06	57.98
100-07-52200-500-023	Fire Station 70 - Water/Sewer	154.46	882.54	1,000.00	117.46	88.25
100-06-52200-600-000	Fire Dept - Vehicle Maint.	6,062.67	18,589.97	13,000.00	-5,589.97	143.00
100-06-52200-700-000	Fire Dept - Equip Maintenance	377.45	4,485.64	5,500.00	1,014.36	81.56
100-06-52200-700-030	Fire Dept - Fuel	0.00	101.66	6,000.00	5,898.34	1.69
100-08-52300-000-000	1st Responders - Operating Exp	50.38	13,484.78	13,500.00	15.22	99.89
100-08-52300-100-000	1st Responders - Wages	7,190.51	35,879.05	0.00	-35,879.05	0.00
100-08-52300-105-000	1st Responders - FICA	550.10	2,744.77	0.00	-2,744.77	0.00
100-08-52300-210-000	1st Responder - Retirement	0.00	0.00	0.00	0.00	0.00
100-00-52400-000-000	Building Inspector - Contract	19,741.94	131,940.24	59,000.00	-72,940.24	223.63
100-00-52400-200-000	Inspections - Grade Checks	9,216.80	43,335.75	30,000.00	-13,335.75	144.45
100-00-52410-000-000	Erosion/Stormwater Plan Review	0.00	0.00	0.00	0.00	0.00
100-00-52601-000-000	911 Signs	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		82,074.01	1,198,040.13	1,372,247.00	174,206.87	87.30
100-09-53311-000-000	Hwy Dept - Engineer/Consultant	7,034.25	31,579.96	40,000.00	8,420.04	78.95
100-09-53311-100-000	Hwy Dept - Wages	37,303.30	487,366.54	508,664.00	21,297.46	95.81
100-09-53311-100-901	Hwy Dept - Part Time Wages	2,515.00	61,175.72	85,500.00	24,324.28	71.55

Fund: 100 - GENERAL FUND

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
100-09-53311-103-000	Hwy Dept - Overtime Wages	2,221.99	33,326.37	38,000.00	4,673.63	87.70
100-09-53311-105-000	Hwy Dept - FICA	3,203.04	39,690.87	41,820.00	2,129.13	94.91
100-09-53311-105-901	Hwy Dept - Part Time FICA	192.40	4,770.92	6,541.00	1,770.08	72.94
100-09-53311-115-000	Hwy Dept - Unemployment Comp	0.00	0.00	1,000.00	1,000.00	0.00
100-09-53311-200-000	Hwy Dept - Benefits	12,571.20	157,098.53	169,700.00	12,601.47	92.57
100-09-53311-205-000	Hwy Dept - Retirement	3,043.87	37,714.12	43,619.00	5,904.88	86.46
100-09-53311-305-000	Hwy Dept - Training Expenses	0.00	3,816.67	2,500.00	-1,316.67	152.67
100-09-53311-306-000	Hwy Dept - CDL/Testing	192.00	3,598.48	1,500.00	-2,098.48	239.90
100-09-53311-320-000	Hwy Dept - Dues	0.00	0.00	0.00	0.00	0.00
100-09-53311-400-000	Hwy Dept - Supplies	4,164.64	37,627.75	25,000.00	-12,627.75	150.51
100-09-53311-500-020	Hwy Dept - Electric	622.19	7,255.20	7,500.00	244.80	96.74
100-09-53311-500-021	Hwy Dept - Heat	0.00	0.00	2,000.00	2,000.00	0.00
100-09-53311-500-022	Hwy Dept - Telephone	350.56	3,126.03	3,000.00	-126.03	104.20
100-09-53311-505-000	Hwy Dept - Building Maint	3,165.88	45,764.47	30,000.00	-15,764.47	152.55
100-09-53311-600-030	Hwy Dept - Fuel	4,792.05	65,853.39	76,000.00	10,146.61	86.65
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance	19,136.58	42,904.77	40,000.00	-2,904.77	107.26
100-09-53311-700-000	Hwy Dept - Equip Maintenance	8,343.58	93,193.32	55,000.00	-38,193.32	169.44
100-09-53311-800-000	Hwy Dept - Right-of-Way Restor	0.00	0.00	0.00	0.00	0.00
100-09-53311-900-000	Hwy Dept - Road Maintenance	1,431.47	157,468.34	327,500.00	170,031.66	48.08
100-09-53311-900-010	Hwy Dept - Contracts	0.00	0.00	0.00	0.00	0.00
100-09-53311-901-000	Hwy Dept - Ditching/Grading	413.04	10,134.28	40,000.00	29,865.72	25.34
100-09-53311-903-000	Hwy Dept - Salt & Sand	16.22	79,053.44	108,000.00	28,946.56	73.20
100-09-53312-100-000	Engineering Tech	0.00	0.00	0.00	0.00	0.00
100-09-53315-900-001	Hwy Dept - Eisenhower Dr.	0.00	0.00	0.00	0.00	0.00
100-09-53315-902-000	Hwy Dept - Signs	26.40	8,986.37	10,000.00	1,013.63	89.86
100-00-53420-000-000	Street Lighting - General	399.06	3,989.25	6,500.00	2,510.75	61.37
100-00-53420-001-000	Street Lighting - North Shore	15.39	153.86	170.00	16.14	90.51
100-00-53420-004-000	Street Lighting - HAA	1,202.65	9,698.61	11,000.00	1,301.39	88.17
100-00-53420-006-000	Street Lighting - NS Woods	93.89	938.45	1,100.00	161.55	85.31
100-09-53430-000-000	Hwy Dept - Sidewalk Maint	0.00	20,227.50	0.00	-20,227.50	0.00
100-00-53441-100-000	Illicit Discharge Program	0.00	3,586.00	5,000.00	1,414.00	71.72
100-00-53620-000-000	Refuse and Garbage Services	0.00	312,851.19	413,869.00	101,017.81	75.59
100-00-53635-000-000	Recycling Services	0.00	202,867.57	259,745.00	56,877.43	78.10
100-00-53635-100-000	Compost Site	137.88	9,893.34	10,000.00	106.66	98.93
100-00-53640-000-000	Weed and Nusiance Control	0.00	0.00	15,000.00	15,000.00	0.00
PUBLIC WORKS		112,588.53	1,975,711.31	2,385,228.00	409,516.69	82.83
100-00-54100-000-000	Humane Society - Contribution	0.00	0.00	1,500.00	1,500.00	0.00
100-00-54600-000-000	Fox Valley Transit Call a Ride	0.00	0.00	0.00	0.00	0.00
100-00-54910-000-000	Cemetery	0.00	0.00	0.00	0.00	0.00
100-00-54980-000-000	Other Health - HOVPP	0.00	0.00	700.00	700.00	0.00
HEALTH AND HUMAN SERVICES		0.00	0.00	2,200.00	2,200.00	0.00
100-00-55200-000-000	Parks - Maint. and Utilities	1,320.53	36,906.43	50,000.00	13,093.57	73.81
100-00-55200-105-000	Parks - Committee FICA	0.00	0.00	0.00	0.00	0.00
100-00-55200-120-000	Parks - Recreation Programs	0.00	9,225.00	10,000.00	775.00	92.25
100-00-55200-300-000	Parks - Committee Per Diem	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.		1,320.53	46,131.43	60,000.00	13,868.57	76.89
100-00-56600-000-000	Subdivision - Erosion Control	0.00	0.00	0.00	0.00	0.00
100-00-56700-000-000	Economic Development	0.00	0.00	0.00	0.00	0.00

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Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
100-00-56900-000-110	Development	4.99	3,382.37	4,000.00	617.63	84.56
100-00-56900-000-200	Incorporation	0.00	0.00	0.00	0.00	0.00
CONSERVATION AND DEVELOPMENT		4.99	3,382.37	4,000.00	617.63	84.56
100-00-57190-000-000	Capital Outlay - General Gvmnt	38,462.50	86,196.48	60,000.00	-26,196.48	143.66
100-00-57220-000-000	Capital Outlay - Parks	2,780.00	41,194.29	17,000.00	-24,194.29	242.32
100-06-57220-000-000	Fire Dept - Capital Outlay	4,722.39	132,719.73	1,107,455.00	974,735.27	11.98
100-07-57220-000-001	Fire Dept - Equipment Escrow	0.00	0.00	564,759.00	564,759.00	0.00
100-00-57230-000-000	Capital Outlay - Trails	14,377.39	63,056.02	0.00	-63,056.02	0.00
100-09-57324-000-000	Capital Outlay - Hwy. Equip	146,231.00	211,385.00	565,532.00	354,147.00	37.38
100-09-57330-000-000	Capital Outlay - Road Projects	7,633.25	2,037,604.86	3,101,220.00	1,063,615.14	65.70
CAPITAL OUTLAY		214,206.53	2,572,156.38	5,415,966.00	2,843,809.62	47.49
100-00-58210-000-000	Debt Issuance Costs	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE		0.00	0.00	0.00	0.00	0.00
Total Expenses		485,723.79	6,950,712.94	10,440,706.00	3,489,993.06	66.57
Net Totals		172,333.92	-579,785.54	-1,796,560.00	-1,216,774.46	32.27

Fund: 401 - TAX INCREMENTAL DISTRICT #1

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
401-00-41110-000-000	Tax Increments - TID #1	0.00	973,518.58	600,000.00	373,518.58	162.25
TAXES		0.00	973,518.58	600,000.00	373,518.58	162.25
401-00-43430-000-000	TID Exempt Computer Aid	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Total Revenues		0.00	973,518.58	600,000.00	373,518.58	162.25

Fund: 401 - TAX INCREMENTAL DISTRICT #1

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
401-00-51500-000-000	Professional Services - TID #1	0.00	3,352.08	0.00	-3,352.08	0.00
401-00-51510-000-000	Administrative Costs - TID #1	0.00	150.00	150.00	0.00	100.00
GENERAL GOVERNMENT		0.00	3,502.08	150.00	-3,352.08	2,334.72
401-00-56700-000-000	Site Preparation - TID #1	0.00	0.00	0.00	0.00	0.00
401-00-56700-700-000	Grant-Toonen Development TID 1	0.00	427,350.35	393,000.00	-34,350.35	108.74
401-00-56700-701-000	Grant-Gregorski 22 LLC	0.00	14,680.43	16,000.00	1,319.57	91.75
401-00-56700-702-000	Grant-Asterion LLC	0.00	247,478.71	190,000.00	-57,478.71	130.25
CONSERVATION AND DEVELOPMENT		0.00	689,509.49	599,000.00	-90,509.49	115.11
401-00-57100-000-000	Property Acquisition - TID #1	0.00	0.00	0.00	0.00	0.00
401-00-57200-000-000	Street Improvements - TID #1	0.00	0.00	0.00	0.00	0.00
401-00-57300-000-000	Utility Improvements - TID #1	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
401-00-59100-000-000	Transfer Out	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	693,011.57	599,150.00	-93,861.57	115.67
Net Totals		0.00	280,507.01	850.00	-279,657.01	33,000.82

Fund: 402 - TAX INCREMENTAL DISTRICT #2

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
402-00-41110-000-000	Tax Increments - TID #2	0.00	423,273.25	110,000.00	313,273.25	384.79
TAXES		0.00	423,273.25	110,000.00	313,273.25	384.79
402-00-49100-000-000	Transfer In	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00	0.00
Total Revenues		0.00	423,273.25	110,000.00	313,273.25	384.79

Fund: 402 - TAX INCREMENTAL DISTRICT #2

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
402-00-51500-000-000	Professional Services-TID #2	43,810.20	77,323.42	0.00	-77,323.42	0.00
402-00-51510-000-000	Administrative Costs - TID #2	0.00	1,232.50	150.00	-1,082.50	821.67
GENERAL GOVERNMENT		43,810.20	78,555.92	150.00	-78,405.92	52,370.61
402-00-56700-000-000	Site Preparation - TID #2	0.00	40,078.75	0.00	-40,078.75	0.00
402-00-56700-700-000	Grant-Premier Harrison LLC	0.00	0.00	100,000.00	100,000.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	40,078.75	100,000.00	59,921.25	40.08
402-00-57100-000-000	Property Acquisition - TID #2	0.00	-2,278.71	0.00	2,278.71	0.00
402-00-57200-000-000	Street Improvements - TID #2	233,252.89	233,252.89	0.00	-233,252.89	0.00
402-00-57300-000-000	Utility Improvements - TID #2	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		233,252.89	230,974.18	0.00	-230,974.18	0.00
Total Expenses		277,063.09	349,608.85	100,150.00	-249,458.85	349.09
Net Totals		-277,063.09	73,664.40	9,850.00	-63,814.40	747.86

Fund: 403 - TAX INCREMENTAL DISTRICT #3

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
403-00-41110-000-000	Tax Increments - TID #3	0.00	134,281.75	45,000.00	89,281.75	298.40
TAXES		0.00	134,281.75	45,000.00	89,281.75	298.40
Total Revenues		0.00	134,281.75	45,000.00	89,281.75	298.40

Fund: 403 - TAX INCREMENTAL DISTRICT #3

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
403-00-51500-000-000	Professional Services-TID #3	0.00	4,836.85	0.00	-4,836.85	0.00
403-00-51510-000-000	Administrative Costs - TID #3	0.00	150.00	150.00	0.00	100.00
GENERAL GOVERNMENT		0.00	4,986.85	150.00	-4,836.85	3,324.57
403-00-56700-000-000	Site Preparation - TID #3	0.00	0.00	0.00	0.00	0.00
403-00-56700-700-000	Grant-Driscoll Properties LLC	0.00	52,769.46	40,000.00	-12,769.46	131.92
CONSERVATION AND DEVELOPMENT		0.00	52,769.46	40,000.00	-12,769.46	131.92
403-00-57100-000-000	Property Acquisition - TID #3	0.00	0.00	0.00	0.00	0.00
403-00-57200-000-000	Street Improvements - TID #3	0.00	0.00	0.00	0.00	0.00
403-00-57300-000-000	Utility Improvements - TID #3	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	57,756.31	40,150.00	-17,606.31	143.85
Net Totals		0.00	76,525.44	4,850.00	-71,675.44	1,577.84

Fund: 404 - TAX INCREMENTAL DISTRICT #4

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
404-00-41110-000-000	Tax Increments - TID #4	0.00	545,409.10	190,000.00	355,409.10	287.06
TAXES		0.00	545,409.10	190,000.00	355,409.10	287.06
Total Revenues		0.00	545,409.10	190,000.00	355,409.10	287.06

Fund: 404 - TAX INCREMENTAL DISTRICT #4

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
404-00-51500-000-000	Professional Services-TID #4	0.00	0.00	0.00	0.00	0.00
404-00-51510-000-000	Administrative Costs - TID #4	0.00	150.00	150.00	0.00	100.00
GENERAL GOVERNMENT		0.00	150.00	150.00	0.00	100.00
404-00-56700-000-000	Site Preparation - TID #4	0.00	0.00	0.00	0.00	0.00
404-00-56700-700-000	Grant-Quattro Development LLC	0.00	497,094.48	0.00	-497,094.48	0.00
CONSERVATION AND DEVELOPMENT		0.00	497,094.48	0.00	-497,094.48	0.00
404-00-57100-000-000	Property Acquisition - TID #4	0.00	0.00	0.00	0.00	0.00
404-00-57200-000-000	Street Improvements - TID #4	0.00	0.00	0.00	0.00	0.00
404-00-57300-000-000	Utility Improvements - TID #4	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	497,244.48	150.00	-497,094.48	331,496.32
Net Totals		0.00	48,164.62	189,850.00	141,685.38	25.37

Fund: 405 - TAX INCREMENTAL DISTRICT #5

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
405-00-41110-000-000	Tax Increments - TID #5	0.00	0.00	0.00	0.00	0.00
TAXES		0.00	0.00	0.00	0.00	0.00
Total Revenues		0.00	0.00	0.00	0.00	0.00

Fund: 405 - TAX INCREMENTAL DISTRICT #5

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
405-00-51500-000-000	Professional Services-TID #5	2,567.50	55,360.58	20,000.00	-35,360.58	276.80
405-00-51510-000-000	Administrative Costs - TID #5	0.00	1,150.00	10,000.00	8,850.00	11.50
GENERAL GOVERNMENT		2,567.50	56,510.58	30,000.00	-26,510.58	188.37
405-00-56700-000-000	Site Preparation - TID #5	6,339.20	6,339.20	10,000.00	3,660.80	63.39
CONSERVATION AND DEVELOPMENT		6,339.20	6,339.20	10,000.00	3,660.80	63.39
405-00-57100-000-000	Property Acquisition - TID #5	438,348.10	438,348.10	0.00	-438,348.10	0.00
405-00-57200-000-000	Street Improvements - TID #5	0.00	0.00	0.00	0.00	0.00
405-00-57300-000-000	Utility Improvements - TID #5	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		438,348.10	438,348.10	0.00	-438,348.10	0.00
Total Expenses		447,254.80	501,197.88	40,000.00	-461,197.88	1,252.99
Net Totals		-447,254.80	-501,197.88	-40,000.00	461,197.88	1,252.99

Fund: 406 - TAX INCREMENTAL DISTRICT #6

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
406-00-41110-000-000	Tax Increments - TID #6	0.00	0.00	0.00	0.00	0.00
TAXES		0.00	0.00	0.00	0.00	0.00
Total Revenues		0.00	0.00	0.00	0.00	0.00

Fund: 406 - TAX INCREMENTAL DISTRICT #6

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
406-00-51500-000-000	Professional Services-TID #6	0.00	10,419.30	10,000.00	-419.30	104.19
406-00-51510-000-000	Administrative Costs - TID #6	0.00	150.00	10,000.00	9,850.00	1.50
GENERAL GOVERNMENT		0.00	10,569.30	20,000.00	9,430.70	52.85
406-00-56700-000-000	Site Preparation - TID #6	0.00	0.00	0.00	0.00	0.00
406-00-56700-700-000	Grant-WI Wealth Management	0.00	0.00	0.00	0.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
406-00-57100-000-000	Property Acquisition - TID #6	0.00	0.00	0.00	0.00	0.00
406-00-57200-000-000	Street Improvements - TID #6	0.00	0.00	0.00	0.00	0.00
406-00-57300-000-000	Utility Improvements - TID #6	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	10,569.30	20,000.00	9,430.70	52.85
Net Totals		0.00	-10,569.30	-20,000.00	-9,430.70	52.85

Fund: 610 - WATER UTILITY

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
610-00-41900-000-000	Interest Income	8,196.74	112,371.21	144,510.00	-32,138.79	77.76
TAXES		8,196.74	112,371.21	144,510.00	-32,138.79	77.76
610-00-46101-000-000	Residential Metered Sales	78,318.46	900,753.96	1,014,690.00	-113,936.04	88.77
610-00-46102-000-000	Commercial Metered Sales	7,343.22	93,076.22	115,080.00	-22,003.78	80.88
610-00-46103-000-000	Industrial Metered Sales	0.00	0.00	0.00	0.00	0.00
610-00-46104-000-000	Public Authority Metered Sales	2,102.10	24,970.70	31,910.00	-6,939.30	78.25
610-00-46105-000-000	Multifamily Metered Sales	9,701.10	104,920.94	98,580.00	6,340.94	106.43
610-00-46106-000-000	Irrigation Metered Sales	23.00	264.47	410.00	-145.53	64.50
610-00-46200-000-000	Private Fire Protection Servic	1,620.00	17,444.78	17,270.00	174.78	101.01
610-00-46300-000-000	Public Fire Protection Service	18,386.01	201,361.90	213,280.00	-11,918.10	94.41
PUBLIC CHARGES FOR SERVICES		117,493.89	1,342,792.97	1,491,220.00	-148,427.03	90.05
610-00-47000-000-000	Forfeited Discounts	168.79	2,319.80	2,530.00	-210.20	91.69
610-00-47400-000-000	Other Water Revenue	928.62	7,838.62	5,000.00	2,838.62	156.77
INTERGOV'T CHARGES FOR SERV		1,097.41	10,158.42	7,530.00	2,628.42	134.91
Total Revenues		126,788.04	1,465,322.60	1,643,260.00	-177,937.40	89.17

Fund: 610 - WATER UTILITY

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
610-00-57408-000-000	Taxes	0.00	1,802.37	78,000.00	76,197.63	2.31
610-00-57601-000-000	Purchased Water - COA / FC	0.00	470,218.92	889,530.00	419,311.08	52.86
610-00-57640-000-000	Operation Labor	8,127.75	98,505.17	104,770.00	6,264.83	94.02
610-00-57641-000-000	Operation Supplies & Expenses	1,920.43	15,507.51	25,000.00	9,492.49	62.03
610-00-57651-000-000	Maintenance of Mains	14,389.21	14,389.21	15,000.00	610.79	95.93
610-00-57652-000-000	Maintenance of Services	4,831.51	14,798.06	65,000.00	50,201.94	22.77
610-00-57653-000-000	Maintenance of Meters	2,258.76	6,553.46	5,000.00	-1,553.46	131.07
610-00-57654-000-000	Maintenance of Hydrants	0.00	0.00	10,000.00	10,000.00	0.00
610-00-57901-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
610-00-57902-000-000	Accounting & Collecting Labor	3,997.60	47,971.20	51,130.00	3,158.80	93.82
610-00-57903-000-000	Supplies and Expenses	0.00	4,980.00	0.00	-4,980.00	0.00
610-00-57920-000-000	Admin & General Salaries	2,092.30	25,107.60	27,860.00	2,752.40	90.12
610-00-57921-000-000	Office Supplies & Expenses	683.52	12,216.15	22,500.00	10,283.85	54.29
610-00-57923-000-000	Outside Services Employed	474.97	48,059.87	60,000.00	11,940.13	80.10
610-00-57924-000-000	Insurance Expense	0.00	12,471.50	12,250.00	-221.50	101.81
610-00-57925-000-000	Payroll Tax - FICA	986.00	11,983.99	14,058.00	2,074.01	85.25
610-00-57926-000-000	Employee Pensions & Benefits	1,162.63	32,268.90	93,450.00	61,181.10	34.53
610-00-57928-000-000	Regulatory Commission Expenses	0.00	0.00	4,500.00	4,500.00	0.00
610-00-57930-000-000	Miscellaneous General Expense	1,710.83	7,868.66	10,000.00	2,131.34	78.69
610-00-57933-000-000	Transportation Expense	978.94	3,485.13	4,440.00	954.87	78.49
610-00-57935-000-000	Maintenance of General Plant	177.50	3,763.65	6,000.00	2,236.35	62.73
610-00-57950-000-000	Depreciation Expense	0.00	0.00	236,470.00	236,470.00	0.00
CAPITAL OUTLAY		43,791.95	831,951.35	1,734,958.00	903,006.65	47.95
Total Expenses		43,791.95	831,951.35	1,734,958.00	903,006.65	47.95
Net Totals		82,996.09	633,371.25	-91,698.00	-725,069.25	-690.71

Fund: 620 - SEWER UTILITY

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
620-00-46221-000-000	Residential Measured Service	79,600.36	848,522.25	923,890.00	-75,367.75	91.84
620-00-46222-000-000	Commercial Measured Service	7,768.64	94,633.01	116,440.00	-21,806.99	81.27
620-00-46223-000-000	Industrial Measured Service	0.00	0.00	0.00	0.00	0.00
620-00-46224-000-000	Public Authority Measured Srvc	2,332.55	25,906.35	35,410.00	-9,503.65	73.16
620-00-46225-000-000	Multifamily Measured Service	11,259.37	122,198.18	119,000.00	3,198.18	102.69
PUBLIC CHARGES FOR SERVICES		100,960.92	1,091,259.79	1,194,740.00	-103,480.21	91.34
620-00-47631-000-000	Forfeited Discounts	126.30	1,896.80	2,030.00	-133.20	93.44
620-00-47635-000-000	Other Sewer Revenue	5,851.59	84,480.09	25,000.00	59,480.09	337.92
620-00-47640-000-000	Interest Income	12,820.55	168,570.71	144,510.00	24,060.71	116.65
INTERGOV'T CHARGES FOR SERV		18,798.44	254,947.60	171,540.00	83,407.60	148.62
Total Revenues		119,759.36	1,346,207.39	1,366,280.00	-20,072.61	98.53

Fund: 620 - SEWER UTILITY

Account Number		2024 November	2024 Actual 11/30/2024	2024 Budget	Budget Status	% of Budget
620-00-57820-000-000	Supervision & Labor	8,561.53	103,174.51	104,770.00	1,595.49	98.48
620-00-57821-000-000	Fuel/Power Purchase - Pumping	1,579.13	19,611.31	22,620.00	3,008.69	86.70
620-00-57827-000-000	Operation Supplies & Expenses	398.10	8,596.08	20,000.00	11,403.92	42.98
620-00-57828-000-000	Transportation Expense	978.96	3,485.23	4,440.00	954.77	78.50
620-00-57829-000-000	Sewerage Treatment Charges	12,745.38	243,185.32	254,690.00	11,504.68	95.48
620-00-57831-000-000	Maintenance Sewage Collect Sys	0.00	32,351.96	50,000.00	17,648.04	64.70
620-00-57832-000-000	Maint Collection Syst Pumping	0.00	4,419.77	40,000.00	35,580.23	11.05
620-00-57834-000-000	Maintenance of General Plant	177.50	4,396.81	6,000.00	1,603.19	73.28
620-00-57840-000-000	Accounting & Collecting Labor	3,997.60	47,971.20	51,130.00	3,158.80	93.82
620-00-57842-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
620-00-57850-000-000	Admin & General Salaries	2,092.30	25,107.60	27,860.00	2,752.40	90.12
620-00-57851-000-000	Office Supplies & Expenses	2,063.29	16,732.24	22,500.00	5,767.76	74.37
620-00-57852-000-000	Outside Services Employed	5,159.48	97,503.27	85,000.00	-12,503.27	114.71
620-00-57853-000-000	Insurance Expense	0.00	12,471.50	12,500.00	28.50	99.77
620-00-57854-000-000	Employee Pensions & Benefits	1,192.26	32,590.08	61,210.00	28,619.92	53.24
620-00-57855-000-000	Payroll Tax - FICA	1,018.27	12,336.47	14,058.00	1,721.53	87.75
620-00-57856-000-000	Miscellaneous General Expense	211.38	8,207.64	10,000.00	1,792.36	82.08
620-00-57870-000-000	NMSC Capital Charges-Int Exp	1,798.00	18,706.00	18,810.00	104.00	99.45
620-00-57875-000-000	NMSC Capital Charges-Amort Exp	7,927.00	84,659.00	77,460.00	-7,199.00	109.29
620-00-57950-000-000	Depreciation Expense	0.00	0.00	307,300.00	307,300.00	0.00
CAPITAL OUTLAY		49,900.18	775,505.99	1,190,348.00	414,842.01	65.15
Total Expenses		49,900.18	775,505.99	1,190,348.00	414,842.01	65.15
Net Totals		69,859.18	570,701.40	175,932.00	-394,769.40	324.39

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager & Jeff Funk, Operations Manager

Meeting Date: 1/28/2025

Title: Parks and Trails Report

Issue: None

Background and Additional Information:

Rennwood Park

The Village received $300,000 from the developer for the park. The Village working with the GRG Playscapes on a contract for manufacturing and installing the playground equipment. The Village will handle the paving for the parking lots and trails within our annual street paving contract.

Farmers Field

McMahon has provided a contract for schematic design for the building construction. The Kimberly High Schools ACE Academy will partner with the village to construct the shelter as part of their 2025-2026 school year. McMahon, Village staff and Kimberly High School ACE Leadership will work together to develop design that is something that high schoolers can build. During the schematic design, Village staff will also work with the soccer clubs to make sure the design meets their needs.

Darboy Park Lighting Project

The project had some struggles with shipments on the light fixtures and meter boxes and weather delays. The contractor is hoping to finish up in next week and energize the lights as soon as We Energies charges the lines.

Budget Impacts: None

Recommended Action: None

Attachments:

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager & Jeff Funk, Operations Manager

Meeting Date: 1/28/2025

Title: Public Works and Engineering

Issue: None

Background and Additional Information:

Haen Heights and Cedar Ridge Estates: Village staff is hosting a second neighborhood meeting on February 6 at 5:30pm at Village Hall to review with homeowners, the ones that will receive new culvert pipe. All new driveway aprons up to the right of way line will be repaved. Mailed notices have been sent.

Staff has also been working with McMahon to prepare the street repaving of Snapdragon and Strawflower. The goal is to issue the bids in February and award bids at the March meetings.

Budget Impacts: None

Recommended Action: None

Attachments:

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Vicki Tessen, Clerk **Meeting Date:** January 28, 2025

Title:
Clerk Report

Issue:
None

Background and Additional Information:
Since the last report in mid-December, the Clerk has accomplished the following:

- Elections
  - Ordered additional Badger Books and absentee envelopes
  - Reviewed paperwork and certified candidates
  - Created election plans in WisVote for Spring Primary and Election
  - Estimated voter participation and ordered ballots for the Spring Primary
  - Prepared a schedule of election shifts and confirmed polling place reservations
- Created and published required Notices
  - New ordinances
  - Spring Election
  - Absentee voting process and times (for 7 municipalities)
  - Public test dates (for 7 municipalities)
  - Alcohol license application
- Wrote or assisted in preparing ordinances / resolutions and their memos
  - Combining Wards to Reduce Reporting Units
  - Authorized Signers and Approved Financial Institution List
  - Hemp-Derived Cannabinoid Regulations
  - Kennel License
  - Hotel/Motel Room Tax
  - Plan Commission Membership
- Prepared three board meeting packets and minutes
- Responded to numerous calls regarding tax bills and charges
- Created an excel template to hand calculate a chargeback bill and split the charges between two entities
- Initiated three storm water credit applications
- Balanced the ARPA account
- Processed a solicitor's application with 12 solicitors and updated the permit template and badges to accommodate the additional solicitors
- Fulfilled three open records requests
- Filed retirement report for Harrison Fire Rescue
- Filed tobacco license report to DHS

- Attended weekly staff and two MuniCode meetings
- Met with supervisor to discuss duties and transferred financial files to her
- Proofed draft of a board handbook and discussed edits with managers
- Reviewed alcohol license application and researched wine license regulations

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Budget Impacts:
None

Recommended Action:
None

Attachments:
ARPA Report
Account Statement Summary

2024 VILLAGE Account Statement Summary for Village Board.xlsx

2024 - Village Accounts	January	February	March	April	May	June	July	August	September	October	November	December
Vlg Mmbrship QTRLY Interest	0.996%	0.996%	0.996%	0.996%	0.996%	0.996%	0.996%	0.996%	0.996%	0.798%	0.798%	0.599%
Beginning Balance	11,255.84	11,255.84	11,255.84	11,283.71	11,283.71	11,283.71	11,311.65	11,311.65	11,311.65	334.28	334.28	334.28
Credits												
Interest			27.87			27.94			22.63			0.67
Debits			-						11,000.00			
Ending Balance	**11,255.84**	**11,255.84**	**11,283.71**	**11,283.71**	**11,283.71**	**11,311.65**	**11,311.65**	**11,311.65**	**334.28**	**334.28**	**334.28**	**334.95**
VLG CD	5.223%	5.223%	5.223%	5.223%	5.223%	5.223%	5.223%	5.223%	5.223%	5.223%	5.223%	5.22%
Beginning Balance	343,232.86	344,751.27	346,178.00	347,709.44	349,198.04	350,742.84	352,244.42	353,802.70	355,367.87	356,889.25	358,468.08	360,002.73
Interest	1,518.41	1,426.73	1,531.44	1,488.60	1,544.80	1,501.58	1,558.28	1,565.17	1,521.38	1,578.83	1,534.65	
Ending Balance	**344,751.27**	**346,178.00**	**347,709.44**	**349,198.04**	**350,742.84**	**352,244.42**	**353,802.70**	**355,367.87**	**356,889.25**	**358,468.08**	**360,002.73**	**360,002.73**
Vlg MM	3.928%	3.928%	3.928%	3.928%	3.928%	3.928%	3.928%	3.928%	3.928%	3.928%	3.928%	3.928%
Beginning Balance	716,281.29	718,664.35	720,901.08	723,299.51	725,628.30	728,042.46	730,386.52	732,816.51	735,254.59	748,644.30	751,051.23	753,469.37
Credits									11,000.00			
Interest	2,383.06	2,236.73	2,398.43	2,328.79	2,414.16	2,344.06	2,429.99	2,438.08	2,389.71	2,406.93	2,418.14	2,506.79
Debits												
Ending Balance	**718,664.35**	**720,901.08**	**723,299.51**	**725,628.30**	**728,042.46**	**730,386.52**	**732,816.51**	**735,254.59**	**748,644.30**	**751,051.23**	**753,469.37**	**755,976.16**
Money Mrkt	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%			
Beginning Balance	291,848.82	291,922.98	291,992.37	292,066.56	292,138.38	292,212.61	292,284.47	292,358.74	292,433.03	292,504.94	292,579.27	292,651.22
Credits												
Debits												
Interest	74.16	69.39	74.19	71.82	74.23	71.86	74.27	74.29	71.91	74.33	71.95	74.36
Ending Balance	**291,922.98**	**291,992.37**	**292,066.56**	**292,138.38**	**292,212.61**	**292,284.47**	**292,358.74**	**292,433.03**	**292,504.94**	**292,579.27**	**292,651.22**	**292,725.58**
Savings CD	4.80%	4.80%	4.80%	4.80%	4.80%	4.80%	4.80%	Renewed 4.9%	4.90%			
Beginning Balance	269,500.99	272,704.52	272,704.52	272,704.52	275,902.14	275,902.14	275,902.14	279,137.25	280,252.24	280,252.24	280,252.24	283,719.90
Interest	3,203.53			3,197.62			3,235.11	1,114.99			3,467.66	
Ending Balance	**272,704.52**	**272,704.52**	**272,704.52**	**275,902.14**	**275,902.14**	**275,902.14**	**279,137.25**	**280,252.24**	**280,252.24**	**280,252.24**	**283,719.90**	**283,719.90**
Local Gov't Investment Pool	5.39%	5.39%	5.40%	5.38%	5.38%	5.42%	5.42%	5.41%	5.23%	4.93%	4.72%	4.61%
Beginning Balance	266,000.36	267,214.96	268,355.35	269,581.71	270,769.44	272,002.63	273,211.78	274,465.56	275,724.02	276,906.55	278,063.75	279,139.85
Interest	1,214.60	1,140.39	1,226.36	1,187.73	1,233.19	1,209.15	1,253.78	1,258.46	1,182.53	1,157.20	1,076.10	1,088.91
Ending Balance	**267,214.96**	**268,355.35**	**269,581.71**	**270,769.44**	**272,002.63**	**273,211.78**	**274,465.56**	**275,724.02**	**276,906.55**	**278,063.75**	**279,139.85**	**280,228.76**
Checking General	5.35%	5.35%	5.35%	5.35%	5.35%	5.35%	5.48%	5.35%	5.47%	5.15%	5.08%	4.74%
Beginning Balance	5,774,001.59	4,288,955.07	2,929,379.19	2,524,643.50	1,255,008.88	515,402.13	451,673.69	418,895.78	2,909,944.19	2,345,353.42	879,946.94	123,401.23
Credits	200,913.55	493,416.08	300,919.16	446,310.07	164,530.13	574,732.43	717,705.98	3,983,804.65	174,124.85	770,889.83	903,785.44	16,664,937.36
Debits	1,709,915.86	1,852,991.96	717,275.43	1,725,411.48	907,604.25	639,885.87	752,349.17	1,501,183.41	750,467.57	2,239,654.26	1,662,026.54	10,090,526.74
Interest	23,955.79	14,850.39	11,620.58	9,466.79	3,467.37	1,425.00	1,865.28	8,427.17	11,751.95	3,357.95	1,695.39	36,992.96
Ending Balance	**4,288,955.07**	**2,929,379.19**	**2,524,643.50**	**1,255,008.88**	**515,402.13**	**451,673.69**	**418,895.78**	**2,909,944.19**	**2,345,353.42**	**879,946.94**	**123,401.23**	**6,734,804.81**
Money Mrkt Tax	5.35%	5.35%	5.35%	5.35%	5.35%	5.35%	5.48%	5.35%	5.47%	5.15%	5.08%	
Beginning Balance	6,874,713.02	6,907,965.91	6,937,329.50	6,966,817.90	6,999,495.14	7,031,299.70	6,559,497.34	6,390,609.92	5,013,336.81	5,036,567.78	5,058,790.77	4,137,631.20
Credits												34,339.90
Debits						500,000.00	200,000.00	1,400,000.00			938,348.10	
Interest	33,252.89	29,363.59	29,488.40	32,677.24	31,804.56	28,197.64	31,112.58	22,726.89	23,230.97	22,222.99	17,188.53	17,046.81
Ending Balance	**6,907,965.91**	**6,937,329.50**	**6,966,817.90**	**6,999,495.14**	**7,031,299.70**	**6,559,497.34**	**6,390,609.92**	**5,013,336.81**	**5,036,567.78**	**5,058,790.77**	**4,137,631.20**	**4,189,017.91**
Checking Taxes	5.35%	5.35%	5.35%	5.35%	5.35%	5.35%	5.48%	5.35%	5.47%	5.15%	5.08%	
Beginning Balance	12,477,618.30	10,589,990.11	6,629,267.42	6,648,881.51	6,681,586.91	6,712,296.98	6,739,897.88	6,772,498.67	6,801,676.08	6,833,187.39	6,863,147.60	6,889,989.09
Credits	6,993,035.71	1,275,344.92		1,517.41	349.36							9,842,415.85
Debits	8,938,176.97	5,236,067.61	8,548.16							189.60	-	7,495,146.84
Interest	57,513.07	42,936.70	28,162.25	31,187.99	30,360.71	27,600.90	32,600.79	29,177.41	31,511.31	30,149.81	26,841.49	9,529.83
Ending Balance	**10,589,990.11**	**6,629,267.42**	**6,648,881.51**	**6,681,586.91**	**6,712,296.98**	**6,739,897.88**	**6,772,498.67**	**6,801,676.08**	**6,833,187.39**	**6,863,147.60**	**6,889,989.09**	**9,246,787.93**
ONLINE Account	5.35%	5.35%	5.35%	5.35%	5.35%	5.35%	5.48%	5.35%	5.47%	5.15%	5.08%	
Beginning Balance	253,007.13	609,481.23	707,200.63	710,206.72	713,537.88	716,780.08	719,721.82	723,203.10	726,318.82	729,683.77	732,903.37	735,769.72
Credits	359,857.98	94,771.23										293,331.78
Debits	5,720.71	-										685,769.72
Interest	2,336.83	2,948.17	3,006.09	3,331.16	3,242.20	2,941.74	3,481.28	3,115.72	3,364.95	3,219.60	2,866.35	68
Ending Balance	**609,481.23**	**707,200.63**	**710,206.72**	**713,537.88**	**716,780.08**	**719,721.82**	**723,203.10**	**726,318.82**	**729,683.77**	**732,903.37**	**735,769.72**	**344,01**

2024 VILLAGE Account Statement Summary for Village Board.xlsx

2024 - Village Accounts	January	February	March	April	May	June	July	August	September	October	November	December
GO CIP Account - Opened 12/23/24												4.73%
Beginning Balance		-	-	-	-	-	-	-	-	-	-	-
Credits												8,573,120.20
Debits		-										
Interest												6,510.87
Ending Balance	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**8,579,631.07**

Checking TOWN ACCOUNT APY .0%

Beginning Balance	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35
Credits		-										
Debits		-										
Ending Balance	**11,064.35**	**11,064.35**	**11,064.35**	**11,064.35**	**11,064.35**	**11,064.35**	**11,064.35**	**11,064.35**	**11,064.35**	**11,064.35**	**11,064.35**	**11,064.35**

	January	February	March	April	May	June	July	August	September	October	November	December
Village Accts Total:	24,302,906.24	19,114,563.90	18,767,195.08	17,574,548.82	16,905,965.28	16,406,131.71	16,249,099.88	17,401,619.30	16,900,323.92	15,495,537.53	13,856,108.59	22,487,615.63
Town Total:	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35	11,064.35
All Funds Total:	24,313,970.59	19,125,628.25	18,778,259.43	17,585,613.17	16,917,029.63	16,417,196.06	16,260,164.23	17,412,683.65	16,911,388.27	15,506,601.88	13,867,172.94	22,498,679.98

2024 HARRISON UTILITIES Account Statement Summary for Village Board.xlsx

2024 HARRISON UTILITIES	January	February	March	April	May	June	July	August	September	October	November	December
Utility MM (customer paymnt)	3.928%	4.169%	3.928%	4.169%	4.169%	4.169%	4.169%	4.169%	4.169%	3.928%	3.928%	
Beginning Balance	342,527.55	549,526.29	$ 759,532.62	$ 971,254.26	$ 679,792.87	$ 886,442.08	$ 1,110,729.88	$ 1,337,348.28	$ 1,558,429.44	$ 798,779.21	$ 1,030,554.93	$ 1,271,641.97
Credits	205,662.56	208,337.32	$ 208,767.47	$206,227.96	$ 203,936.52	$ 220,971.26	$222,308.25	$ 215,935.61	$ 237,824.66	$ 228,629.46	$ 237,472.83	$ 217,015.93
Debits	96.35	409.89	$ 134.98	$ 500,000.00	$ 52.27	$ 126.20	$ 32.50	$ -	$ 1,000,180.39		$ 128.44	$ 1,000,059.04
Interest	1,432.53	2,078.90	$ 3,089.15	$ 2,310.65	$ 2,764.96	$ 3,442.74	$ 4,342.65	$ 5,145.55	$ 2,705.50	$ 3,146.26	$ 3,742.65	$ 2,142.98
Ending Balance	**549,526.29**	**759,532.62**	**$ 971,254.26**	**$ 679,792.87**	**$ 886,442.08**	**$ 1,110,729.88**	**$ 1,337,348.28**	**$ 1,558,429.44**	**$ 798,779.21**	**$ 1,030,554.93**	**$ 1,271,641.97**	**$ 490,741.84**
HU Expense account	0.399%	0.399%	0.399%	0.399%	0.399%	0.399%	0.399%	0.399%	0.399%	0.399%	0.399%	
Beginning Balance	169,758.81	101,838.88	$ 215,733.74	$ 227,327.09	$ 128,197.74	$ 89,175.29	$ 255,161.22	$ 123,349.00	$ 152,871.51	$ 221,531.15	$ 151,922.81	$ 295,545.98
Credits	4,082.50	271,577.28	$ 278,001.61	$ 5,930.00	$11,290.00	$ 405,020.00	$ 8,600.00	$ 354,770.00	$ 367,952.00	$ 22,990.00	$ 506,085.00	$ 567,784.96
Debits	72,050.88	157,749.72	$ 266,502.56	$ 105,119.28	$ 50,346.38	$ 239,104.27	$ 140,481.74	$ 325,290.09	$ 299,387.08	$ 92,656.26	$ 362,576.39	$516,684.48
Interest	48.45	67.30	$ 94.30	$ 59.93	$ 33.93	$ 70.20	$ 69.52	$ 42.60	$ 94.72	$ 57.92	$ 114.56	$ 136.99
Ending Balance	**101,838.88**	**215,733.74**	**$ 227,327.09**	**$ 128,197.74**	**$ 89,175.29**	**$ 255,161.22**	**$ 123,349.00**	**$ 152,871.51**	**$ 221,531.15**	**$ 151,922.81**	**$ 295,545.98**	**$ 346,783.45**
HU CD	4.889%	4.889%	4.889%	4.889%	4.889%	4.889%	4.889%	4.889%	4.889%	renew 10/31 3.735	3.735%	3.750%
Beginning Balance	522,867.57	525,032.74	$ 527,066.61	$ 529,249.17	$ 531,370.07	$ 533,570.45	$ 535,708.67	$ 537,927.02	$ 540,154.55	$ 542,319.15	$ 544,548.00	$ 546,215.12
Interest	2,165.17	2,033.87	$ 2,182.56	$ 2,120.90	$ 2,200.38	$ 2,138.22	$ 2,218.35	$ 2,227.53	$ 2,164.60	$ 2,228.85	$ 1,667.12	$ 1,727.96
Ending Balance	**525,032.74**	**527,066.61**	**$ 529,249.17**	**$ 531,370.07**	**$ 533,570.45**	**$ 535,708.67**	**$ 537,927.02**	**$ 540,154.55**	**$ 542,319.15**	**$ 544,548.00**	**$ 546,215.12**	**$ 547,943.08**
Utility MM (Reserve Acct)		4.218%	4.218%	4.218%	4.218%	4.218%	4.218%	4.218%	4.218%	3.977%	3.977%	
Beginning Balance	5,250,105.84	5,330,840.79	$ 5,098,023.31	$ 4,865,458.72	$ 5,383,605.77	$ 5,402,839.36	$ 5,020,666.19	$ 4,537,220.19	$ 4,203,026.61	$ 4,869,505.71	$ 4,886,357.53	$ 4,400,927.99
Credits	61,971.16			$ 500,000.00		$ -			$ 1,000,000.00			$ 1,000,000.00
Debits		250,000.00	$ 250,000.00			$ 400,000.00	$ 500,000.00	$ 350,000.00	$ 350,000.00		$ 500,000.00	$ 550,000.00
Interest	18,763.79	17,182.52	$ 17,435.41	$ 18,147.05	$ 19,233.59	$ 17,826.83	$ 16,554.00	$ 15,806.42	$ 16,479.10	$ 16,851.82	$ 14,570.46	$ 16,421.83
Ending Balance	**5,330,840.79**	**5,098,023.31**	**$ 4,865,458.72**	**$ 5,383,605.77**	**$ 5,402,839.36**	**$ 5,020,666.19**	**$ 4,537,220.19**	**$ 4,203,026.61**	**$ 4,869,505.71**	**$ 4,886,357.53**	**$ 4,400,927.99**	**$ 4,867,349.82**
HU CD							5.200%	5.200%	5.200%	5.200%	5.080%	5.200%
Beginning Balance	-	-	$ -	$ -	$ -	$ -	$ 500,000.00	$ 501,665.57	$ 503,824.10	$ 505,921.99	$ 508,098.84	$ 510,214.53
Credits												
Debits												
Interest							$ 1,665.57	$ 2,158.53	$ 2,097.89	$ 2,176.85	$ 2,115.69	$ 2,195.32
Ending Balance	**-**	**-**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 501,665.57**	**$ 503,824.10**	**$ 505,921.99**	**$ 508,098.84**	**$ 510,214.53**	**$ 512,409.85**
Checking Utilities	5.350%	5.35%	5.35%	5.35%	5.35%	5.35%	5.48%	5.37%	5.37%		5.08%	4.76%
Beginning Balance	576,464.63	579,202.83	$ 581,614.71	$ 584,036.84	$ 586,726.05	$ 589,341.87	$ 591,710.46	$ 594,522.39	$ 597,033.59	$ 599,749.42	$ 602,330.49	$ 604,636.06
Credits				$ 0.90								
Debits	49.95	49.95	49.95	$ 50.85	$ 49.95	$ 49.95	$ 49.95	$ 49.95	$ 49.95	$ 64.95	$ 49.95	$ 138.95
Interest	2,788.15	2,461.83	$ 2,472.08	$ 2,739.16	$ 2,665.77	$ 2,418.54	$ 2,861.88	$ 2,561.15	$ 2,765.78	$ 2,646.02	$ 2,355.52	$ 2,471.37
Ending Balance	**579,202.83**	**581,614.71**	**$ 584,036.84**	**$ 586,726.05**	**$ 589,341.87**	**$ 591,710.46**	**$ 594,522.39**	**$ 597,033.59**	**$ 599,749.42**	**$ 602,330.49**	**$ 604,636.06**	**$ 606,968.48**
Money Mrkt Utility	5.350%	5.35%	5.35%	5.35%	5.35%	5.35%	5.48%	5.37%	5.37%		5.08%	4.76%
Beginning Balance	57,236.29	57,513.14	$ 57,757.61	$ 58,003.12	$ 58,275.18	$ 58,539.97	$ 58,780.22	$ 59,064.54	$ 59,319.00	$ 59,593.81	$ 59,856.76	$ 60,090.86
Credits												
Debits												
Interest	276.85	244.47	$ 245.51	$ 272.06	$ 264.79	$ 240.25	$ 284.32	$ 254.46	$ 274.81	$ 262.95	$ 234.10	$ 245.66
Ending Balance	**57,513.14**	**57,757.61**	**58,003.12**	**58,275.18**	**58,539.97**	**58,780.22**	**59,064.54**	**59,319.00**	**59,593.81**	**59,856.76**	**60,090.86**	**60,336.52**

	January	February	March	April	May	June	July	August	September	October	November	December
All Funds Total:	7,143,954.67	7,239,728.60	7,235,329.20	7,367,967.68	7,559,909.02	7,572,756.64	7,691,096.99	7,614,658.80	7,597,400.44	7,783,669.36	7,689,272.51	7,432,533.04

Project Description	Board Allocated	Rect Total thru 01/21/2025	Potential Final (Over)/ Under Budget	Receipts fo 2025 Report
61001 Rooftop Unit	$ 59,500.00	$ 59,500.00	$ -	
61002 - Front Office Renovation	$ 12,000.00	$ 11,956.96	$ 43.04	$ 339.06
61003 Front Office Laptop	$ 1,720.00	$ 2,024.92	$ (304.92)	
61004 Election Software	$ 26,513.00	$ 26,513.00	$ -	
61005 Covid Sick Pay	$ 60,000.00	$ 12,477.67	*$ 47,522.33*	$ 9,331.21
61006 a Meeting Software	$ 100,000.00	$ 51,000.00	*$ 49,000.00*	
61006 b Online Forms Software	$ 97,392.00	$ 68,696.23	*$ 28,695.77*	
61006 c Website Conversion	$ 60,000.00	$ 60,000.00	*$ -*	
61007 Village Phone System	$ 11,193.00	$ 11,193.00	$ -	
61008 Network Server Cell Phones	$ 22,000.00	$ 21,196.64	$ 803.36	
61009 Fire Dept Washer Extractors	$ 26,100.00	$ 26,045.14	$ 54.86	
61010 Fire Dept Polaris Ranger Skid Unit	$ 24,000.00	$ 23,400.00	$ 600.00	
61011 Clerk Office Computer	$ 1,075.00	$ 1,075.00	$ -	
61012 Recreation Courts at Darboy Comm Park	$ 81,916.00	$ 81,916.00	$ -	
61013 Safety Program	$ 5,000.00	$ 4,646.01	$ 353.99	
61014 Playground Equip at Farmer's Field Park	$ 129,614.11	$ 129,614.11	$ -	
61015 Gas Line Upgrade at Fire Dept	$ 3,051.00	$ 3,050.65	$ 0.35	
61016 Handicap Oper Doors	$ 8,690.82	$ 8,690.82	$ -	
61017 Tablets for Boards & Commissions	$ 7,000.00	$ 1,776.00	*$ 5,224.00*	$ 1,776.00
61018 Road Safety Improvement	$ 206,667.00	$ 111,309.95	*$ 95,357.05*	$ 111,309.95
61019 Election Equipment	$ 37,485.00	$ 37,485.00	$ -	
61020 Community Outreach	$ 26,334.45	$ 26,334.45	$ -	
61021 Van's Road Pond Rec Trail	$ 46,861.00	$ 46,860.75	$ 0.25	
61022 Economic Development Resources	$ 10,000.00	$ 10,112.85	$ (112.85)	$ 6,344.91
61023 Comprehensive Plan Future Land Use	$ 4,956.00	$ 4,956.00	$ -	$ 1,863.87
61024 Radar Speed Display Board	$ 25,000.00	$ 23,905.00	$ 1,095.00	
61025 Video Conference Equipment	$ 3,800.00	$ 3,055.00	$ 745.00	
61026 Village Display Board Sign	$ 49,000.00	$ 49,771.16	$ (771.16)	$ 24,885.58
61027 Meeting Recording Equipment	$ 2,545.00	$ 2,545.00	$ -	$ 2,545.00
61028 Vlg Hall - Carpet for Board Room	$ 8,700.00	$ 8,621.00	$ 79.00	$ 8,621.00
61029 Village - Speed & Message Board w/ Trailer	$ 19,000.00	$ 18,849.13	$ 150.87	$ 18,849.13
61030 Public Works & Park Dept. - Computers (2)	$ 2,500.00	$ 2,430.00	$ 70.00	$ 2,430.00
61031 Public Works - Asphalt Patcher / Hotbox	$ 87,600.00	$ 87,569.90	$ 30.10	$ 87,569.90
61032 Public Works - Brine Tank	$ 11,005.00	$ 11,003.33	$ 1.67	$ 11,003.33
61033 Public Works - Truck	$ 58,800.00	$ 59,852.50	$ (1,052.50)	$ 59,852.50
61034 Public Works - Trench Box / Excavation	$ 9,000.00	$ 11,273.00	$ (2,273.00)	$ 11,273.00
61035 Public Works - Tractor w/ Mower	$ 23,700.00	$ 23,693.35	$ 6.65	$ 23,693.35
61036 Public Works - Field & Brush Mower	$ 4,800.00	$ 4,599.99	$ 200.01	$ 4,599.99
61037 Fire Dept. - Pulse Oximeters (2)	$ 10,000.00	$ 9,839.98	$ 160.02	$ 9,839.98
61038 Fire Dept. - 4-Gas Meter for Fire Dept.	$ 2,260.00	$ 2,290.61	$ (30.61)	$ 2,290.61
61039 Fire Dept. - Firefighter Boots	$ 13,300.00	$ 12,930.00	$ 300.00	$ 12,930.00
61040 Fire Dept. - Positive Pressure Fans (2)	$ 11,400.00	$ 11,385.00	$ 15.00	$ 11,385.00
61041 Vlg Hall - Surveillance System	$ 5,822.00	$ 6,354.20	$ (532.20)	$ 6,354.20
*61042 Vlg Hall - Design Service for Generator	$ 28,000.00	$ -	$ -	
61043 Vlg Hall - Civic Plus Technology Software	$ 20,000.00	$ 18,186.22		$ 18,186.22
** Fuel Mgt System (proposed)*	*$ 32,000.00*	$ -	$ -	
Totals	**$ 1,497,300.38**	**$ 1,209,985.52**	**$ 225,431.08**	**$ 447,273.79**

ARPA Received	$	1,293,494.00
Receipts to Date	$	1,209,985.52
***ARPA Fund Balance**	**$**	**83,508.48**

Allocated/not paid

Covid Sick Pay	$	47,522.33	*anticipate not using*
Granicus	$	77,695.77	*anticipate not using*
CTY KK Street Lights	$	95,357.05	*waiting for final invoice - amount unknown*
Generator	$	28,000.00	*approved as backup to Reserve or CIP funds*
Fuel Mgt System	$	32,000.00	*approved as backup to Reserve or CIP funds*
	$	280,575.15	

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Brandon Barlow, Utilities Office Manager

Meeting Date:
January 28, 2025

Title:
Harrison Utilities

Issue:
Monthly Report to the Board

Background and Additional Information:

1. **2025 Meter Change, Clear Water Inspection, and Residential Cross Connection Survey Program:** The Department of Natural Resources (DNR) and Public Service Commission (PSC) require that utilities conduct programs to ensure safety and efficiency of water and sanitary sewer services. A key aspect of compliance with DNR and PSC regulations is the meter change, clear water inspection, and residential cross connection survey program. Harrison Utilities has elected to conduct the program whereby meters are replaced and inspections are conducted on a 20-year cycle, meaning that approximately 5% of customers (excluding meters larger than 1") are notified annually about the required appointment. Utilities Billing Clerk Jessi Flohr conducts the mailing of the notification letters and coordination of the appointment schedule. The 2025 program includes 147 customers.
2. **Transition of Engineering Services:** Staff has been meeting with representatives from Martenson & Eisele as well as McMahon regarding the transition of records and responsibilities. McMahon is also evaluating options for the Lift Station #3 Force Main replacement project as well as the Geographic Information System (GIS) database.
3. **Neenah-Menasha Sewerage Commission (NMSC)**: A regular meeting of the NMSC was held on Tuesday, January 28th. Agendas and minutes for the meetings of the Neenah-Menasha Sewerage Commission are available at www.nmscwwtp.com
4. **Permits Issued in December**:
   a. Sanitary Sewer Connection:

Area	Single Family & Duplex	Multi-Family	Commercial
Lakeshore (Harrison)	0	0	0
Lift Station #4 – Harrison	0	0	0
Lift Station #4 – Menasha	1	0	0
Lift Station #6 (Harrison)	2	0	0
Total	**3**	**0**	**0**

   b. Sanitary Sewer & Watermain Permit:

i. Sandhill Landing (City of Menasha)

Budget Impacts:
None

Recommended Action:
None

Attachments:
2024.12.02 - Harrison Utilities S&W Main Permit Approval Documents - Sandhill Landing

Harrison Utilities
N8722 Lake Park Rd
Menasha, WI 54952
(920) 989-1062 Option 1

December 2, 2024

Davel Engineering
Attn: Tim Wittmann
1164 Province Terrace
Menasha, WI 54952

Via Email to: Tim Wittmann, Davel Engineering (tim@davel.pro)

Re: Sanitary Sewer & Watermain Permit for the Sandhill Landing Development

Mr. Wittman,

This letter is to inform you that Harrison Utilities has approved the Sanitary Sewer & Watermain plans for the Sandhill Landing development reviewed by Martenson & Eisele Inc. The Sanitary Sewer Extension request was approved by the Neenah-Menasha Sewerage Commission on November 26, 2024.

Attached you will find the Sanitary Sewer & Watermain Permit from Harrison Utilities on the project. If you have any questions, please feel free to contact Harrison Utilities at 920-989-1062x1, or email me at bbarlow@harrisonutilites.org

Best Regards,

Brandon Barlow
Utilities Office Manager

CC:

Corey Gordon, City of Menasha (cgordon@menashawi.gov)
Chad Pelishek, Village of Harrison (cpelishek@harrison-wi.org)
Tom Van Zeeland, Harrison Utilities (tvanzeeland@harrisonutilities.org)
Jeffrey Schultz, Martenson & Eisele (jeffs@martenson-eisele.com)
Mary Jo Miller, Martenson & Eisele (maryjom@martenson-eisele.com)

HARRISON UTILITIES

SANITARY SEWER WATERMAIN PERMIT APPLICATION

Applicant Information			
Applicant Name (Indiv., Org. or Entity) **Sugar Maple Property Development, LLC**	Authorized Representative **Luis Perozo**	Title **N/A**	
Mailing Address **6547 SW 116 Place, Unit C**	City **Miami**	State **FL**	Postal Code **33173**
E-mail Address **ryan.myers@me.com**	Telephone (include area code) **920-540-6769**	Fax (include area code) **N/A**	
Landowner Information (if different than Applicant)			
Name (Organization or Entity)	Contact Person	Title	
Mailing Address	City	State	Postal Code
E-mail Address	Telephone (include area code)	Fax (include area code)	
Other Contact Information (check one): Engineer / Consultant Contractor / Builder Agent / Other			
Name (Organization or Entity) **Davel Engineering**	Contact Person **Tim Wittmann**	Telephone (include area code) **920-560-6568**	
Mailing Address **1164 Province Terrace**	City **Menasha**	State **WI**	Postal Code **54952**

Project or Site Location	
Site Name (Project): **Sandhill Landing**	Parcel Number(s): **770001502, 770001501, 770001106, 770001108**
Address / Location: **1101 Province Terr, Menasha WI 54952**	Plat / CSM / Lot No(s).:

Required Submittals	
Sanitary Sewer & Water Utility Plan Set	Application & Fee

Permit Type & Fee (check all that apply)	
Subdivision Plat ($250)	Commercial Development Plan ($100) Multiple Family Development Plan ($100)
	Permit Administration Fee = $ **250**

Per the Village of Harrison, WI, Municipal Code § 30-401(b)(2) permit review fees and inspection fees will be billed for actual cost of time and materials by Harrison Utilities, or its engineer.

Certification & Permission

Certification: I hereby certify that I am the landowner, or landowner's agent, of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I understand that failure to comply with any or all of the provisions of the ordinances and/or permit may result in notices, fines / forfeitures, stop work orders, permit revocation, and cease & desist orders.

Permission: As landowner, or landowner's agent, I hereby give the permit authority permission to enter and inspect the property to evaluate this permit application, to determine compliance with the ordinances, and to perform corrective actions after issuing proper notice to the

Applicant Signature	Date Signed
Luis Perozo dotloop verified 10/24/24 6:08 PM BOT BQR2-DE0L-TUSM-YMUO	10/23/2024

HARRISON UTILITIES

Landowner Signature: Luis Perozo — dotloop verified 10/24/24 6:08 PM BOT SDWJ-URJU-MTHD-AV96		Date Signed: 10/23/2024
LEAVE BLANK – FOR MUNICIPAL USE ONLY		
Date Application Received: 11/1/24	Fee Received $ 250.00	Date of Engineering Approval: 11/12/24
Permit No: 2024-03	Date Issued: 11/26/24	Permit Issued By: BPB

Martenson & Eisele, Inc.
Plan It. Design It. Build It.®
Planning - Environmental - Surveying - Engineering - Architecture

November 12, 2024

Chad Pelishek, Assistant Village Manager
Village of Harrison
W5298 STH 114
Menasha, WI 54952

RE: Sandhill Landing Subdivision, City of Menasha

Dear Chad:

Sandhill Landing Subdivision includes sanitary sewer and water utilities to serve 22 proposed lots in the City of Menasha. We have reviewed the attached revised plans dated November 5, 2024 submitted by Davel Engineering per the Village of Harrison Utility requirements. The revised plans now meet the Village of Harrison requirements and therefore, we recommend approval.

If you have questions or need any additional information, please email or call me at maryjom@martenson-eisele.com or (920) 731-0381. Thank you.

Sincerely,

Martenson & Eisele, Inc.

Mary Jo Miller

Mary Jo Miller, P.E.
Review Engineer, Harrison Utilities

C: Tim Wittmann, Davel Engineering
Tom VanZeeland, Harrison Utilities
Brandon Barlow, Harrison Utilities
Josh Sherman, Village of Harrison Planning Dept.
Jeff Schultz, Martenson & Eisele, Inc.

NEENAH-MENASHA SEWERAGE COMMISSION 101 Garfield Avenue • Menasha, Wisconsin 54952-3397
(920) 751-4760 • Fax (920) 751-4767 • e-mail info@nmscwwtp.com

November 26, 2024

Mr. Brandon Barlow
Harrison Utilities
N8722 Lake Park Rd
Menasha, WI 54952

RE: Sewer Extension Request for Sandhill Landing, City of Menasha

Dear Mr. Barlow;

The Neenah-Menasha Sewerage Commission has reviewed the sewer extension request for the Sandhill Landing located in the City of Menasha. At its Regular Meeting on November 26, 2024 the Commission formally approved this sewer extension request.

Sincerely,
Neenah-Menasha Sewerage Commission

Paul M. Much
General Manager

PMM:mls

1/23/2025 9:36 AM Reprint Check Register - Full Report - ALL Page: 1
ACCT

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
EFT	12/10/2024	WI DEPT OF REVENUE-PAYROLL TAXES		
STATE TAXES WT-6 FOR PAYROLL 11/21/24			Manual Check	
100-00-21040-000-000		State Withholding Tax Payable		2,220.61
STATE TAXES WT-6 FOR PAYROLL 11/21/24				
			Total	2,220.61
EFT	12/02/2024	FSA DEPENDENT CARE ACCOUNT		
B BARLOW 2024 FSA DEP CARE REIMBURSEMENT			Manual Check	
100-00-21045-000-000		Health Insurance Payable		192.30
B BARLOW 2024 FSA DEP CARE REIMBURSEMENT				
			Total	192.30
EFT	12/02/2024	DELTA DENTAL		
CLERK MANAGER OFFICE ASST DEC			Manual Check	
100-02-51400-200-000		Gen. Admin - Benefits		433.64
CLERK MANAGER OFFICE ASST DEC		2243513		
100-09-53311-200-000		Hwy Dept - Benefits		842.89
HWY DEPT DEC		2243513		
100-01-51101-200-000		Planning - Benefits		0.00
PLANNER DEC		2243513		
100-06-52200-200-000		Fire Dept - Benefits		120.57
FIRE DEC		2243513		
100-00-14500-000-000		Due from Harrison Utilities		441.35
UTILITIES DEC 2024 DELTA DENTAL		865143		
			Total	1,838.45
EFT	12/03/2024	VOXTELESYS, LLC		
TRUNK UNLMTD SRVR HOST LOCALE911			Manual Check	
100-02-51400-400-006		Gen. Admin - Service Contracts		247.12
TRUNK UNLMTD SRVR HOST LOCALE911		436453		
			Total	247.12
EFT	12/10/2024	CHARTER COMMUNICATIONS- 78401		
SERVICE PERIOD 11/24-12/23			Manual Check	
100-02-51400-400-006		Gen. Admin - Service Contracts		119.99
SERVICE PERIOD 11/24-12/23		153078401112124		
			Total	119.99
EFT	12/10/2024	CHARTER COMMUNICATIONS- 97501		
SERVICE PERIOD 11/24-12/23			Manual Check	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-02-51400-400-006		Gen. Admin - Service Contracts		131.98
SERVICE PERIOD 11/24-12/23			152897501112124	
			Total	131.98
EFT	12/10/2024	CHARTER COMMUNICATIONS- 78701		
ACC 153078701 SERVICE 11/24-12/23			Manual Check	
100-02-51400-400-006		Gen. Admin - Service Contracts		359.93
ACC 153078701 SERVICE 11/24-12/23			153078701112124	
			Total	359.93
EFT	12/11/2024	UNITED HEALTHCARE		
SHOP DEC 2024 HEALTH INSURANCE			Manual Check	
100-09-53311-200-000		Hwy Dept - Benefits		12,106.43
SHOP DEC 2024 HEALTH INSURANCE			890630828294	
100-02-51400-200-000		Gen. Admin - Benefits		6,983.56
OFFICE DEC 2024 HEALTH INSURANCE			890630828294	
100-01-51101-200-000		Planning - Benefits		0.00
PLANNER DEC 2024 HEALTH INSURANCE			890630828294	
100-06-52200-200-000		Fire Dept - Benefits		1,999.10
FIRE DEC 2024 HEALTH INSURANCE			890630828294	
100-00-14500-000-000		Due from Harrison Utilities		4,796.74
UTILITIES DEC 2024 HEALTH INSURANCE			890630828294	
			Total	25,885.83
EFT	12/02/2024	MERCHANT CHOICE CARD SERVICES		
11/1 -11/30 CREDIT CARD PROCESSING FEES			Manual Check	
100-02-51400-400-006		Gen. Admin - Service Contracts		161.00
11/1 -11/30 CREDIT CARD PROCESSING FEES				
			Total	161.00
EFT	12/05/2024	WI DEFERRED COMP		
UTILITIES DEF COMP PAYROLL 12/5/24			Manual Check	
100-00-21525-000-000		Wisc Deferred Comp Payable		430.00
UTILITIES DEF COMP PAYROLL 12/5/24				
100-00-21525-000-000		Wisc Deferred Comp Payable		825.00
VILLAGE DEF COMP PAYROLL 12/5/24				
			Total	1,255.00
EFT	12/09/2024	INTERNAL REVENUE SERVICE-PAYROLL TAXES		
EMPLOYEE SOCIAL SECURITY 12/5/24			Manual Check	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21020-000-000		Social Security Taxes Payable	3,338.98
EMPLOYEE SOCIAL SECURITY 12/5/24			
100-00-21020-000-000		Social Security Taxes Payable	780.86
EMPLOYEE MEDICARE 12/5/24			
100-00-21020-000-000		Social Security Taxes Payable	3,338.98
EMPLOYER LIABILITY SOCIAL SEC 12/5/24			
100-00-21020-000-000		Social Security Taxes Payable	780.86
EMPLOYER LIABILITY MEDICARE 12/5/24			
100-00-21030-000-000		U.S. Withholding Taxes Payable	3,852.59
FED INCOME TAXES 12/5/24			
		Total	12,092.27
EFT	12/23/2024	WI DEPT OF REVENUE-PAYROLL TAXES	
STATE TAXES WT-6 FOR PAYROLL 12/5/24		Manual Check	
100-00-21040-000-000		State Withholding Tax Payable	2,102.46
STATE TAXES WT-6 FOR PAYROLL 12/5/24			
		Total	2,102.46
EFT	12/19/2024	WI DEFERRED COMP	
UTILITIES DEF COMP PAYROLL 12/19/24		Manual Check	
100-00-21525-000-000		Wisc Deferred Comp Payable	430.00
UTILITIES DEF COMP PAYROLL 12/19/24			
100-00-21525-000-000		Wisc Deferred Comp Payable	850.00
VILLAGE DEF COMP PAYROLL 12/19/24			
		Total	1,280.00
EFT	12/23/2024	INTERNAL REVENUE SERVICE-PAYROLL TAXES	
EMPLOYEE SOCIAL SECURITY 12/19/24		Manual Check	
100-00-21020-000-000		Social Security Taxes Payable	7,458.18
EMPLOYEE SOCIAL SECURITY 12/19/24			
100-00-21020-000-000		Social Security Taxes Payable	1,744.27
EMPLOYEE MEDICARE 12/19/24			
100-00-21020-000-000		Social Security Taxes Payable	7,458.18
EMPLOYER LIABILITY SOCIAL SEC 12/19/24			
100-00-21020-000-000		Social Security Taxes Payable	1,744.27
EMPLOYER LIABILITY MEDICARE 12/19/24			
100-00-21030-000-000		U.S. Withholding Taxes Payable	15,681.34
FED INCOME TAXES 12/19/24			
		Total	34,086.24

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
EFT	12/17/2024	FSA DEPENDENT CARE ACCOUNT		
B BARLOW 2024 FSA DEP CARE REIMBURSEMENT			Manual Check	
100-00-21045-000-000		Health Insurance Payable		192.30
B BARLOW 2024 FSA DEP CARE REIMBURSEMENT				
			Total	192.30
EFT	12/16/2024	CHARTER COMMUNICATIONS- 82914		
INTERNET SERVICE PERIOD 11/25-12/24			Manual Check	
100-00-55200-000-000		Parks - Maint. and Utilities		84.98
INTERNET SERVICE PERIOD 11/25-12/24		82914112524		
			Total	84.98
EFT	12/17/2024	VERIZON WIRELESS		
IPAD FOR STATION 60			Manual Check	
100-06-52200-500-022		Fire Station 60 - Telephone		10.16
IPAD FOR STATION 60		9979732175		
100-07-52200-500-022		Fire Station 70 - Telephone		10.16
IPAD FOR STATION 70		9979732175		
100-02-51400-400-006		Gen. Admin - Service Contracts		27.65
PLAN ACCOUNT CHARGES 11/27-12/26		9979732175		
			Total	47.97
EFT	12/27/2024	WE ENERGIES		
ACCT 0716666446-00001 FIRE DEPT #2 ELEC			Manual Check	
100-07-52200-500-020		Fire Station 70 - Electric		167.85
ACCT 0716666446-00001 FIRE DEPT #2 ELEC				
100-00-53420-004-000		Street Lighting - HAA		1,203.01
ACCT 0716666446-00003 General Lights				
100-00-53420-001-000		Street Lighting - North Shore		15.40
ACCT 0716666446-3 NorthShore Golf Course				
100-00-53420-006-000		Street Lighting - NS Woods		93.93
ACCT 0716666446-3 NorthShore Woods Sub.				
100-00-53420-000-000		Street Lighting - General		72.09
ACCT 0716666446-00003 Harrisville Court				
100-00-51600-500-021		Municipal Bldg - Heat		385.53
ACCT 0716666446-00004 HALL/SHOP GAS HEAT				
100-00-55200-000-000		Parks - Maint. and Utilities		306.75
ACCT 0716666446-6 COMMUNITY PARK LIGHTS				

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-09-53311-500-020		Hwy Dept - Electric		783.17
ACCT 0716666446-00007 ELECTRIC SHOP 60%				
100-00-51600-500-020		Municipal Bldg - Electric		522.11
ACCT 0716666446-00007 TOWN HALL ELEC 40%				
100-06-52200-500-021		Fire Station 60 - Heat		221.40
ACCT 0716666446-00008 FIRE DEPT #1 HEAT				
100-00-53420-000-000		Street Lighting - General		326.98
ACCT 0716666446-9 LED STREET LIGHTING				
100-00-55200-000-000		Parks - Maint. and Utilities		237.29
ACCT 0716666446-00010 Shelter-Noe Road				
100-07-52200-500-021		Fire Station 70 - Heat		202.78
ACCT 0716666446-00011 FIRE DEPT #2 GAS				
100-00-55200-000-000		Parks - Maint. and Utilities		38.60
ACCT0716666446-12 COMMPARK SPECIALEVENTS				
100-06-52200-500-020		Fire Station 60 - Electric		200.29
ACCT 0716666446-00013 FIRE DEPT #1 ELEC				
100-00-53635-100-000		Compost Site		34.12
ACCT 0716666446-00016 YARD WASTE				
100-00-53420-000-000		Street Lighting - General		0.00
SERVICE CREDIT				
			Total	4,811.30
EFT	12/30/2024	FSA DEPENDENT CARE ACCOUNT		
B BARLOW 2024 FSA DEP CARE REIMBURSEMENT			Manual Check	
100-00-21045-000-000		Health Insurance Payable		192.30
B BARLOW 2024 FSA DEP CARE REIMBURSEMENT				
100-00-21045-000-000		Health Insurance Payable		599.80
G LAUE 2024 FSA DEP CARE REIMBURSEMENT				
			Total	792.10
EFT	12/31/2024	WISCONSIN EMPLOYEE TRUST FUND (ETF)		
VOH RETIREMENT NOV			Manual Check	
100-00-21520-000-000		Wisconsin Retirement Payable		10,904.68
VOH RETIREMENT NOV		314713		
100-00-21520-000-000		Wisconsin Retirement Payable		3,895.22
UTILITIES RETIREMENT NOV		314713		
			Total	14,799.90

NICOLET (INVESTORS) BANK VOH Accounting Checks

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Check Nbr	Check Date	Payee		Amount
EFT	12/31/2024	PITNEY BOWES GLOBAL FINANCIAL SERV-METER INV		
POSTAGE METER 9/30/24 - 12/29/24			Manual Check	
100-02-51400-400-006		Gen. Admin - Service Contracts		405.84
POSTAGE METER 9/30/24 - 12/29/24			3320022618	
			Total	405.84
15929	12/04/2024	BROOKS TRACTOR INC - SUN PRAIRIE		
R31548(CRDT),D26340,D27252,R31579,D27869				
402-00-56700-000-000		Site Preparation - TID #2		-5,796.67
FROM 9/25/24 CREDIT JD RENTAL R31542			R31548	
100-09-53311-700-000		Hwy Dept - Equip Maintenance		460.68
FROM 10/2/24 PARTS 6430 ROADSIDE MOWER			D26340	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		353.55
FROM 11/5/24 PARTS 344 LOADER			D27252	
100-09-53311-900-000		Hwy Dept - Road Maintenance		4,500.00
FROM 11/19/24 RENTAL JD LDR 11/18-12/17			R31579	
100-09-53311-700-000		Hwy Dept - Equip Maintenance		587.32
FROM 11/26/24 PARTS 624K-II LOADER			D27869	
			Total	104.88
15930	12/04/2024	CALUMET COUNTY TREASURER		
PAYMENT FOR DOG SETTLEMENT REPORT 2024				
100-00-44205-000-000		Dog Licenses Fees		3,544.00
PAYMENT FOR DOG SETTLEMENT REPORT 2024				
			Total	3,544.00
15931	12/04/2024	CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA		
600, 601				
100-00-52100-000-000		Law Enforcement - Contract		71,846.47
OCTOBER 2024			600	
100-00-52100-000-000		Law Enforcement - Contract		71,846.47
NOVEMBER, 2024			601	
			Total	143,692.94
15932	12/04/2024	EAGLE GRAPHICS, LLC		
313565				
100-09-53311-400-000		Hwy Dept - Supplies		14.00
FROM 11/22/24 LOGO ON JACKETS			313565	
			Total	14.00

NICOLET (INVESTORS) BANK VOH Accounting Checks

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Check Nbr	Check Date	Payee		Amount
15933	12/04/2024	GFL ENVIRONMENTAL		
U30000165877				
100-00-53620-000-000		Refuse and Garbage Services		79.00
COMMUNITY PARK TRASH PICKUP DEC			U30000165877	
			Total	79.00
15934	12/04/2024	GFL ENVIRONMENTAL		
U30000162641				
100-00-53620-000-000		Refuse and Garbage Services		79.00
COMMUNITY PARK TRASH PICKUP NOV			U30000162641	
			Total	79.00
15935	12/04/2024	GFL ENVIRONMENTAL		
U30000166069				
100-00-53620-000-000		Refuse and Garbage Services		33,393.60
RES TRASH FOR NOV			U30000166069	
100-00-53635-000-000		Recycling Services		22,253.15
RES RECYCLING FOR NOV			U30000166069	
100-00-53620-000-000		Refuse and Garbage Services		89.59
COMMERCIAL TRASH DUMPSTER VHALL NOV			U30000166069	
100-00-53635-000-000		Recycling Services		61.13
COMMERCIAL RECYCLING DUMPSTER VHALL NOV			U30000166069	
100-00-53620-000-000		Refuse and Garbage Services		0.00
DAMAGED CARTS			N/A	
100-00-53620-000-000		Refuse and Garbage Services		0.00
FUEL SURCHARGE RESIDENT PICKUP			NA	
100-00-53620-000-000		Refuse and Garbage Services		30.62
FUEL SURCHARGE VILLAGE HALL PICKUP			U30000166069	
100-00-53620-000-000		Refuse and Garbage Services		0.00
CONTAMINATION CHRG -			NA	
100-00-53620-000-000		Refuse and Garbage Services		0.00
BULKY ITEM PICKUP -			NA	
100-00-53620-000-000		Refuse and Garbage Services		4,682.65
FALL YARD PICKUP			U30000166069	
100-00-53620-000-000		Refuse and Garbage Services		100.00
BULKY ITEM PICKUP - W7090 SHEA			U30000166069	
100-00-53620-000-000		Refuse and Garbage Services		0.00
SPRING YARD PICKUP			NA	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
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Check Nbr	Check Date	Payee		Amount
100-00-53620-000-000		Refuse and Garbage Services		75.00
BULKY ITEM PICKUP - W5827 SKIPPERS			U30000166069	
100-00-53620-000-000		Refuse and Garbage Services		150.00
BULKY ITEM PICKUP - N9341 MULHOLLAND			U30000166069	
100-00-53620-000-000		Refuse and Garbage Services		0.00
BULKY ITEM PICKUP -			NA	
			Total	60,835.74
15936	12/04/2024	GFL ENVIRONMENTAL		
U30000162836				
100-00-53620-000-000		Refuse and Garbage Services		33,331.76
RES TRASH FOR OCT			U30000162836	
100-00-53635-000-000		Recycling Services		22,211.95
RES RECYCLING FOR OCT			U30000162836	
100-00-53620-000-000		Refuse and Garbage Services		89.59
COMMERCIAL TRASH DUMPSTER VHALL OCT			U30000162836	
100-00-53635-000-000		Recycling Services		61.13
COMMERCIAL RECYCLING DUMPSTER VHALL OCT			U30000162836	
100-00-53620-000-000		Refuse and Garbage Services		0.00
DAMAGED CARTS			N/A	
100-00-53620-000-000		Refuse and Garbage Services		0.00
FUEL SURCHARGE RESIDENT PICKUP			NA	
100-00-53620-000-000		Refuse and Garbage Services		30.08
FUEL SURCHARGE VILLAGE HALL PICKUP			U30000162836	
100-00-53620-000-000		Refuse and Garbage Services		25.00
CONTAMINATION CHRG - 5374 MILE LONG			U30000162836	
100-00-53620-000-000		Refuse and Garbage Services		25.00
CONTAMINATION CHRG - 5725 PARKER			U30000162836	
100-00-53620-000-000		Refuse and Garbage Services		0.00
FALL YARD PICKUP			NA	
100-00-53620-000-000		Refuse and Garbage Services		0.00
BULKY ITEM PICKUP -			NA	
100-00-53620-000-000		Refuse and Garbage Services		0.00
SPRING YARD PICKUP			NA	
100-00-53620-000-000		Refuse and Garbage Services		0.00
BULKY ITEM PICKUP -			NA	
100-00-53620-000-000		Refuse and Garbage Services		0.00
BULKY ITEM PICKUP -			NA	

NICOLET (INVESTORS) BANK VOH Accounting Checks

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Check Nbr	Check Date	Payee		Amount
100-00-53620-000-000		Refuse and Garbage Services		0.00
BULKY ITEM PICKUP -			NA	
			Total	55,774.51
15937	12/04/2024	GRUETT'S		
37805P				
100-09-53311-700-000		Hwy Dept - Equip Maintenance		448.79
FROM 11/7/24 2022 FER LAWNMOWER REPAIR			37805P	
			Total	448.79
15938	12/04/2024	HARRISON UTILITIES		
REFUND AUTO INS 2023 FORD F150				
100-00-51938-000-000		Insurance - General and Auto		448.00
REFUND AUTO INS 2023 FORD F150				
			Total	448.00
15939	12/04/2024	HYDROCLEAN EQUIPMENT INC		
28535				
100-09-53311-400-000		Hwy Dept - Supplies		394.88
FROM 11/26/24 METERING VALVE, PROTECTANT			28535	
			Total	394.88
15940	12/04/2024	KAATS WATER CONDITIONING INC		
59368TN, 59696TN				
100-09-53311-400-000		Hwy Dept - Supplies		30.27
CHARGES FROM 11/5/24			59368TN	
100-09-53311-400-000		Hwy Dept - Supplies		21.05
CHARGES FROM 11/19/24			59696TN	
			Total	51.32
15941	12/04/2024	LISOWE OIL DIV OF ADVANCED FUEL SERV		
78174, 78219				
100-09-53311-600-030		Hwy Dept - Fuel		2,743.04
FROM 11/15/24			78174	
100-09-53311-600-030		Hwy Dept - Fuel		1,120.82
FROM 11/25/24			78219	
			Total	3,863.86
15942	12/04/2024	QUALITY TRUCK CARE CENTER INC		
X104027373:01				

NICOLET (INVESTORS) BANK VOH Accounting Checks

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Check Nbr	Check Date	Payee		Amount
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		263.12
FRM 11/26 TRK28 PARTS OIL,FUEL,AIR FILTR			X104027373:01	
			Total	263.12
15943	12/04/2024	SERVICEMASTER BUILDING MAINTENANCE		
46177				
100-02-51400-400-006		Gen. Admin - Service Contracts		1,083.00
FROM 12/1/24 JANITORIAL DEC			46177	
			Total	1,083.00
15944	12/11/2024	AMAZON CAPITAL SERVICES		
17QJFY3LMQPG,1D3KDHFC1911,1TM49N3VN6KK				
100-02-51400-400-000		Gen. Admin - Supplies		149.88
FROM 11/21/24 PRIVACY SIGNS, ENVELOPES			17QJ-FY3L-MQPG	
100-02-51400-400-000		Gen. Admin - Supplies		63.97
FROM 11/25/24 MAGNETS,LIGHTING,ENVELOPES			1D3K-DHFC-1911	
100-02-51400-400-000		Gen. Admin - Supplies		62.78
FROM 12/7/24 TRIPOD, KEYBOARD/MOUSE			1TM4-9N3V-N6KK	
			Total	276.63
15945	12/11/2024	AUTOMOTIVE SUPPLY- APPLETON		
61006014, 61006236				
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		47.15
FROM 12/2/24 LUBE,AIR,OIL 2022 POLICE			61006014	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		100.70
FRM 12/4 LUBE,AIR,OIL,WASH 2022 SILVRADO			61006236	
			Total	147.85
15946	12/11/2024	BATTERIES PLUS LLC		
P78289405				
100-06-52200-400-000		Fire Dept - Supplies/Services		120.48
FROM 12/3/24 BATTERIES			P78289405	
			Total	120.48
15947	12/11/2024	BEAR GRAPHICS INC		
950897				
100-02-51400-400-000		Gen. Admin - Supplies		229.56
FRM 11/27/24 CHECKS VILLAGE GENERAL ACCT			950897	
			Total	229.56

NICOLET (INVESTORS) BANK VOH Accounting Checks

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15948	12/11/2024	BIRSCHBACH INSPECTION SERVICE INC		
BUILDING INSPECTIONS FOR NOVEMBER 2024				
100-00-52400-000-000		Building Inspector - Contract		14,315.85
BUILDING INSPECTIONS FOR NOVEMBER 2024				
			Total	14,315.85
15949	12/11/2024	BRIAN OR KARA SCHAEFER		
GRADING ESCROW RETURN W5448 MIELKE RD				
100-00-21060-000-000		Building Escrows Payable		1,500.00
GRADING ESCROW RETURN W5448 MIELKE RD				
			Total	1,500.00
15950	12/11/2024	BROOKS TRACTOR INC - SUN PRAIRIE		
D27959				
100-09-53311-700-000		Hwy Dept - Equip Maintenance		147.07
FROM 12/3/24 FILTERS, OIL 344L			D27959	
			Total	147.07
15951	12/11/2024	CARSTENS ACE HARDWARE		
271665				
100-09-53311-900-000		Hwy Dept - Road Maintenance		11.90
FROM 12/10/24 LP GAS			271665	
			Total	11.90
15952	12/11/2024	FAST SIGNS		
APP-170154				
100-02-51400-400-000		Gen. Admin - Supplies		835.00
2025 YARD WASTE STICKERS - QTY 2500			APP-170154	
			Total	835.00
15953	12/11/2024	FRANKS RADIO SERVICE INC		
126523				
100-06-52200-400-000		Fire Dept - Supplies/Services		1,107.00
FROM 12/1/24 XTS BATTERY			126523	
			Total	1,107.00
15954	12/11/2024	GAT SUPPLY, INC		
441629-1				
100-09-53311-400-000		Hwy Dept - Supplies		190.06
FROM 12/2/24 LATH BUNDLES,SAFETY GLASSES			441629-1	

NICOLET (INVESTORS) BANK VOH Accounting Checks

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			Total	190.06
15955	12/11/2024	GORDON FLESCH CO. INC		
IN14951342				
100-02-51400-400-006		Gen. Admin - Service Contracts		425.09
BILL PERIOD 10/28-11/27/24 IMAGES			IN14951342	
			Total	425.09
15956	12/11/2024	GRAINGER		
9322785412				
100-09-53311-505-000		Hwy Dept - Building Maint		127.04
FROM 11/20/24 DIFFUSER-IT CLOSET			9322785412	
			Total	127.04
15957	12/11/2024	INTERSTATE BATTERY OF GREEN BAY		
90163557				
100-06-52200-400-000		Fire Dept - Supplies/Services		325.90
FROM 12/5/24 STATION 60 BRUSH TRUCK			90163557	
			Total	325.90
15957	12/11/2024	INTERSTATE BATTERY OF GREEN BAY		
CHANGE GL ACCOUNT PER J GERL			Manual Check	
100-06-52200-400-000		Fire Dept - Supplies/Services		-325.90
FROM 12/5/24 STATION 60 BRUSH TRUCK			90163557	
100-06-52200-600-000		Fire Dept - Vehicle Maint.		325.90
FROM 12/5/24 STATION 60 BRUSH TRUCK			90163557	
			Total	0.00
15958	12/11/2024	J & R SHOP SUPPLIES		
9832168				
100-09-53311-400-000		Hwy Dept - Supplies		299.00
FROM 12/6/24 SUPPLIES			9832168	
			Total	299.00
15959	12/11/2024	KITZ & PFEIL - OSHKOSH		
43700/2				
100-09-53311-400-000		Hwy Dept - Supplies		100.22
CUST 812330 CLAMP LAMP,BULBS,SPRINGSNAPS			43700/2	
			Total	100.22

NICOLET (INVESTORS) BANK VOH Accounting Checks

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15960	12/11/2024	KLINK HYDRAULICS LLC		
42150				
100-09-53311-700-000		Hwy Dept - Equip Maintenance		90.60
FROM 12/5/24 PARKRIMP COUPLING			42150	
			Total	90.60
15961	12/11/2024	KRAUS SNOWPLOWS AND EQUIPMENT		
41246				
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		799.00
FROM 12/4/24 HINIKER LED LIGHTS			41246	
			Total	799.00
15962	12/11/2024	L & S TRUCK CENTER		
422897				
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		2,688.40
FROM 11/25/24 2017 F550 DOT INSPECTION			422897	
			Total	2,688.40
15963	12/11/2024	LANGE ENTERPRISES INC		
89758, 89759, 89811				
100-09-53315-902-000		Hwy Dept - Signs		456.83
FROM 11/26/24 END OF ROAD/FEET SIGNS			89758	
100-09-53315-902-000		Hwy Dept - Signs		187.55
FROM 11/26/24 DELINEATORS			89759	
100-09-53315-902-000		Hwy Dept - Signs		1,522.33
FROM 12/5/24 SPEED LIMIT, REFLECTORS			89811	
			Total	2,166.71
15964	12/11/2024	LISOWE OIL DIV OF ADVANCED FUEL SERV		
78329				
100-09-53311-600-030		Hwy Dept - Fuel		2,726.16
FROM 12/10/24			78329	
			Total	2,726.16
15965	12/11/2024	MCC, INC		
50217				
100-09-53311-900-000		Hwy Dept - Road Maintenance		700.00
FROM 11/26/24 ASPHALT PATCH FARO SPRINGS			50217	
			Total	700.00

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15966	12/11/2024	MENARDS-APPLETON EAST		
66925, 67059, 67159, 67653, 67809				
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		166.55
FRM 11/22 ANTIFREEZE,BOLTS,TRNSFR PUMP			66925	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		35.88
FROM 11/25/24 SWEEPER ANTIFREEZE			67059	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		78.27
FROM 11/27/24 SEAFOAM, TUBING, SNAP			67159	
100-09-53311-400-000		Hwy Dept - Supplies		2,999.99
FROM 11/27 CLUSTER MAILBOX DUSTY DR			67159	
100-09-53311-505-000		Hwy Dept - Building Maint		253.91
FROM 12/6/24 SEAFOAM,SHELF,SNOWBRUSH			67653	
100-09-53311-700-000		Hwy Dept - Equip Maintenance		179.98
FROM 12/9/24 SHOP LIGHT, ASH BUCKET			67809	
			Total	3,714.58
15967	12/11/2024	MGD INDUSTRIAL CORPORATION		
231956, 232311				
100-09-53311-400-000		Hwy Dept - Supplies		309.36
FROM 11/25/24 WASHERS,GRIND WHEELS,MISC			231956	
100-09-53311-400-000		Hwy Dept - Supplies		251.35
FROM 12/9/24 PINS,STRAPS,DEGREASER			232311	
			Total	560.71
15968	12/11/2024	MONROE TRUCK EQUIPMENT, INC		
855091, 855124				
100-09-53311-700-000		Hwy Dept - Equip Maintenance		2,210.51
FROM 12/3/24 BOSS PARTS SPREADER			855091	
100-09-53311-700-000		Hwy Dept - Equip Maintenance		125.56
FROM 12/4/24 BOSS WIRE HARNESS SPREADER			855124	
			Total	2,336.07
15969	12/11/2024	NICOLET NATIONAL BANK		
CORP 233893 ACCT 8831				
100-00-56900-000-110		Development		137.90
FRM 11/1 COUNTRYSIDE FV ECON DEV MTG				
100-02-51400-400-000		Gen. Admin - Supplies		94.49
FROM 11/17 ADOBE CREATIVE CLOUD LIC				

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
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Check Nbr	Check Date	Payee	Amount
100-02-51400-310-000		Gen. Admin - Dues	51.50
		FRM 11/19 WI CITYCOUNT WCMADUES CPELISHK	
100-02-51400-400-000		Gen. Admin - Supplies	353.85
		FRM 11/20 GRAINGER WIRE SERVICE POLE	
100-00-56900-000-110		Development	4.99
		FROM 11/22 GANNETT DIGITAL ACCESS	
100-09-53311-400-000		Hwy Dept - Supplies	327.23
		FROM 11/28 ULINE MAILBOX BOLLARDDUSTY DR	
100-00-51440-400-000		Elections - Supplies	79.06
		FROM 11/4 LOWES RUG	
100-00-51440-400-000		Elections - Supplies	-79.06
		FROM 11/23 LOWES RETURN RUG	
100-00-51440-400-000		Elections - Supplies	36.87
		FROM 11/3 FESTIVAL SNACKS	
100-00-51440-400-000		Elections - Supplies	297.68
		FROM 11/4 FESTIVAL FOOD	
100-00-51440-400-000		Elections - Supplies	48.96
		FROM 11/4 AMAZON THERMAL PAPER ROLLS	
100-02-51400-400-000		Gen. Admin - Supplies	6.98
		FROM 11/4 AMAZON ADAPTER	
100-02-51400-400-000		Gen. Admin - Supplies	50.38
		FROM 11/7 ADOBE ACROBAT PRO OFFICE COM	
100-02-51400-400-000		Gen. Admin - Supplies	25.00
		FROM 11/8 MOHNENS NEWSLETTER NAME WINNER	
100-02-51400-400-000		Gen. Admin - Supplies	22.00
		FRM11/14 PAYPALFINGERPUB TIMESVIL ONLINE	
100-02-51400-400-000		Gen. Admin - Supplies	67.88
		FRM11/18 ANAZON HANGFILE,HOOK,WHITEBOARD	
100-09-53311-400-000		Hwy Dept - Supplies	20.99
		FROM 11/3/24 ADOBE ACROBAT PRO CODE ENF	
100-09-53311-305-000		Hwy Dept - Training Expenses	349.00
		FROM 11/4 NASECA TRAINING KGREZINSKI	
100-00-55200-000-000		Parks - Maint. and Utilities	9.00
		FROM 11/8/24 REVEAL XTRA NOV 8 -DEC 8	
100-06-52200-400-000		Fire Dept - Supplies/Services	26.79
		FROM 10/31/24 AMAZON TRIAGE TAPE	
100-06-52200-305-000		Fire Dept - Training/Mem	445.00
		FROM 11/2 WI EMS ASSOC CONFERENCE J GERL	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-06-52200-400-000		Fire Dept - Supplies/Services		12.65
FROM 11/8 NAPA AUTO COOLANT				
100-06-52200-400-000		Fire Dept - Supplies/Services		23.88
FROM 11/11 WALMART ANTIFREEZE				
100-06-52200-400-000		Fire Dept - Supplies/Services		14.97
FROM 11/18 HOME DEPOT TIN SNIPS				
100-06-52200-305-000		Fire Dept - Training/Mem		654.00
FRM11/21 FDIC INTERNTNL2025REGCONF JGERL				
100-06-52200-400-000		Fire Dept - Supplies/Services		349.99
FRM11/25 BESTBUY LAPTOP				
			Total	3,431.98
15970	12/11/2024	PETTY CASH - VILLAGE OF HARRISON		
INCREASE PETTY CASH FOR TAX COLLECTION				
100-00-11800-000-000		Petty Cash - Clerk		101.28
INCREASE PETTY CASH FOR TAX COLLECTION				
			Total	101.28
15971	12/11/2024	QUALITY TRUCK CARE CENTER INC		
X104027442:01				
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		8.39
FROM 12/3/24 ANTENNA		X104027442:01		
			Total	8.39
15972	12/11/2024	REGISTRATION FEE TRUST		
2 NEW LICENSE PLATE FEES				
100-00-52100-000-000		Law Enforcement - Contract		5.00
LICENSE PLATE FEE 2022 POLICE CAR 848				
100-00-52100-000-000		Law Enforcement - Contract		5.00
LICENSE PLATE FEE 2025 POLICE CAR 850				
			Total	10.00
15973	12/11/2024	S & A SEPTIC SERVICES		
1616				
100-09-53311-505-000		Hwy Dept - Building Maint		130.00
PUMP HOLDING TANK 11/1/24		1616		
100-09-53311-505-000		Hwy Dept - Building Maint		260.00
PUMP HOLDING TANKS 11/6/24		1616		
100-09-53311-505-000		Hwy Dept - Building Maint		130.00
PUMP HOLDING TANK 11/15/24		1616		

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-09-53311-505-000		Hwy Dept - Building Maint		260.00
PUMP HOLDING TANKS 11/21/24			1616	
100-09-53311-505-000		Hwy Dept - Building Maint		130.00
PUMP HOLDING TANK 11/27/24			1616	
			Total	910.00
15974	12/11/2024	SHERWIN INDUSTRIES, INC		
SS105212				
100-09-53311-400-000		Hwy Dept - Supplies		215.54
FROM 11/21 SWEATSHIRT, JACKET			SS105212	
			Total	215.54
15975	12/11/2024	SHERWOOD WATER & SEWER		
000-3050-00, 000-3055-00				
100-06-52200-500-023		Fire Station 60 - Water/Sewer		174.27
ACCOUNT NUMBER 000-3055-00 STATION 60				
100-06-52200-500-023		Fire Station 60 - Water/Sewer		83.23
ACCOUNT NUMBER 000-3050-00 TOWN				
			Total	257.50
15976	12/11/2024	STAPLES		
6017406894				
100-02-51400-400-000		Gen. Admin - Supplies		79.78
FROM 11/21 CALENDARS, TAPE DISPENSER			6017406894	
			Total	79.78
15977	12/11/2024	TRUCK EQUIPMENT INC		
1125390				
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		41.62
FROM 12/10/24 HOSE BARB FITTING			1125390-00	
			Total	41.62
15978	12/11/2024	VAN ABEL'S OF HOLLANDTOWN		
DEPOSIT/DOWNPAY ROOM RESERVE 1/24/25				
100-00-56900-000-110		Development		100.00
2024 VILLAGE STAFF XMAS			DEPOSIT	
			Total	100.00
15979	12/11/2024	VILLAGE OF SHERWOOD		
P 13562 B 183774				

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-06-52200-400-000		Fire Dept - Supplies/Services		190.00
TAX BILL 13562 GARB/RECYC				
			Total	190.00
15980	12/11/2024	WI DEPT OF JUSTICE		
G2028				
100-02-51400-400-000		Gen. Admin - Supplies		14.00
ACCT G2028 11/1-11/30 2 BARTENDER				
100-02-51400-400-000		Gen. Admin - Supplies		14.00
ACCT G2028 11/1-11/30 2 LIQUOR				
100-06-52200-400-000		Fire Dept - Supplies/Services		7.00
ACCT G2028 11/1-11/30 1 FIREFIGHTER				
			Total	35.00
15981	12/11/2024	ZANDER PRESS INC		
114344				
100-02-51400-800-005		Gen. Admin - Newsltr & Postage		3,294.68
FROM 12/9/24 WINTER NEWSLETTER			114344	
			Total	3,294.68
15982	12/18/2024	AARON MCGOWAN		
REIMBURSE EMR CERTIFICATION CLASS				
100-06-52200-305-000		Fire Dept - Training/Mem		363.50
REIMBURSE EMR CERTIFICATION CLASS				
			Total	363.50
15983	12/18/2024	ASSOCIATED TRUST COMPANY		
26217, 26218, 26219				
301-00-58290-000-000		G.O. Debt Interest		475.00
G.O. DEBT FEE 415-102 12/01/23-11/30/24			26217	
301-00-58290-000-000		G.O. Debt Interest		475.00
G.O. DEBT FEE 415-101 12/01/23-11/30/24			26218	
301-00-58290-000-000		G.O. Debt Interest		475.00
G.O. DEBT FEE 415-104 11/30/23-11/30/24			26219	
			Total	1,425.00
15984	12/18/2024	AUTOMOTIVE SUPPLY- APPLETON		
61007056				
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		30.98
FROM 12/13/24 LUBE ELEMENT			61007056	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	30.98
15985	12/18/2024	BATTERIES PLUS LLC		
P78578960				
100-06-52200-700-000		Fire Dept - Equip Maintenance		50.40
FROM 12/12/24 BATTERIES			P78578960	
			Total	50.40
15986	12/18/2024	CALUMET COUNTY TREASURER		
551				
100-04-51500-400-000		Treasurer - Supplies		1,417.50
FROM 11/20/24 PROPERTY TAX SOFTWARE CHRG				
			Total	1,417.50
15987	12/18/2024	CALUMET COUNTY TREASURER-HIGHWAY DEPARTMENT		
625				
100-09-53311-903-000		Hwy Dept - Salt & Sand		2,653.84
FROM 12/12 SNOW & ICE CONTROL 11/1-11/30				
			Total	2,653.84
15988	12/18/2024	DICKS FAMILY FOODS		
HARRISON FIRE DEPARTMENT ACCOUNT				
100-06-52200-400-000		Fire Dept - Supplies/Services		33.60
FROM 10/9/24 FOOD			30451-23	
100-06-52200-400-000		Fire Dept - Supplies/Services		189.86
FROM 10/9/24 FOOD			170118-22	
100-06-52200-400-000		Fire Dept - Supplies/Services		-15.00
FROM 10/9/24 RETURN			170123-24	
100-06-52200-400-000		Fire Dept - Supplies/Services		188.79
FROM 11/18/24 SODA, WATER			389824-30	
100-06-52200-400-000		Fire Dept - Supplies/Services		214.73
FROM 11/19/24 SODA, WATER, GATORADE			178832-31	
			Total	611.98
15989	12/18/2024	GANNETT WISCONSIN LOCALiQ		
6774135				
100-02-51400-800-000		Gen. Admin - Publications		37.27
BILLING 11/1-11/30 SNOW NOTICE			6774135	
100-00-51440-600-000		Elections - Publications		67.96
BILL 11/1-11/30 SPRING ELECTION			6774135	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	105.23
15990	12/18/2024	JACOBS DESIGN HOMES		
ESCROW RETURN W5943 WOODLAND RD				
100-00-21060-000-000		Building Escrows Payable		1,500.00
ESCROW RETURN W5943 WOODLAND RD				
			Total	1,500.00
15991	12/18/2024	JFTCO INC JOHN FABICK TRACTOR CO		
PIGB0281659, PIGB0281660				
100-09-53311-700-000		Hwy Dept - Equip Maintenance		12.58
FROM 12/6 FILTER			PIGB0281659	
100-09-53311-700-000		Hwy Dept - Equip Maintenance		116.20
FROM 12/6 ELEMENT AS,FILT			PIGB0281660	
			Total	128.78
15992	12/18/2024	L & S TRUCK CENTER		
DEAL 17626 CUSTOMER HA0373				
100-09-57324-000-000		Capital Outlay - Hwy. Equip		84,528.50
FROM 12/2/24 2024 F550 PURCHASE STK 4032			17626	
			Total	84,528.50
15993	12/18/2024	LEXINGTON HOMES INC		
ESCROW RETURNS N9346, N9349 GEMSTONE				
100-00-21060-000-000		Building Escrows Payable		1,500.00
ESCROW RETURN N9346 GEMSTONE CT				
100-00-21060-000-000		Building Escrows Payable		1,500.00
ESCROW RETURN N9349 GEMSTONE CT				
			Total	3,000.00
15994	12/18/2024	MCC, INC		
FINAL CERT PAYMENTS 4 PROJECTS				
100-09-57330-000-000		Capital Outlay - Road Projects		12,348.83
CERTPAY3 FINAL 2024ASPHALTRESURFACINGII			H0006-09-24-00257-B	
100-09-57330-000-000		Capital Outlay - Road Projects		389,277.64
CERT PAY 3 FINAL STATE PARK RD CONSTRUC			H0006-09-22-00644	
100-09-57330-000-000		Capital Outlay - Road Projects		25,358.05
CERT PAY 3 FINAL CREEKSIDE EST ROAD IMP			H0006-09-22-00640	
100-09-57330-000-000		Capital Outlay - Road Projects		17,502.96
CERT PAY 3 FINAL 2023 ASPH STREET RESURF			H0006-09-22-00581	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-00-57190-000-000		Capital Outlay - General Gvmnt		5,062.80
CERT PAY 3 FINAL 2023 ASPH STREET RESURF			H0006-09-22-00581	
			Total	449,550.28
15995	12/18/2024	MIKE'S ELECTRIC		
15085				
100-09-53311-505-000		Hwy Dept - Building Maint		601.30
FROM 12/11/24 PHONE WIRE FOR WIFI			15085	
			Total	601.30
15996	12/18/2024	N.E.W. PRINTING		
165714				
100-02-51400-400-000		Gen. Admin - Supplies		58.00
FROM 12/5/24 BUSINESS CARDS A VAN EPEREN			165714	
			Total	58.00
15997	12/18/2024	NORTHEAST ASPHALT INC		
H0006-09-24-00472, H0006-09-24-00257				
100-09-57330-000-000		Capital Outlay - Road Projects		10,000.00
CERTPAY 4 FINAL 2024 ASPHALT RESURFACING			H0006-09-24-00257	
201-00-57220-000-000		Capital Outlay - Park Impact		6,394.12
CERTPAY 2 FINAL FARMERS FIELD PARKPAVING			H0006-09-24-00472	
			Total	16,394.12
15998	12/18/2024	QUALITY ELECTRIC LLC		
H0006-09-24-00402				
201-00-57220-000-000		Capital Outlay - Park Impact		39,773.49
CERT PAY 2 DARBOY PARK TRAIL LIGHTING			H0006-09-24-00402	
			Total	39,773.49
15999	12/18/2024	RIESTERER & SCHNELL INC - Pulaski		
2733487				
100-09-53311-700-000		Hwy Dept - Equip Maintenance		4,987.64
FROM 12/9/24 JOHN DEERE 6430 SERVICE			2733487	
			Total	4,987.64
16000	12/18/2024	ROCKET INDUSTRIAL		
IN00503506				
100-09-53311-400-000		Hwy Dept - Supplies		502.45
FRM 12/16 MULTIFOLD,ROLLTOWELS,BATH,SOAP			IN00503506	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
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Check Nbr	Check Date	Payee		Amount
			Total	502.45
16001	12/18/2024	THEDACARE AT WORK		
362759				
100-06-52200-401-000		Fire Dept - Physicals		572.00
		FROM 12/2/24 PHYSICAL C KONSHAK	362759	
			Total	572.00
16002	12/18/2024	VERIZON WIRELESS		
6100412753				
100-00-51600-500-022		Municipal Bldg - Telephone		288.98
		FROM 12/6-1/5 OFFICE	6100412753	
100-09-53311-500-022		Hwy Dept - Telephone		350.56
		FROM 12/6-1/5 HWY DEPT	6100412753	
100-00-51100-500-022		Village Board - Telephone		244.25
		FROM 12/6-1/5 BOARD	6100412753	
100-07-52200-500-022		Fire Station 70 - Telephone		41.38
		FROM 12/6-1/5 FIRE	6100412753	
			Total	925.17
16003	12/18/2024	VILLAGE OF HARRISON TREASURER- TAX COLLECTION		
PROPERTY TAX BILLS				
405-00-51510-000-000		Administrative Costs - TID #5		15.00
		PARCEL 39142 TAXES W5662 MANITOWOC PROP		
100-09-53311-505-000		Hwy Dept - Building Maint		30.00
		PARCEL 40124 VILLAGE HALL POWTS WELL FEE		
201-00-57220-000-000		Capital Outlay - Park Impact		3,782.38
		PARCEL 33984 TAXES W6016 CAMEO CT		
201-00-57220-000-000		Capital Outlay - Park Impact		101.69
		PARCEL 33224 TAXES COUNTY N		
402-00-51510-000-000		Administrative Costs - TID #2		38.19
		PARCEL 40390 TAXES FRIENDSHIP CROSSROADS		
402-00-51510-000-000		Administrative Costs - TID #2		50.92
		PARCEL 40384 TAXES COUNTY KK		
			Total	4,018.18
16004	12/26/2024	AMAZON CAPITAL SERVICES		
1N7H-1NP7-CYW9				
100-02-51400-400-000		Gen. Admin - Supplies		91.97
		FROM 12/13/24 FILE&CARD HOLDER,MONEYTRAY	1N7H-1NP7-CYW9	

NICOLET (INVESTORS) BANK VOH Accounting Checks

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Check Nbr	Check Date	Payee		Amount
			Total	91.97
16005	12/26/2024	BATTERIES PLUS LLC		
P78725963				
100-06-52200-600-000		Fire Dept - Vehicle Maint.		6.15
FROM 12/17/24 LAMP			P78725963	
			Total	6.15
16006	12/26/2024	BRIAN WARNER CONSTRUCTION		
GRADING ESCROW RETURN N9027 SOUTHTOWNE				
100-00-21060-000-000		Building Escrows Payable		1,500.00
GRADING ESCROW RETURN N9027 SOUTHTOWNE				
			Total	1,500.00
16007	12/26/2024	ENVIRONET INC OF WISCONSIN		
10008				
405-00-56700-000-000		Site Preparation - TID #5		9,540.00
FROM 12/19/24 ASBESTOS N9266 CTY RD N			10008	
			Total	9,540.00
16008	12/26/2024	FOX VALLEY HUMANE ASSOCIATION LTD		
6068				
100-02-51400-400-006		Gen. Admin - Service Contracts		92.00
FROM 10/31/24 ANIMALS HANDLED 2 BILL 1			6068	
			Total	92.00
16009	12/26/2024	HYDROCLEAN EQUIPMENT INC		
28699				
100-09-53311-400-000		Hwy Dept - Supplies		159.00
FROM 12/11/24 PANEL BRITE PLUS			28699	
			Total	159.00
16010	12/26/2024	MCMAHON		
603560, 937286, 937340, 937533-937548				
100-06-57220-000-000		Fire Dept - Capital Outlay		4,744.40
HARRISON STATION 60 ADDITION & REMODEL			603560	
230-00-53441-000-000		Storm Sewer Maint / Ponds		554.15
2024 ECOLOGICAL SERVICE NOE ROAD PONDS			937286	
100-00-53441-100-000		Illicit Discharge Program		1,464.75
2024 ILLICIT DISCHARGE			937340	

NICOLET (INVESTORS) BANK VOH Accounting Checks

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Check Nbr	Check Date	Payee		Amount
100-09-53311-000-000		Hwy Dept - Engineer/Consultant		2,620.80
MUNICIPAL BUILDING STANDBY GENERATOR			937533	
402-00-51500-000-000		Professional Services-TID #2		12,474.55
CROSSROADS BUSINESS PARK			937534	
230-00-53441-200-000		Stormwater Plan / Munic Fees		1,750.00
24 STREET STORM SEWER LUNIAK MEADOWS 2			937535	
100-00-52400-200-000		Inspections - Grade Checks		3,710.90
2024 LOT GRADE REVIEW & CHECK			937536	
201-00-57220-000-000		Capital Outlay - Park Impact		226.00
FARMERS FIELD ASPHALT PAVING			937537	
100-09-57330-000-000		Capital Outlay - Road Projects		1,312.50
HAEN HEIGHTS AREA ROADWAY IMPROVEMENTS			937538	
201-00-57220-000-000		Capital Outlay - Park Impact		1,073.25
DARBOY COMM PARK TRAIL LIGHTING			937539	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant		282.75
2024 GEN ENGINEER MONTHLY STAFF MEETING			937540	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant		175.00
2024 GEN ENG SOUTHTOWNE PL ENG PLAN REV			937540	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant		459.25
2024 GEN ENG CEDAR VIEW SUBD CONSTR SERV			937540	
230-00-53441-200-000		Stormwater Plan / Munic Fees		2,291.07
DAN STUMPF DRAINAGE IMPROVMENTS			937541	
100-09-57330-000-000		Capital Outlay - Road Projects		2,377.00
2024 ASPHALT RESURFACING PROGRAM			937542	
230-00-53441-000-000		Storm Sewer Maint / Ponds		3,435.60
24 STORMWATER PONDS SEDIMENT DEPTH CK-3			937543	
100-09-57330-000-000		Capital Outlay - Road Projects		787.50
CEDAR RIDGE ESTATE ROADWAY IMPROVEMENTS			937544	
405-00-51500-000-000		Professional Services-TID #5		7,034.00
CTH N SITE			937545	
100-09-57330-000-000		Capital Outlay - Road Projects		1,468.00
STATE PK RESRFCNG BIKE LNS SCMIDT-US10			937546	
100-09-57330-000-000		Capital Outlay - Road Projects		350.00
CREEKSIDE & RYFORD ROADWAY IMPROVEMENTS			937547	
100-09-57330-000-000		Capital Outlay - Road Projects		401.00
COTTONWOOD CREEK III HAEN HEIGHTS RESURF			937548	
			Total	48,992.47

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
16011	12/26/2024	MENARDS-APPLETON EAST		
67872				
100-09-53311-900-000		Hwy Dept - Road Maintenance		21.94
FROM 12/10/24 CRACK FILLER			67872	
			Total	21.94
16012	12/26/2024	MIDWEST WORKWEAR		
125590, 643, 645, 763, 992, 994, 126558				
100-09-53311-400-000		Hwy Dept - Supplies		187.87
FROM 12/6/24 CLOTHING T BORNEMANN			SI-125590	
100-09-53311-400-000		Hwy Dept - Supplies		242.88
FROM 12/7/24 CLOTHING J FUNK			SI-125643	
100-09-53311-400-000		Hwy Dept - Supplies		26.05
FROM 12/7/24 CLOTHING J FUNK			SI-125645	
100-09-53311-400-000		Hwy Dept - Supplies		222.97
FROM 12/9/24 CLOTHING B WELHOUSE			SI-125763	
100-09-53311-400-000		Hwy Dept - Supplies		35.98
FROM 12/12/24 CLOTHING R KOEPKE			SI-125992	
100-09-53311-400-000		Hwy Dept - Supplies		22.49
FROM 12/12/24 CLOTHING R WETTSTEIN			SI-125994	
100-09-53311-400-000		Hwy Dept - Supplies		84.00
FROM 12/18/24 EMBROIDER LOGO 21 PIECES			SI-126558	
			Total	822.24
16013	12/26/2024	RED POWER DIESEL SERVICE INC		
5307				
100-06-52200-600-000		Fire Dept - Vehicle Maint.		56.63
FRM 12/17/24 99PIERCE ATTIC LADDER CLAMP			5307	
			Total	56.63
16014	12/26/2024	ROSENBAUER SOUTH DAKOTA LLC		
205110				
100-06-52200-600-000		Fire Dept - Vehicle Maint.		1,305.78
FROM 12/10/24 ACTUATORS			205110	
			Total	1,305.78
16015	12/26/2024	SECURA INSURANCE A MUTUAL CO		
ACCT 7282623 POLICY CP 321 65 60				
100-00-51932-000-000		Insurance - Property and Crime		2,318.00
HARRISON ATHLETIC ASSOC ACCT 7282623				

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	2,318.00
16016	12/26/2024	THE UNIFORM SHOPPE OF GREEN BAY INC		
4283				
100-06-52200-400-000		Fire Dept - Supplies/Services		89.65
FROM 12/13/24 NAMETAGS, COLLAR BRASS 4283				
			Total	89.65
16017	12/26/2024	TROY GILLIS		
REIMBURSE EMR CERTIFICATION CLASS				
100-06-52200-305-000		Fire Dept - Training/Mem		398.86
REIMBURSE EMR CERTIFICATION CLASS				
			Total	398.86
16018	12/26/2024	VICKI TESSEN		
REIMBURSE ELECT SUPPLY,LIEN RELEASE COPY				
100-00-51440-400-000		Elections - Supplies		15.74
REIMBURSE ELECTION PLASTIC UTENSILS				
100-02-51400-400-000		Gen. Admin - Supplies		11.00
REIMBURSE COPY LIEN RELEASE BAETEN				
			Total	26.74
			Grand Total	1,097,021.03

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	1,012,858.29
Total Expenditure from Fund # 201 - PARK IMPACT FEES	51,350.93
Total Expenditure from Fund # 230 - STORM WATER UTILITY FEES	8,030.82
Total Expenditure from Fund # 301 - DEBT SERVICE - GEN. OBLIGATION	1,425.00
Total Expenditure from Fund # 402 - TAX INCREMENTAL DISTRICT #2	6,766.99
Total Expenditure from Fund # 405 - TAX INCREMENTAL DISTRICT #5	16,589.00
Total Expenditure from all Funds	1,097,021.03

NICOLET (INVESTORS) BANK VOH Payroll Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	99,165.98
Total Expenditure from Fund # 610 - WATER UTILITY	16,352.95
Total Expenditure from Fund # 620 - SEWER UTILITY	16,785.40
Total Expenditure from all Funds	132,304.33

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UTILITIES EXPENSE NICOLET Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
EFT	12/02/2024	PSN INVOICE - UTILITIES		
NOV 2024 PSN Monthly Fee			Manual Check	
610-00-57923-000-000		Outside Services Employed		24.97
NOV 2024 PSN Monthly Fee		303184		
620-00-57852-000-000		Outside Services Employed		24.98
NOV 2024 PSN Monthly Fee		303184		
610-00-57923-000-000		Outside Services Employed		44.50
2025 Annual Security Compliance Fee		303184		
620-00-57852-000-000		Outside Services Employed		44.50
2025 Annual Security Compliance Fee		303184		
			Total	138.95
			Grand Total	138.95

UTILITIES EXPENSE NICOLET Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	69.47
Total Expenditure from Fund # 620 - SEWER UTILITY	69.48
Total Expenditure from all Funds	138.95

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ACCT

UTILITIES EXPENSE COMM FIRST CU Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
EFT	12/02/2024	VERIZON WIRELESS - UTILITIES		
SHARE OF EMERGENCY PHONE			Manual Check	
610-00-57641-000-000	Operation Supplies & Expenses			17.24
SHARE OF EMERGENCY PHONE		9978248556		
620-00-57827-000-000	Operation Supplies & Expenses			42.78
LS6 DIALER & SHARE OF EMERGENCY PHONE		9978248556		
			Total	60.02
EFT	12/06/2024	WE ENERGIES - 00003		
0705461764-00003 | COA Mtr #2 - Electric			Manual Check	
610-00-57641-000-000	Operation Supplies & Expenses			102.42
0705461764-00003 | COA Mtr #2 - Electric		12062024-00003		
			Total	102.42
EFT	12/06/2024	ADVANCE AUTO PARTS		
11/19/24 LS4 Battery			Manual Check	
620-00-57832-000-000	Maint Collection Syst Pumping			171.21
11/19/24 LS4 Battery		6504432420006		
610-00-57930-000-000	Miscellaneous General Expense			16.97
11/19/24 Wiper Fluid & Mower Oil Filter		6504432472808		
620-00-57856-000-000	Miscellaneous General Expense			16.98
11/19/24 Wiper Fluid & Mower Oil Filter		6504432472808		
			Total	205.16
EFT	12/06/2024	KWIK TRIP - UTILITIES		
11/25/24-FUEL			Manual Check	
610-00-57933-000-000	Transportation Expense			173.51
11/25/24-FUEL		NP67477453		
620-00-57828-000-000	Transportation Expense			173.51
11/25/24-FUEL		NP67477453		
			Total	347.02
EFT	12/06/2024	MARCO TECHNOLOGIES LLC - UTILITIES		
11/25/24 Copier Lease			Manual Check	
610-00-57921-000-000	Office Supplies & Expenses			90.87
11/25/24 Copier Lease		37971721		
620-00-57851-000-000	Office Supplies & Expenses			90.87
11/25/24 Copier Lease		37971721		
			Total	181.74

UTILITIES EXPENSE COMM FIRST CU Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
EFT	12/06/2024	THE HOME DEPOT - UTILITIES		
3512322	10/30/24	Flag Pole Light	Manual Check	
610-00-57930-000-000		Miscellaneous General Expense		16.32
	3512322 10/30/24 Flag Pole Light			
620-00-57856-000-000		Miscellaneous General Expense		16.33
	3512322 10/30/24 Flag Pole Light			
610-00-57930-000-000		Miscellaneous General Expense		23.77
	2014535 10/31/24 Shop Supplies			
620-00-57856-000-000		Miscellaneous General Expense		23.78
	2014535 10/31/24 Shop Supplies			
			Total	80.20
EFT	12/12/2024	WE ENERGIES - 00010		
0705461764-00010 | LS#4 - Gas			Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping		19.05
	0705461764-00010 | LS#4 - Gas	12122024-00010		
			Total	19.05
EFT	12/12/2024	WE ENERGIES - 00006		
0705461764-00006 | Fox Crsng Mtr - Elec			Manual Check	
610-00-57641-000-000		Operation Supplies & Expenses		17.33
	0705461764-00006 | Fox Crsng Mtr - Elec	12122024-00006		
			Total	17.33
EFT	12/24/2024	CHARTER COMMUNICATIONS - UTILITIES		
Acct# 8348 10 427 0026135 Internet			Manual Check	
610-00-57921-000-000		Office Supplies & Expenses		64.99
	Acct# 8348 10 427 0026135 Internet	153078301120724		
620-00-57851-000-000		Office Supplies & Expenses		65.00
	Acct# 8348 10 427 0026135 Internet	153078301120724		
			Total	129.99
EFT	12/26/2024	WE ENERGIES - 00009		
0705461764-00009 | HU Main - Electric			Manual Check	
610-00-57921-000-000		Office Supplies & Expenses		367.77
	0705461764-00009 | HU Main - Electric	12262024-00009		
620-00-57851-000-000		Office Supplies & Expenses		367.78
	0705461764-00009 | HU Main - Electric	12262024-00009		
			Total	735.55

UTILITIES EXPENSE COMM FIRST CU Accounting Checks

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
EFT	12/26/2024	WE ENERGIES - 00001		
0705461764-00001 | LS#1 Electric & Gas			Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping		459.80
0705461764-00001 | LS#1 Electric & Gas		12262024-00001		
			Total	459.80
EFT	12/26/2024	WE ENERGIES - 00005		
0705461764-00005 | HU Main - Gas			Manual Check	
610-00-57921-000-000		Office Supplies & Expenses		64.06
0705461764-00005 | HU Main - Gas		12262024-00005		
620-00-57851-000-000		Office Supplies & Expenses		64.07
0705461764-00005 | HU Main - Gas		12262024-00005		
			Total	128.13
EFT	12/26/2024	WE ENERGIES - 00002		
0705461764-00002 | LS#2 Electric			Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping		79.02
0705461764-00002 | LS#2 Electric		12262024-00002		
			Total	79.02
EFT	12/26/2024	WE ENERGIES - 00004		
0705461764-00004 | LS#3 Electric			Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping		127.93
0705461764-00004 | LS#3 Electric		12262024-00004		
			Total	127.93
EFT	12/26/2024	WE ENERGIES - 00007		
0705461764-00007 | LS#6 Electric & Gas			Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping		124.70
0705461764-00007 | LS#6 Electric & Gas		12262024-00007		
			Total	124.70
EFT	12/26/2024	MENASHA UTILITIES		
ACCT#3266037-00 |Elec Plank Rd-Meter Pit			Manual Check	
620-00-57827-000-000		Operation Supplies & Expenses		11.34
ACCT#3266037-00 |Elec Plank Rd-Meter Pit				
610-00-57641-000-000		Operation Supplies & Expenses		35.75
ACCT#3265998-00 | COA Water #1 Electric				
620-00-57821-000-000		Fuel/Power Purchase - Pumping		927.13
ACCT#3265946-00 | LS #4 Electric				

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
620-00-57827-000-000		Operation Supplies & Expenses		12.54
ACCT#3265946-00 | Storm Water Charge				
			Total	986.76
EFT	12/31/2024	VERIZON WIRELESS - UTILITIES		
SHARE OF EMERGENCY PHONE			Manual Check	
610-00-57641-000-000		Operation Supplies & Expenses		17.24
SHARE OF EMERGENCY PHONE		6100658455		
620-00-57827-000-000		Operation Supplies & Expenses		42.78
LS6 DIALER & SHARE OF EMERGENCY PHONE		6100658455		
			Total	60.02
10863	12/04/2024	AIT BUSINESS TECHNOLOGIES, LLC		
12/1/24 Domain Registration Renewal				
610-00-57921-000-000		Office Supplies & Expenses		35.00
12/1/24 Domain Registration Renewal		55576		
620-00-57851-000-000		Office Supplies & Expenses		35.00
12/1/24 Domain Registration Renewal		55576		
			Total	70.00
10864	12/04/2024	GFL ENVIRONMENTAL		
U30000166069				
610-00-57930-000-000		Miscellaneous General Expense		61.50
COMMERCIAL TRASH DUMPSTER/RECY DEC		U30000166069		
620-00-57856-000-000		Miscellaneous General Expense		61.50
COMMERCIAL TRASH DUMPSTER/RECY DEC		U30000166069		
			Total	123.00
10865	12/04/2024	GFL ENVIRONMENTAL		
U30000162836				
610-00-57930-000-000		Miscellaneous General Expense		61.32
COMMERCIAL TRASH DUMPSTER/RECY NOV		U30000162836		
620-00-57856-000-000		Miscellaneous General Expense		61.32
COMMERCIAL TRASH DUMPSTER/RECY NOV		U30000162836		
			Total	122.64
10866	12/04/2024	J.F. AHERN CO		
11/8/24 Annual Fire Equip Inspction				
610-00-57935-000-000		Maintenance of General Plant		55.27
11/8/24 Annual Fire Equip Inspction		691910		

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
620-00-57834-000-000		Maintenance of General Plant		55.28
	11/8/24	Annual Fire Equip Inspction	691910	
610-00-57935-000-000		Maintenance of General Plant		69.15
	11/8/24	Fire Equip Supplies	691910	
620-00-57834-000-000		Maintenance of General Plant		69.16
	11/8/24	Fire Equip Supplies	691910	
			Total	248.86
10867	12/04/2024	SERVICEMASTER BUILDING MAINTENANCE		
	12/1/24 - DEC 2024 CLEANING SERVICE			
610-00-57935-000-000		Maintenance of General Plant		162.50
	12/1/24	- DEC 2024 CLEANING SERVICE	46183	
620-00-57834-000-000		Maintenance of General Plant		162.50
	12/1/24	- DEC 2024 CLEANING SERVICE	46183	
			Total	325.00
10868	12/11/2024	CITY OF APPLETON FINANCE DEPARTMENT		
	ACCTS 300-936-500 & 300-937-500			
610-00-57601-000-000		Purchased Water - COA / FC		112,277.73
	7/31/24-10/31/24	300-936-500 (COA#1)		
610-00-57601-000-000		Purchased Water - COA / FC		9,325.50
	7/31/24-10/31/24	Fire Protection		
610-00-57601-000-000		Purchased Water - COA / FC		108,809.00
	7/31/24-10/31/24	300-937-500 (COA#2)		
			Total	230,412.23
10869	12/11/2024	COMMUNITY FIRST CU - VISA		
	11/28/24	Cards *7107, *6280, & *7123		
610-00-57930-000-000		Miscellaneous General Expense		6.80
	11/7/24	Amazon Misc. Supplies		
620-00-57856-000-000		Miscellaneous General Expense		6.80
	11/7/24	Amazon Misc. Supplies		
610-00-57921-000-000		Office Supplies & Expenses		20.82
	11/8/24	Amazon Office Supplies		
620-00-57851-000-000		Office Supplies & Expenses		20.83
	11/8/24	Amazon Office Supplies		
610-00-57930-000-000		Miscellaneous General Expense		7.99
	11/8/24	Amazon Misc Supplies		

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57856-000-000		Miscellaneous General Expense	8.00
	11/8/24 Amazon Misc Supplies		
610-00-57921-000-000		Office Supplies & Expenses	6.82
	11/22/24 ADOBE MONTHLY SUBSCRIPTION		
620-00-57851-000-000		Office Supplies & Expenses	6.82
	11/22/24 ADOBE MONTHLY SUBSCRIPTION		
610-00-57930-000-000		Miscellaneous General Expense	49.99
	11/19/24 Tractor Supply Tires		
620-00-57856-000-000		Miscellaneous General Expense	49.99
	11/19/24 Tractor Supply Tires		
		Total	184.86
10870	12/11/2024	CRITICAL POWER SERVICES LLC	
	11/21/24 LS 1,4,&6 Generator Maint.		
620-00-57832-000-000		Maint Collection Syst Pumping	2,155.00
	11/21/24 LS 1,4,&6 Generator Maint. 1100		
		Total	2,155.00
10871	12/11/2024	DIGGERS HOTLINE, INC.	
	Account WSD01		
610-00-57641-000-000		Operation Supplies & Expenses	13.85
	11/30/24 NOV Remaining Balance 241 1 34101		
620-00-57827-000-000		Operation Supplies & Expenses	13.85
	11/30/24 NOV Remaining Balance 241 1 34101		
		Total	27.70
10872	12/11/2024	DYLAN VANALSTINE	
	1053 STILLMEADOW LN 12 101-0112-01		
610-00-46300-000-000		Public Fire Protection Service	6.09
	101-0112-01 CREDIT BALANCE REFUND		
610-00-46101-000-000		Residential Metered Sales	26.16
	101-0112-01 CREDIT BALANCE REFUND		
620-00-46221-000-000		Residential Measured Service	27.00
	101-0112-01 CREDIT BALANCE REFUND		
		Total	59.25
10873	12/11/2024	MENARDS-APPLETON EAST	
	11/19/24 Misc Shop Supplies		
610-00-57930-000-000		Miscellaneous General Expense	144.22
	11/19/24 Misc Shop Supplies 66784		

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
620-00-57856-000-000		Miscellaneous General Expense		144.23
	11/19/24 Misc Shop Supplies		66784	
			Total	288.45
10874	12/11/2024	USABLUEBOOK		
Customer No 997628				
610-00-57641-000-000		Operation Supplies & Expenses		36.00
	11/18/24 PH Testing Supplies		545010	
			Total	36.00
10875	12/18/2024	AT&T - UTILITIES		
Account # 920 380-0977 240 8				
620-00-57827-000-000		Operation Supplies & Expenses		128.40
	ACCT#920-380-0977 LS#3 DIALER		920380097712-24	
620-00-57827-000-000		Operation Supplies & Expenses		128.40
	ACCT#920-380-0982 LS#2 DIALER		920380097712-24	
620-00-57827-000-000		Operation Supplies & Expenses		128.41
	ACCT#920-380-0987 LS#1 DIALER		920380097712-24	
			Total	385.21
10876	12/18/2024	MARTENSON & EISELE INC		
Engineering Services through 11/30/24				
610-00-57923-000-000		Outside Services Employed		75.00
	General Requests through 11/30/24		64733	
620-00-57852-000-000		Outside Services Employed		600.00
	General Requests through 11/30/24		64733	
620-00-57852-000-000		Outside Services Employed		202.50
	LS3 FM Project through 11/30/24		64732	
610-00-13143-000-000		Due from Developers		492.50
	Breezy Meadows through 11/30/24		64734	
620-00-13143-000-000		Due from Developers		492.50
	Breezy Meadows through 11/30/24		64734	
610-00-13143-000-000		Due from Developers		1,482.50
	Cedar View Through 11/30/24		64735	
620-00-13143-000-000		Due from Developers		1,482.50
	Cedar View Through 11/30/24		64735	
610-00-13143-000-000		Due from Developers		342.50
	Sandhill Landing Through 11/30/24		64737	

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
620-00-13143-000-000		Due from Developers		342.50
		Sandhill Landing Through 11/30/24	64737	
610-00-13143-000-000		Due from Developers		370.00
		Harrison Heights 3 Through 11/30/24	64736	
620-00-13143-000-000		Due from Developers		370.00
		Harrison Heights 3 Through 11/30/24	64736	
			Total	6,252.50
10877	12/18/2024	SUPERIOR CHEMICAL LLC		
	11/27/24 Invoice 405331			
610-00-57930-000-000		Miscellaneous General Expense		55.02
		11/27/24 Glass Cleaner (12ct)	405331	
620-00-57856-000-000		Miscellaneous General Expense		55.02
		11/27/24 Glass Cleaner (12ct)	405331	
610-00-57930-000-000		Miscellaneous General Expense		42.32
		11/27/24 Odor Counteractant (12ct)	405331	
620-00-57856-000-000		Miscellaneous General Expense		42.33
		11/27/24 Odor Counteractant (12ct)	405331	
610-00-57930-000-000		Miscellaneous General Expense		17.95
		11/27/24 55 gal Trash Bags (100ct)	405331	
620-00-57856-000-000		Miscellaneous General Expense		17.95
		11/27/24 55 gal Trash Bags (100ct)	405331	
			Total	230.59
10878	12/18/2024	VERIZON WIRELESS		
	6100412753			
610-00-57641-000-000		Operation Supplies & Expenses		61.40
		FROM 12/6-1/5 UTILITIES PHONES	6100412753	
620-00-57827-000-000		Operation Supplies & Expenses		61.41
		FROM 12/6-1/5 UTILITIES PHONES	6100412753	
610-00-57641-000-000		Operation Supplies & Expenses		60.01
		FROM 12/6-1/5 UTILITIES PADS	6100412753	
620-00-57827-000-000		Operation Supplies & Expenses		60.02
		FROM 12/6-1/5 UTILITIES PADS	6100412753	
			Total	242.84
10879	12/26/2024	CLEAN WATER TESTING LLC		
	12/18/24 Monthly Water Bacteria Tests			

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
610-00-57641-000-000		Operation Supplies & Expenses		96.00
	12/18/24	Monthly Water Bacteria Tests 9009699049		
			Total	96.00
10880	12/26/2024	FERGUSON WATERWORKS #1476		
	Customer 18451 Master Account 957406			
610-00-57651-000-000		Maintenance of Mains		1,279.04
	12/18/24	10" Water Main Coupler (2ct) 0431203-1		
610-00-57651-000-000		Maintenance of Mains		988.78
	12/18/24	8" Water Main Coupler (2ct) 0436049		
620-00-57831-000-000		Maintenance Sewage Collect Sys		241.76
	12/18/24	T-Seal (100') 0435451		
620-00-57831-000-000		Maintenance Sewage Collect Sys		241.76
	11/25/24	T-Seal (100') 0434047		
			Total	2,751.34
10881	12/26/2024	VILLAGE OF HARRISON		
	2024 Stormwater Charges Via Tax Roll			
610-00-57921-000-000		Office Supplies & Expenses		195.00
	2024	Parcel 33648 Stormwater - Office		
620-00-57851-000-000		Office Supplies & Expenses		195.00
	2024	Parcel 33648 Stormwater - Office		
610-00-57641-000-000		Operation Supplies & Expenses		195.00
	2024	Parcel 33648 Stormwater - Ops.		
620-00-57827-000-000		Operation Supplies & Expenses		195.00
	2024	Parcel 33648 Stormwater - Ops.		
620-00-57827-000-000		Operation Supplies & Expenses		60.00
	2024	Parcel 41744 Stormwater Charge		
610-00-57641-000-000		Operation Supplies & Expenses		39.60
	2024	Parcel 43808 Stormwater Charge		
			Total	879.60
10882	12/26/2024	VILLAGE OF HARRISON - UTILITIES REIMB		
	REIMBURSEMENT HU EMPLOYEE INSURANCES			
610-00-57926-000-000		Employee Pensions & Benefits		1,173.26
	JUL-DEC 2024	DELTA DENTAL LESS EMP DED		
620-00-57854-000-000		Employee Pensions & Benefits		1,173.27
	JUL-DEC 2024	DELTA DENTAL LESS EMP DED		

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57926-000-000		Employee Pensions & Benefits	11,749.05
		JUL-DEC 2024 UNITED HEALTH LESS EMP DED	
620-00-57854-000-000		Employee Pensions & Benefits	11,749.06
		JUL-DEC 2024 UNITED HEALTH LESS EMP DED	
610-00-57926-000-000		Employee Pensions & Benefits	247.25
		JUL-DEC2024 SUPERIOR VISION LESS EMP DED	
620-00-57854-000-000		Employee Pensions & Benefits	247.25
		JUL-DEC2024 SUPERIOR VISION LESS EMP DED	
		Total	26,339.14
10883	12/26/2024	VILLAGE OF HARRISON - UTILITIES REIMB	
		REIMBURSEMENT HU PAYROLL	
610-00-11151-000-000		Nicolet @3-3-2022 PAYROLL Wate	96,441.08
		REIMBURSEMENT OF JUL-DEC 2024 PAYROLL	
620-00-11151-000-000		Nicolet @3-3-2022 PAYROLL Sewe	99,247.77
		REIMBURSEMENT OF JUL-DEC 2024 PAYROLL	
610-00-25110-000-000		Due to Municipality	13,135.53
		REIMBURSEMENT OF JAN-JUN 2024 PAYROLL	
620-00-25110-000-000		Due to Municipality	13,536.53
		REIMBURSEMENT OF JUL-DEC 2024 PAYROLL	
		Total	222,360.91
		Grand Total	497,435.96

Posted From: 12/01/2024 From Account:
Thru: 12/31/2024 Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	360,722.74
Total Expenditure from Fund # 620 - SEWER UTILITY	136,713.22
Total Expenditure from all Funds	497,435.96

Calumet County Interactive Map
Menasha GIS
Appleton GIS
Calumet Land Informa
40248
Show search results for 40248
STATE PARK PROPERTIES LLC
31250
ANGELA TISCHENDORF
40224
SANDERFOOT THOMAS & S
40228
MICHAEL J GABLER
Area of new detached garage with proposed water closet
300ft
-88.30194 44.18399 Degrees

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
January 28, 2025

Title:
Conditional Use Permit – Paul and Kate Meyer – N7943 State Park Rd – Parcel 40248

Issue:
Should the Village Board recommend approval of a Conditional Use Permit for a water closet (toilet) in a detached accessory building?

Background and Additional Information:
The applicant seeks a Conditional Use Permit (CUP) to install a toilet and sink (water closet) in a new detached garage. The zoning permit for the detached garage was issued October 29, 2024 with a condition that a water closet shall not be installed without an approved CUP. The garage is 46x42 square feet and located northeast of the house at N7943 State Park Rd. The property is 4.52 acres and zoned Rural Residential [RR] with Shoreland Overlay [SHO].

Per Section 117-54(a)(7): Any detached accessory use, building and/or structure with a water closet (toilet facility) shall require a conditional use permit, pursuant to article XI, Conditional Use Permits.

More information as provided by the applicant:

- The use of the detached garage is for boat and vehicle storage with a workshop for tinkering.
- The water closet is only a sink and toilet. No shower. It is for the applicant's convenience and to potentially avoid injury during inclement weather months by not having to make bathroom trips to the house.
- There will be no living quarters built out within the detached garage.

Findings of Fact:

- Staff finds that the Conditional Use Permit request will comply with the Harrison Zoning Ordinance with the below conditions.
- Property owners within a 300-feet of the subject property have been notified via first-class mail.

Recommended Action:
The Plan Commission recommends approval of the Conditional Use Permit (CUP) to install a toilet and sink in an accessory building at N7943 State Park Rd with the following conditions:

1. The detached accessory building shall not be used as a secondary dwelling (per Section 117-54(a)(9).
2. The detached garage shall follow the blueprints as submitted with the approved zoning and building permits.
3. The applicant shall acknowledge the conditions of approval and agree to abide by all conditions. Failure to abide by conditions maybe cause for revocation of Conditional Use Permit or further municipal action.
4. The Conditional Use Permit shall be non-transferable.

Attachments:
- Aerial Map

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
January 28, 2025

Title:
Zoning Map Amendment (Rezoning) – Crossroad Business Park – County KK & Hwy 55

Issue:
Should the Village Board recommend approval of a zoning map amendment (rezoning)?

Background and Additional Information:
The applicant—the Village of Harrison—is proposing to rezone from Office & Retail Commercial [COR] to Business Park [BP] for Crossroads Business Park, located east of Friendship Drive and south of County KK, but north of State Hwy 55.

After reviewing adjacent properties and letters of intent, staff concluded the best use of area is to be zoned Business Park. The proposed rezoning is consistent with the Comprehensive Plan.

Findings of Fact:
- A Class 2 notice was published for the proposed zoning Map Amendment.
- Property owners within 300-feet of the subject property have been notified via first-class mail.

Recommended Action:
The Plan Commission recommends approval of the Zoning Map Amendments from Office & Retail Commercial [COR] to Business Park [BP

Attachments:
- Final Plat & Aerial Map
- Zoning Map

ORDINANCE V25-02

AN ORDINANCE AMENDING THE VILLAGE OF HARRISON OFFICIAL ZONING MAP
(Crossroads Business Park, County KK & State Highway 55)

WHEREAS, a public hearing on the zoning map amendment was held by the Harrison Plan Commission on January 21, 2025; and

WHEREAS, the Plan Commission found the proposed zoning map amendment to be consistent with the Comprehensive Plan; and

WHEREAS, the Plan Commission recommended approval of the zoning map amendment.

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, that Article IV of the Village of Harrison Zoning Ordinance pertaining to zoning districts, and the map therein described, is hereby amended by rezoning the below described properties from Office & Retail Commercial [COR] to Business Park [BP].

Land contained wholly within Parcel Nos. 47010, 47012, 47014, 47016, 47018, 47020, 47022, 47024, 47026, 47028, 47030, 47032, 47034, 47036, 47038 and specifically described as:

Crossroads Business Park, part of Lot 2 of Certified Survey Map No. 3334, recorded in Volume 28 of Certified Survey Maps on pages 256-259 as Document No. 477770, being part of the Southwest ¼ of the fractional Northwest ¼ and the Northwest ¼ of the fractional Northwest ¼; and unplatted lands being part of the Northwest ¼ of the fractional Northwest ¼; all in Section 6, Township 20 North, Range 19 East, Village of Harrison, Calumet County, Wisconsin. A map of the property may be obtained from the Village of Harrison.

Subject to all easements and restrictions of record.

EFFECT. This ordinance shall be in force and effect upon passage as provided by law. Upon passage, the Village zoning administrator is authorized and directed to make necessary changes to the official zoning map of the Village of Harrison, all in accordance with this Ordinance.

INTRODUCED, APPROVED, AND ADOPTED by the Village Board of the Village of Harrison, Calumet County, Wisconsin this 28th day of January 2025.

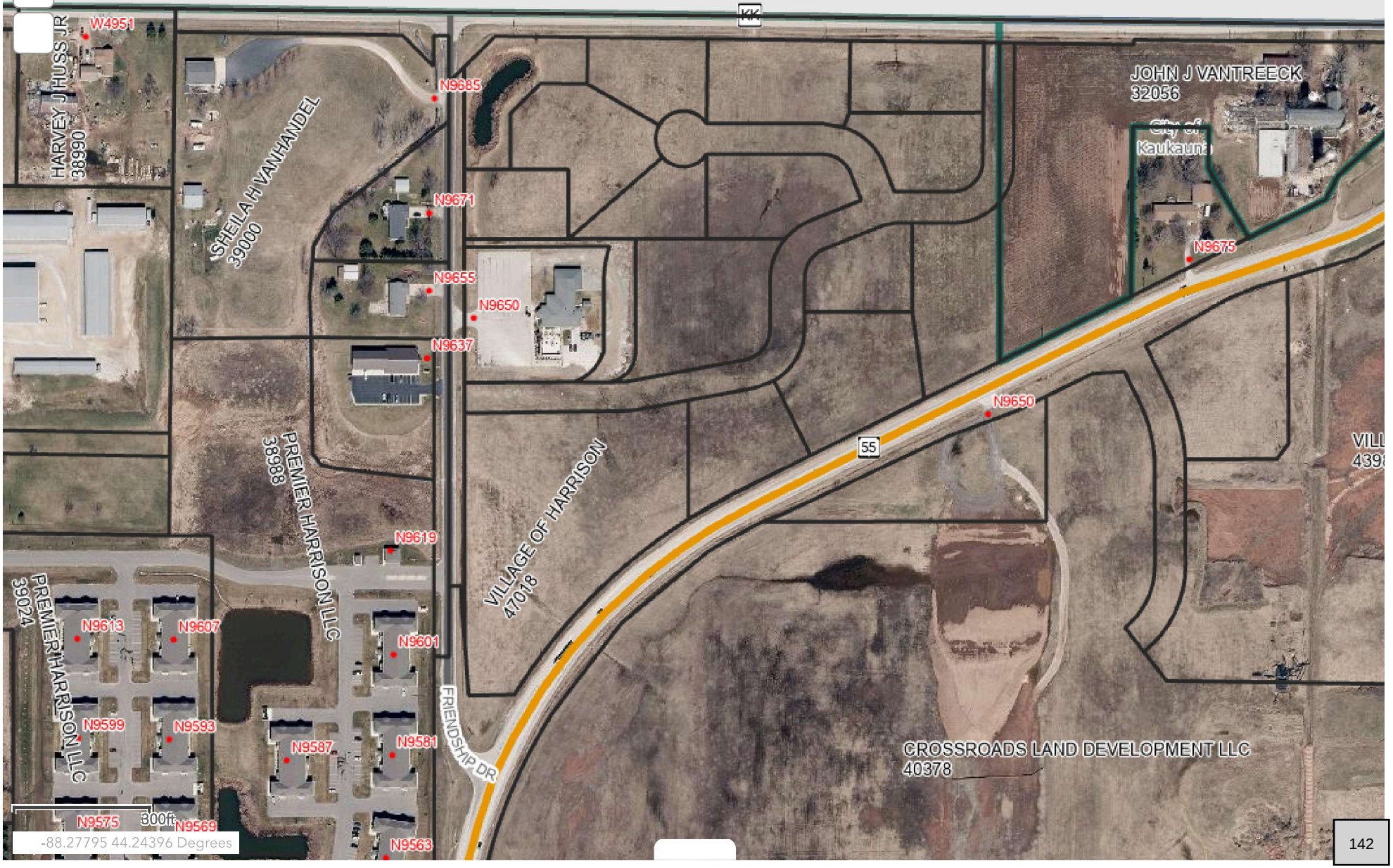
_____
Allison Blackmer, Village President

_____
Attest: Vicki L. Tessen, Village Clerk

Calumet County Interactive Map

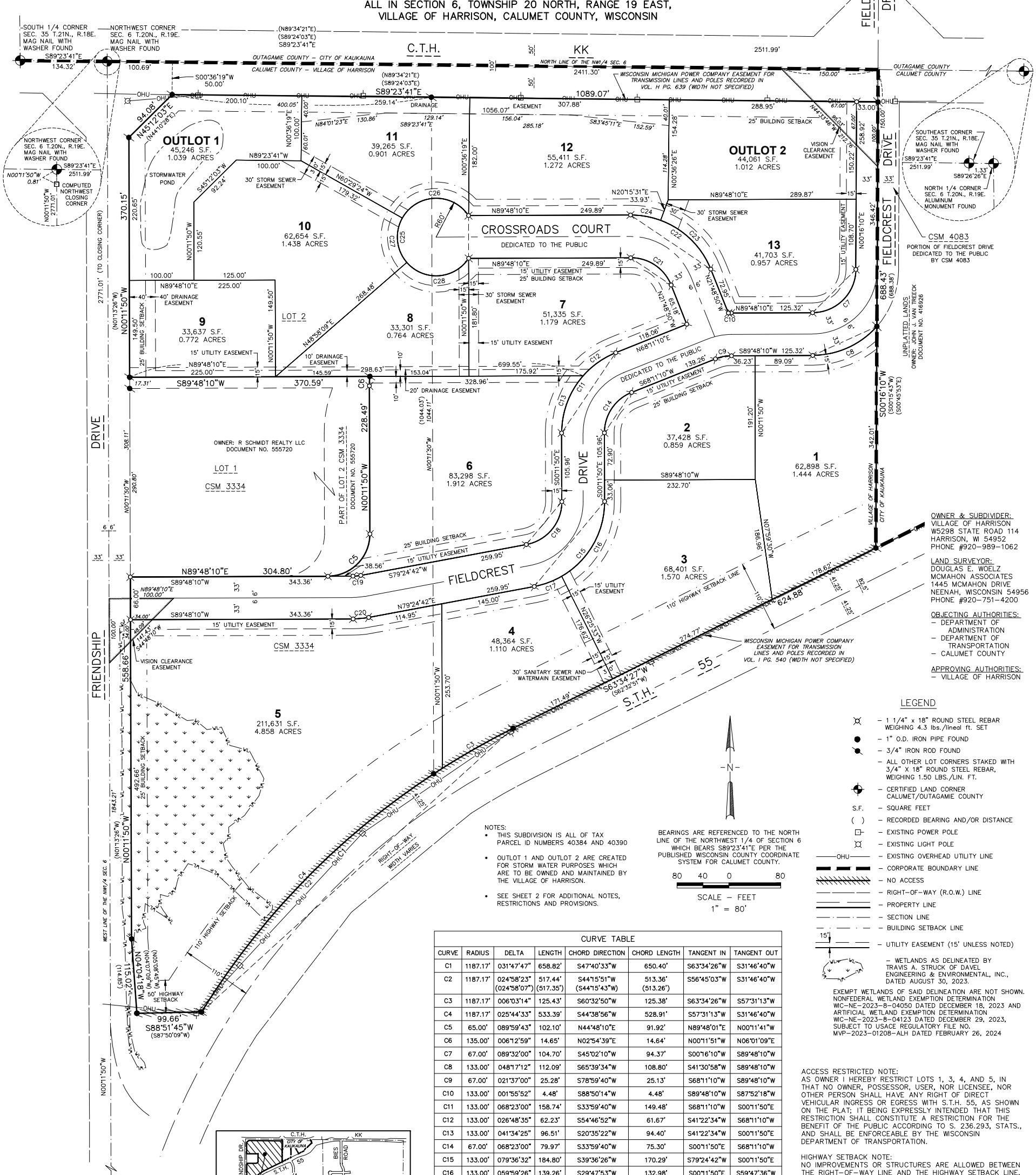
Menasha GIS Appleton GIS Calumet Land Informa

Find address or place



CROSSROADS BUSINESS PARK

PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3334, RECORDED IN VOLUME 28 OF CERTIFIED SURVEY MAPS ON PAGES 256–259 AS DOCUMENT NO. 477770, BEING PART OF THE SOUTHWEST 1/4 OF THE FRACTIONAL NORTHWEST 1/4 AND THE NORTHWEST 1/4 OF THE FRACTIONAL NORTHWEST 1/4; AND UNPLATTED LANDS BEING PART OF THE NORTHWEST 1/4 OF THE FRACTIONAL NORTHWEST 1/4; ALL IN SECTION 6, TOWNSHIP 20 NORTH, RANGE 19 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN



OWNER & SUBDIVIDER:
VILLAGE OF HARRISON
W5298 STATE ROAD 114
HARRISON, WI 54952
PHONE #920–989–1062

LAND SURVEYOR:
DOUGLAS E. WOELZ
MCMAHON ASSOCIATES
1445 MCMAHON DRIVE
NEENAH, WISCONSIN 54956
PHONE #920–751–4200

OBJECTING AUTHORITIES:
- DEPARTMENT OF ADMINISTRATION
- DEPARTMENT OF TRANSPORTATION
- CALUMET COUNTY

APPROVING AUTHORITIES:
- VILLAGE OF HARRISON

NOTES:
- THIS SUBDIVISION IS ALL OF TAX PARCEL ID NUMBERS 40384 AND 40390
- OUTLOT 1 AND OUTLOT 2 ARE CREATED FOR STORM WATER PURPOSES WHICH ARE TO BE OWNED AND MAINTAINED BY THE VILLAGE OF HARRISON.
- SEE SHEET 2 FOR ADDITIONAL NOTES, RESTRICTIONS AND PROVISIONS.

BEARINGS ARE REFERENCED TO THE NORTH LINE OF THE NORTHWEST 1/4 OF SECTION 6 WHICH BEARS S89°23'41"E PER THE PUBLISHED WISCONSIN COUNTY COORDINATE SYSTEM FOR CALUMET COUNTY.

80 40 0 80
SCALE – FEET
1" = 80'

LEGEND

- 1 1/4" x 18" ROUND STEEL REBAR WEIGHING 4.3 lbs./lineal ft. SET
- 1" O.D. IRON PIPE FOUND
- 3/4" IRON ROD FOUND
- ALL OTHER LOT CORNERS STAKED WITH 3/4" X 18" ROUND STEEL REBAR, WEIGHING 1.50 LBS./LIN. FT.
- CERTIFIED LAND CORNER CALUMET/OUTAGAMIE COUNTY
- S.F. – SQUARE FEET
- ( ) – RECORDED BEARING AND/OR DISTANCE
- EXISTING POWER POLE
- EXISTING LIGHT POLE
- OHU – EXISTING OVERHEAD UTILITY LINE
- CORPORATE BOUNDARY LINE
- NO ACCESS
- RIGHT-OF-WAY (R.O.W.) LINE
- PROPERTY LINE
- SECTION LINE
- BUILDING SETBACK LINE
- 15' – UTILITY EASEMENT (15' UNLESS NOTED)
- WETLANDS AS DELINEATED BY TRAVIS A. STRUCK OF DAVEL ENGINEERING & ENVIRONMENTAL, INC., DATED AUGUST 30, 2023.

EXEMPT WETLANDS OF SAID DELINEATION ARE NOT SHOWN. NONFEDERAL WETLAND EXEMPTION DETERMINATION WIC–NE–2023–8–04050 DATED DECEMBER 18, 2023 AND ARTIFICIAL WETLAND EXEMPTION DETERMINATION WIC–NE–2023–8–04123 DATED DECEMBER 29, 2023, SUBJECT TO USACE REGULATORY FILE NO. MVP–2023–01208–ALH DATED FEBRUARY 26, 2024

CURVE TABLE

CURVE	RADIUS	DELTA	LENGTH	CHORD DIRECTION	CHORD LENGTH	TANGENT IN	TANGENT OUT
C1	1187.17'	031°47'47"	658.82'	S47°40'33"W	650.40'	S63°34'26"W	S31°46'40"W
C2	1187.17'	024°58'23" (024°58'07")	517.44' (517.35')	S44°15'51"W (S44°15'43"W)	513.36' (513.26')	S56°45'03"W	S31°46'40"W
C3	1187.17'	006°03'14"	125.43'	S60°32'50"W	125.38'	S63°34'26"W	S57°31'13"W
C4	1187.17'	025°44'33"	533.39'	S44°38'56"W	528.91'	S57°31'13"W	S31°46'40"W
C5	65.00'	089°59'43"	102.10'	N44°48'10"E	91.92'	N89°48'01"E	N00°11'41"W
C6	135.00'	006°12'59"	14.65'	N02°54'39"E	14.64'	N00°11'51"W	N06°01'09"E
C7	67.00'	089°32'00"	104.70'	S45°02'10"W	94.37'	S00°16'10"W	S89°48'10"W
C8	133.00'	048°17'12"	112.09'	S65°39'34"W	108.80'	S41°30'58"W	S89°48'10"W
C9	67.00'	021°37'00"	25.28'	S78°59'40"W	25.13'	S68°11'10"W	S89°48'10"W
C10	133.00'	001°55'52"	4.48'	S88°50'14"W	4.48'	S89°48'10"W	S87°52'18"W
C11	133.00'	068°23'00"	158.74'	S33°59'40"W	149.48'	S68°11'10"W	S00°11'50"E
C12	133.00'	026°48'35"	62.23'	S54°46'52"W	61.67'	S41°22'34"W	S68°11'10"W
C13	133.00'	041°34'25"	96.51'	S20°35'22"W	94.40'	S41°22'34"W	S00°11'50"E
C14	67.00'	068°23'00"	79.97'	S33°59'40"W	75.30'	S00°11'50"E	S68°11'10"W
C15	133.00'	079°36'32"	184.80'	S39°36'26"W	170.29'	S79°24'42"W	S00°11'50"E
C16	133.00'	059°59'26"	139.26'	S29°47'53"W	132.98'	S00°11'50"E	S59°47'36"W
C17	133.00'	019°37'07"	45.54'	N69°36'09"E	45.32'	N79°24'42"E	N59°47'36"E
C18	67.00'	079°36'32"	93.09'	S39°36'26"W	85.78'	S00°11'50"E	S79°24'42"W
C19	67.00'	010°23'28"	12.15'	S84°36'26"W	12.13'	S79°24'42"W	S89°48'10"W
C20	133.00'	010°23'28"	24.12'	S84°36'26"W	24.09'	S89°48'10"W	S79°24'42"W
C21	67.00'	068°22'59"	79.97'	N56°00'20"W	75.30'	S89°48'10"W	N21°48'50"W
C22	133.00'	068°22'59"	158.74'	N56°00'20"W	149.48'	N21°48'50"W	S89°48'10"W
C23	133.00'	047°55'39"	111.25'	N45°46'40"W	108.04'	N69°44'29"W	N21°48'50"W
C24	133.00'	020°27'20"	47.49'	N79°58'09"W	47.23'	S89°48'10"W	N69°44'29"W
C25	60.00'	293°15'57"	307.11'	S00°11'50"E	66.00'	N33°33'51"W	N33°10'11"E
C26	60.00'	116°54'19"	122.42'	N87°58'59"E	102.26'	N29°31'50"E	S33°33'51"E
C27	60.00'	070°35'00"	73.92'	N05°45'41"W	69.33'	N41°03'11"W	N29°31'50"E
C28	60.00'	105°46'38"	110.77'	S86°03'30"W	95.70'	S33°10'11"W	N41°03'11"W

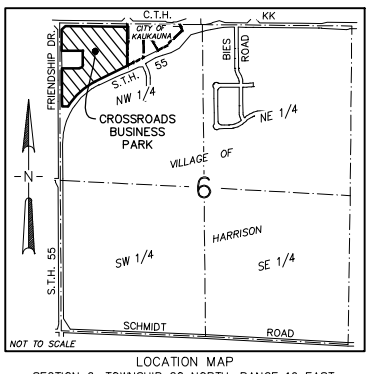
ACCESS RESTRICTED NOTE:
AS OWNER I HEREBY RESTRICT LOTS 1, 3, 4, AND 5, IN THAT NO OWNER, POSSESSOR, USER, NOR LICENSEE, NOR OTHER PERSON SHALL HAVE ANY RIGHT OF DIRECT VEHICULAR INGRESS OR EGRESS WITH S.T.H. 55, AS SHOWN ON THE PLAT; IT BEING EXPRESSLY INTENDED THAT THIS RESTRICTION SHALL CONSTITUTE A RESTRICTION FOR THE BENEFIT OF THE PUBLIC ACCORDING TO S. 236.293, STATS., AND SHALL BE ENFORCEABLE BY THE WISCONSIN DEPARTMENT OF TRANSPORTATION.

HIGHWAY SETBACK NOTE:
NO IMPROVEMENTS OR STRUCTURES ARE ALLOWED BETWEEN THE RIGHT–OF–WAY LINE AND THE HIGHWAY SETBACK LINE. IT IS EXPRESSLY INTENDED THAT THIS RESTRICTION IS FOR THE BENEFIT OF THE PUBLIC AS PROVIDED IN SECTION 236.293, WISCONSIN STATUTES, AND SHALL BE ENFORCEABLE BY THE WISCONSIN DEPARTMENT OF TRANSPORTATION OR ITS ASSIGNS. CONTACT THE WISCONSIN DEPARTMENT OF TRANSPORTATION FOR MORE INFORMATION. THE PHONE NUMBER MAY BE OBTAINED BY CONTACTING THE COUNTY HIGHWAY DEPARTMENT

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20_____

Department of Administration



LOCATION MAP
SECTION 6, TOWNSHIP 20 NORTH, RANGE 19 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN

McMAHON ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

CROSSROADS BUSINESS PARK

PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3334, RECORDED IN VOLUME 28 OF CERTIFIED SURVEY MAPS ON PAGES 256–259 AS DOCUMENT NO. 477770, BEING PART OF THE SOUTHWEST 1/4 OF THE FRACTIONAL NORTHWEST 1/4 AND THE NORTHWEST 1/4 OF THE FRACTIONAL NORTHWEST 1/4;
AND UNPLATTED LANDS BEING PART OF THE NORTHWEST 1/4 OF THE FRACTIONAL NORTHWEST 1/4;
ALL IN SECTION 6, TOWNSHIP 20 NORTH, RANGE 19 EAST,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, Douglas E. Woelz, Wisconsin Professional Land Surveyor S–2327, certify that I have surveyed, divided and mapped part of Lot 2 of Certified Survey Map No. 3334, recorded in Volume 28 of Certified Survey Maps on Pages 256–259 as Document No. 477770, being part of the Southwest 1/4 of the fractional Northwest 1/4 and the Northwest 1/4 of the fractional Northwest 1/4; and unplatted lands being part of the Northwest 1/4 of the fractional Northwest 1/4; all in Section 6, Township 20 North, Range 19 East, Village of Harrison, Calumet County, Wisconsin, containing 1,060,168 square feet (24.338 acres) of land more or less and described as follows:

Commencing at the Northwest corner of said Section 6; Thence S89°23'41"E (recorded as S89°24'03"E and N89°34'21"E), 100.69 feet along the North line of the Northwest 1/4 of said Section 6; Thence S00°36'19"W, 50.00 feet to the South right–of–way line of C.T.H. KK and the Point of Beginning; Thence S89°23'41"E (recorded as S89°24'03"E and N89°34'21"E), 1089.07 feet along said South right–of–way line to the Northwest corner of Certified Survey Map No. 4083, recorded in Volume 38 of Certified Survey Maps on Pages 13–15 as Document No. 583418; Thence S00°16'10"W (recorded as S00°15'43"W and S00°45'53"E), 688.43 feet (recorded as 688.38 feet) along the West line of said Certified Survey Map No. 4083 and its Southerly extension to the Northerly right–of–way line of S.T.H. 55; Thence S63°34'27"W (recorded as S62°32'51"W), 624.88 feet along said Northerly right–of–way line to the start of a 1187.17 foot radius curve to the left; Thence 658.82 feet continuing along said Northerly right–of–way line being the arc of said curve having a 650.40 foot chord which bears S47°40'33"W; Thence S88°51'45"W (recorded as S87°50'09"W), 99.66 feet continuing along said Northerly right–of–way line to the East right–of–way line of Friendship Drive; Thence N04°04'18"W (recorded as N04°07'09"W and N05°08'45"W), 115.02 feet (recorded as 114.85 feet) along said East right–of–way line; Thence N00°11'50"W (recorded as N01°13'26"W), 558.66 feet continuing along said East right–of–way line to the Southwest corner of Lot 1 of Certified Survey Map No. 3334; Thence N89°48'10"E, 304.80 feet along the South line of said Lot 1 and lands described in Document No. 555720 to the start of a 65.00 foot radius curve to the left; Thence 102.10 feet continuing along said South line of lands described in Document No. 555720 being the arc of said curve having a 91.92 foot chord which bears N44°48'10"E; Thence N00°11'50"W, 228.49 feet along East line of said lands described in Document No. 555720 to the start of a 135.00 foot radius curve to the right; Thence 14.65 feet continuing along said East line being the arc of said curve having a 14.64 foot chord which bears N02°54'39"E to the Northeast corner of said lands described in Document No. 555720; Thence S89°48'10"W, 370.59 feet along the North line of said lands to the East right–of–way line of Friendship Drive; Thence N00°11'50"W (recorded as N01°13'26"W), 370.15 feet along said East right–of–way line to the South right–of–way line of C.T.H. KK; Thence N45°12'03"E (recorded as N44°10'28"E), 94.08 feet along said South right–of–way line to the Point of Beginning.

That I have made such survey, land division, and plat under the direction of the owners of said land. That such plat is a correct representation of all exterior boundaries of the land surveyed and the subdivision thereof made. That I have fully complied with the provisions of Chapter 236 of the Wisconsin Statues and the Subdivision regulations of the Village of Harrison in surveying, dividing and mapping the same.

Dated this _____ day of _____, 20____

_____
Douglas E. Woelz, S–2327
Wisconsin Professional Land Surveyor

OWNER'S CERTIFICATE OF DEDICATION

The Village of Harrison, as owner, does hereby certify that we caused the land described on this Plat to be surveyed, divided, mapped and dedicated as represented on the Plat. We also certify that this plat is required by s. 236.10 or s. 236.12 to be submitted to the following for approval or objection:

Department of Administration
Department of Transportation
Calumet County
Village of Harrison

WITNESS the hand and seal of said owner this ____ day of _____, 20___.
In the Presence of:

_____ _____
Allison Blackmer, Village President Vicki L. Tessen, Village Clerk

State of Wisconsin)
)SS
Calumet County)

Personally came before me this _____ day of _____, 20___, the above named person(s) to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

_____
Notary Public, Calumet County, WI

My Commission Expires: _____

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by
VILLAGE OF HARRISON, Grantor, to

WISCONSIN ELECTRIC POWER COMPANY and WISCONSIN GAS, LLC, Wisconsin corporations doing business as WE Energies, Grantee,
SBC, Grantee,
TDS METROCOM, LLC, Grantee,
AT&T WISCONSIN, a Wisconsin Corporation, Grantee,
TIME WARNER CABLE, Grantee, and
SPECTRUM MID–AMERICA, LLC, doing business as Charter Communications, Inc., Grantee,

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non–exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

NO UTILITY TRANSFORMERS OR PEDESTALS ARE TO BE SET WITHIN 2 FEET OF A LOT CORNER MONUMENT.

NO CONDUCTORS ARE TO BE BURIED WITHIN 1 FOOT OF A LOT CORNER MONUMENT.

SANITARY, STORM SEWER, DRAINAGE AND WATERMAIN EASEMENT PROVISIONS

An easement for sanitary sewer, storm sewer, drainage and watermain is hereby granted by
VILLAGE OF HARRISON, Grantor,
to
VILLAGE OF HARRISON, Grantee,

The Grantor, their respective lessees, successors, heirs or assigns, shall have full use and enjoyment of the property referenced above provided that such use does not interfere with Grantee's right to install, replace, operate, maintain and repair said sanitary sewer, storm sewer, drainage, watermain and associated appurtenances. It is further agreed that after maintaining, repairing, replacing or relocating of said sanitary sewer, storm sewer, drainage, watermain and associated appurtenances, Grantee shall restore unimproved surfaces such as grass, gravel and dirt on said property, as closely as possible, to the condition previously existing. Grantee shall not be required to restore or compensate for any improvements or improved surfaces such as, but not limited to, curb and gutter, hard pavements, trees, shrubs and landscaping, disturbed as a result of the maintenance activities described herein. Grantee does hereby agree to compensate fully for any damage caused directly or indirectly from said maintenance, repair, replacement or relocation of said sanitary sewer, storm sewer, drainage, watermain and associated appurtenances that occur outside of the above described easement area. Buildings or any other type of structure shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Sanitary Sewer Easement", "Storm Sewer Easement", "Drainage Easement" and "Watermain Easement" Grantee agrees that it shall give timely notice to the Grantor of routine maintenance work.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

VISION CLEARANCE EASEMENT PROVISIONS

An easement for vision clearance is hereby granted by
VILLAGE OF HARRISON, Grantor,
to
VILLAGE OF HARRISON, Grantee,

The Grantor, their respective lessees, successors, heirs or assigns, shall have full use and enjoyment of the property referenced above provided that such use does not interfere with a clear sight line. No building, fencing, construction, or planting/landscaping higher than three feet is allowed within the easement area.

VILLAGE OF HARRISON APPROVAL:

Resolved, that the plat of Crossroads Business Park in the Village of Harrison, was hereby approved and accepted by the Village Board of the Village of Harrison, Calumet County, Wisconsin, on this _____ day of _____, 20___.

_____
Village President, Allison Blackmer Date

STATE OF WISCONSIN)
)ss
COUNTY OF CALUMET)

I, Vicki L. Tessen, being the duly elected, qualified and acting clerk of the Village of Harrison, Calumet County does hereby certify that the Village Board of the Village of Harrison passed by voice vote on this _____ day of _____, 20___ authorizing me to issue a certificate of approval of Crossroad Business Park, Village of Harrison as owners, upon satisfaction of certain conditions, and I do also hereby certify that all conditions were satisfied and the APPROVAL WAS GRANTED AND EFFECTIVE ON THE _____ day of _____, 20___.

Dated _____ _____
Village Clerk, Vicki L. Tessen

CERTIFICATE OF VILLAGE TREASURER

As duly appointed qualified and acting Treasurer of the Village of Harrison, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in Crossroads Business Park as of the date listed below:

_____
Village Treasurer, Vicki L. Tessen Date

CERTIFICATE OF COUNTY TREASURER

I, Michael Schlaak, being the duly elected qualified and acting County Treasurer of the County of Calumet, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments affecting any of the lands included in Crossroads Business Park as of the date listed below:

_____
County Treasurer, Michael Schlaak Date

Drainage and Stormwater Management Notes:

1. There are Ordinance regulations that have been passed by the Village of Harrison requiring the maintenance of lot drainage plans on a permanent basis. Said regulations have been recorded as Document Number 331468, Calumet County Register of Deeds and shall apply to all subdivisions approved after the 1st day of May, 2001. Said recording shall have the effect of deed restrictions requiring that permanent lawns be established in conformance with the lot drainage plan elevations within one year after initial occupancy of any house. Failure to maintain grades in accordance with storm water or drainage plans shall entitle the Village or representative thereof to direct compliance or upon failure of compliance to make said lands come into compliance. The costs and expenses shall be entered on the tax roll as a special charge against the property and collected with other taxes levied thereon.

2. Building permits and occupancy permits may be withheld for non–compliance with the plat or Village Ordinances relating to drainage and storm water management.

3. In the event that the surface drainage facilities required by the plat which are applicable to the lot for which a building permit has been applied, have not been complied with, the building inspector may withhold building permits required by the building code.

4. In the event that, after construction there is a failure to establish surface grades in accordance with the subdivision surface water plan, the building inspector may withhold the occupancy permit required by the building code.

5. Maintenance of all drainageways and associated structures within the plat or serving the plat is the sole responsibility of the Owner/Subdivider until acceptance by or dedication to the Village of Harrison.

6. Where the final drainage plan requires a storm inlet to adequately drain the rear portion of lots within blocks of the plat, the subdivider shall incorporate restrictive covenants in the deeds for the aforementioned lots that, the respective lot owners shall be responsible for maintaining a clear grate on any storm drainage inlets on their lot.

7. Upon failure of the Owner/Subdivider to perform maintenance of the drainageways and associated structures, the Village of Harrison retains the right to perform maintenance and/or repairs. The payments of said maintenance and/or repairs shall be equally assessed among the property owners of the plat.

8. A drainage plan has been filed with the Village of Harrison which states the required levels of maintenance for all the identified storm water management systems/facilities.

9. No obstruction may be constructed, planted or maintained within any drainage easement so that such obstruction impedes the natural flow of water and/or diminishes the natural aesthetic quality of the drainageway.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20_____

Department of Administration

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
January 21, 2025

Title:
Certified Survey Map (CSM) – Don Mielke – Mielke Rd – Part of Parcel 43768

Issue:
Should the Village Board recommend approval of the Certified Survey Map?

Background and Additional Information:
The applicant is proposing to split a parcel into 2-lots by Certified Survey Map (CSM). The purpose of the CSM is to create a 1-lot residential parcel. The CSM would split 1.205 acres (Lot 1) from existing parcel 43768, which currently is 28.41 acres.

The proposed new lot is east of W5408 Mielke Rd and borders a 66-foot width of land set aside for access to parcel 43768. It is the last residential lot to be created along Mielke Rd.

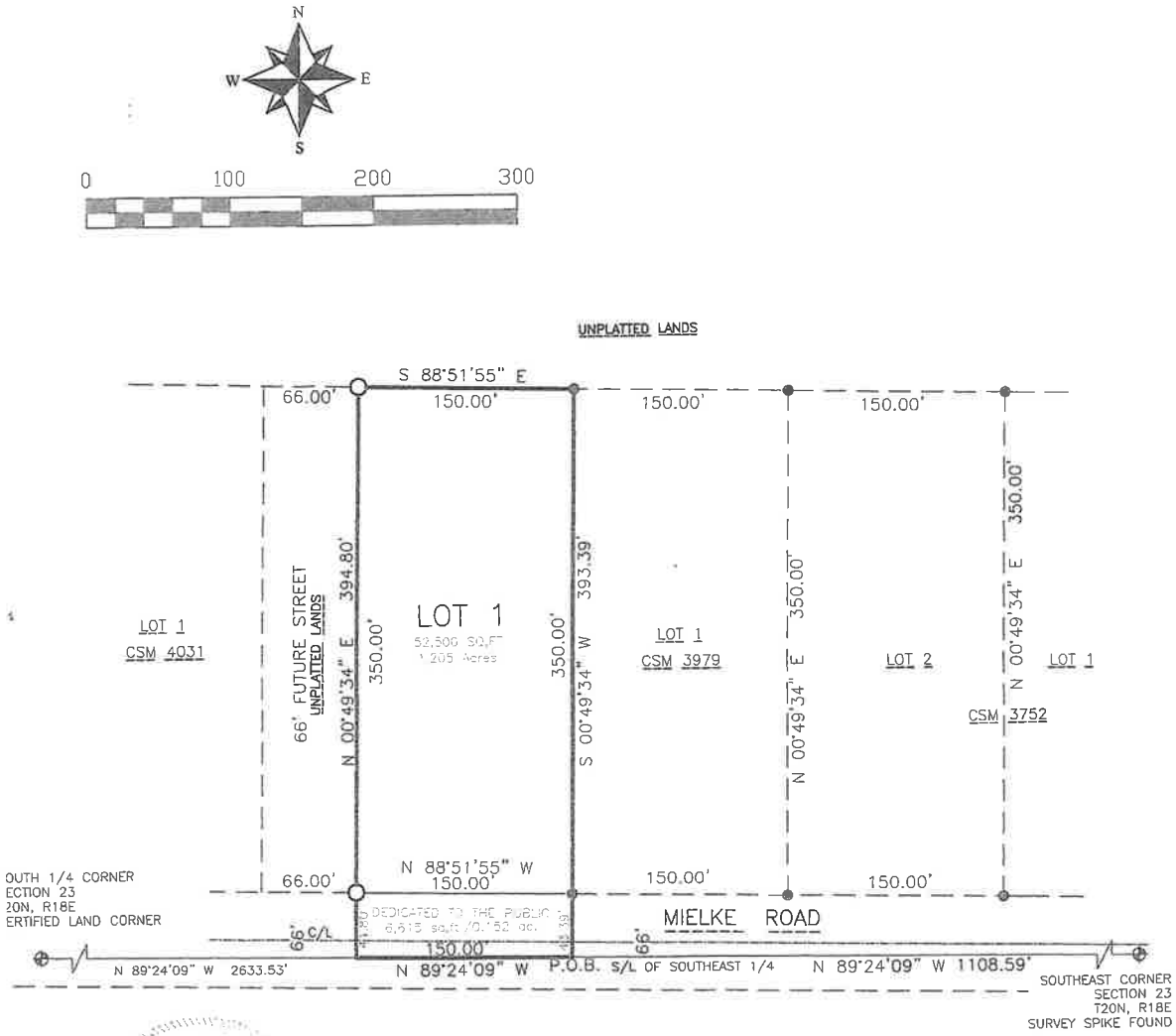
The proposed new lot is already zoned Rural Residential [RR]. Parent parcel 43796 would remain zoned General Agriculture [AG].

Recommended Action:
The Plan Commission recommends approval of the Certified Survey Map (CSM) request as submitted.

Attachments:
- Aerial Map
- CSM
- Zoning Map

CERTIFIED SURVEY MAP NO._____

PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.



LEGEND

- SECTION CORNER
- 1 1/4" x 24" IRON PIPE SET WEIGHING 1.68 LBS./LIN. FT.
- 1" IRON PIPE FOUND
- ( ) RECORDED AS

James G. Mayer
December 11, 2024.

C:\Projcets\MielkeDon24\Mielkecsm.dwg
BEARINGS REFERENCED TO COUNTY DATUM SOUTH LINE OF THE SOUTHEAST QUARTER BEARS NORTH 89°24'09" WEST.
THIS INSTRUMENT DRAFTED BY J G. M
NOTEBOOK NO.44 PAGE 39.

MAYER LAND SURVEYING
W5460 MIELKE ROAD
MENASHA, WI. 920-418-2343

SURVEYED FOR
DONALD R. MIELKE
W5484 MIELKE ROAD
MENASHA, WI

CERTIFIED SURVEY MAP No._____

PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, James G. Mayer, Wisconsin Professional Land Surveyor, hereby certify that I have surveyed, divided, and mapped under the direction of Donald R. Mielke, part of the Southeast Quarter of the Southeast Quarter of Section 23, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin containing 59,115 square feet or 1.357 acres of land and described as follows.

Commencing at the Southeast Corner of said Section 23, thence North 89°24'09" West a distance of 1,108.59 feet along the south line of the southeast quarter to the southwest corner of Lot 1, Certified Survey Map No. 3979 and the point of beginning; thence continuing North 89°24'09" West a distance of 150.00 feet; thence North 00°49'34" East a distance of 394.80 feet; thence South 88°51'55" East a distance of 150.00 feet to the northwest corner of Lot 1, Certified Survey Map No. 3979; thence South 00°49'34" West a distance of 393.39 feet along the west line of Lot 1 to the point of beginning. Subject to all easements and restrictions of record. Liability hereunder is expressly limited to the cost of this survey.

That such map is a correct representation of all exterior boundaries of the land surveyed and the land division made thereof. That I have complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the Subdivision Regulations of the Village of Harrison in surveying, dividing and mapping such lands.

Dated this 11th day of December 2024.

James G. Mayer

James G. Mayer, S-1273
Wis. Professional Land Surveyor

OWNER'S CERTIFICATE

As owner(s), I (we) hereby certify that I (we) caused the land described on this plat to be surveyed, divided mapped and dedicated as represented on the plat. I (we) also certify that this plat is required by s. 236.10 or s. 236.12 to be submitted to the following for approval or objection: Village of Harrison.

Dated this _____day of_____, 2025

_____
Donald R. Mielke, Owner

State of Wisconsin)
Calumet County)ss

Personally came before me on the _____day of_____, 2025, the above named owners to me known to be the person who executed the foregoing instrument and acknowledged the same.

My Commission Expires: _____

_____
Notary Public, Calumet County, Wisconsin

CERTIFIED SURVEY MAP No._____

PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

VILLAGE BOARD CERTIFICATE

Resolved that the above certified survey map in the Village of Harrison was approved by the Village Board on this _____ day of _____, 2025.

_____ _____

Village President Village Clerk

VILLAGE TREASURER'S CERTIFICATE

I being the duly elected qualified and acting village treasurer of the Village of Harrison, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid special assessments as of _____, 2025 on any of the lands included in this Certified Survey Map.

_____

Village Treasurer Date

COUNTY TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the County of Calumet, do hereby certify the records in my office show unredeemed tax sales and no unpaid taxes or special assessments as of _____, 2025 affecting the lands included in this Certified Survey Map.

_____

County Treasurer Date

Notes:

This CSM is part of tax parcel no. 43768. This CSM is contained wholly within the property described in the following recorded instrument: Doc. No. 356788. The property owner of record is Donald R. Mielke, W5484 Mielke Road, Menasha WI 54952.

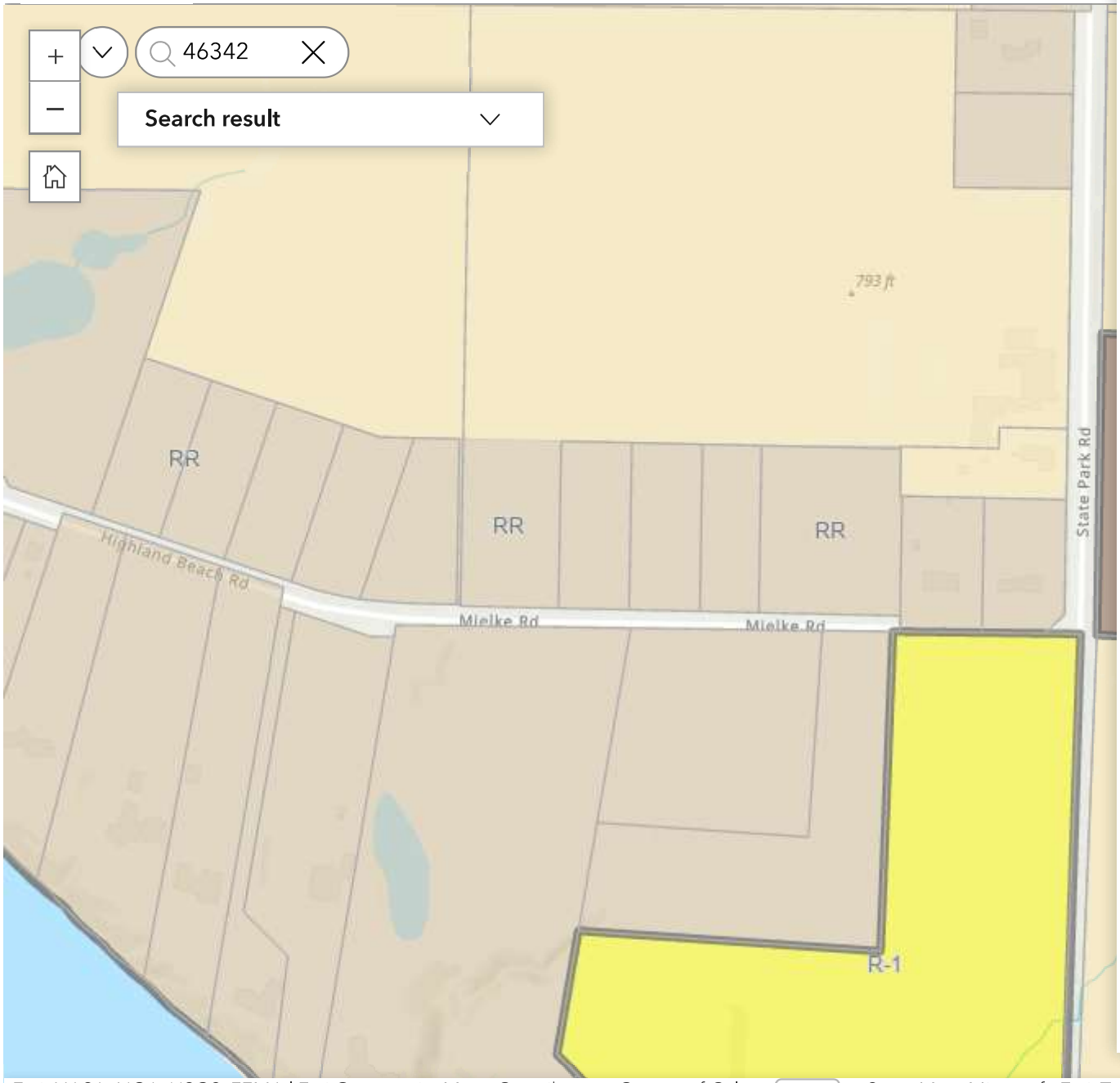
WISCONSIN

James H. Mayer
December 11, 2024.

Calumet County Interactive Map
Menasha GIS
Appleton GIS
Calumet Land Informa
Find address or place
DENISE A FEIDER
40012
DONALD MIELKE
43796
DONALD R MIELKE
43768
DONALD R MIELKE
40024
Area of proposed new lot
GAIL A MAYER
45600
ROY J IMMEL
46732
RYAN ALBRECHT
46842
TRAVIS A THIEL
46860
MIELKE RD
STATE PARK RD
VICKIE L MILDE
40242
CATLIN CAROL J REVO TR
40266
MYRON R LUNIAK
40268
JANET L ROUG
40262
FOOT THOMAS & SHAWN RVT
W5484
W5489
W5481
W5465
W5460
W5448
W5436
W5422
W5443
W5431
W5406
W5413
W5324
W5312
N8189
N8183
N8168
N8144
N8127
N8094
N8045
300ft
-88.30510 44.18905 Degrees

Calumet County WISCONSIN
Land Information Office

Calumet County Zoning Map



Legend

Zoning Municipal

Zoning Village Of Harrison

- General Agriculture
- Rural Residential
- Single Family Residential (Suburban)
- Single Family Residential (Traditional)
- Two Family Residental
- Multiple Family Residential
- Neighborhood Commercial
- Office and Retail Commercial
- Community Commercial
- Business Park
- Industrial and Manufacturing
- Natural and Conservancy
- Shoreland Overlay
- Shoreland-Wetland Overlay
- Planned Development Overlay

Zoning Village Of Sherwood

- A

Esri, NASA, NGA, USGS, FEMA | Esri Community Maps Contributors, County of Calume… penStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoT… Powered b

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
January 28, 2025

Title:
Certified Survey Map (CSM) — Irvin Zahringer – Hwy 114 – Part of Parcel 38780

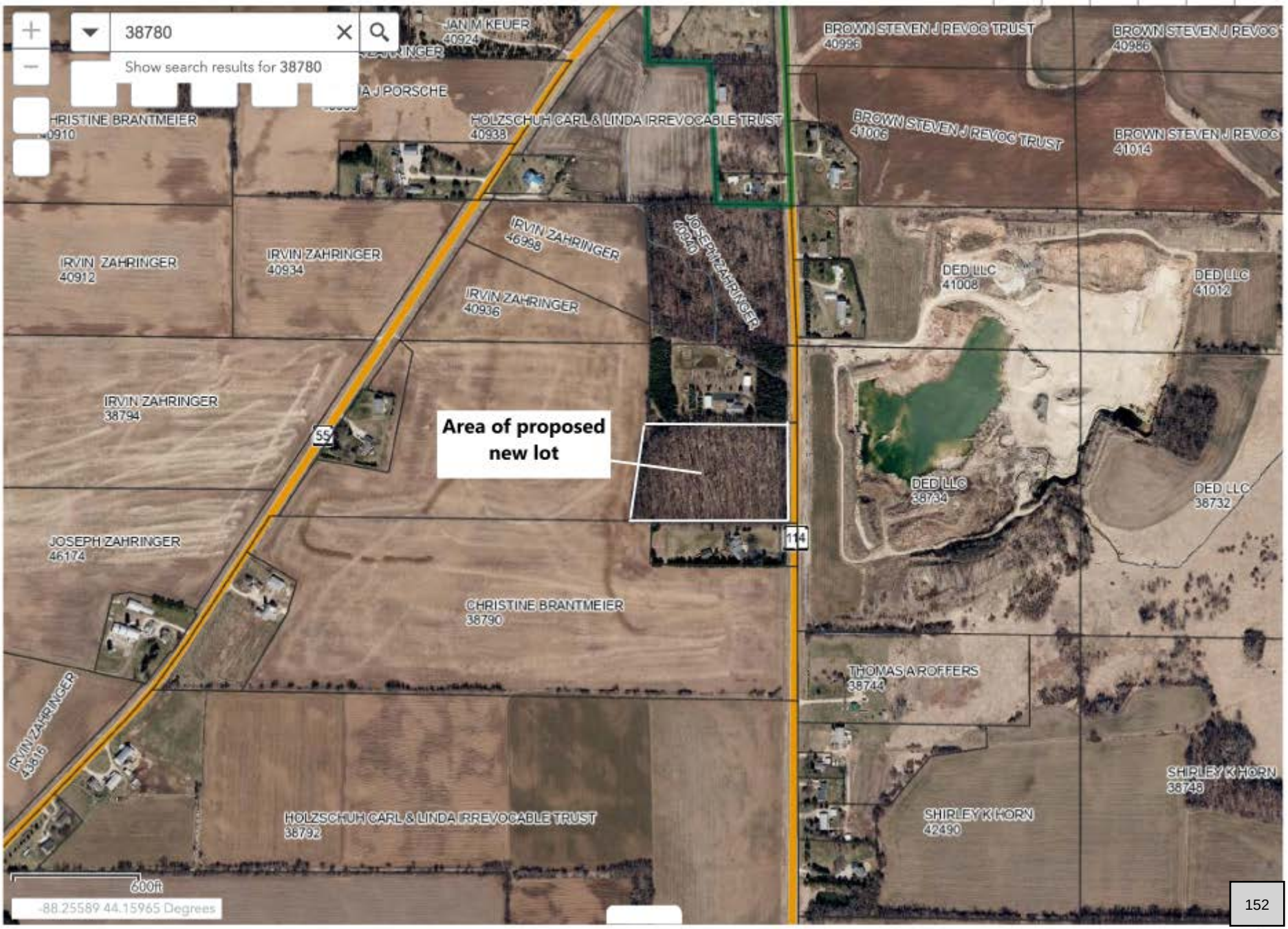
Issue:
Does the Village Board wish to approve the Certified Survey Map?

Background and Additional Information:
The applicant is proposing to create a new lot by splitting 7.144 acres (Lot 1) of land from parcel 38780, which is 31.25 acres. The proposed new lot is located on the east side of Hwy 114, directly south of N7267 Hwy 114.

The purpose of the CSM is to sell the new lot to the neighbor at N7267 Hwy 114. The entirety of the new lot is wooded and will be used for recreational purposes. The area of the proposed lot is zoned General Agriculture [AG].

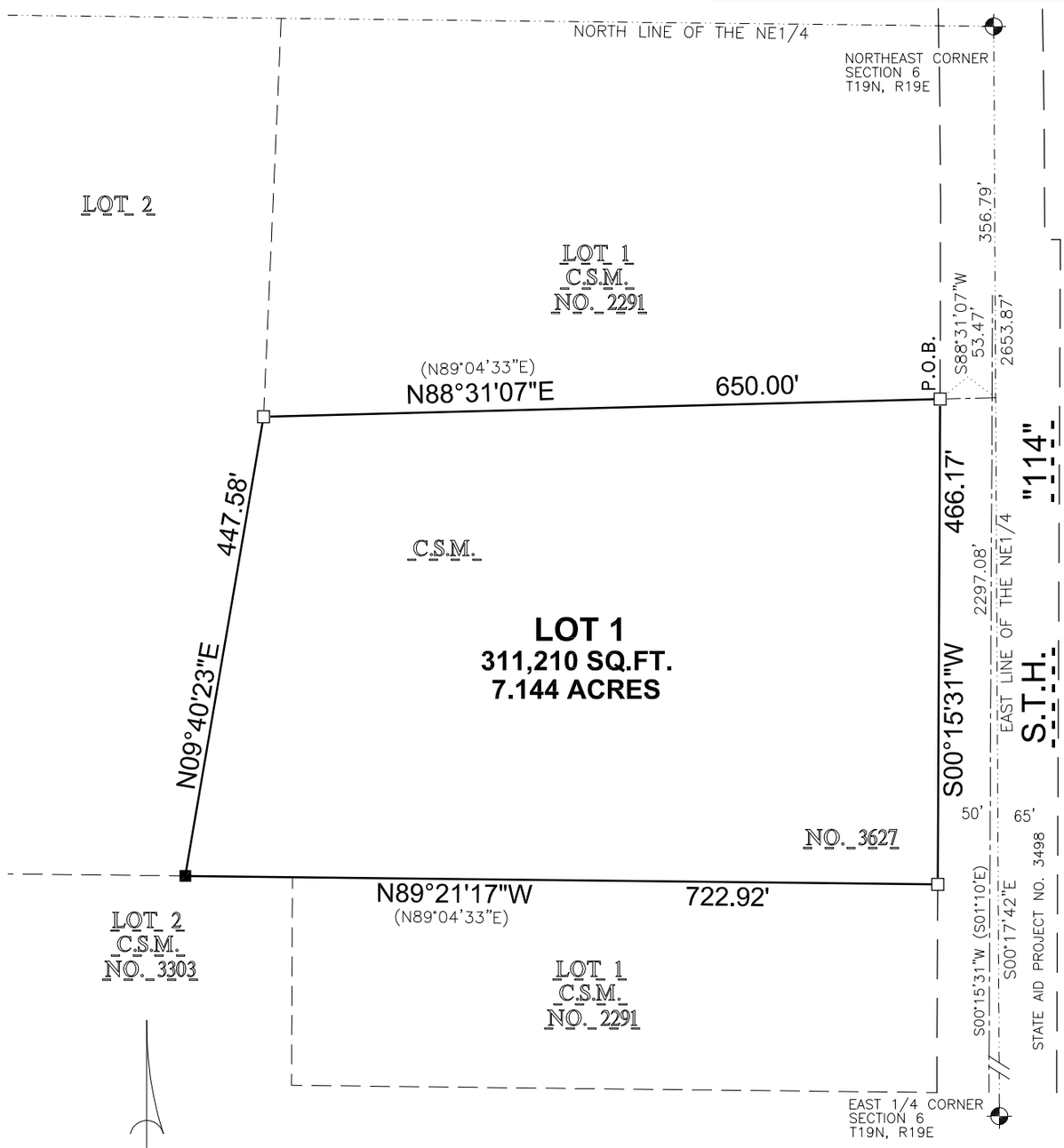
Recommended Action:
The Plan Commission recommends approval of the Certified Survey Map (CSM) request as submitted.

Attachments:
- Aerial Map
- CSM


Calumet County Interactive Map
Menasha GIS
Appleton GIS
Calumet Land Informa
38780
Show search results for 38780
JAN M KEUER
40924
BROWN STEVEN J REVOC TRUST
40986
BROWN STEVEN J REVOC
40986
HOLZSCHUH CARL & LINDA IRREVOCABLE TRUST
40938
BROWN STEVEN J REVOC TRUST
41006
BROWN STEVEN J REVOC
41014
IRVIN ZAHRINGER
40912
IRVIN ZAHRINGER
40934
IRVIN ZAHRINGER
46998
IRVIN ZAHRINGER
40936
JOSEPH ZAHRINGER
40940
DED LLC
41008
DED LLC
41012
IRVIN ZAHRINGER
38794
55
Area of proposed new lot
DED LLC
38734
DED LLC
38732
114
JOSEPH ZAHRINGER
46174
CHRISTINE BRANTMEIER
38790
THOMAS A ROFFERS
38744
IRVIN ZAHRINGER
43616
SHIRLEY K HORN
38748
HOLZSCHUH CARL & LINDA IRREVOCABLE TRUST
38792
SHIRLEY K HORN
42490
600ft
-88.25589 44.15965 Degrees

CERTIFIED SURVEY MAP NO. _____

PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3627, BEING PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4, SECTION 06, TOWNSHIP 19 NORTH, RANGE 19 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.



BEARINGS ARE REFERENCED TO THE CALUMET COUNTY COORDINATE SYSTEM NAD83(1991) IN WHICH THE EAST LINE OF THE NORTHEAST 1/4 OF SECTION 06 BEARS S00°17'42"E

1" = 150'

0 150 300

SCALE IN FEET

LEGEND

■ 1" O.D. ROUND IRON PIPE SET, 18" LONG, WEIGHING 1.13 LBS. PER LINEAL FOOT

□ 1" O.D. IRON PIPE FOUND

⊕ GOVERNMENT CORNER

( ) RECORDED AS

Martenson & Eisele, Inc.

1377 Midway Road
Menasha, WI 54952
www.martenson-eisele.com
info@martenson-eisele.com
920.731.0381 1.800.236.0381

Planning
Environmental
Surveying
Engineering
Architecture

SURVEY FOR:
MICHAEL CAMPBELL
N7267 HWY 114
MENASHA, WI 54952

PROJECT NO. 1-1987-001
FILE 1-1987-001csm.dwg SHEET 1 OF 3
THIS INSTRUMENT WAS DRAFTED BY: L.LU

CERTIFIED SURVEY MAP NO. _____

PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3627, BEING PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4, SECTION 06, TOWNSHIP 19 NORTH, RANGE 19 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:
I, GARY A. ZAHRINGER, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:
THAT I HAVE SURVEYED, MAPPED, AND DIVIDED AT THE DIRECTION OF IRVIN ZAHRINGER, PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3627 AND PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4, SECTION 06, TOWNSHIP 19 NORTH, RANGE 19 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN. MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 06; THENCE SOUTH 89 DEGREES 57 MINUTES 14 SECONDS WEST, ALONG THE EAST LINE OF THE NORTHEAST 1/4 OF SAID SECTION, A DISTANCE OF 356.79 FEET; THENCE SOUTH 88 DEGREES 31 MINUTES 07 SECONDS WEST, A DISTANCE OF 53.47 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 15 MINUTES 31 SECONDS WEST, ALONG THE WEST RIGHT-OF-WAY LINE OF S.T.H. "114", A DISTANCE OF 466.17 FEET; THENCE NORTH 89 DEGREES 21 MINUTES 17 SECONDS WEST, ALONG THE SOUTH LINE OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3627, A DISTANCE OF 722.92 FEET; THENCE NORTH 09 DEGREES 40 MINUTES 23 SECONDS EAST, A DISTANCE OF 447.58 FEET; THENCE NORTH 88 DEGREES 31 MINUTES 07 SECONDS EAST, ALONG THE NORTH LINE OF SAID LOT 2 OF CERTIFIED SURVEY MAP NO. 3627, A DISTANCE OF 650.00 FEET; TO THE POINT OF BEGINNING CONTAINING 311,210 SQUARE FEET [7.144 ACRES]. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND WITH THE VILLAGE OF HARRISON AND CALUMET COUNTY SUBDIVISION ORDINANCE IN SURVEYING, DIVIDING, AND MAPPING THE SAME.

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

GIVEN UNDER MY HAND THIS 7TH DAY OF JANUARY, 2025.

_____
GARY A. ZAHRINGER,
PROFESSIONAL WI LAND SURVEYOR S-2098

THIS CERTIFIED SURVEY MAP IS CONTAINED WHOLLY WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENTS

OWNER OF RECORD:	RECORDING INFORMATION:	PARCEL NUMBERS:
IRVIN ZAHRINGER	DOCUMENT NO. 359896	PART OF 38780

CERTIFICATE OF THE VILLAGE OF HARRISON:
BE IT RESOLVED THAT THIS CERTIFIED SURVEY MAP, IN THE VILLAGE OF HARRISON HAS BEEN APPROVED AND ACCEPTED AS SURVEYED, MAPPED, DEDICATED AND DIVIDED BY THE OWNERS SHOWN HEREON,

THIS _____ DAY OF _____, 2025.

_____ _____
VILLAGE PRESIDENT VILLAGE CLERK

TREASURER'S CERTIFICATE:
I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LANDS INCLUDED IN THIS CERTIFIED SURVEY MAP.

_____ _____
VILLAGE TREASURER DATE COUNTY TREASURER DATE

PROJECT NO. 1-1987-001
SHEET 2 OF 3

CERTIFIED SURVEY MAP NO. _____

PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3627, BEING PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4, SECTION 06, TOWNSHIP 19 NORTH, RANGE 19 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

IRVIN ZAHRINGER OWNER'S CERTIFICATE:
AS OWNER, I THE UNDERSIGNED, HEREBY CERTIFY THAT I CAUSED THE LAND ABOVE DESCRIBED TO BE SURVEYED, MAPPED, AND DIVIDED AS SHOWN AND REPRESENTED ON THIS MAP.

DATED THIS _____DAY OF _____, 2025.

_____
IRVIN ZAHRINGER

STATE OF WISCONSIN)
)SS
CALUMET COUNTY)

PERSONALLY CAME BEFORE ME ON THE _____ DAY
OF_____, 2025, THE ABOVE OWNER
TO ME KNOWN TO BE THE PERSON WHO EXECUTED
THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

_____
NOTARY PUBLIC, STATE OF WISCONSIN
MY COMMISSION (IS PERMANENT)
(EXPIRES:_____)

PROJECT NO. 1-1987-001
SHEET 3 OF 3

Employment Agreement

This Employment Agreement is made and entered into by and between the Village of Harrison, Wisconsin ("Employer") and Chad Pelishek ("Employee") for the position of Village Manager for the Village of Harrison, Wisconsin on this _____ day of January 2025. Employer and Employee ("Parties") hereby state as follows:

WHEREAS, the Village of Harrison (Employer) wishes to employ Chad Pelishek (Employee) as the Village Manager for the Village of Harrison, Wisconsin; and

WHEREAS, Chad Pelishek wishes to accept employment as Village Manager for the Village of Harrison, Wisconsin; and

WHEREAS, Employer and Employee (collectively "Parties") desire to enter into this Agreement regarding the compensation, duties, and other benefits, consideration, and mutual understandings set forth herein;

THEREFORE, in consideration of the mutual promises and assurances set forth below, the Parties agree to the following:

1. Position and Duties.

- Chad Pelishek is hereby appointed as the Village Manager for the Village of Harrison. The Village Manager is an exempt salaried position.
- The Village Manager shall perform all duties specified for that position in the Village Charter of Ordinances Section 1.05(A)(c), position descriptions and policies, the laws of the State of Wisconsin, and to perform such other proper duties as assigned by the Village Board of Trustees ("Village Board") as well as any other duties or obligations mutually agreed by the Parties in the course of, and pursuant to, Mr. Pelishek's employment as Village Manager.
- Mr. Pelishek shall be present at the Village of Harrison in his office Monday through Friday each week during normal business hours, including attending all Village Board meetings each Tuesday evening until such meetings are completed except as otherwise set forth in this Agreement.

2. Term of Employment.

- Chad Pelishek is hereby appointed as the Village Manager for the Village of Harrison for an indefinite term starting on the date set forth in this Employment Agreement, subject solely to "for cause" termination defined as neglect of duty, misconduct, malfeasance, or incompetence by a vote of at least five-to-two (5 – 2) by the Village Board or upon voluntary resignation by Employee. *See* Section 6.

3. Compensation.

- For Calendar year 2025, Mr. Pelishek shall receive an annual salary of $140,000.00 pro-rated from the commencement of his hiring as Village Manager.

- Base salary for the calendar year 2026 and thereafter shall be determined by the Village Board during the budget and evaluation process and shall be commensurate with the across-the-board adjustments for non-represented employees of the Village.

- Mr. Pelishek may also be eligible for additional compensation or financial enhancements at the discretion of the Village Board based on merit and/or annual performance evaluations that exceed the general adjustments for Village employees.

4. Benefits. Except as set forth in this section, Mr. Pelishek shall receive all employee benefits provided by the Village of Harrison employee handbook and Benefits Brochures provided to all Village employees with the following modifications:

- The Village acknowledges Mr. Pelishek's sixteen (16) years of prior and extensive municipal experience and agrees to provide equivalent Paid Time Off (PTO) per the Village Handbook.

- In the event of Mr. Pelishek's resignation, the Village shall pay the equivalent of Mr. Pelishek's accrued vacation as of his last date of employment. See Section 6.

- The Village shall pay for Mr. Pelishek's professional memberships in administrative-related organizations including, but not limited to, ICMA, WCMA. Such compensation extends to conferences and attendance at agreed events for Wisconsin municipalities, subject to budgetary constraints and as agreed by the Parties.

- The Village shall pay up to $2,500.00 per year for any trainings, conferences, or continuing education relating to Mr. Pelishek's professional development as Village Manager.

- Employer shall reimburse Mr. Pelishek for any mileage associated solely with his travel for job-related events, conferences, or trainings agreed by the Parties. All mileage and reimbursements shall utilize current Internal Revenue Service (IRS) rates. Mr. Pelishek will provide all mileage reimbursement requests to the appropriate Village department no later than seven business days following any work-related travel. (This excludes his regular commute and any consequential community events that Mr. Pelishek will attend.)

5. Residency, Community Events, and Inclement Weather.

- In order to preserve the extensive re-location costs that would be incurred by the Village of Harrison regarding Mr. Pelishek's family's relocation, the Village of Harrison agrees that Mr. Pelishek is fully capable, experienced, and qualified to sufficiently and effectively manage Village affairs as required without permanent relocation of his family to the Village of Harrison. The Village shall not require Mr. Pelishek's relocation and acknowledges that Mr. Pelishek's personal residency shall not affect the quality of his duties, work, and obligations as Village Manager in any way.

- Mr. Pelishek agrees that he shall not seek reimbursement or mileage for his regular commuting and driving time to the Village of Harrison on a daily basis and for any Harrison events that he and his family may participate in.

- Mr. Pelishek may work remotely in the event of inclement weather. Such remote work due to inclement weather shall not limit Employee's duties and commitment to ensure all obligations are carried out as reasonably possible during inclement weather situations. Inclement weather is defined as any that creates hazardous driving or road conditions including, but not limited to, severe storms, ice, winter storms, or other common inclement weather conditions.

6. Termination and Resignation.

- It is the express intention of the Parties that Employee Chad Pelishek can only be terminated for just cause by a vote of five-to-two (5 to 2) by the Village Board. Any vote by the Village Board under this section requires all Village Board members to be present and a full vote of all Village Board members.

- For purposes of this Agreement, "just cause" is defined as neglect of duty, misconduct, malfeasance, or incompetence.

- It is the express intent of the Parties to this Agreement that this provision supersedes the Village Charter Ordinance in relation to Mr. Pelishek's termination as provided under Sec. 1.05(A)(b).

- The Parties agree that the ordinary disciplinary process under this Agreement is a four-step process that includes (1) oral warning , (2) written warning supported by written facts, (3) a reasonable opportunity for correction not to exceed 30 days, and (4) termination. The Parties agree that Mr. Pelishek will be afforded Notice of any charges, presentation of Employer's evidence, and an opportunity to be heard as set forth under law. *See Loudermill v. Cleveland Board of Education v. Loudermill,* 470 U.S. 532 (1985).

- Notwithstanding the foregoing, in the event that the Board votes by a margin of at least five-to-two (5 to 2) that Employee engaged in a course of action that is illegal, highly likely to put the Village, its citizens, or its employees at a substantial risk of irreparable harm, the Village reserves its right to skip any of the above steps and proceed directly to termination.

- Notwithstanding the foregoing, in the event that the Board votes by a margin of at least five-to-two (5 to 2) that the Board has lost confidence in Employee's ability to effectively manage the affairs of the Village and perform the duties set forth in this Agreement and/or the Charter Ordinance, the Board may nevertheless terminate Employee without a finding of "just cause;" however, any severance due under this Agreement shall be doubled.

- The Parties agree that there will be no reduction in pay or benefits whatsoever through the duration of Mr. Pelishek's employment.

- Employer agrees to pay severance to employee [in lump sum OR in the usual course of payroll] within thirty days of any termination for which he is entitled to severance. The severance period shall begin at six months' worth of wages beginning at the date of signing this Agreement. Following each annual satisfactory performance evaluation, one month shall be added to Employee's severance period. Severance amounts for Employee shall not exceed an aggregate severance period of 12 months' worth of wages which shall be the maximum severance period (unless doubled as provided in this Section 6). No severance shall be due if Employee is convicted of a crime in a court of competent jurisdiction relating to any for-cause termination of Employee; and the Village may suspend payment during the pendency of any such criminal action until fully adjudicated. In the event the Board votes by a margin of at least five-to-two (5 to 2) that substantial evidence of financial malfeasance exists, Employer may withhold payment of severance for a reasonable period of time to allow Employer to conduct an internal investigation and refer charges to the District Attorney.

- For purposes of this Agreement, termination includes the dissolution of the Village Manager position or any significant reduction in job duties without the signed consent of all Parties to this Agreement.

- In the event of Mr. Pelishek's resignation, he shall provide one hundred and twenty (120) days' written notice to the Village Board. In the event of Mr. Pelishek's resignation, he shall receive compensation for any accrued vacation earned or due up to the date of resignation (final date of employment).

7. Performance Evaluations.

- Each year, beginning in 2025, Mr. Pelishek will be provided with an annual performance evaluation no later than September 30 of every year. The performance evaluation will be completed by the Village Board President with input from the Village Board. Such evaluations shall include annual adjustments commensurate with the Village standards for non-represented employees of the Village.

- The Village Board President, with input from the Village Board, shall provide the process, form, criteria, and format for all annual performance evaluations of Mr. Pelishek in a timely manner based on Agreement between Mr. Pelishek and the Village Board President.

8. Outside Employment.

- As Village Manager, Mr. Pelishek agrees that he shall neither seek nor accept any outside employment nor any contracting for services to any other municipality while serving as Village Manager. Mr. Pelishek shall devote his time, energy, and attention to the business of the Village of Harrison and shall hold no other employment or invest with any firm, corporation, or legal entity that violates the ICMA Code of Ethics.

9. Modification.

- This Agreement shall remain in full force and effect until modified by the Parties. Any modification of the terms of this Agreement must have the concurrence of three-fourths vote of the Village Board, be in writing, and be executed by both the Village of Harrison and Employee Chad Pelishek.

10. Conflicts With Other Ordinances or Village Policies.

- To the extent the terms of this Agreement conflict with any ordinances, policies, laws, or customs, this Agreement shall supersede and prevail over all other policies, laws, or ordinances.

11. Entire Agreement.

- This Agreement constitutes the entire understanding and agreement of the Parties and shall govern the terms of Mr. Pelishek's employment as Village Manager with and for the Village of Harrison. This Agreement supersedes all negotiations or previous agreements between the parties.

12. Governing Law.

- This Agreement shall be construed according to the laws of the State of Wisconsin, without giving effect to the conflict of law provisions thereof.

13. Severability.

- lf any provisions of this Agreement, or any portion thereof, is held by a Court of competent jurisdiction to be unconstitutional, invalid, or unenforceable, the remainder of the Agreement or portion thereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereby execute this Agreement:

Chad Pelishek

_____
Chad Pelishek

Date: _____

Village of Harrison

_____

Name: _____

Title:_____

Date: _____

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager **Meeting Date:** 1/28/2025

Title: Concept Plan for Luniak Property- North Shore Road

Issue: Does the Village Board conceptually approve the Luniak Property single-family development?

Background and Additional Information:

The parcel is located at the Old Highway Road/STH 114 and North Shore Road. This subdivision would be serviced by Harrison Utilities. The future land use plan for the village shows this area as single family residential. Surrounding land uses are single family. The corner parcel of (shown as Outlot 1 on the concept plan) is zoned commercial. Staff supports rezone of this parcel as one lot of the commercial will not provide enough density to support commercial in this area. Staff will need to work with the developer on Lots 47-53 related to wetland issues and size/configuration of the lots.

Budget Impacts: None, developer funded

Recommended Action: Motion to adopt the concept plan for Luniak Property- North Shore Road.

Attachments:

Concept Plan

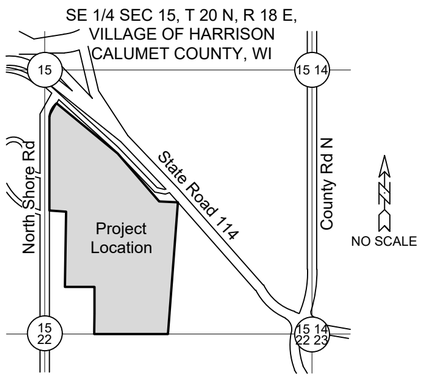
Concept for

Luniak-North Shore Road

Part of the Northwest 1/4 of the Southeast 1/4 and Part of the Southwest 1/4 of the Southeast 1/4 Section 15, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin

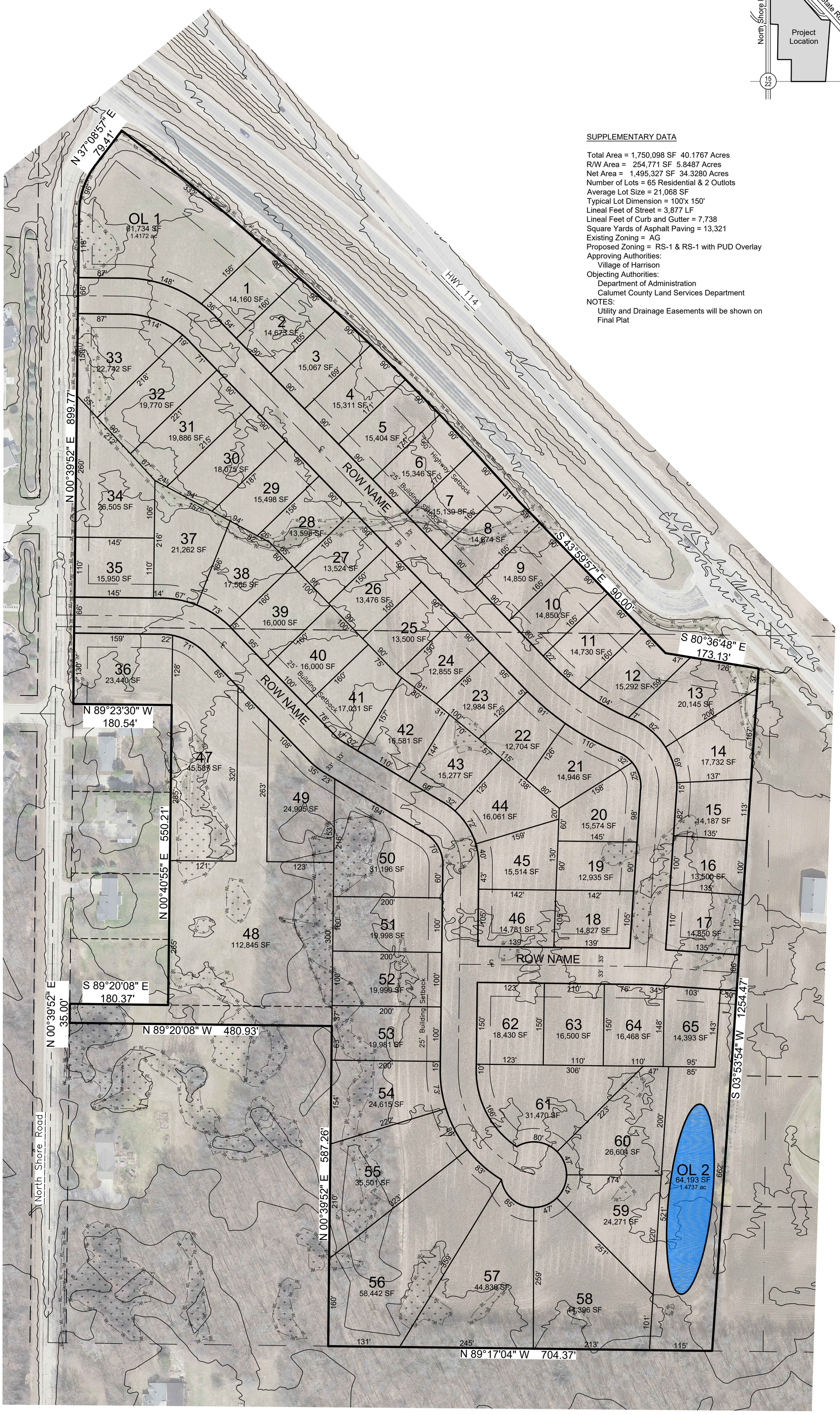
LOCATION MAP

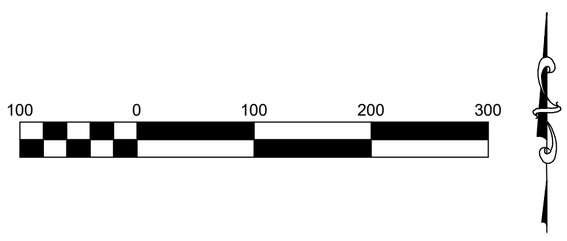
SE 1/4 SEC 15, T 20 N, R 18 E,
VILLAGE OF HARRISON
CALUMET COUNTY, WI



SUPPLEMENTARY DATA

Total Area = 1,750,098 SF 40.1767 Acres
R/W Area = 254,771 SF 5.8487 Acres
Net Area = 1,495,327 SF 34.3280 Acres
Number of Lots = 65 Residential & 2 Outlots
Average Lot Size = 21,068 SF
Typical Lot Dimension = 100'x 150'
Lineal Feet of Street = 3,877 LF
Lineal Feet of Curb and Gutter = 7,738
Square Yards of Asphalt Paving = 13,321
Existing Zoning = AG
Proposed Zoning = RS-1 & RS-1 with PUD Overlay
Approving Authorities:
Village of Harrison
Objecting Authorities:
Department of Administration
Calumet County Land Services Department
NOTES:
Utility and Drainage Easements will be shown on Final Plat





Dec 17, 2024 – 10:57 AM J:\Projects\7958coe\dwg\Civil 3D\7958C4.dwg Printed by: john

Page C4	Last Saved by: john	Author: ----	Filename: 7958C4.dwg	Date: 12/17/2024

Luniak Parcels 39522, 39526, and 46106
Village of Harrison, Calumet County, WI
For: Dercks Dewitt

Concept

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager **Meeting Date:** 1/28/2025

Title: Certificate of Payments No. 2, 3, and 4 for Crossroads Business Park and Payment No. 3 for Darboy Park Lighting Project

Issue: Does the Village Board wish to make payments?

Background and Additional Information:

Crossroads Business Park Payments No. 2, 3 and 4 - TID 2
Darboy Park Lighting No. 3 - Park Impact Fees

Budget Impacts: TID 2 and Park Impact Fees

Recommended Action: Motion to approve the certificates of payment.

Attachments:

Payments No. 2, 3 and 4 for Crossroads

Payment No. 3 for Darboy Park Lighting Project

McMAHON
ENGINEERS ARCHITECTS

December 23, 2024

Village of Harrison
Attn: Chad Pelishek, Assistant Village Manager
W5298 Highway 114
Harrison, WI 54952

Re: Village of Harrison
Crossroads Business Park Utility & Street Construction
Certificate for Payment #2
McM. No. H0006-09-24-00507

Dear Chad:

Enclosed herewith is Certificate for Payment #2 for the above referenced project. This Certificate is issued to Gene Frederickson Trucking & Excavating, Inc. in the amount of $491,992.71 for partial payment for work performed through November 14, 2024.

Please process the enclosed, and forward payment to Gene Frederickson Trucking & Excavating, Inc. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:mck

cc: Gene Frederickson Trucking & Excavating, Inc.

Enclosure: Certificate for Payment #2

McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
1445 MCMAHON DRIVE P.O. BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025
TELEPHONE: 920.751.4200
FAX: 920.751.4284

CERTIFICATE FOR PAYMENT

VILLAGE OF HARRISON
W5298 Highway 114
Harrison, WI 54952

Contract No.	H0006-09-24-00507
Project File No.	H0006-09-24-00507
Certificate No.	Two (2)
Issue Date:	December 23, 2024
Project:	Village of Harrison – Crossroads Business Park Utility & Roadway Const

This Is To Certify That, In Accordance With The Contract Documents Dated: September 9, 2024

GENE FREDERICKSON TRUCKING & EXCAVATING, INC.
4450 FIELDCREST DRIVE
KAUKAUNA, WI 54130

Is Entitled To **Partial** Payment For Work Performed Through: November 14, 2024

☒ Contractor's Application For Payment Attached.
☒ Itemized Cost Breakdown Attached.

Original Contract	$1,215,005.90	Completed To Date	$758,847.11
Net Change Orders	$129,054.53	Retainage 2.5%	$33,601.51
Current Contract Amount	**$1,344,060.43**	Subtotal	**$725,245.60**
		Previously Certified	$233,252.89

Amount Due This Payment: $491,992.71

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

Crossroads Business Park
Utility & Street Construction
Village of Harrison
Payment Certificate #2 Summary
McM No. H0006-09-24-00507

Base Bid:

						Payment Certificate #2		Contract to Date		Difference	
Item	**Qty**	**Unit**	**Description**	**Unit Price**	**Total**	**Quantity**	**Total Cost**	**Quantity**	**Total Cost**	**Quantity**	**Total Cost**
1.	2,103	LF	8 Inch Sanitary Sewer	$61.00	$ 128,283.00	100	$ 6,100.00	2,103	$ 128,283.00	0	$ -
2.	85.8	VF	48 Inch Sanitary Sewer Manhole Including Casting and Chimney Seal	$662.00	$ 56,799.60	4.77	$ 3,157.74	87.21	$ 57,733.02	1	$ 933.42
3.	655	LF	6 Inch SCH 40 PVC Sanitary Sewer Lateral	$41.00	$ 26,855.00	200	$ 8,200.00	654	$ 26,814.00	-1	$ (41.00)
4.	50	LF	6 Inch SCH 40 PVC Sanitary Sewer Lateral (Lot 9)	$79.00	$ 3,950.00	0	$ -	64	$ 5,056.00	14	$ 1,106.00
5.	2,250	LF	8 Inch Water Main	$66.00	$ 148,500.00	1,480	$ 97,680.00	2,250	$ 148,500.00	0	$ -
6.	6	Ea	8 Inch Resilient Wedge Gate Valve	$2,926.00	$ 17,556.00	3	$ 8,778.00	4	$ 11,704.00	-2	$ (5,852.00)
7.	4	Ea	6 Inch Resilient Wedge Gate Valve	$2,123.00	$ 8,492.00	3	$ 6,369.00	4	$ 8,492.00	0	$ -
8.	4	Ea	Hydrant	$6,376.00	$ 25,504.00	4	$ 25,504.00	4	$ 25,504.00	0	$ -
9.	50	LF	6 Inch Hydrant Lead	$55.00	$ 2,750.00	37	$ 2,035.00	37	$ 2,035.00	-13	$ (715.00)
10.	625	LF	2 Inch SDR 9 PE Water Lateral	$25.00	$ 15,625.00	625	$ 15,625.00	625	$ 15,625.00	0	$ -
11.	60	LF	2 Inch SDR 9 PE Water Lateral (Lot 9)	$66.00	$ 3,960.00	0	$ -	72	$ 4,752.00	12	$ 792.00
12.	13	Ea	2 Inch Corporation, Curb Stop & Stop Box	$1,273.00	$ 16,549.00	12	$ 15,276.00	13	$ 16,549.00	0	$ -
13.	731	LF	36 Inch RCP Storm Sewer	$113.00	$ 82,603.00	731	$ 82,603.00	731	$ 82,603.00	0	$ -
14.	600	LF	30 Inch RCP Storm Sewer	$87.00	$ 52,200.00	600	$ 52,200.00	600	$ 52,200.00	0	$ -
15.	619	LF	24 Inch RCP Storm Sewer	$61.00	$ 37,759.00	220	$ 13,420.00	619	$ 37,759.00	0	$ -
16.	53	LF	24 Inch Storm Sewer	$53.00	$ 2,809.00	0	$ -	53	$ 2,809.00	0	$ -
17.	351	LF	18 Inch RCP Storm Sewer	$47.00	$ 16,497.00	73	$ 3,431.00	351	$ 16,497.00	0	$ -
18.	67	LF	18 Inch Storm Sewer	$39.00	$ 2,613.00	42	$ 1,638.00	67	$ 2,613.00	0	$ -
19.	40	LF	15 Inch RCP Storm Sewer	$48.00	$ 1,920.00	40	$ 1,920.00	40	$ 1,920.00	0	$ -
20.	181	LF	15 Inch Storm Sewer	$38.00	$ 6,878.00	0	$ -	181	$ 6,878.00	0	$ -
21.	144	LF	12 Inch RCP Storm Sewer	$45.00	$ 6,480.00	82	$ 3,690.00	144	$ 6,480.00	0	$ -
22.	87	LF	12 Inch Storm Sewer	$30.00	$ 2,610.00	87	$ 2,610.00	87	$ 2,610.00	0	$ -
23.	1	Ea	36 Inch RCP Flared End Section	$5,035.00	$ 5,035.00	1	$ 5,035.00	1	$ 5,035.00	0	$ -
24.	1	Ea	30 Inch RCP Flared End Section	$3,708.00	$ 3,708.00	1	$ 3,708.00	1	$ 3,708.00	0	$ -
25.	3	Ea	18 Inch RCP Flared End Section	$1,948.00	$ 5,844.00	3	$ 5,844.00	3	$ 5,844.00	0	$ -
26.	2	Ea	12 Inch RCP Flared End Section	$1,564.00	$ 3,128.00	1	$ 1,564.00	2	$ 3,128.00	0	$ -
27.	5.6	VF	84 Inch Diameter Storm Sewer Manhole	$1,487.00	$ 8,327.20	9.84	$ 14,632.08	9.84	$ 14,632.08	4.24	$ 6,304.88
28.	9.7	VF	72 Inch Diameter Storm Sewer Manhole	$1,235.00	$ 11,979.50	15.09	$ 18,636.15	15.09	$ 18,636.15	5.39	$ 6,656.65
29.	31.6	VF	60 Inch Diameter Storm Sewer Manhole	$909.00	$ 28,724.40	10.70	$ 9,726.30	21.92	$ 19,925.28	-9.68	$ (8,799.12)
30.	15.4	VF	48 Inch Diameter Storm Sewer Manhole	$655.00	$ 10,087.00	7.45	$ 4,879.75	15.38	$ 10,073.90	-0.02	$ (13.10)
31.	1	Ea	36 Inch Diameter Stand Pipe Outlet Structure with Trash Rack for Outlot 2 Pond	$2,824.00	$ 2,824.00	1	$ 2,824.00	1	$ 2,824.00	0	$ -
32.	1	Ea	Trash Rack for Outlot 1 Pond Outlet Structure	$620.00	$ 620.00	0	$ -	0	$ -	-1	$ (620.00)
33.	1	Ea	Anti-Seep Collar	$515.00	$ 515.00	1	$ 515.00	1	$ 515.00	0	$ -
34.	12	Ea	Catch Basin	$2,307.00	$ 27,684.00	6	$ 13,842.00	12	$ 27,684.00	0	$ -
35.	600	LF	4 Inch Perforated Underdrain with Geotextile Sock	$16.00	$ 9,600.00	300	$ 4,800.00	500	$ 8,000.00	-100	$ (1,600.00)
36.	3	Ea	Yard Drain	$2,052.00	$ 6,156.00	1	$ 2,052.00	2	$ 4,104.00	-1	$ (2,052.00)
37.	1	LS	Utility Trench Compaction Certification	$12,738.00	$ 12,738.00	0.25	$ 3,184.50	1	$ 12,738.00	0	$ -
38.	1	LS	Common Pond Excavation (Estimated at 2,500 C.Y.)	$36,242.00	$ 36,242.00	0.35	$ 12,684.70	1	$ 21,745.20	0	$ (14,496.80)
39.	1	LS	Borrow for Stormwater Ponds (Estimated at 2,110 C.Y.)	$3,108.00	$ 3,108.00	1	$ 3,108.00	1	$ 3,108.00	0	$ -
40.	16	CY	Light Rip-Rap with Type HR Fabric	$50.00	$ 800.00	16	$ 800.00	16	$ 800.00	0	$ -
41.	31	CY	Medium Rip-Rap with Type HR Fabric	$58.00	$ 1,798.00	31	$ 1,798.00	31	$ 1,798.00	0	$ -
42.	50	CY	Heavy Rip-Rap with Type HR Fabric	$65.00	$ 3,250.00	0	$ -	0	$ -	-50	$ (3,250.00)
43.	500	SY	Turf Reinforcement Mat, Class III, Type B	$15.90	$ 7,950.00	250	$ 3,975.00	250	$ 3,975.00	-250	$ (3,975.00)
44.	6,400	SY	Temporary Stabilization for Prairie Area (Temporary Seed and Mulch)	$1.35	$ 8,640.00	3,200	$ 4,320.00	3,200	$ 4,320.00	-3,200	$ (4,320.00)
45.	1	LS	Common Roadway Excavation (Estimated at 3,120 C.Y.)	$12,340.00	$ 12,340.00	0	$ -	0	$ -	-1	$ (12,340.00)
46.	1	LS	Roadway Subgrade Preparation	$41,795.00	$ 41,795.00	0	$ -	0	$ -	-1	$ (41,795.00)
47.	400	CY	Excavation Below Subgrade (EBS)	$6.00	$ 2,400.00	0	$ -	0	$ -	-400	$ (2,400.00)
48.	1,200	SY	Type 1 Geogrid	$1.70	$ 2,040.00	0	$ -	0	$ -	-1,200	$ (2,040.00)
49.	800	TON	Base Aggregate Dense 3 Inch for EBS Areas	$13.60	$ 10,880.00	0	$ -	0	$ -	-800	$ (10,880.00)
50.	12,000	SY	SAS Fabric	$1.25	$ 15,000.00	0	$ -	0	$ -	-12,000	$ (15,000.00)
51.	3,900	TON	Base Aggregate Dense 1-1/4 Inch	$12.15	$ 47,385.00	0	$ -	0	$ -	-3,900	$ (47,385.00)
52.	5,850	TON	Base Aggregate Dense 3 Inch	$13.60	$ 79,560.00	0	$ -	0	$ -	-5,850	$ (79,560.00)
53.	15,000	SY	Temporary Stabilization of Roadway R/W (Temporary Seed and Mulch)	$1.10	$ 16,500.00	0	$ -	0	$ -	-15,000	$ (16,500.00)
54.	2	Ea	Tracking Pad	$1,200.00	$ 2,400.00	1	$ 1,200.00	1	$ 1,200.00	-1	$ (1,200.00)
55.	15	Ea	Inlet Protection	$110.00	$ 1,650.00	0	$ -	0	$ -	-15	$ (1,650.00)
56	8	Ea	Temporary Ditch Check	$125.00	$ 1,000.00	0	$ -	0	$ -	-8	$ (1,000.00)
57.	2,200	LF	Silt Fence	$2.00	$ 4,400.00	2,200	$ 4,400.00	2,200	$ 4,400.00	0	$ -
58.	60	SY	4 Inch HMA Pavement Restoration (Friendship Drive)	$126.67	$ 7,600.20	0	$ -	0	$ -	-60	$ (7,600.20)
59.	150	SY	Lawn Turf Restoration (Friendship Drive)	$1.60	$ 240.00	0	$ -	0	$ -	-150	$ (240.00)
			TOTAL (Items 1. through 59., Inclusive)		**$ 1,111,140.90**		**$ 473,765.22**		**$ 841,609.63**		**$ (269,531.27)**

Crossroads Business Park
Utility & Street Construction
Village of Harrison
Payment Certificate #2 Summary
McM No. H0006-09-24-00507

Supplemental Bid #2:

Item	Qty	Unit	Description	Unit Price	Total	Payment Certificate #2 Quantity	Payment Certificate #2 Total Cost	Contract to Date Quantity	Contract to Date Total Cost	Difference Quantity	Difference Total Cost
S2-1.	60	LF	Bore 16 Inch Steel Casing Pipe Sanitary Sewer Under STH 55	$708.00	$ 42,480.00	$	-	60	$ 42,480.00	0	$ -
S2-2.	97	LF	8 Inch Sanitary Sewer	$29.00	$ 2,813.00	$	-	97	$ 2,813.00	0	$ -
S2-3.	60	LF	Bore 16 Inch Steel Casing Pipe for Water Main Under STH 55	$611.00	$ 36,660.00	$	-	60	$ 36,660.00	0	$ -
S2-4.	106	LF	8 Inch Water Main	$72.00	$ 7,632.00	$	-	106	$ 7,632.00	0	$ -
S2-5.	2	Ea	8 Inch Resilient Wedge Gate Valve	$2,946.00	$ 5,892.00	$	-	2	$ 5,892.00	0	$ -
S2-6.	1	Ea	6 Inch Resilient Wedge Gate Valve	$2,123.00	$ 2,123.00	$	-	1	$ 2,123.00	0	$ -
S2-7.	1	Ea	Hydrant	$6,050.00	$ 6,050.00	$	-	1	$ 6,050.00	0	$ -
S2-8.	5	LF	6 Inch Hydrant Lead	$43.00	$ 215.00	$	-	5	$ 215.00	0	$ -
			Supplemental Bid #2 Total (Items S2-1. through S2-8., Inclusive)		**$ 103,865.00**	**$**	**-**		**$ 103,865.00**		**$ -**
			Total Base Bid + Supplemental Bid #2		**$ 1,215,005.90**	**$**	**473,765.22**		**$ 945,474.63**		**$ (269,531.27)**

Change Order Items:

Item	Qty	Unit	Description	Unit Price	Total	Payment Certificate #2 Quantity	Payment Certificate #2 Total Cost	Contract to Date Quantity	Contract to Date Total Cost	Difference Quantity	Difference Total Cost
1.1	209	L.F.	ADD 29" x 45" HERCP Storm Sewer	$179.08	$ 37,427.72	209	$ 37,427.72	209	$ 37,427.72	0	$ -
1.2	283	L.F.	ADD 24" x 39" HERCP Storm Sewer	$142.78	$ 40,406.74	283	$ 40,406.74	283	$ 40,406.74	0	$ -
1.3	1	EACH	ADD 29" x 45" HERCP Flared End Section	$5,163.07	$ 5,163.07	1	$ 5,163.07	1	$ 5,163.07	0	$ -
1.4	14,190	C.Y.	ADD Borrow for Lots 10-13	$7.00	$ 99,330.00	1,404	$ 9,828.00	1,404	$ 9,828.00	-12,786	$ (89,502.00)
1.5	209	L.F.	DEDUCT 36" RCP Storm Sewer	-$113.00	$ (23,617.00)	209	$ (23,617.00)	209	$ (23,617.00)	0	$ -
1.6	283	L.F.	DEDUCT 30" RCP Storm Sewer	-$87.00	$ (24,621.00)	283	$ (24,621.00)	283	$ (24,621.00)	0	$ -
1.7	1	EACH	DEDUCT 36" RCP Flared End Section	-$5,035.00	$ (5,035.00)	1	$ (5,035.00)	1	$ (5,035.00)	0	$ -
			TOTAL Change Order Items		**$ 129,054.53**	**$**	**39,552.53**		**$ 39,552.53**		**$ (89,502.00)**
			Total Contract Amount =		**$ 1,344,060.43**	**$**	**513,317.75**		**$ 985,027.16**		**$ (359,033.27)**

Completed to Date =		**$**	**758,847.11**
Project Retainage =	**2.5%**	**$**	**33,601.51**
Subtotal =		**$**	**725,245.60**
Previously Certified =		**$**	**233,252.89**
Amount Due this Payment =		**$**	**491,992.71**

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO MCMAHON ASSOCIATED INC
1445 MCMAHON DRIVE
NEENAH WI 54956

PROJECT: CROSS ROADS BUSINESS PARK
VILLAGE OF HARRRISON

APPLICATION NO: 2

PERIOD TO:11/30/24

Distribution to:
- [ ] OWNER
- [ ] ARCHITECT
- [ ] CONTRACTOR
- [ ]
- [ ]

VIA ARCHITECT:

GENE FREDERICKSON TRUCKING & EXCAVATING, INC.
4450 FIELDCREST DRIVE
KAUKAUNA WI 54130

PROJECT NOS:

CONTRACT FOR:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		$ 1,344,060.43
2. Net change by Change Orders		$ 129,054.53
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$ 1,473,114.96
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$ 760,195.11
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	$ 38,009.76	
b. ____ % of Stored Material (Column F on G703)	$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		$ 38,009.76
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		$ 722,185.35
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$ 233,252.89
8. CURRENT PAYMENT DUE		$ 488,932.46
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		$ 750,929.61

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$0.00	$0.00
Total approved this Month	$129,054.53	$0.00
TOTALS	$129,054.53	$0.00
NET CHANGES by Change Order	$129,054.53	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: GENE FREDERICKSON TRUCKING & EXCAVATING, INC.

By: _____ Date: 11/14/24

State of: WISCONSIN County of: OUTAGAMIE
Subscribed and sworn to before me this November 14, 2025
Notary Public: Catherine
My Commission expires: 5/28/2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . $ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and onthe Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
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APPLICATION NO: 2
APPLICATION DATE: 11/14/24
PERIOD TO: 11/30/24
ARCHITECTS PROJECT NO:

	DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	SCHEDULED VALUE	QUANTITY FROM LAST PERIOD	WORK COMPLETED: FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED: QUANTITY THIS PERIOD	WORK COMPLETED: THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	BASE BID													
	8 INCH SANITARY SEWER	2,103	LF	$61.00	$128,283.00	1870	$114,070.00	100	$6,100.00		$120,170.00	94%	$8,113.00	$6,008.50
	48 INCH SANITARY SEWER MANHOLE INCLUDING CASTING AND CHIMNEY SEAL	85.8	VF	$662.00	$56,799.60	67.78	$44,870.36	4.77	$3,157.74		$48,028.10	85%	$8,771.50	$2,401.41
	6 INCH SCH 40 PVC SANITARY SEWER LATERAL	655	LF	$41.00	$26,855.00	454	$18,614.00	200	$8,200.00		$26,814.00	100%	$41.00	$1,340.70
	6 INCH SCH 40 PVC SANITARY SEWER LATERAL	50	LF	$79.00	$3,950.00	64	$5,056.00	0	$0.00		$5,056.00	128%	[illegible]	$252.80
	8 INCH WATER MAIN	2,250	LF	$66.00	$148,500.00	600	$39,600.00	1480	$97,680.00		$137,280.00	92%	$11,220.00	$6,864.00
	8 INCH RESILIENT WEDGE GATE VALVE	6	EACH	$2,926.00	$17,556.00	1	$2,926.00	3	$8,778.00		$11,704.00	67%	$5,852.00	$585.20
	6 INCH RESILIENT WEDGE GATE VALVE	4	EACH	$2,123.00	$8,492.00	1	$2,123.00	3	$6,369.00		$8,492.00	100%	$0.00	$424.60
	HYDRANT	4	EACH	$6,376.00	$25,504.00	0	$0.00	4	$25,504.00		$25,504.00	100%	$0.00	$1,275.20
	6 INCH HYDRANT LEAD	50	LF	$55.00	$2,750.00	0	$0.00	37	$2,035.00		$2,035.00	74%	$715.00	$101.75
	2 INCH SDR 9 PE WATER LATERAL REMOVAL	625	LF	$25.00	$15,625.00	0	$0.00	628	$15,700.00		$15,700.00	100%	[illegible]	$785.00
	2 INCH SDR 9 PE WATER LATERAL LOT 9	60	LF	$66.00	$3,960.00	72	$4,752.00	0	$0.00		$4,752.00	120%	[illegible]	$237.60
	2 INCH COPR CURB STOP& STOP BOX	13	EACH	$1,273.00	$16,549.00	1	$1,273.00	13	$16,549.00		$17,822.00	108%	[illegible]	$891.10
	36 INCH RCP STORM SEWER	731	LF	$113.00	$82,603.00	0	$0.00	731	$82,603.00		$82,603.00	100%	$0.00	$4,130.15
	30 INCH RCP STORM SEWER	600	LF	$87.00	$52,200.00	0	$0.00	600	$52,200.00		$52,200.00	100%	$0.00	$2,610.00
	24 INCH RCP STORM SEWER	619	LF	$61.00	$37,759.00	0	$0.00	220	$13,420.00		$13,420.00	36%	$24,339.00	$671.00
	24 INCH STORM SEWER	53	LF	$53.00	$2,809.00	0	$0.00	0	$0.00		$0.00	0%	$2,809.00	$0.00
	18 INCH RCP STORM SEWER	351	LF	$47.00	$16,497.00	0	$0.00	73	$3,431.00		$3,431.00	21%	$13,066.00	$171.55
	18 INCH STORM SEWER	67	LF	$39.00	$2,613.00	0	$0.00	42	$1,638.00		$1,638.00	63%	$975.00	$81.90
	15 RCP STORM SEWER	40	LF	$48.00	$1,920.00	0	$0.00	40	$1,920.00		$1,920.00	100%	$0.00	$96.00

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CONTINUATION SHEET

AIA DOCUMENT G703

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Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
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APPLICATION NO: 2
APPLICATION DATE: 11/14/24
PERIOD TO: 11/30/24
ARCHITECTS PROJECT NO:

	DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	SCHEDULED VALUE	QUANTITY FROM LAST PERIOD	WORK COMPLETED: FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED: QUANTITY THIS PERIOD	WORK COMPLETED: THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	15 INCH STORM SEWER	181	LF	$38.00	$6,878.00	0	$0.00	0	$0.00		$0.00	0%	$6,878.00	$0.00
	12 INCH RCP STORM SEWER	144	LF	$45.00	$6,480.00	0	$0.00	82	$3,690.00		$3,690.00	57%	$2,790.00	$184.50
	12 INCH STORM SEWER	87	LF	$30.00	$2,610.00	0	$0.00	87	$2,610.00		$2,610.00	100%	$0.00	$130.50
	36 INCH RCP FLARED END SECTION	1	EACH	$5,035.00	$5,035.00	0	$0.00	1	$5,035.00		$5,035.00	100%	$0.00	$251.75
	30 INCH RCP FLARED END SECTION	1	EACH	$3,708.00	$3,708.00	0	$0.00	1	$3,708.00		$3,708.00	100%	$0.00	$185.40
	18 INCH RCP FLARED END SECTION	3	EACH	$1,948.00	$5,844.00	0	$0.00	3	$5,844.00		$5,844.00	100%	$0.00	$292.20
	12 INCH RCP FLARED END SECTION STRUCTURE PROTECTION	2	EACH	$1,564.00	$3,128.00	0	$0.00	1	$1,564.00		$1,564.00	50%	$1,564.00	$78.20
	84 INCH DIAMETER STORM SEWER MANHOLE	5.6	VF	$1,487.00	$8,327.20	0	$0.00	9.84	$14,632.08		$14,632.08	176%	[illegible]	$731.60
	72 INCH DIAMETER STORM SEWER MANHOLE	9.7	VF	$1,235.00	$11,979.50	0	$0.00	15.09	$18,636.15		$18,636.15	156%	[illegible]	$931.81
	60 INCH DIAMETER STORM SEWER MANHOLE	31.6	VF	$909.00	$28,724.40	0	$0.00	10.7	$9,726.30		$9,726.30	34%	$18,998.10	$486.32
	48 INCH DIAMETER STORM SEWER MANHOLE	15.4	VF	$655.00	$10,087.00	0	$0.00	7.45	$4,879.75		$4,879.75	48%	$5,207.25	$243.99
	36 INCH DIAMETER STAND PIPE OUTLET STRUCTURE W/ TRASH RACK FOR OUTLET 2 POND	1	EACH	$2,824.00	$2,824.00	0	$0.00	1	$2,824.00		$2,824.00	100%		$141.20
	TRASH RACK FOR OUTLET 1 POND OUTLET STRUCTURE	1	EACH	$620.00	$620.00	0	$0.00	0	$0.00		$0.00	0%	$620.00	$0.00
	ANTI SEEP COLLAR	1	EACH	$515.00	$515.00	0	$0.00	1	$515.00		$515.00	100%		$25.75
	CATCH BASIN	12	EACH	$2,307.00	$27,684.00	0	$0.00	6	$13,842.00		$13,842.00	50%	$13,842.00	$692.10
	4 INCH PERFORATED UNDERDRAIN W/ GEOTEXTILE SOCK	600	LF	$16.00	$9,600.00	0	$0.00	300	$4,800.00		$4,800.00	50%	$4,800.00	$240.00
	YARD DRAIN	3	EACH	$2,052.00	$6,156.00	0	$0.00	1	$2,052.00		$2,052.00	33%	$4,104.00	$102.60
	UTILITY TRENCH COMPACTION CERF.	1	LS	$12,738.00	$12,738.00	0.25	$3,184.50	0.25	$3,184.50		$6,369.00	50%	$6,369.00	$318.45
	COMMON POND EXCAVATION EST. 2500 CY	1	LS	$36,242.00	$36,242.00	0.25	$9,060.50	0.35	$12,684.70		$21,745.20	60%	$14,496.80	$1,087.26
	BORROW FOR STORMWATER EST. 2110 CY	1	LS	$3,108.00	$3,108.00	0	$0.00	1	$3,108.00		$3,108.00	100%		$155.40
	LIGHT RIPRAP W/ TYPE HR FABRIC MARKING	16	CY	$50.00	$800.00	0	$0.00	16	$800.00		$800.00	100%		$40.00

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DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	SCHEDULED VALUE	QUANTITY FROM LAST PERIOD	WORK COMPLETED: FROM PREVIOUS APPLICATION (D - E)	WORK COMPLETED: QUANTITY THIS PERIOD	WORK COMPLETED: THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
MEDIUM RIPRAP W/ TYPE HR FABRIC	31	CY	$58.00	$1,798.00	0	$0.00	31	$1,798.00		$1,798.00	100%		$89.90
HEAVY RIRPRAP W/ TYPR HR FABRIC	50	CY	$65.00	$3,250.00	0	$0.00	0	$0.00		$0.00	0%	$3,250.00	$0.00
TURF REINFORCEMENT MAT CLASSIII TYPE B	500	SY	$15.90	$7,950.00	0	$0.00	250	$3,975.00		$3,975.00	50%	$3,975.00	$198.75
TEMPORARY STABILIZATION FOR PRAIRIE ARE TEMP SEED & MULCH	6,400	SY	$1.35	$8,640.00	0	$0.00	3200	$4,320.00		$4,320.00	50%	$4,320.00	$216.00
COMMON ROADWAY EXC. EST. 3120 CY	1	LS	$12,340.00	$12,340.00	0	$0.00	0	$0.00		$0.00	0%	$12,340.00	$0.00
ROADWAY SUBGRADE PREPARATION	1	LS	$41,795.00	$41,795.00	0	$0.00	0	$0.00		$0.00	0%	$41,795.00	$0.00
EBS	400	CY	$6.00	$2,400.00	0	$0.00	0	$0.00		$0.00	0%	$2,400.00	$0.00
TYPE 1 GEOGRID	1,200	SY	$1.70	$2,040.00	0	$0.00	0	$0.00		$0.00	0%	$2,040.00	$0.00
BASE AGGREGATE DENSE 3" FOR EBS AREAS	800	TONS	$13.60	$10,880.00	0	$0.00	0	$0.00		$0.00	0%	$10,880.00	$0.00
SAS FABRIC	12,000	SY	$1.25	$15,000.00	0	$0.00	0	$0.00		$0.00	0%	$15,000.00	$0.00
BASE AGG. DENSE 1 1/4"	3,900	TONS	$12.15	$47,385.00	0	$0.00	0	$0.00		$0.00	0%	$47,385.00	$0.00
BASE AGG. DENSE 3" REMOVAL	5,850	TONS	$13.60	$79,560.00	0	$0.00	0	$0.00		$0.00	0%	$79,560.00	$0.00
TEMP. STABILIZATION OF ROADWAY R/W TEMP. SEED & MULCH	15,000	SY	$1.10	$16,500.00	0	$0.00	0	$0.00		$0.00	0%	$16,500.00	$0.00
TRACKING PAD	2	EACH	$1,200.00	$2,400.00	0	$0.00	1	$1,200.00		$1,200.00	50%	$1,200.00	$60.00
INLET PROTECTION	15	EACH	$110.00	$1,650.00	0	$0.00	0	$0.00		$0.00	0%	$1,650.00	$0.00
TEMP DITCH CHECK	8	EACH	$125.00	$1,000.00	0	$0.00	0	$0.00		$0.00	0%	$1,000.00	$0.00
SILT FENCE	2,200	LF	$2.00	$4,400.00	0	$0.00	2200	$4,400.00		$4,400.00	100%		$220.00
4 INCH HMA PAVEMENET RESTORATION - FRIENDSHIP DRIVE	60	SY	$126.67	$7,600.20	0	$0.00	0	$0.00		$0.00	0%	$7,600.20	$0.00
LAWN TURF REST. FRIENDSHIP DRIVE	150	SY	$1.60	$240.00	0	$0.00	0	$0.00		$0.00	0%	$240.00	$0.00

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APPLICATION DATE: 11/14/24
PERIOD TO: 11/30/24
ARCHITECT'S PROJECT NO:

	DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	SCHEDULED VALUE	QUANTITY FROM LAST PERIOD	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED QUANTITY THIS PERIOD	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	SUPPLEMENTAL BID #2													
	BORE 16 INSCH STEEL CASING PIPE SANITARY SEWER UNDER STH 55	60	LF	$708.00	$42,480.00	0	$0.00	0	$0.00		$0.00	0%	$42,480.00	$0.00
	8 INCH SANITARY SEWER	97	LF	$29.00	$2,813.00	0	$0.00	0	$0.00		$0.00	0%	$2,813.00	$0.00
	BORE 16 INCH STEEL CASNG PIPE FOR WATER MAIN UNDER STH 55	60	LF	$611.00	$36,660.00	0	$0.00	0	$0.00		$0.00	0%	$36,660.00	$0.00
	8 INCH WATER MAIN	106	LF	$72.00	$7,632.00	0	$0.00	0	$0.00		$0.00	0%	$7,632.00	$0.00
	8 INCH RESILIENT WEDGE GATE VALVE	2	EACH	$2,946.00	$5,892.00	0	$0.00	0	$0.00		$0.00	0%	$5,892.00	$0.00
	6 INCH RESILIENT WEDGE GATE VALVE	1	EACH	$2,123.00	$2,123.00	0	$0.00	0	$0.00		$0.00	0%	$2,123.00	$0.00
	HYDRANT	1	EACH	$6,050.00	$6,050.00	0	$0.00	0	$0.00		$0.00	0%	$6,050.00	$0.00
	6 INCH HYDRANT LEAD	5	LF	$43.00	$215.00	0	$0.00	0	$0.00		$0.00	0%	$215.00	$0.00
	29 X 45 INCH HERCP STORM SEWER	209	LF	$179.08	$37,427.72	0	$0.00	209	$37,427.72		$37,427.72	100%		$1,871.39
	24 X 38 INCH HERCP STORM SEWER	283	LF	$142.78	$40,406.74	0	$0.00	283	$40,406.74		$40,406.74	100%		$2,020.34
	29 X 45 INCH HERCP FLARED END SEC	1	EACH	$5,163.07	$5,163.07	0	$0.00	1	$5,163.07		$5,163.07	100%		$258.15
	BORROW FOR LOTS 10 THRU 13 ESTIMATED	14,190	CY	$7.00	$99,330.00	0	$0.00	1404	$9,828.00		$9,828.00	10%	$89,502.00	$491.40
	36" RCP STORM SEWER	(209)	LF	$113.00	[illegible]	0	$0.00	-209	[illegible]		[illegible]	100%		[illegible]
	30" RCP SOTRM SEWER	(283)	LF	$87.00	[illegible]	0	$0.00	-283	[illegible]		[illegible]	100%		[illegible]
	36" RCP FLARED END SECTION	(1)	EACH	$5,035.00	[illegible]	0	$0.00	-1	[illegible]		[illegible]	100%		[illegible]
	Grand Totals				$1,344,060.43		$245,529.36		$514,665.75	$0.00	$760,195.11	57%	$583,865.32	$38,009.76

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McMAHON
ENGINEERS ARCHITECTS

December 23, 2024

Village of Harrison
Attn: Chad Pelishek, Assistant Village Manager
W5298 Highway 114
Harrison, WI 54952

Re: Village of Harrison
Crossroads Business Park Utility & Street Construction
Certificate for Payment #3
McM. No. H0006-09-24-00507

Dear Chad:

Enclosed herewith is Certificate for Payment #3 for the above referenced project. This Certificate is issued to Gene Frederickson Trucking & Excavating, Inc. in the amount of $226,180.05 for partial payment for work performed through December 13, 2024.

Please process the enclosed, and forward payment to Gene Frederickson Trucking & Excavating, Inc. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:mck

cc: Gene Frederickson Trucking & Excavating, Inc.

Enclosure: Certificate for Payment #3

McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
1445 MCMAHON DRIVE P.O. BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025
TELEPHONE: 920.751.4200
FAX: 920.751.4284

CERTIFICATE FOR PAYMENT

VILLAGE OF HARRISON
W5298 Highway 114
Harrison, WI 54952

Contract No.	H0006-09-24-00507
Project File No.	H0006-09-24-00507
Certificate No.	Three (3)
Issue Date:	December 23, 2024
Project:	Village of Harrison – Crossroads Business Park Utility & Roadway Const

This Is To Certify That, In Accordance With The Contract Documents Dated: September 9, 2024

GENE FREDERICKSON TRUCKING & EXCAVATING, INC.
4450 Fieldcrest Drive
Kaukauna, WI 54130

Is Entitled To **Partial** Payment For Work Performed Through: December 13, 2024

☒ Contractor's Application For Payment Attached.
☒ Itemized Cost Breakdown Attached.

Original Contract	$1,215,005.90	Completed To Date	$985,027.16
Net Change Orders	$129,054.53	Retainage 2.5%	$33,601.51
Current Contract Amount	**$1,344,060.43**	Subtotal	**$951,425.65**
		Previously Certified	$725,245.60

Amount Due This Payment: $226,180.05

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

Crossroads Business Park
Utility & Street Construction
Village of Harrison
Payment Certificate #3 Summary
McM No. H0006-09-24-00507

Base Bid:

						Payment Certificate #3		Contract to Date		Difference	
Item	**Qty**	**Unit**	**Description**	**Unit Price**	**Total**	**Quantity**	**Total Cost**	**Quantity**	**Total Cost**	**Quantity**	**Total Cost**
1.	2,103	LF	8 Inch Sanitary Sewer	$61.00	$ 128,283.00	133	$ 8,113.00	2,103	$ 128,283.00	0	$ -
2.	85.8	VF	48 Inch Sanitary Sewer Manhole Including Casting and Chimney Seal	$662.00	$ 56,799.60	14.66	$ 9,704.92	87.21	$ 57,733.02	1	$ 933.42
3.	655	LF	6 Inch SCH 40 PVC Sanitary Sewer Lateral	$41.00	$ 26,855.00	0	$ -	654	$ 26,814.00	-1	$ (41.00)
4.	50	LF	6 Inch SCH 40 PVC Sanitary Sewer Lateral (Lot 9)	$79.00	$ 3,950.00	0	$ -	64	$ 5,056.00	14	$ 1,106.00
5.	2,250	LF	8 Inch Water Main	$66.00	$ 148,500.00	170	$ 11,220.00	2,250	$ 148,500.00	0	$ -
6.	6	Ea	8 Inch Resilient Wedge Gate Valve	$2,926.00	$ 17,556.00	0	$ -	4	$ 11,704.00	-2	$ (5,852.00)
7.	4	Ea	6 Inch Resilient Wedge Gate Valve	$2,123.00	$ 8,492.00	0	$ -	4	$ 8,492.00	0	$ -
8.	4	Ea	Hydrant	$6,376.00	$ 25,504.00	0	$ -	4	$ 25,504.00	0	$ -
9.	50	LF	6 Inch Hydrant Lead	$55.00	$ 2,750.00	0	$ -	37	$ 2,035.00	-13	$ (715.00)
10.	625	LF	2 Inch SDR 9 PE Water Lateral	$25.00	$ 15,625.00	0	$ -	625	$ 15,625.00	0	$ -
11.	60	LF	2 Inch SDR 9 PE Water Lateral (Lot 9)	$66.00	$ 3,960.00	0	$ -	72	$ 4,752.00	12	$ 792.00
12.	13	Ea	2 Inch Corporation, Curb Stop & Stop Box	$1,273.00	$ 16,549.00	0	$ -	13	$ 16,549.00	0	$ -
13.	731	LF	36 Inch RCP Storm Sewer	$113.00	$ 82,603.00	0	$ -	731	$ 82,603.00	0	$ -
14.	600	LF	30 Inch RCP Storm Sewer	$87.00	$ 52,200.00	0	$ -	600	$ 52,200.00	0	$ -
15.	619	LF	24 Inch RCP Storm Sewer	$61.00	$ 37,759.00	399	$ 24,339.00	619	$ 37,759.00	0	$ -
16.	53	LF	24 Inch Storm Sewer	$53.00	$ 2,809.00	53	$ 2,809.00	53	$ 2,809.00	0	$ -
17.	351	LF	18 Inch RCP Storm Sewer	$47.00	$ 16,497.00	278	$ 13,066.00	351	$ 16,497.00	0	$ -
18.	67	LF	18 Inch Storm Sewer	$39.00	$ 2,613.00	25	$ 975.00	67	$ 2,613.00	0	$ -
19.	40	LF	15 Inch RCP Storm Sewer	$48.00	$ 1,920.00	0	$ -	40	$ 1,920.00	0	$ -
20.	181	LF	15 Inch Storm Sewer	$38.00	$ 6,878.00	181	$ 6,878.00	181	$ 6,878.00	0	$ -
21.	144	LF	12 Inch RCP Storm Sewer	$45.00	$ 6,480.00	62	$ 2,790.00	144	$ 6,480.00	0	$ -
22.	87	LF	12 Inch Storm Sewer	$30.00	$ 2,610.00	0	$ -	87	$ 2,610.00	0	$ -
23.	1	Ea	36 Inch RCP Flared End Section	$5,035.00	$ 5,035.00	0	$ -	1	$ 5,035.00	0	$ -
24.	1	Ea	30 Inch RCP Flared End Section	$3,708.00	$ 3,708.00	0	$ -	1	$ 3,708.00	0	$ -
25.	3	Ea	18 Inch RCP Flared End Section	$1,948.00	$ 5,844.00	0	$ -	3	$ 5,844.00	0	$ -
26.	2	Ea	12 Inch RCP Flared End Section	$1,564.00	$ 3,128.00	1	$ 1,564.00	2	$ 3,128.00	0	$ -
27.	5.6	VF	84 Inch Diameter Storm Sewer Manhole	$1,487.00	$ 8,327.20	0.00	$ -	9.84	$ 14,632.08	4.24	$ 6,304.88
28.	9.7	VF	72 Inch Diameter Storm Sewer Manhole	$1,235.00	$ 11,979.50	0.00	$ -	15.09	$ 18,636.15	5.39	$ 6,656.65
29.	31.6	VF	60 Inch Diameter Storm Sewer Manhole	$909.00	$ 28,724.40	11.22	$ 10,198.98	21.92	$ 19,925.28	-9.68	$ (8,799.12)
30.	15.4	VF	48 Inch Diameter Storm Sewer Manhole	$655.00	$ 10,087.00	7.93	$ 5,194.15	15.38	$ 10,073.90	-0.02	$ (13.10)
31.	1	Ea	36 Inch Diameter Stand Pipe Outlet Structure with Trash Rack for Outlot 2 Pond	$2,824.00	$ 2,824.00	0	$ -	1	$ 2,824.00	0	$ -
32.	1	Ea	Trash Rack for Outlot 1 Pond Outlet Structure	$620.00	$ 620.00	0	$ -	0	$ -	-1	$ (620.00)
33.	1	Ea	Anti-Seep Collar	$515.00	$ 515.00	0	$ -	1	$ 515.00	0	$ -
34.	12	Ea	Catch Basin	$2,307.00	$ 27,684.00	6	$ 13,842.00	12	$ 27,684.00	0	$ -
35.	600	LF	4 Inch Perforated Underdrain with Geotextile Sock	$16.00	$ 9,600.00	200	$ 3,200.00	500	$ 8,000.00	-100	$ (1,600.00)
36.	3	Ea	Yard Drain	$2,052.00	$ 6,156.00	1	$ 2,052.00	2	$ 4,104.00	-1	$ (2,052.00)
37.	1	LS	Utility Trench Compaction Certification	$12,738.00	$ 12,738.00	0.50	$ 6,369.00	1	$ 12,738.00	0	$ -
38.	1	LS	Common Pond Excavation (Estimated at 2,500 C.Y.)	$36,242.00	$ 36,242.00	0.00	$ -	1	$ 21,745.20	0	$ (14,496.80)
39.	1	LS	Borrow for Stormwater Ponds (Estimated at 2,110 C.Y.)	$3,108.00	$ 3,108.00	0	$ -	1	$ 3,108.00	0	$ -
40.	16	CY	Light Rip-Rap with Type HR Fabric	$50.00	$ 800.00	0	$ -	16	$ 800.00	0	$ -
41.	31	CY	Medium Rip-Rap with Type HR Fabric	$58.00	$ 1,798.00	0	$ -	31	$ 1,798.00	0	$ -
42.	50	CY	Heavy Rip-Rap with Type HR Fabric	$65.00	$ 3,250.00	0	$ -	0	$ -	-50	$ (3,250.00)
43.	500	SY	Turf Reinforcement Mat, Class III, Type B	$15.90	$ 7,950.00	0	$ -	250	$ 3,975.00	-250	$ (3,975.00)
44.	6,400	SY	Temporary Stabilization for Prairie Area (Temporary Seed and Mulch)	$1.35	$ 8,640.00	0	$ -	3,200	$ 4,320.00	-3,200	$ (4,320.00)
45.	1	LS	Common Roadway Excavation (Estimated at 3,120 C.Y.)	$12,340.00	$ 12,340.00	0	$ -	0	$ -	-1	$ (12,340.00)
46.	1	LS	Roadway Subgrade Preparation	$41,795.00	$ 41,795.00	0	$ -	0	$ -	-1	$ (41,795.00)
47.	400	CY	Excavation Below Subgrade (EBS)	$6.00	$ 2,400.00	0	$ -	0	$ -	-400	$ (2,400.00)
48.	1,200	SY	Type 1 Geogrid	$1.70	$ 2,040.00	0	$ -	0	$ -	-1,200	$ (2,040.00)
49.	800	TON	Base Aggregate Dense 3 Inch for EBS Areas	$13.60	$ 10,880.00	0	$ -	0	$ -	-800	$ (10,880.00)
50.	12,000	SY	SAS Fabric	$1.25	$ 15,000.00	0	$ -	0	$ -	-12,000	$ (15,000.00)
51.	3,900	TON	Base Aggregate Dense 1-1/4 Inch	$12.15	$ 47,385.00	0	$ -	0	$ -	-3,900	$ (47,385.00)
52.	5,850	TON	Base Aggregate Dense 3 Inch	$13.60	$ 79,560.00	0	$ -	0	$ -	-5,850	$ (79,560.00)
53.	15,000	SY	Temporary Stabilization of Roadway R/W (Temporary Seed and Mulch)	$1.10	$ 16,500.00	0	$ -	0	$ -	-15,000	$ (16,500.00)
54.	2	Ea	Tracking Pad	$1,200.00	$ 2,400.00	0	$ -	1	$ 1,200.00	-1	$ (1,200.00)
55.	15	Ea	Inlet Protection	$110.00	$ 1,650.00	0	$ -	0	$ -	-15	$ (1,650.00)
56	8	Ea	Temporary Ditch Check	$125.00	$ 1,000.00	0	$ -	0	$ -	-8	$ (1,000.00)
57.	2,200	LF	Silt Fence	$2.00	$ 4,400.00	0	$ -	2,200	$ 4,400.00	0	$ -
58.	60	SY	4 Inch HMA Pavement Restoration (Friendship Drive)	$126.67	$ 7,600.20	0	$ -	0	$ -	-60	$ (7,600.20)
59.	150	SY	Lawn Turf Restoration (Friendship Drive)	$1.60	$ 240.00	0	$ -	0	$ -	-150	$ (240.00)
			TOTAL (Items 1. through 59., Inclusive)		**$ 1,111,140.90**		**$ 122,315.05**		**$ 841,609.63**		**$ (269,531.27)**

Crossroads Business Park
Utility & Street Construction
Village of Harrison
Payment Certificate #3 Summary
McM No. H0006-09-24-00507

Supplemental Bid #2:

Item	Qty	Unit	Description	Unit Price	Total	Payment Certificate #3 Quantity	Payment Certificate #3 Total Cost	Contract to Date Quantity	Contract to Date Total Cost	Difference Quantity	Difference Total Cost
S2-1.	60	LF	Bore 16 Inch Steel Casing Pipe Sanitary Sewer Under STH 55	$708.00	$ 42,480.00	60	$ 42,480.00	60	$ 42,480.00	0	$ -
S2-2.	97	LF	8 Inch Sanitary Sewer	$29.00	$ 2,813.00	97	$ 2,813.00	97	$ 2,813.00	0	$ -
S2-3.	60	LF	Bore 16 Inch Steel Casing Pipe for Water Main Under STH 55	$611.00	$ 36,660.00	60	$ 36,660.00	60	$ 36,660.00	0	$ -
S2-4.	106	LF	8 Inch Water Main	$72.00	$ 7,632.00	106	$ 7,632.00	106	$ 7,632.00	0	$ -
S2-5.	2	Ea	8 Inch Resilient Wedge Gate Valve	$2,946.00	$ 5,892.00	2	$ 5,892.00	2	$ 5,892.00	0	$ -
S2-6.	1	Ea	6 Inch Resilient Wedge Gate Valve	$2,123.00	$ 2,123.00	1	$ 2,123.00	1	$ 2,123.00	0	$ -
S2-7.	1	Ea	Hydrant	$6,050.00	$ 6,050.00	1	$ 6,050.00	1	$ 6,050.00	0	$ -
S2-8.	5	LF	6 Inch Hydrant Lead	$43.00	$ 215.00	5	$ 215.00	5	$ 215.00	0	$ -
			Supplemental Bid #2 Total (Items S2-1. through S2-8., Inclusive)		**$ 103,865.00**		**$ 103,865.00**		**$ 103,865.00**		**$ -**
			Total Base Bid + Supplemental Bid #2		**$ 1,215,005.90**		**$ 226,180.05**		**$ 945,474.63**		**$ (269,531.27)**

Change Order Items:

Item	Qty	Unit	Description	Unit Price	Total	Payment Certificate #3 Quantity	Payment Certificate #3 Total Cost	Contract to Date Quantity	Contract to Date Total Cost	Difference Quantity	Difference Total Cost
1.1	209	L.F.	ADD 29" x 45" HERCP Storm Sewer	$179.08	$ 37,427.72	0	$ -	209	$ 37,427.72	0	$ -
1.2	283	L.F.	ADD 24" x 39" HERCP Storm Sewer	$142.78	$ 40,406.74	0	$ -	283	$ 40,406.74	0	$ -
1.3	1	EACH	ADD 29" x 45" HERCP Flared End Section	$5,163.07	$ 5,163.07	0	$ -	1	$ 5,163.07	0	$ -
1.4	14,190	C.Y.	ADD Borrow for Lots 10-13	$7.00	$ 99,330.00	0	$ -	1,404	$ 9,828.00	-12,786	$ (89,502.00)
1.5	209	L.F.	DEDUCT 36" RCP Storm Sewer	-$113.00	$ (23,617.00)	0	$ -	209	$ (23,617.00)	0	$ -
1.6	283	L.F.	DEDUCT 30" RCP Storm Sewer	-$87.00	$ (24,621.00)	0	$ -	283	$ (24,621.00)	0	$ -
1.7	1	EACH	DEDUCT 36" RCP Flared End Section	-$5,035.00	$ (5,035.00)	0	$ -	1	$ (5,035.00)	0	$ -
			TOTAL Change Order Items		**$ 129,054.53**		**$ -**		**$ 39,552.53**		**$ (89,502.00)**
			Total Contract Amount =		**$ 1,344,060.43**		**$ 226,180.05**		**$ 985,027.16**		**$ (359,033.27)**

Completed to Date =		**$ 985,027.16**
Project Retainage =	**2.5%**	**$ 33,601.51**
Subtotal =		**$ 951,425.65**
Previously Certified =		**$ 725,245.60**
Amount Due this Payment =		**$ 226,180.05**

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO MCMAHON ASSOCIATED INC
1445 MCMAHON DRIVE
NEENAH WI 54956

PROJECT: CROSS ROADS BUSINESS PARK
VILLAGE OF HARRRISON

APPLICATION NO: 3

PERIOD TO:12/31/24

Distribution to:
- [ ] OWNER
- [ ] ARCHITECT
- [ ] CONTRACTOR
- [ ]
- [ ]

VIA ARCHITECT:

GENE FREDERICKSON TRUCKING & EXCAVATING, INC.
4450 FIELDCREST DRIVE
KAUKAUNA WI 54130

PROJECT NOS:

CONTRACT FOR:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		$1,215,005.90	$ ~~1,344,060.43~~
2. Net change by Change Orders			$ 129,054.53
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$1,344.060.43	$ ~~1,473,114.96~~
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$985,027.16	$ ~~986,375.16~~
5. RETAINAGE:			
a. 5 % of Completed Work (Column D + E on G703)	$	$33,601.51 ~~49,318.76~~	
b. ____ % of Stored Material (Column F on G703)	$		
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		$33,601.51	$ ~~49,318.76~~
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		$951,425.65	$ ~~937,056.40~~
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$725,245.60	$ ~~722,185.35~~
8. CURRENT PAYMENT DUE		$226,180.05	$ ~~214,871.05~~
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)			$ ~~536,058.56~~

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$129,054.53	$0.00
Total approved this Month	$0.00	$0.00
TOTALS	$129,054.53	$0.00
NET CHANGES by Change Order	$129,054.53	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: GENE FREDERICKSON TRUCKING & EXCAVATING, INC.

By: _____ Date: 12/13/2024

State of: WISCONSIN County of: OUTAGAMIE
Subscribed and sworn to before me this December
Notary Public: Catherine Lee
My Commission expires: 5/28/2025

STATE OF WISCONSIN NOTARY PUBLIC CATHERINE LEE

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . $ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and onthe Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3
APPLICATION DATE: 12/13/24
PERIOD TO: 12/31/24
ARCHITECT'S PROJECT NO:

	DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	SCHEDULED VALUE	QUANTITY FROM LAST PERIOD	WORK COMPLETED: FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED: QUANTITY THIS PERIOD	WORK COMPLETED: THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	BASE BID													
	8 INCH SANITARY SEWER	2,103	LF	$61.00	$128,283.00	1970	$120,170.00	133	$8,113.00		$128,283.00	100%		$6,414.15
	48 INCH SANITARY SEWER MANHOLE INCLUDING CASTING AND CHIMNEY SEAL	85.8	VF	$662.00	$56,799.60	72.55	$48,028.10	14.66	$9,704.92		$57,733.02	102%	($933.42)	$2,886.65
	6 INCH SCH 40 PVC SANITARY SEWER LATERAL	655	LF	$41.00	$26,855.00	654	$26,814.00	0	$0.00		$26,814.00	100%	$41.00	$1,340.70
	6 INCH SCH 40 PVC SANITARY SEWER LATERAL	50	LF	$79.00	$3,950.00	64	$5,056.00	0	$0.00		$5,056.00	128%	($1,106.00)	$252.80
	8 INCH WATER MAIN	2,250	LF	$66.00	$148,500.00	2080	$137,280.00	170	$11,220.00		$148,500.00	100%	$0.00	$7,425.00
	8 INCH RESILIENT WEDGE GATE VALVE	6	EACH	$2,926.00	$17,556.00	4	$11,704.00	0	$0.00		$11,704.00	67%	$5,852.00	$585.20
	6 INCH RESILIENT WEDGE GATE VALVE	4	EACH	$2,123.00	$8,492.00	4	$8,492.00	0	$0.00		$8,492.00	100%	$0.00	$424.60
	HYDRANT	4	EACH	$6,376.00	$25,504.00	4	$25,504.00	0	$0.00		$25,504.00	100%	$0.00	$1,275.20
	6 INCH HYDRANT LEAD	50	LF	$55.00	$2,750.00	37	$2,035.00	0	$0.00		$2,035.00	74%	$715.00	$101.75
	2 INCH SDR 9 PE WATER LATERAL REMOVAL	625	LF	$25.00	$15,625.00	625 ~~632~~	$15,625.00 ~~$15,800.00~~	0	$0.00		$15,625.00 ~~$15,800.00~~	100%	($175.00)	$785.00
	2 INCH SDR 9 PE WATER LATERAL LOT 9	60	LF	$66.00	$3,960.00	72	$4,752.00	0	$0.00		$4,752.00	120%	($793.00)	$237.60
	2 INCH COPR CURB STOP& STOP BOX	13	EACH	$1,273.00	$16,549.00	13 ~~14~~	$16,549.00 ~~$17,822.00~~	0	$0.00		$16,549.00 ~~$17,822.00~~	108%	($1,273.00)	$891.10
	36 INCH RCP STORM SEWER	731	LF	$113.00	$82,603.00	731	$82,603.00	0	$0.00		$82,603.00	100%	$0.00	$4,130.15
	30 INCH RCP STORM SEWER	600	LF	$87.00	$52,200.00	600	$52,200.00	0	$0.00		$52,200.00	100%	$0.00	$2,610.00
	24 INCH RCP STORM SEWER	619	LF	$61.00	$37,759.00	220	$13,420.00	399	$24,339.00		$37,759.00	100%	$0.00	$1,887.95
	24 INCH STORM SEWER	53	LF	$53.00	$2,809.00	0	$0.00	53	$2,809.00		$2,809.00	100%	$0.00	$140.45
	18 INCH RCP STORM SEWER	351	LF	$47.00	$16,497.00	73	$3,431.00	278	$13,066.00		$16,497.00	100%	$0.00	$824.85
	18 INCH STORM SEWER	67	LF	$39.00	$2,613.00	42	$1,638.00	25	$975.00		$2,613.00	100%	$0.00	$130.65
	15 RCP STORM SEWER	40	LF	$48.00	$1,920.00	40	$1,920.00	0	$0.00		$1,920.00	100%	$0.00	$96.00

AIA DOCUMENT G703 · CONTINUATION SHEET FOR G702 · 1992 EDITION · AIA® · © 1992
THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3
APPLICATION DATE:12/13/24
PERIOD TO: 12/31/24
ARCHITECT'S PROJECT NO:

	DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	SCHEDULED VALUE	QUANTITY FROM LAST PERIOD	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED QUANTITY THIS PERIOD	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	15 INCH STORM SEWER	181	LF	$38.00	$6,878.00	0	$0.00	181	$6,878.00		$6,878.00	100%	$0.00	$343.90
	12 INCH RCP STORM SEWER	144	LF	$45.00	$6,480.00	82	$3,690.00	62	$2,790.00		$6,480.00	100%	$0.00	$324.00
	12 INCH STORM SEWER	87	LF	$30.00	$2,610.00	87	$2,610.00	0	$0.00		$2,610.00	100%	$0.00	$130.50
	36 INCH RCP FLARED END SECTION	1	EACH	$5,035.00	$5,035.00	1	$5,035.00	0	$0.00		$5,035.00	100%	$0.00	$251.75
	30 INCH RCP FLARED END SECTION	1	EACH	$3,708.00	$3,708.00	1	$3,708.00	0	$0.00		$3,708.00	100%	$0.00	$185.40
	18 INCH RCP FLARED END SECTION	3	EACH	$1,948.00	$5,844.00	3	$5,844.00	0	$0.00		$5,844.00	100%	$0.00	$292.20
	12 INCH RCP FLARED END SECTION STRUCTURE PROTECTION	2	EACH	$1,564.00	$3,128.00	1	$1,564.00	1	$1,564.00		$3,128.00	100%	$0.00	$156.40
	84 INCH DIAMETER STORM SEWER MANHOLE	5.6	VF	$1,487.00	$8,327.20	9.84	$14,632.08	0	$0.00		$14,632.08	176%	($6,304.88)	$731.60
	72 INCH DIAMETER STORM SEWER MANHOLE	9.7	VF	$1,235.00	$11,979.50	15.09	$18,636.15	0	$0.00		$18,636.15	156%	($6,656.65)	$931.81
	60 INCH DIAMETER STORM SEWER MANHOLE	31.6	VF	$909.00	$28,724.40	10.7	$9,726.30	11.22	$10,198.98		$19,925.28	69%	$8,799.12	$996.26
	48 INCH DIAMETER STORM SEWER MANHOLE	15.4	VF	$655.00	$10,087.00	7.45	$4,879.75	7.93	$5,194.15		$10,073.90	100%	$13.10	$503.70
	36 INCH DIAMETER STAND PIPE OUTLET STRUCTURE W/ TRASH RACK FOR OUTLET 2 POND	1	EACH	$2,824.00	$2,824.00	1	$2,824.00	0	$0.00		$2,824.00	100%		$141.20
	TRASH RACK FOR OUTLET 1 POND OUTLET STRUCTURE	1	EACH	$620.00	$620.00	0	$0.00	0	$0.00		$0.00	0%	$620.00	$0.00
	ANTI SEEP COLLAR	1	EACH	$515.00	$515.00	1	$515.00	0	$0.00		$515.00	100%		$25.75
	CATCH BASIN	12	EACH	$2,307.00	$27,684.00	6	$13,842.00	6	$13,842.00		$27,684.00	100%		$1,384.20
	4 INCH PERFORATED UNDERDRAIN W/ GEOTEXTILE SOCK	600	LF	$16.00	$9,600.00	300	$4,800.00	200	$3,200.00		$8,000.00	83%	$1,600.00	$400.00
	YARD DRAIN	3	EACH	$2,052.00	$6,156.00	1	$2,052.00	1	$2,052.00		$4,104.00	67%	$2,052.00	$205.20
	UTILITY TRENCH COMPACTION CERF.	1	LS	$12,738.00	$12,738.00	0.5	$6,369.00	0.5	$6,369.00		$12,738.00	100%		$636.90
	COMMON POND EXCAVATION EST. 2500 CY	1	LS	$36,242.00	$36,242.00	0.6	$21,745.20	0	$0.00		$21,745.20	60%	$14,496.80	$1,087.26
	BORROW FOR STORMWATER EST. 2110 CY	1	LS	$3,108.00	$3,108.00	1	$3,108.00	0	$0.00		$3,108.00	100%		$155.40
	LIGHT RIPRAP W/ TYPE HR FABRIC MARKING	16	CY	$50.00	$800.00	16	$800.00	0	$0.00		$800.00	100%		$40.00

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CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3
APPLICATION DATE:12/13/24
PERIOD TO: 12/31/24
ARCHITECTS PROJECT NO:

DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	SCHEDULED VALUE	QUANTITY FROM LAST PERIOD	WORK COMPLETED: FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED: QUANTITY THIS PERIOD	WORK COMPLETED: THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
MEDIUM RIPRAP W/ TYPE HR FABRIC	31	CY	$58.00	$1,798.00	31	$1,798.00	0	$0.00		$1,798.00	100%		$89.90
HEAVY RIRPRAP W/ TYPR HR FABRIC	50	CY	$65.00	$3,250.00	0	$0.00	0	$0.00		$0.00	0%	$3,250.00	$0.00
TURF REINFORCEMENT MAT CLASSIII TYPE B	500	SY	$15.90	$7,950.00	250	$3,975.00	0	$0.00		$3,975.00	50%	$3,975.00	$198.75
TEMPORARY STABILIZATION FOR PRAIRIE ARE TEMP SEED & MULCH	6,400	SY	$1.35	$8,640.00	3,200	$4,320.00	0	$0.00		$4,320.00	50%	$4,320.00	$216.00
COMMON ROADWAY EXC. EST. 3120 CY	1	LS	$12,340.00	$12,340.00	0	$0.00	0	$0.00		$0.00	0%	$12,340.00	$0.00
ROADWAY SUBGRADE PREPARATION	1	LS	$41,795.00	$41,795.00	0	$0.00	0	$0.00		$0.00	0%	$41,795.00	$0.00
EBS	400	CY	$6.00	$2,400.00	0	$0.00	0	$0.00		$0.00	0%	$2,400.00	$0.00
TYPE 1 GEOGRID	1,200	SY	$1.70	$2,040.00	0	$0.00	0	$0.00		$0.00	0%	$2,040.00	$0.00
BASE AGGREGATE DENSE 3" FOR EBS AREAS	800	TONS	$13.60	$10,880.00	0	$0.00	0	$0.00		$0.00	0%	$10,880.00	$0.00
SAS FABRIC	12,000	SY	$1.25	$15,000.00	0	$0.00	0	$0.00		$0.00	0%	$15,000.00	$0.00
BASE AGG. DENSE 1 1/4"	3,900	TONS	$12.15	$47,385.00	0	$0.00	0	$0.00		$0.00	0%	$47,385.00	$0.00
BASE AGG. DENSE 3" REMOVAL	5,850	TONS	$13.60	$79,560.00	0	$0.00	0	$0.00		$0.00	0%	$79,560.00	$0.00
TEMP. STABILIZATION OF ROADWAY R/W TEMP. SEED & MULCH	15,000	SY	$1.10	$16,500.00	0	$0.00	0	$0.00		$0.00	0%	$16,500.00	$0.00
TRACKING PAD	2	EACH	$1,200.00	$2,400.00	1	$1,200.00	0	$0.00		$1,200.00	50%	$1,200.00	$60.00
INLET PROTECTION	15	EACH	$110.00	$1,650.00	0	$0.00	0	$0.00		$0.00	0%	$1,650.00	$0.00
TEMP DITCH CHECK	8	EACH	$125.00	$1,000.00	0	$0.00	0	$0.00		$0.00	0%	$1,000.00	$0.00
SILT FENCE	2,200	LF	$2.00	$4,400.00	2,200	$4,400.00	0	$0.00		$4,400.00	100%		$220.00
4 INCH HMA PAVEMENET RESTORATION - FRIENDSHIP DRIVE	60	SY	$126.67	$7,600.20	0	$0.00	0	$0.00		$0.00	0%	$7,600.20	$0.00
LAWN TURF REST. FRIENDSHIP DRIVE	150	SY	$1.60	$240.00	0	$0.00	0	$0.00		$0.00	0%	$240.00	$0.00

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CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3
APPLICATION DATE:12/13/24
PERIOD TO: 12/31/24
ARCHITECT'S PROJECT NO:

	DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	SCHEDULED VALUE	QUANTITY FROM LAST PERIOD	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED QUANTITY THIS PERIOD	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	SUPPLEMENTAL BID #2													
	BORE 16 INSCH STEEL CASING PIPE SANITARY SEWER UNDER STH 55	60	LF	$708.00	$42,480.00	0	$0.00	60	$42,480.00		$42,480.00	100%	$0.00	$2,124.00
	8 INCH SANITARY SEWER	97	LF	$29.00	$2,813.00	0	$0.00	97	$2,813.00		$2,813.00	100%	$0.00	$140.65
	BORE 16 INCH STEEL CASNG PIPE FOR WATER MAIN UNDER STH 55	60	LF	$611.00	$36,660.00	0	$0.00	60	$36,660.00		$36,660.00	100%	$0.00	$1,833.00
	8 INCH WATER MAIN	106	LF	$72.00	$7,632.00	0	$0.00	106	$7,632.00		$7,632.00	100%	$0.00	$381.60
	8 INCH RESILIENT WEDGE GATE VALVE	2	EACH	$2,946.00	$5,892.00	0	$0.00	2	$5,892.00		$5,892.00	100%		$294.60
	6 INCH RESILIENT WEDGE GATE VALVE	1	EACH	$2,123.00	$2,123.00	0	$0.00	1	$2,123.00		$2,123.00	100%		$106.15
	HYDRANT	1	EACH	$6,050.00	$6,050.00	0	$0.00	1	$6,050.00		$6,050.00	100%		$302.50
	6 INCH HYDRANT LEAD	5	LF	$43.00	$215.00	0	$0.00	5	$215.00		$215.00	100%		$10.75
	29 X 45 INCH HERCP STORM SEWER	209	LF	$179.08	$37,427.72	209	$37,427.72	0	$0.00		$37,427.72	100%		$1,871.39
	24 X 38 INCH HERCP STORM SEWER	283	LF	$142.78	$40,406.74	283	$40,406.74	0	$0.00		$40,406.74	100%		$2,020.34
	29 X 45 INCH HERCP FLARED END SEC	1	EACH	$5,163.07	$5,163.07	1	$5,163.07	0	$0.00		$5,163.07	100%		$258.15
	BORROW FOR LOTS 10 THRU 13 ESTIMATED	14,190	CY	$7.00	$99,330.00	1,404	$9,828.00	0	$0.00		$9,828.00	10%	$89,502.00	$491.40
	36" RCP STORM SEWER	(209)	LF	$113.00	($23,617.00)	-209	($23,617.00)	0	$0.00		($23,617.00)	100%		($1,180.85)
	30" RCP SOTRM SEWER	(283)	LF	$87.00	($24,621.00)	-283	($24,621.00)	0	$0.00		($24,621.00)	100%		($1,231.05)
	36" RCP FLARED END SECTION	(1)	EACH	$5,035.00	($5,035.00)	-1	($5,035.00)	0	$0.00		($5,035.00)	100%		($251.75)
	Grand Totals				$1,344,060.43		$760,195.11		$226,180.05	$0.00	$986,375.16	73%	$357,685.27	$49,318.76

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McMAHON
ENGINEERS ARCHITECTS

January 21, 2025

Village of Harrison
Attn: Chad Pelishek, Assistant Village Manager
W5298 Highway 114
Harrison, WI 54952

Re: Village of Harrison
Crossroads Business Park Utility & Street Construction
Certificate for Payment #4
McM. No. H0006-09-24-00507

Dear Chad:

Enclosed herewith is Certificate for Payment #4 for the above referenced project. This Certificate is issued to Gene Frederickson Trucking & Excavating, Inc. in the amount of $45,446.80 for partial payment for work performed through January 20, 2025.

Please process the enclosed, and forward payment to Gene Frederickson Trucking & Excavating, Inc. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:

cc: Gene Frederickson Trucking & Excavating, Inc.

Enclosure: Certificate for Payment #4

McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
1445 MCMAHON DRIVE P.O. BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025
TELEPHONE: 920.751.4200
FAX: 920.751.4284

CERTIFICATE FOR PAYMENT

VILLAGE OF HARRISON
W5298 Highway 114
Harrison, WI 54952

Contract No.	H0006-09-24-00507
Project File No.	H0006-09-24-00507
Certificate No.	Four (4)
Issue Date:	January 21, 2025
Project:	Village of Harrison – Crossroads Business Park Utility & Roadway Const

This Is To Certify That, In Accordance With The Contract Documents Dated: September 9, 2024

GENE FREDERICKSON TRUCKING & EXCAVATING, INC.
4450 Fieldcrest Drive
Kaukauna, WI 54130

Is Entitled To **Partial** Payment For Work Performed Through: January 20, 2025

☒ Contractor's Application For Payment Attached.
☒ Itemized Cost Breakdown Attached.

Original Contract	$1,215,005.90	Completed To Date	$1,030,473.96
Net Change Orders	$129,054.53	Retainage 2.5%	$33,601.51
Current Contract Amount	**$1,344,060.43**	Subtotal	**$996,872.45**
		Previously Certified	$951,425.65

Amount Due This Payment: $45,446.80

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

Crossroads Business Park
Utility & Street Construction
Village of Harrison
Payment Certificate #3 Summary
McM No. H0006-09-24-00507

Base Bid:

Item	Qty	Unit	Description	Unit Price	Total	Payment Certificate #4 Quantity	Payment Certificate #4 Total Cost	Contract to Date Quantity	Contract to Date Total Cost
1.	2,103	LF	8 Inch Sanitary Sewer	$61.00	$ 128,283.00		$ -	2,103	$ 128,283.00
2.	85.8	VF	48 Inch Sanitary Sewer Manhole Including Casting and Chimney Seal	$662.00	$ 56,799.60		$ -	87.21	$ 57,733.02
3.	655	LF	6 Inch SCH 40 PVC Sanitary Sewer Lateral	$41.00	$ 26,855.00		$ -	654	$ 26,814.00
4.	50	LF	6 Inch SCH 40 PVC Sanitary Sewer Lateral (Lot 9)	$79.00	$ 3,950.00		$ -	64	$ 5,056.00
5.	2,250	LF	8 Inch Water Main	$66.00	$ 148,500.00		$ -	2,250	$ 148,500.00
6.	6	Ea	8 Inch Resilient Wedge Gate Valve	$2,926.00	$ 17,556.00		$ -	4	$ 11,704.00
7.	4	Ea	6 Inch Resilient Wedge Gate Valve	$2,123.00	$ 8,492.00		$ -	4	$ 8,492.00
8.	4	Ea	Hydrant	$6,376.00	$ 25,504.00		$ -	4	$ 25,504.00
9.	50	LF	6 Inch Hydrant Lead	$55.00	$ 2,750.00		$ -	37	$ 2,035.00
10.	625	LF	2 Inch SDR 9 PE Water Lateral	$25.00	$ 15,625.00		$ -	625	$ 15,625.00
11.	60	LF	2 Inch SDR 9 PE Water Lateral (Lot 9)	$66.00	$ 3,960.00		$ -	72	$ 4,752.00
12.	13	Ea	2 Inch Corporation, Curb Stop & Stop Box	$1,273.00	$ 16,549.00		$ -	13	$ 16,549.00
13.	731	LF	36 Inch RCP Storm Sewer	$113.00	$ 82,603.00		$ -	731	$ 82,603.00
14.	600	LF	30 Inch RCP Storm Sewer	$87.00	$ 52,200.00		$ -	600	$ 52,200.00
15.	619	LF	24 Inch RCP Storm Sewer	$61.00	$ 37,759.00		$ -	619	$ 37,759.00
16.	53	LF	24 Inch Storm Sewer	$53.00	$ 2,809.00		$ -	53	$ 2,809.00
17.	351	LF	18 Inch RCP Storm Sewer	$47.00	$ 16,497.00		$ -	351	$ 16,497.00
18.	67	LF	18 Inch Storm Sewer	$39.00	$ 2,613.00		$ -	67	$ 2,613.00
19.	40	LF	15 Inch RCP Storm Sewer	$48.00	$ 1,920.00		$ -	40	$ 1,920.00
20.	181	LF	15 Inch Storm Sewer	$38.00	$ 6,878.00		$ -	181	$ 6,878.00
21.	144	LF	12 Inch RCP Storm Sewer	$45.00	$ 6,480.00		$ -	144	$ 6,480.00
22.	87	LF	12 Inch Storm Sewer	$30.00	$ 2,610.00		$ -	87	$ 2,610.00
23.	1	Ea	36 Inch RCP Flared End Section	$5,035.00	$ 5,035.00		$ -	1	$ 5,035.00
24.	1	Ea	30 Inch RCP Flared End Section	$3,708.00	$ 3,708.00		$ -	1	$ 3,708.00
25.	3	Ea	18 Inch RCP Flared End Section	$1,948.00	$ 5,844.00		$ -	3	$ 5,844.00
26.	2	Ea	12 Inch RCP Flared End Section	$1,564.00	$ 3,128.00		$ -	2	$ 3,128.00
27.	5.6	VF	84 Inch Diameter Storm Sewer Manhole	$1,487.00	$ 8,327.20		$ -	9.84	$ 14,632.08
28.	9.7	VF	72 Inch Diameter Storm Sewer Manhole	$1,235.00	$ 11,979.50		$ -	15.09	$ 18,636.15
29.	31.6	VF	60 Inch Diameter Storm Sewer Manhole	$909.00	$ 28,724.40		$ -	21.92	$ 19,925.28
30.	15.4	VF	48 Inch Diameter Storm Sewer Manhole	$655.00	$ 10,087.00		$ -	15.38	$ 10,073.90
31.	1	Ea	36 Inch Diameter Stand Pipe Outlet Structure with Trash Rack for Outlot 2 Pond	$2,824.00	$ 2,824.00		$ -	1	$ 2,824.00
32.	1	Ea	Trash Rack for Outlot 1 Pond Outlet Structure	$620.00	$ 620.00		$ -	0	$ -
33.	1	Ea	Anti-Seep Collar	$515.00	$ 515.00		$ -	1	$ 515.00
34.	12	Ea	Catch Basin	$2,307.00	$ 27,684.00		$ -	12	$ 27,684.00
35.	600	LF	4 Inch Perforated Underdrain with Geotextile Sock	$16.00	$ 9,600.00		$ -	500	$ 8,000.00
36.	3	Ea	Yard Drain	$2,052.00	$ 6,156.00		$ -	2	$ 4,104.00
37.	1	LS	Utility Trench Compaction Certification	$12,738.00	$ 12,738.00		$ -	1	$ 12,738.00
38.	1	LS	Common Pond Excavation (Estimated at 2,500 C.Y.)	$36,242.00	$ 36,242.00	0.40	$ 14,496.80	1.00	$ 36,242.00
39.	1	LS	Borrow for Stormwater Ponds (Estimated at 2,110 C.Y.)	$3,108.00	$ 3,108.00		$ -	1	$ 3,108.00
40.	16	CY	Light Rip-Rap with Type HR Fabric	$50.00	$ 800.00		$ -	16	$ 800.00
41.	31	CY	Medium Rip-Rap with Type HR Fabric	$58.00	$ 1,798.00		$ -	31	$ 1,798.00
42.	50	CY	Heavy Rip-Rap with Type HR Fabric	$65.00	$ 3,250.00		$ -	0	$ -
43.	500	SY	Turf Reinforcement Mat, Class III, Type B	$15.90	$ 7,950.00		$ -	250	$ 3,975.00
44.	6,400	SY	Temporary Stabilization for Prairie Area (Temporary Seed and Mulch)	$1.35	$ 8,640.00		$ -	3,200	$ 4,320.00
45.	1	LS	Common Roadway Excavation (Estimated at 3,120 C.Y.)	$12,340.00	$ 12,340.00		$ -	0	$ -
46.	1	LS	Roadway Subgrade Preparation	$41,795.00	$ 41,795.00		$ -	0	$ -
47.	400	CY	Excavation Below Subgrade (EBS)	$6.00	$ 2,400.00		$ -	0	$ -
48.	1,200	SY	Type 1 Geogrid	$1.70	$ 2,040.00		$ -	0	$ -
49.	800	TON	Base Aggregate Dense 3 Inch for EBS Areas	$13.60	$ 10,880.00		$ -	0	$ -
50.	12,000	SY	SAS Fabric	$1.25	$ 15,000.00		$ -	0	$ -
51.	3,900	TON	Base Aggregate Dense 1-1/4 Inch	$12.15	$ 47,385.00		$ -	0	$ -
52.	5,850	TON	Base Aggregate Dense 3 Inch	$13.60	$ 79,560.00		$ -	0	$ -
53.	15,000	SY	Temporary Stabilization of Roadway R/W (Temporary Seed and Mulch)	$1.10	$ 16,500.00		$ -	0	$ -
54.	2	Ea	Tracking Pad	$1,200.00	$ 2,400.00	1	$ 1,200.00	2	$ 2,400.00
55.	15	Ea	Inlet Protection	$110.00	$ 1,650.00		$ -	0	$ -
56	8	Ea	Temporary Ditch Check	$125.00	$ 1,000.00		$ -	0	$ -
57.	2,200	LF	Silt Fence	$2.00	$ 4,400.00		$ -	2,200	$ 4,400.00
58.	60	SY	4 Inch HMA Pavement Restoration (Friendship Drive)	$126.67	$ 7,600.20		$ -	0	$ -
59.	150	SY	Lawn Turf Restoration (Friendship Drive)	$1.60	$ 240.00		$ -	0	$ -
			TOTAL (Items 1. through 59., Inclusive)		**$ 1,111,140.90**		**$ 15,696.80**		**$ 857,306.43**

Crossroads Business Park
Utility & Street Construction
Village of Harrison
Payment Certificate #3 Summary
McM No. H0006-09-24-00507

Supplemental Bid #2:

Item	Qty	Unit	Description	Unit Price	Total	Payment Certificate #4 Quantity	Payment Certificate #4 Total Cost	Contract to Date Quantity	Contract to Date Total Cost
S2-1.	60	LF	Bore 16 Inch Steel Casing Pipe Sanitary Sewer Under STH 55	$708.00	$ 42,480.00	0	$ -	60	$ 42,480.00
S2-2.	97	LF	8 Inch Sanitary Sewer	$29.00	$ 2,813.00	0	$ -	97	$ 2,813.00
S2-3.	60	LF	Bore 16 Inch Steel Casing Pipe for Water Main Under STH 55	$611.00	$ 36,660.00	0	$ -	60	$ 36,660.00
S2-4.	106	LF	8 Inch Water Main	$72.00	$ 7,632.00	0	$ -	106	$ 7,632.00
S2-5.	2	Ea	8 Inch Resilient Wedge Gate Valve	$2,946.00	$ 5,892.00	0	$ -	2	$ 5,892.00
S2-6.	1	Ea	6 Inch Resilient Wedge Gate Valve	$2,123.00	$ 2,123.00	0	$ -	1	$ 2,123.00
S2-7.	1	Ea	Hydrant	$6,050.00	$ 6,050.00	0	$ -	1	$ 6,050.00
S2-8.	5	LF	6 Inch Hydrant Lead	$43.00	$ 215.00	0	$ -	5	$ 215.00
			Supplemental Bid #2 Total (Items S2-1. through S2-8., Inclusive)		**$ 103,865.00**		**$ -**		**$ 103,865.00**
			Total Base Bid + Supplemental Bid #2		**$ 1,215,005.90**		**$ 15,696.80**		**$ 961,171.43**

Change Order Items:

Item	Qty	Unit	Description	Unit Price	Total	Payment Certificate #4 Quantity	Payment Certificate #4 Total Cost	Contract to Date Quantity	Contract to Date Total Cost
1.1	209	L.F.	ADD 29" x 45" HERCP Storm Sewer	$179.08	$ 37,427.72		$ -	209	$ 37,427.72
1.2	283	L.F.	ADD 24" x 39" HERCP Storm Sewer	$142.78	$ 40,406.74		$ -	283	$ 40,406.74
1.3	1	EACH	ADD 29" x 45" HERCP Flared End Section	$5,163.07	$ 5,163.07		$ -	1	$ 5,163.07
1.4	14,190	C.Y.	ADD Borrow for Lots 10-13	$7.00	$ 99,330.00	4,250	$ 29,750.00	5,654	$ 39,578.00
1.5	209	L.F.	DEDUCT 36" RCP Storm Sewer	-$113.00	$ (23,617.00)		$ -	209	$ (23,617.00)
1.6	283	L.F.	DEDUCT 30" RCP Storm Sewer	-$87.00	$ (24,621.00)		$ -	283	$ (24,621.00)
1.7	1	EACH	DEDUCT 36" RCP Flared End Section	-$5,035.00	$ (5,035.00)		$ -	1	$ (5,035.00)
			TOTAL Change Order Items		**$ 129,054.53**		**$ 29,750.00**		**$ 69,302.53**
			Total Contract Amount =		**$ 1,344,060.43**		**$ 45,446.80**		**$ 1,030,473.96**

Completed to Date =		**$ 1,030,473.96**
Project Retainage =	**2.5%**	**$ 33,601.51**
Subtotal =		**$ 996,872.45**
Previously Certified =		**$ 951,425.65**
Amount Due this Payment =		**$ 45,446.80**

LICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

T MAHON ASSOCIATED INC
1 CMAHON DRIVE
N H WI 54956

PROJECT: CROSS ROADS BUSINESS PARK
VILLAGE OF HARRRISON

APPLICATION NO: 4

PERIOD TO:1/31/2025

Distribution to:
- [ ] OWNER
- [ ] ARCHITECT
- [ ] CONTRACTOR
- [ ]
- [ ]

VIA ARCHITECT:

GENE FREDERICKSON TRUCKING & EXCAVATING, INC.
4450 FIELDCREST DRIVE
KAUKAUNA WI 54130
CONTRACT FOR:

PROJECT NOS:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM		$ 1,344,060.43
2. Net change by Change Orders		$ 129,054.53
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$ 1,473,114.96
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$ 1,031,821.96
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	$ 51,591.10	
b. ____ % of Stored Material (Column F on G703)	$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		$ 51,591.10
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		$ 980,230.86
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$ 937,056.40
8. CURRENT PAYMENT DUE		$ 43,174.46
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		$ 492,884.10

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$129,054.53	$0.00
Total approved this Month	$0.00	$0.00
TOTALS	$129,054.53	$0.00
NET CHANGES by Change Order	$129,054.53	

CONTRACTOR: GENE FREDERICKSON TRUCKING & EXCAVATING, INC.

By: _____ Date: 1/20/2025

State of: WISCONSIN County of: OUTAGAMIE
Subscribed and sworn to before me this January 20, 2025
Notary Public: Catherine Luce
My Commission expires: 6/28/2025

CATHERINE LUCE NOTARY PUBLIC STATE OF WISCONSIN

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . $ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and onthe Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

TINUATION SHEET

AIA DOCUMENT G703

it G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
igned certification is attached.
below, amounts are stated to the nearest dollar.
on Contracts where variable retainage for line items may apply.

APPLICATION NO: 4
APPLICATION DATE:1/20/2025
PERIOD TO: 1/31/25
ARCHITECT'S PROJECT NO:

DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	SCHEDULED VALUE	QUANTITY FROM LAST PERIOD	WORK COMPLETED: FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED: QUANTITY THIS PERIOD	WORK COMPLETED: THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
BASE BID													
8 INCH SANITARY SEWER	2,103	LF	$61.00	$128,283.00	2103	$128,283.00	0	$0.00		$128,283.00	100%		$6,414.15
48 INCH SANITARY SEWER MANHOLE INCLUDING CASTING AND CHIMNEY SEAL	85.8	VF	$662.00	$56,799.60	87.21	$57,733.02	0	$0.00		$57,733.02	102%	[illegible]	$2,886.65
6 INCH SCH 40 PVC SANITARY SEWER LATERAL	655	LF	$41.00	$26,855.00	654	$26,814.00	0	$0.00		$26,814.00	100%	$41.00	$1,340.70
6 INCH SCH 40 PVC SANITARY SEWER LATERAL	50	LF	$79.00	$3,950.00	64	$5,056.00	0	$0.00		$5,056.00	128%	[illegible]	$252.80
8 INCH WATER MAIN	2,250	LF	$66.00	$148,500.00	2250	$148,500.00	0	$0.00		$148,500.00	100%	$0.00	$7,425.00
8 INCH RESILIENT WEDGE GATE VALVE	6	EACH	$2,926.00	$17,556.00	4	$11,704.00	0	$0.00		$11,704.00	67%	$5,852.00	$585.20
6 INCH RESILIENT WEDGE GATE VALVE	4	EACH	$2,123.00	$8,492.00	4	$8,492.00	0	$0.00		$8,492.00	100%	$0.00	$424.60
HYDRANT	4	EACH	$6,376.00	$25,504.00	4	$25,504.00	0	$0.00		$25,504.00	100%	$0.00	$1,275.20
6 INCH HYDRANT LEAD	50	LF	$55.00	$2,750.00	37	$2,035.00	0	$0.00		$2,035.00	74%	$715.00	$101.75
2 INCH SDR 9 PE WATER LATERAL REMOVAL	625	LF	$25.00	$15,625.00	628	$15,700.00	0	$0.00		$15,700.00	100%	[illegible]	$785.00
2 INCH SDR 9 PE WATER LATERAL LOT 9	60	LF	$66.00	$3,960.00	72	$4,752.00	0	$0.00		$4,752.00	120%	[illegible]	$237.60
2 INCH COPR CURB STOP& STOP BOX	13	EACH	$1,273.00	$16,549.00	14	$17,822.00	0	$0.00		$17,822.00	108%	[illegible]	$891.10
36 INCH RCP STORM SEWER	731	LF	$113.00	$82,603.00	731	$82,603.00	0	$0.00		$82,603.00	100%	$0.00	$4,130.15
30 INCH RCP STORM SEWER	600	LF	$87.00	$52,200.00	600	$52,200.00	0	$0.00		$52,200.00	100%	$0.00	$2,610.00
24 INCH RCP STORM SEWER	619	LF	$61.00	$37,759.00	619	$37,759.00	0	$0.00		$37,759.00	100%	$0.00	$1,887.95
24 INCH STORM SEWER	53	LF	$53.00	$2,809.00	53	$2,809.00	0	$0.00		$2,809.00	100%	$0.00	$140.45
18 INCH RCP STORM SEWER	351	LF	$47.00	$16,497.00	351	$16,497.00	0	$0.00		$16,497.00	100%	$0.00	$824.85
18 INCH STORM SEWER	67	LF	$39.00	$2,613.00	67	$2,613.00	0	$0.00		$2,613.00	100%	$0.00	$130.65
15 RCP STORM SEWER	40	LF	$48.00	$1,920.00	40	$1,920.00	0	$0.00		$1,920.00	100%	$0.00	$96.00

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TINUATION SHEET

AIA DOCUMENT G703

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below, amounts are stated to the nearest dollar.
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APPLICATION NO: 4
APPLICATION DATE:1/20/2025
PERIOD TO: 1/31/25
ARCHITECT'S PROJECT NO:

DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	SCHEDULED VALUE	QUANTITY FROM LAST PERIOD	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED QUANTITY THIS PERIOD	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
15 INCH STORM SEWER	181	LF	$38.00	$6,878.00	181	$6,878.00	0	$0.00		$6,878.00	100%	$0.00	$343.90
12 INCH RCP STORM SEWER	144	LF	$45.00	$6,480.00	144	$6,480.00	0	$0.00		$6,480.00	100%	$0.00	$324.00
12 INCH STORM SEWER	87	LF	$30.00	$2,610.00	87	$2,610.00	0	$0.00		$2,610.00	100%	$0.00	$130.50
36 INCH RCP FLARED END SECTION	1	EACH	$5,035.00	$5,035.00	1	$5,035.00	0	$0.00		$5,035.00	100%	$0.00	$251.75
30 INCH RCP FLARED END SECTION	1	EACH	$3,708.00	$3,708.00	1	$3,708.00	0	$0.00		$3,708.00	100%	$0.00	$185.40
18 INCH RCP FLARED END SECTION	3	EACH	$1,948.00	$5,844.00	3	$5,844.00	0	$0.00		$5,844.00	100%	$0.00	$292.20
12 INCH RCP FLARED END SECTION STRUCTURE PROTECTION	2	EACH	$1,564.00	$3,128.00	2	$3,128.00	0	$0.00		$3,128.00	100%	$0.00	$156.40
84 INCH DIAMETER STORM SEWER MANHOLE	5.6	VF	$1,487.00	$8,327.20	9.84	$14,632.08	0	$0.00		$14,632.08	176%	[illegible]	$731.60
72 INCH DIAMETER STORM SEWER MANHOLE	9.7	VF	$1,235.00	$11,979.50	15.09	$18,636.15	0	$0.00		$18,636.15	156%	[illegible]	$931.81
60 INCH DIAMETER STORM SEWER MANHOLE	31.6	VF	$909.00	$28,724.40	21.92	$19,925.28	0	$0.00		$19,925.28	69%	$8,799.12	$996.26
48 INCH DIAMETER STORM SEWER MANHOLE	15.4	VF	$655.00	$10,087.00	15.38	$10,073.90	0	$0.00		$10,073.90	100%	$13.10	$503.70
36 INCH DIAMETER STAND PIPE OUTLET STRUCTURE W/ TRASH RACK FOR OUTLET 2 POND	1	EACH	$2,824.00	$2,824.00	1	$2,824.00	0	$0.00		$2,824.00	100%		$141.20
TRASH RACK FOR OUTLET 1 POND OUTLET STRUCTURE	1	EACH	$620.00	$620.00	0	$0.00	0	$0.00		$0.00	0%	$620.00	$0.00
ANTI SEEP COLLAR	1	EACH	$515.00	$515.00	1	$515.00	0	$0.00		$515.00	100%		$25.75
CATCH BASIN	12	EACH	$2,307.00	$27,684.00	12	$27,684.00	0	$0.00		$27,684.00	100%		$1,384.20
4 INCH PERFORATED UNDERDRAIN W/ GEOTEXTILE SOCK	600	LF	$16.00	$9,600.00	500	$8,000.00	0	$0.00		$8,000.00	83%	$1,600.00	$400.00
YARD DRAIN	3	EACH	$2,052.00	$6,156.00	2	$4,104.00	0	$0.00		$4,104.00	67%	$2,052.00	$205.20
UTILITY TRENCH COMPACTION CERF.	1	LS	$12,738.00	$12,738.00	1	$12,738.00	0	$0.00		$12,738.00	100%		$636.90
COMMON POND EXCAVATION EST. 2500 CY	1	LS	$36,242.00	$36,242.00	0.6	$21,745.20	0.4	$14,496.80		$36,242.00	100%		$1,812.10
BORROW FOR STORMWATER EST. 2110 CY	1	LS	$3,108.00	$3,108.00	1	$3,108.00	0	$0.00		$3,108.00	100%		$155.40
LIGHT RIPRAP W/ TYPE HR FABRIC MARKING	16	CY	$50.00	$800.00	16	$800.00	0	$0.00		$800.00	100%		$40.00

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APPLICATION NO: 4
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PERIOD TO: 1/31/25
ARCHITECTS PROJECT NO:

DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	SCHEDULED VALUE	QUANTITY FROM LAST PERIOD	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED QUANTITY THIS PERIOD	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
MEDIUM RIPRAP W/ TYPE HR FABRIC	31	CY	$58.00	$1,798.00	31	$1,798.00	0	$0.00		$1,798.00	100%		$89.90
HEAVY RIRPRAP W/ TYPR HR FABRIC	50	CY	$65.00	$3,250.00	0	$0.00	0	$0.00		$0.00	0%	$3,250.00	$0.00
TURF REINFORCEMENT MAT CLASSIII TYPE B	500	SY	$15.90	$7,950.00	250	$3,975.00	0	$0.00		$3,975.00	50%	$3,975.00	$198.75
TEMPORARY STABILIZATION FOR PRAIRIE ARE TEMP SEED & MULCH	6,400	SY	$1.35	$8,640.00	3,200	$4,320.00	0	$0.00		$4,320.00	50%	$4,320.00	$216.00
COMMON ROADWAY EXC. EST. 3120 CY	1	LS	$12,340.00	$12,340.00	0	$0.00	0	$0.00		$0.00	0%	$12,340.00	$0.00
ROADWAY SUBGRADE PREPARATION	1	LS	$41,795.00	$41,795.00	0	$0.00	0	$0.00		$0.00	0%	$41,795.00	$0.00
EBS	400	CY	$6.00	$2,400.00	0	$0.00	0	$0.00		$0.00	0%	$2,400.00	$0.00
TYPE I GEOGRID	1,200	SY	$1.70	$2,040.00	0	$0.00	0	$0.00		$0.00	0%	$2,040.00	$0.00
BASE AGGREGATE DENSE 3" FOR EBS AREAS	800	TONS	$13.60	$10,880.00	0	$0.00	0	$0.00		$0.00	0%	$10,880.00	$0.00
SAS FABRIC	12,000	SY	$1.25	$15,000.00	0	$0.00	0	$0.00		$0.00	0%	$15,000.00	$0.00
BASE AGG. DENSE 1 1/4"	3,900	TONS	$12.15	$47,385.00	0	$0.00	0	$0.00		$0.00	0%	$47,385.00	$0.00
BASE AGG. DENSE 3" REMOVAL	5,850	TONS	$13.60	$79,560.00	0	$0.00	0	$0.00		$0.00	0%	$79,560.00	$0.00
TEMP. STABILIZATION OF ROADWAY R/W TEMP. SEED & MULCH	15,000	SY	$1.10	$16,500.00	0	$0.00	0	$0.00		$0.00	0%	$16,500.00	$0.00
TRACKING PAD	2	EACH	$1,200.00	$2,400.00	1	$1,200.00	1	$1,200.00		$2,400.00	100%	$0.00	$120.00
INLET PROTECTION	15	EACH	$110.00	$1,650.00	0	$0.00	0	$0.00		$0.00	0%	$1,650.00	$0.00
TEMP DITCH CHECK	8	EACH	$125.00	$1,000.00	0	$0.00	0	$0.00		$0.00	0%	$1,000.00	$0.00
SILT FENCE	2,200	LF	$2.00	$4,400.00	2,200	$4,400.00	0	$0.00		$4,400.00	100%		$220.00
4 INCH HMA PAVEMENET RESTORATION - FRIENDSHIP DRIVE	60	SY	$126.67	$7,600.20	0	$0.00	0	$0.00		$0.00	0%	$7,600.20	$0.00
LAWN TURF REST. FRIENDSHIP DRIVE	150	SY	$1.60	$240.00	0	$0.00	0	$0.00		$0.00	0%	$240.00	$0.00

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APPLICATION DATE:1/20/2025
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ARCHITECTS PROJECT NO:

	DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	SCHEDULED VALUE	QUANTITY FROM LAST PERIOD	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED QUANTITY THIS PERIOD	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	SUPPLEMENTAL BID #2													
	BORE 16 INSCH STEEL CASING PIPE SANITARY SEWER UNDER STH 55	60	LF	$708.00	$42,480.00	60	$42,480.00	0	$0.00		$42,480.00	100%	$0.00	$2,124.00
	8 INCH SANITARY SEWER	97	LF	$29.00	$2,813.00	97	$2,813.00	0	$0.00		$2,813.00	100%	$0.00	$140.65
	BORE 16 INCH STEEL CASNG PIPE FOR WATER MAIN UNDER STH 55	60	LF	$611.00	$36,660.00	60	$36,660.00	0	$0.00		$36,660.00	100%	$0.00	$1,833.00
	8 INCH WATER MAIN	106	LF	$72.00	$7,632.00	106	$7,632.00	0	$0.00		$7,632.00	100%	$0.00	$381.60
	8 INCH RESILIENT WEDGE GATE VALVE	2	EACH	$2,946.00	$5,892.00	2	$5,892.00	0	$0.00		$5,892.00	100%		$294.60
	6 INCH RESILIENT WEDGE GATE VALVE	1	EACH	$2,123.00	$2,123.00	1	$2,123.00	0	$0.00		$2,123.00	100%		$106.15
	HYDRANT	1	EACH	$6,050.00	$6,050.00	1	$6,050.00	0	$0.00		$6,050.00	100%		$302.50
	6 INCH HYDRANT LEAD	5	LF	$43.00	$215.00	5	$215.00	0	$0.00		$215.00	100%		$10.75
	29 X 45 INCH HERCP STORM SEWER	209	LF	$179.08	$37,427.72	209	$37,427.72	0	$0.00		$37,427.72	100%		$1,871.39
	24 X 38 INCH HERCP STORM SEWER	283	LF	$142.78	$40,406.74	283	$40,406.74	0	$0.00		$40,406.74	100%		$2,020.34
	29 X 45 INCH HERCP FLARED END SEC	1	EACH	$5,163.07	$5,163.07	1	$5,163.07	0	$0.00		$5,163.07	100%		$258.15
	BORROW FOR LOTS 10 THRU 13 ESTIMATED	14,190	CY	$7.00	$99,330.00	1,404	$9,828.00	4250	$29,750.00		$39,578.00	40%	$59,752.00	$1,978.90
	36" RCP STORM SEWER	(209)	LF	$113.00	($23,617.00)	-209	($23,617.00)	0	$0.00		($23,617.00)	100%		($1,180.85)
	30" RCP SOTRM SEWER	(283)	LF	$87.00	($24,621.00)	-283	($24,621.00)	0	$0.00		($24,621.00)	100%		($1,231.05)
	36" RCP FLARED END SECTION	(1)	EACH	$5,035.00	($5,035.00)	-1	($5,035.00)	0	$0.00		($5,035.00)	100%		($251.75)
	Grand Totals				$1,344,060.43		$986,375.16		$45,446.80	$0.00	$1,031,821.96	77%	$312,238.47	$51,591.10

McMAHON
ENGINEERS ARCHITECTS

January 17, 2025

Village of Harrison
Attn: Chad Pelishek, Assistant Village Manager
W5298 Highway 114
Harrison, WI 54952

Re: Village of Harrison
Darboy Community Park-2024 Trail Lighting Improvements
Certificate for Payment #3
McM. No. H0006-09-24-00402

Dear Chad:

Enclosed herewith is Certificate for Payment #3 for the above referenced project. This Certificate is issued to Quality Electric LLC in the amount of $31,397.56 for partial payment for work performed through January 9, 2025.

Please process the enclosed, and forward payment to Quality Electric LLC. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:car

cc: Quality Electric LLC

Enclosure: Certificate for Payment #3

McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
1445 MCMAHON DRIVE P.O. BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025
TELEPHONE: 920.751.4200
FAX: 920.751.4284

CERTIFICATE FOR PAYMENT

VILLAGE OF HARRISON
W5298 Highway 114
Harrison, WI 54952

Contract No.	H0006-09-24-00402
Project File No.	H0006-09-24-00402
Certificate No.	Three (3)
Issue Date:	January 17, 2025
Project:	Village of Harrison-Darboy Community Park-2024 Trail Lighting Improvements

This Is To Certify That, In Accordance With The Contract Documents Dated: September 9, 2024

QUALITY ELECTRIC LLC
709 Mill Street
P.O. BOX 123
Reedsville, WI 54230

Is Entitled To Partial Payment For Work Performed Through: January 9, 2025

☒ Contractor's Application For Payment Attached.
☒ Itemized Cost Breakdown Attached.

Original Contract	$125,507.95	Completed To Date	$117,721.71
Net Change Orders	+$5,512.09	Retainage 2.5%	$3,275.50
Current Contract Amount	**$131,020.04**	Subtotal	**$114,446.21**
		Previously Certified	$83,048.65

Amount Due This Payment: $31,397.56

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

VILLAGE OF HARRISON
DARBOY COMMUNITY PARK 2024 TRAIL LIGHTING IMPROVEMENTS
PAYMENT CERTIFICATE #3 SUMMARY
H0006-09-24-00402

BASE BID

Item	Qty	Unit	Description	Unit Price	Total	Payment Certificate #3 Quantity	Payment Certificate #3 Total Cost	Completed to Date Quantity	Completed to Date Total Cost	Difference Quantity	Difference Total Cost
1.	1	L.S.	Lighting Control Cabinet L1 / Concrete Base / Meter Installation	$7,854.22	$ 7,854.22	25%	$ 1,963.56	75%	$ 5,890.67	75%	$ (1,963.56)
2.	1	L.S.	Lighting Control Cabinet L2 / Concrete Base / Meter Installation	$7,854.22	$ 7,854.22	25%	$ 1,963.56	75%	$ 5,890.67	75%	$ (1,963.56)
3.	24	Ea.	Light Bollard 'B1' with Base Complete	$950.65	$ 22,815.60	25%	$ 5,703.90	75%	$ 17,111.70	75%	$ (5,703.90)
4.	8	Ea.	Light Bollard 'B2' with Base Complete	$1,144.65	$ 9,157.20	25%	$ 2,289.30	75%	$ 6,867.90	75%	$ (2,289.30)
5.	6	Ea.	Polymer Concrete Handhold (12" x 12" 24"D) with Tier 8 Cover	$904.97	$ 5,429.82	0%	$ -	100%	$ 5,429.82	100%	$ -
6.	1	L.S.	1 Inch Schedule 40 PVC Conduit (Approx. 2,750 L.F.)	$72,396.89	$ 72,396.89	25%	$ 18,099.22	100%	$ 72,396.89	100%	$ -
			TOTAL (Items 1. through 6., Inclusive)		**$ 125,507.95**		**$ 30,019.53**		**$ 113,587.64**		**$(11,920.31)**

CHANGE ORDER ITEMS

Item	Qty	Unit	Description	Unit Price	Total	Payment Certificate #3 Quantity	Payment Certificate #3 Total Cost	Completed to Date Quantity	Completed to Date Total Cost	Difference Quantity	Difference Total Cost
1.1	1	L.S.	ADD Weatherproof While-In-Use Cover for GFI Receptacle for Eight (8) B2 Light Bollards	$1,882.09	$ 1,882.09	25%	$ 470.52	75%	$ 1,411.57	75%	$ (470.52)
2.1	1	L.S.	ADD (4) GFI Receptacles with Weatherproof While-In-Use Covers for Lighting Control Cabinets L1 & L2	$3,630.00	$ 3,630.00	25%	$ 907.50	75%	$ 2,722.50	75%	$ (907.50)
			TOTAL Change Order Items		**$ 5,512.09**		**$ 1,378.02**		**$ 4,134.07**		**$ (1,378.02)**
			Contract TOTAL		**$ 131,020.04**		**$ 31,397.56**		**$ 117,721.71**		**$(13,298.33)**

Completed to Date =		**$ 117,721.71**
Project Retainage =	**2.5%**	**$ 3,275.50**
Subtotal =		**$ 114,446.21**
Previously Certified =		**$ 83,048.65**
Amount Due this Payment =		**$ 31,397.56**

January 15, 2025
W:\PROJECTS\H0006\092400402\Constr\Contract\Cert Payment\Darboy Community Park Lighting Payment Certificate Summary\Cert-03

McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.

1445 McMahon Drive
Neenah, WI 54956

P.O. Box 1025
Neenah, WI 54957-1025

Telephone: (920)751-4200
FAX: (920)751-4284

APPLICATION FOR PAYMENT

(Owner)

Village of Harrison
W5298 Highway 114
Harrison, WI 54952

PROJECT:	H0006-09-24-00402
CONTRACTOR	Quality Electric LLC
Contract No.	
Project No.	H0006-09-24-00402
Application No.	Three (3)
Application Date	January 9, 2025
Period From	To

Application Is Made For Payment In Connection With The Above Contract.
The following documents are attached:

- ☐ Schedule Of Values
- ☐ Schedule Of Unit Prices
- ☐ Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

Original Contract	125,507.95	$	Completed To Date	131,020.04	$
Net Change Orders	5,512.09	$	Retainage 2.5 %	4471.26	$
Current Contract Amount	131,020.04	$	Subtotal	126,548.78	$
			Previous Applications	83,048.65	$

Amount Due This Application: $ 43,500.13

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said contract, being Applications For Payment numbered 1 through _____ inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

Dated January 9 2024 Quality Electric
(contractor)

By Tiffany Walt
(name & title)

COUNTY OF Manitowoc
STATE OF Wisconsin } ss

Before me on this 9th day of January 20 25 personally appeared Tiffany Walt known to me, who being duly sworn, did depose and say that he/she is the Owner of the Contractor above mentioned; that he/she
(title)

executed the above Application For Payment and statement on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission Expires: 8-8-2028 Alyssa Rose Meidl
(Notary Public)

ALYSSA ROSE MEIDL NOTARY PUBLIC STATE OF WISCONSIN

W:\WP\Forms\Bidding-Contract\App-Pay-McM.doc

Lighting Control Cabinet L1/Concrete/Base/Meter Installation	$7,854.22	$7,854.22	0%	$7,068.80	90%	$7,068.80
Lighting Control Cabinet L1/Concrete/Base/Meter Installation	$7,854.22	$7,854.22	0%	$7,068.80	90%	$7,068.80
Light Bollard 'B1' with Base Complete	$950.65	$22,815.60	48%	$11,407.80	100%	$22,815.60
Light Bollard 'B2' with Base Complete	$1,144.65	$9,157.20	44%	$4,578.60	100%	$9,157.20
Polymer Concrete Handhold (12x12x24) with Tier 8 Cover	$904.97	$5,429.82	92%	-	100%	$5,429.82
1" Schedule 40 PVC Conduit (Approximately 2,750 FT)	$72,396.89	$72,396.89	25%	$12,307.47	92%	$54,297.67
TOTAL (ITEMS 1-6)		**$125,507.95**		**$42,431.47**		**$105,837.89**
Add WP While-In-Use Cover for GFI Recept for Eight (8) B2 Light Bollards	$1,882.09	$1,882.09	50%	$941.05	100%	$1,882.09
Add Four (4) GFI Recepts with WP While-In-Use Covers for Lighting Control Cabinets	$3,630.00	$3,630.00	50.00%	$1,815.00	100%	$3,630.00
TOTAL CHANGE ORDER ITEMS		**$5,512.09**		**$2,756.05**		**$5,512.09**
CONTRACT TOTAL		**$131,020.04**		**$45,187.52**		**$111,349.98**
				$1,129.69		

COMPLETED TO DATE:		**$111,349.98**
PROJECT RETAINAGE:	**2.50%**	**$4,405.19**
SUBTOTAL:		**$106,944.79**
PREVIOUSLY CERTIFIED:		**$83,048.65**
AMOUNT DUE THIS PAYMENT:		**$44,057.83**

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager **Meeting Date:** 1/28/2025

Title: Purchase of a 2025 Ford Escape for the Building Inspector.

Issue: Purchase of the vehicle to be used by the Building Inspector for inspections.

Background and Additional Information:

Since the Village was successful in recruiting a building inspector, in order for the inspector do make inspections, staff feels the need to have dedicated vehicle for the inspector to use to inspections around the village and to access construction sites. This vehicle would be purchased from Horn Ford in Brillion. The used 2022 Ford Escape with 27,000 miles is $25,490.

Budget Impacts: $28,942 - $2,600 (State Contract deduction) = $26,342 from the 2025 Budget Contingency Item.

Recommended Action: Motion to approve the 2025 Ford Escape vehicle from Horn Ford, Brillion WI for $26,342 after state contract discount.

Attachments:

Spec Sheet for 2025 Ford Escape for $26,342
Spec Sheet for a 2022 Ford Escape for $25,490

Preview Order 5588 - U9G 4x4 Active: Order Summary Time of Preview: 01/06/2025 15:54:09 Receipt: NA

Dealership Name: Horn Ford, Inc. **Sales Code :** F41590

Dealer Rep.	Paul Rathsack	**Type**	Fleet	**Vehicle Line**	Escape	**Order Code**	5588
Customer Name	Village of Ha	**Priority Code**	D1	**Model Year**	2025	**Price Level**	525

DESCRIPTION	MSRP	DESCRIPTION	MSRP
U9G0 ESCAPE 4DR ACTIVE AWD	$29550	17" SHDW SLVR-PNTD ALUM WHEELS	$0
.106.7" WHEELBASE	$0	PRICE CONCESSION INDICATOR	$0
TOTAL BASE VEHICLE	$29550	REMARKS TRAILER	$0
SPACE SILVER METALLIC	$0	FRONT LICENSE PLATE BRACKET	$0
CLOTH BUCKET SEATS	$0	SPECIAL DEALER ACCOUNT ADJUSTM	$0
EBONY	$0	SPECIAL FLEET ACCOUNT CREDIT	$0
EQUIPMENT GROUP 200A	$0	FUEL CHARGE	$0
.1.5L ECOBOOST W/START-STOP	$0	NET INVOICE FLEET OPTION (B4A)	$0
.8-SPD AUTO TRANSMISSION	$0	PRICED DORA	$0
225/65R17 102H A/S BSW2 TIRES	$0	ADVERTISING ASSESSMENT	$0
FORD FLEET SPECIAL ADJUSTMENT	$0	DESTINATION & DELIVERY	$1495
SUPPLEMENTAL PTC HEATER	$0		

		MSRP
TOTAL BASE AND OPTIONS		$31045
DISCOUNTS		NA
TOTAL		$31045

28,942
-2600 GPC
$26,342

ORDERING FIN: QT882 END USER FIN: QT882

INCENTIVES **DISCOUNTS:**

Acc. Code ID :10 Contract/Ref # :04-899S Bid Date :06/17/24State : WI $-2600.00

is Dark!

Track Price ♡ Save

Used 2022 Ford

Escape SE AWD SE SUV EcoBoost Turbo I3 181hp 190ft. lbs.

Sale Price**	**$25,490**
Sale Price** Detailed Pricing	**$25,490**
Sample Payment[2]:	**$453**/mo

60 Months @ 6.9% A.P.R. (estimated financing rate) $2,549 Down Payment

We're here to help

833-809-6832

Exterior Color

Stone Blue

Odometer

27,089 miles

Fuel Economy

26/31 MPG City/Hwy

Details

Transmission

8-Speed Shiftable Automatic

Drivetrain

AWD

Engine

EcoBoost 1.5L Turbo I3 181hp 190ft. lbs.

VIN

1FMCU9G68NUA72432

Stock Number

1513

Detailed Specifications

(+) **Standard Features**

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Vicki Tessen, Clerk **Meeting Date:** January 28, 2025

Title:
V25-01 Ordinance Creating Ch. 16, Sec. 16-7, Hemp-Derived or Synthetic Cannabinoid Regulations

Issue:
Does the Board wish to adopt an ordinance regulating the possession, sale, and use of hemp-derived or synthetic cannabinoid products?

Background and Additional Information:

REACH, Calumet County's substance misuse prevention coalition, has requested the Village of Harrison to take action to protect our youth by adopting an ordinance that would restrict the possession, sale, and use of hemp-derived or synthetic cannabinoid products to anyone under the age of twenty-one.

Included in this memo is a handout prepared by the REACH Coalition Workgroup called "What the Hemp?" It is very educational and provides information and reasons why the Village should create this ordinance.

Budget Impacts:
None

Recommended Action:
Motion to approve Ordinance V25-01 Creating Ch. 16, Sec. 16-7, to Regulate Hemp-Derived or Synthetic Cannabinoid Products

Attachments:
Ordinance V25-01
"What the Hemp?" handout

ORDINANCE V25-01

AN ORDINANCE CREATING CHAPTER 16, SECTION 16-7, HEMP-DERIVED or SYNTHETIC CANNABINOID REGULATIONS

WHEREAS, Regulation of products containing cannabis or cannabis-derived compounds also remained within the US Food and Drug Administration (FDA), under the Federal Food, Drug, and Cosmetic Act (FD&C Act) and section 351 of the Public Health Service Act (Gottlieb, 2018).

WHEREAS, To align with the new federal bill, the Wisconsin legislature adopted the 2019 Wisconsin Act 68 (effective date of November 28, 2019), which modified state law in accordance with the 2018 Farm Bill and made several other changes regarding hemp-related actions in Wisconsin. The 2019 Wisconsin Act 68 also clarified the relationship between hemp products and certain cannabidiol (CBD) products, expanded and repealed certain requirements of the state's Controlled Substances Board (CSB), and set a threshold level of delta-9 THC for purposes of certain offenses that would prohibit a restricted controlled substance in a person's blood (Otis & Queensland, 2020).

WHEREAS, Following the passage of 2019 Wisconsin Act 68, the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP), was assigned to license, inspect, and test hemp grown in the state. This was the case until January 1, 2022, when Wisconsin hemp growers were licensed by the US Department of Agriculture (DATCP, n.d.).

WHEREAS, The availability and accessibility of CBD and THC-containing products in retail establishments or via online vendors is widely unrestricted for sale or transport on a federal or state-level (USPS, 2019).

NOW, THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet County, Wisconsin, that the Harrison Municipal Code of Ordinances, Chapter 16, Section 16-7 be created as follows:

Sec 16-7. HEMP-DERIVED OR SYNTHETIC CANNABINOID REGULATIONS

(a) In this subsection, hemp-derived cannabinoid constitutes one of the many intoxicating cannabinoids found in the cannabis plant or a synthetic version thereof.
   (1) A cannabinoid other than delta-9 tetrahydrocannabinol (THC), or an isomer derived from such cannabinoid (delta-8 THC, delta-10 THC, hexahydrocannabinol (HHC), HHC-O, THCA, THC-O, THCP, THCV); or
   (2) A hemp-derived product containing delta-9 tetrahydrocannabinol in a concentration of 0.3 percent or less.
   (3) Does not include non-intoxicating cannabinoids, including cannabidiol (CBD), which is an active ingredient in cannabis, but does not cause intoxication by itself, is not addictive, and does not contain other isomers as listed above.

(b) It shall be illegal for a person under the age of twenty-one (21) to possess or use any amount of a hemp-derived cannabinoid including delta-8 THC, delta-10 THC, HHC,

HHC-O, THCA, THC-O, THCP, or THCV except as specifically allowed by Wisconsin law.

(c) It shall be illegal to sell or deliver any hemp-derived cannabinoid product containing delta-8 THC, delta-10 THC, HHC, HHC-O, THCA, THC-O, THCP, or THCV to a person under the age of twenty-one years, except as specifically allowed by Wisconsin law.

(d) It shall be illegal to sell or deliver any hemp-derived cannabinoid product containing delta-8 THC, delta-10 THC, HHC, HHC-O, THCA, THC-O, THCP, or THCV to a person without having first verified their age by having the purchaser present valid photo identification.

(e) Hemp-derived cannabinoids shall not be sold within 750 feet of a hospital, church, or youth-serving organization such as, but not limited to: childcare centers, pre-schools, public or parochial schools, tribal schools, playgrounds, city or county parks, sporting arenas, or organizations with specific interest to serve children (Boys & Girls Club, YMCA, Head Start, etc.) The distance shall be measured by the shortest route along a designated roadway or walking path from the main entrance of the youth-serving business/organization to the premises selling hemp-derived cannabinoid products. The prohibition in this section does not apply to businesses selling hemp-derived cannabinoids from a location used for said sales on December 1, 2022.

(f) Any person who violates any provision of this section, or who conducts any activity or makes any sale for which violates any provision of this section, shall upon conviction be subject to penalties and forfeitures as provided in sections 1-7, 1-10, and 28-178.

Adopted by the Village Board of the Village of Harrison this 28th day of January 2025.

_____
Allison Blackmer, Village President

_____
Attest: Vicki Tessen, Village Clerk

Recorded Vote: ____ Ayes _____ Nays

What the Hemp?

REACH Coalition Workgroup:

Cathy Ellis, RN, BSN, Public Health Nurse
Ronald Dietrich
Carri Ciske
Judy Hartl
Lt. Joe Tenor
Annie von Neupert, Certified Prevention Specialist

REACH is Calumet County's substance misuse prevention coalition. A core purpose of REACH is to reduce youth access to dangerous substances. This workgroup is dedicated to restricting youth access to intoxicating hemp products.

Hemp-derived products are impacting Wisconsin communities.

Hemp derivatives such as Delta 8 and HHC are commonly sold at gas stations and other retail locations in the form of vapes, edibles and drinks.

These products are created through chemically altering legally grown hemp products which have a legally regulated amount of THC, the psychoactive component in marijuana.

Many names, same thing.

Delta 6
Delta 8
Delta 9
Delta 10
Delta 11
Delta 12
HHC
HHC P
HXC
PHC
THC A

THC O
THC V
THC P
THC JD
THC V
Diet Weed
Marijuana-Lite
Legal Pot
Hemp-Derived
THC
CBD

PSYCHOACTIVE HEMP DERIVATIVES

Products derived from
the *Cannabis Sativa* plant

Each of these products is a form of THC (tetrahydrocannabinol) synthetically derived from the hemp plant. The key similarity is that they are not naturally grown. These products are often compared to marijuana (Delta 9 THC) as they have similar psychoactive properties. They are consumed in the same ways as traditional marijuana: vapes, dabs, waxes, leaf, buds, live resins, edibles like candy or brownies, and drinks like seltzers. Occasionally, they are mixed with other substances such as nicotine or alcohol.

Sugar High

Cannabis High

Above, you see two pictures of what looks like similar candies. On the left is a "normal" product and a "cannabis-laced" product is on the right. Clearly, the packaging is very similar.

In the bottom picture, can you distinguish between the two product types without their packaging? One of the concerns regarding these look-alike products is that they are often marketed to children and may be indistinguishable from candy.

These unregulated products are available to youth in the Village of Harrison

In the state of Wisconsin, psychoactive hemp derivatives are not regulated. (Examples of regulated products are alcohol and tobacco products.) Unregulated products can be sold by any retailer to any buyer, regardless of the buyer's age.

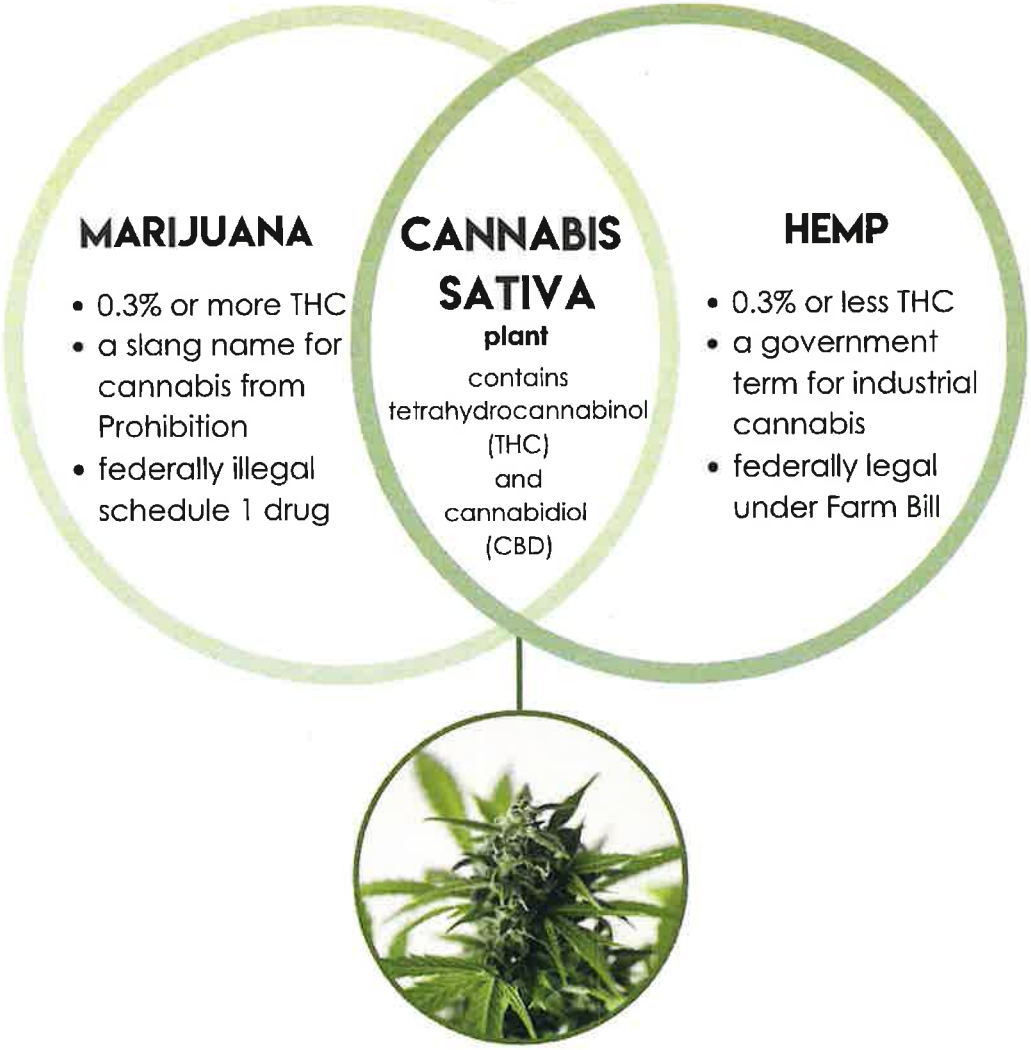
Hemp

- 0.3% or less THC
- Regulated as an agricultural product; federally legal under the 2018 Farm Bill
- Hemp is a government term for industrial cannabis

Marijuana

- 0.3% or more THC
- Federally, a Schedule 1 controlled substance; currently legal for recreational use in 24 states and for medical use in 41 states

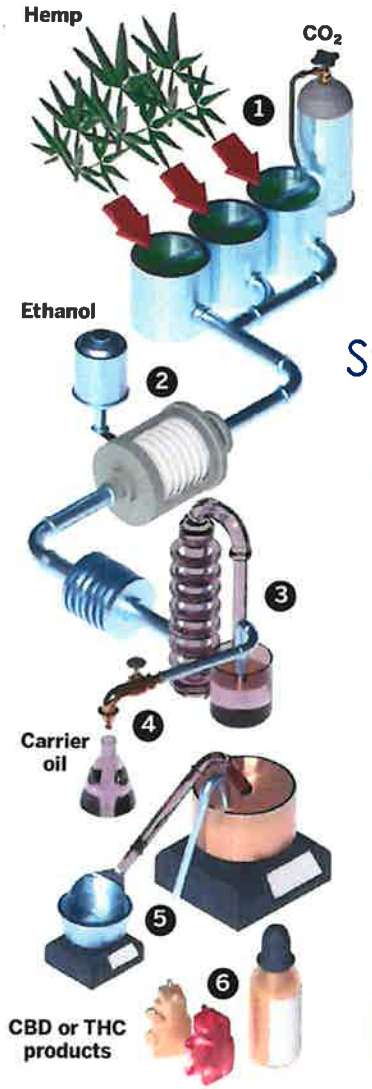
The main difference between hemp and marijana is how much, THC, or Delta-9 tetrahydrocannabinol, they contain. THC is the psychoactive component of cannabis and is responsible for the "high" we associate with mariujana.



See above for another way to look at marijuana and hemp. The defining difference is the levels of their psychoactive component, tetrahydrocannabinol (THC). Hemp has 0.3% or less THC, meaning that hemp plants don't contain enough THC to create the "high" traditionally associated with marijuana. However, once the hemp is chemically altered, the hemp-derived products can produce intoxicating effects that are similar to, or even more intense than, the effects of marijuana.

Carpe Diem CBD, Hemp Acres, American Chemical Society • By Mark Boswell, Star Tribune

Field > Factory > Product



Study overview:

- Tested 16 samples of Delta 8 THC products purchased from legal vendors across the US

- The average THC concentration was 3.4%, 10 times greater than the USDA limit of 0.3%
  - None of the products were THC-compliant with the 2018 Federal Farm Bill
- No samples were "generally safe" for consumption
  - All contained mixtures heavy metals
  - Seven samples contained acetone, ethanol, ethyl acetate, heptane, and isopropanol
  - Numerous "unknown" ingredients were also detected

ProVerde Laboratories: Independent Testing Study

The "natural" plant product, hemp, is chemically synthesized into potentially very potent products. Because of this chemical processing, hemp-derived products can also contain dangerous chemicals.

Q: Why should you be concerned?
A: There is increased incidence of poisoning.

1. Hemp-derived products are unregulated.

They are not evaluated, tested, or approved by the FDA. There is extreme variability in formulations, labeling, content, and concentrations. The products may expose consumers to higher levels of concerning substances than naturally occur in hemp. There is no oversight for the therapeutic health claims made by the products' manufacturers.

2. The effects of use are inconsistent and may be harmful.

Some products are psychoactive and intoxicating. Immediate adverse effects may include hallucinations, vomiting, tremors, anxiety, dizziness, confusion, and loss of consciousness. The effects of long-term use have not been studied.

3. There is Increasing evidence of the potential for becoming addicted.

Why does any of this matter?

Middle and high school students living in the Village of Harrison are using these products inside and outside of school.

- The products are currently legally for sale at a retailer near you
- There are no age restrictions for sales
- There is no licensing requirement for sellers

Delta 8 use was reported by 11% of 12th graders in the 2023 Monitoring the Future national study.

Risks of Youth Substance Use

The younger someone is when they start using a substance, the more likely they are to become addicted to a substance.

Substance use is especially harmful for teens and young adults:

- Substance use affects normal brain development and may lead to problems with learning, memory, coordination, reaction time, and judgment.
- Substance use may lead to short- and long-term effects on both physical AND mental health.
- Using a substance may lead to addiction and/or the use of other substances.

The concerns related to youth substance use apply to youth use of psychoactive hemp-derived products.

Call For Action

REACH requests that the Village of Harrison take action to protect youth by restricting the sale of psychoactive hemp derivatives to buyers aged 21 or older.

Regulating retailers by requiring licenses to sell hemp-derived products and monitoring sales practices through retail sale age compliance checks are additional evidence-based actions to decrease youth access to potentially dangerous products.

https://healthpolicy.usc.edu/research/federal-regulations-of-cannabis-for-public-health-in-the-u-s/

Thank you

REACH What The Hemp workgroup members are available to present information to the Village of Harrison Board, to share resources to educate community members, to provide examples of other Wisconsin municipalities' psychoactive hemp-derived sales restriction ordinances, and to assist with ordinance development.

Appendices

- 2018 Farm Bill
- Delta THC use by 11% of 12th graders
- THC is Changing
- Data on other states banning or controlling HEMP

2018 Farm Bill

Agriculture Improvement Act of 2018, P.L. 115-334

"legalizes the cultivation, processing, marketing, and the sale of *hemp* and <u>any cannabinoid if it is derived from hemp</u> that is produced by a licensed grower and produced in a manner that is consistent with the 2018 farm bill, including any associated USDA regulations and applicable state regulations."

In 2018, Congress passed a comprehensive agricultural policy bill called the Farm Bill. In this legislation, Congress legalized the sale and production of hemp. The 2018 Farm Bill defines hemp as "the plant *Cannabis sativa* L. and any part of that plant… with a delta-9 THC concentration of not more than 0.3 percent on a dry weight basis." The Farm Bill does not mention other cannabinoids derived from hemp. This has led to the proliferation of other hemp-derived cannabinoids, such as delta-8 THC, delta-10 THC, THC-O, THCA, THC-B, HHC-P, etc.

The creation of these semi-synthetic cannabinoids derived from the CBD in hemp was not the intent of the Farm Bill. The immense variety and potency of these products that are available makes regulation almost impossible because there is potential for an unlimited number of derivations of these products to be created.

-ISSUE BACKGROUND (From CADCA- Substance Misuse Prevention Association)

Delta-8-THC use reported by 11% of 12th graders in 2023

Use of the psychoactive cannabis product is higher in states without existing delta-8 regulations or cannabis legalization, NIH-funded study finds.

Approximately 11% of 12th-grade students across the United States reported past-year use of delta-8-tetrahydrocannabinol (delta-8-THC, or delta-8 for short), according to an analysis of data from the 2023 Monitoring the Future survey, which is funded by the National Institutes of Health. Delta-8 is a psychoactive substance that is typically derived from hemp, a variety of the *Cannabis sativa* plant. Delta-8 has intoxicating effects similar to delta-9-THC(delta-9), the primary THC component responsible for the "high" people may experience from using cannabis.

The researchers measured delta-8 use for the first time in 2023 to investigate the drug's popularity among teens as more hemp-derived THC products enter the market and become more accessible. Studies show an association between cannabis use and negative health impacts for teens, underlining the importance of monitoring use of delta-8 and other cannabis products among younger people.

Among those who reported delta-8 use, close to 91% also reported marijuana use, contributing to the approximately 30% of 12th graders overall who reported past-year marijuana use. The survey also showed delta-8 use was more common in the South and Midwest regions and in states without cannabis legalization or delta-8 regulations. In contrast, levels of marijuana use did not differ by state-level cannabis policies. The findings were published as a brief report in JAMA. The Monitoring the Future survey is conducted by researchers at the University of Michigan, Ann Arbor, and funded by the National Institute on Drug Abuse (NIDA), part of NIH.

"11% is a lot of people – that's at least one or two students in every average-sized high school class who may be using delta-8. We don't know enough about these drugs, but we see that they are already extremely accessible to teens," said Nora Volkow, M.D., NIDA director. "Cannabis use in general has been associated with negative impacts on the adolescent brain, so we must pay attention to the kinds of cannabis products teens are using, educate young people about potential risks, and ensure that treatment for cannabis use disorder and adequate mental health care is provided to those who need it."

Delta-8 is one of over 100 cannabinoids in the *Cannabis sativa* plant. There is no federal minimum age requirement to purchase delta-8 products, which may be sold online or in gas stations and convenience stores. In 2022, the U.S. Food and Drug Administration issued a consumer update warning of the serious health risks associated with use of delta-8 THC, including reports of adverse events involving use of delta-8 products and risks of exposure to toxic byproducts.

Numerous studies have found that adolescent cannabis use is associated with adverse effects on learning, memory, and attention; changes in brain development; and the development of cannabis use disorder and other psychiatric disorders, such as depression, psychosis and suicidality. There are no existing medications to treat cannabis use disorder, and current treatments are primarily through psychosocial interventions, such as cognitive behavioral therapy. More research is needed to understand how delta-8, specifically, impacts these and other health outcomes.

This analysis of Monitoring the Future survey results also found that approximately 14% of 12th graders in the South and 15% in the Midwest reported delta-8 use, compared to 10% in the Northeast and 5% in the West. Around 14% of those in states without cannabis legalization reported delta-8 use, compared to 8% in states with legalization. In states without existing delta-8 regulations, 14% reported use compared to 6% in states with delta-8 legislation.

"Delta-8 products are out there where teens can easily find and buy them, and there needs to be continued surveillance of its use, as well as public health efforts to help youth and parents stay informed and safe," said Alyssa Harlow, Ph.D., MPH, clinical assistant professor of population and public health sciences at the University of Southern California (USC), a member of the USC Institute for Addiction Science and lead author of the study.

"The national trends documented by the Monitoring the Future survey provide critical information for research and policy to keep pace with new developments in the market for cannabis products, which has seen considerable change in recent years," said Richard A. Miech, Ph.D., team lead of the Monitoring the Future study at the University of Michigan and co-author of the study.

Because the survey is taken in school settings, students who were absent, not enrolled, or with less engagement in school – a known risk factor for drug use – may have been less likely to participate in the survey, the investigators note. This exclusion may have potentially led to an underestimation of adolescent use of delta-8. Future work will need to assess delta-8 use in younger teens; include a larger survey sample across a wider range of states; and examine the use of other hemp-derived products, including delta-9 and delta-10.

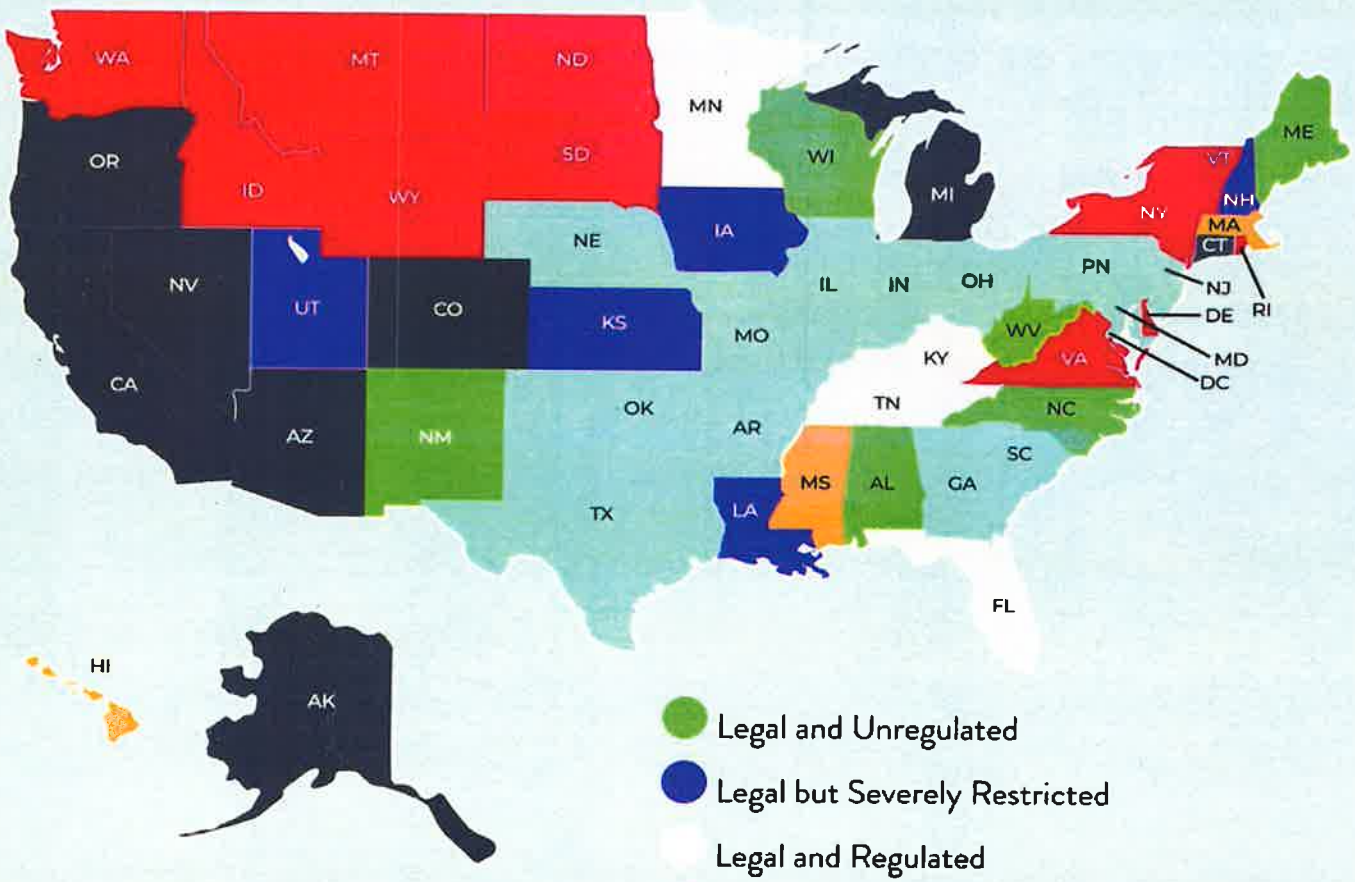
The Monitoring the Future survey is given annually to students in classrooms in eighth, 10th, and 12th grades who self-report their substance use behaviors over various time periods, such as past 30 days, past 12 months, and lifetime. In 2023, the survey included questions on delta-8 for the first time, and they were administered to a randomly selected one-third of 12th grade students, resulting in 2,186 12th graders in 27 states. Given the prevalence of use found in the 2023 survey, questions on delta-8 have been added to future surveys for all age groups.

Learn About How *THC is Changing*

We are so excited to share our *THC is Changing* campaign! The creation of THC is Changing was created in response to increased community need for resources addressing novel, or new and emerging, THC products produced and sold in Wisconsin. The THC is Changing Campaign is driven by the Northwoods Coalition Advisory Board THC ad-hoc committee. The images and design were created by the Creative Services team at Marshfield Clinic Health System.

This campaign was created to educate the influencers of youth about the potential health hazards THC may cause while youth are targeted with the newest THC-infused products. Tetrahydrocannabinol or THC is the chemical in the cannabis plant that is responsible for psychoactive qualities when consumed. A loophole in the 2018 Farm Bill allows the sale of products containing a certain level of THC in Wisconsin. These products can be purchased by anyone, including youth, in most Wisconsin counties.

DELTA-8 THC LEGALITY



- Legal and Unregulated
- Legal but Severely Restricted
- Legal and Regulated
- Legal, But Contested
- Banned, But Potentially Unenforced
- Banned
- Banned Outside of Cannabis Channels

ACS LABORATORY | CANNABIS & HEMP BEYOND COMPLIANCE

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Vicki Tessen, Clerk **Meeting Date:** January 28, 2025

Title:
Ordinance V25-03 Amending Chapter 6, Section 6-42(b) Kennel Licenses

Issue:
Does the Board wish to allow kennels in Rural Residential zoned districts, disallow kennels in Community Commercial zoned districts, change investigation authority, and remove a reference to an incorrect state statute?

Background and Additional Information:
Harrison currently issues three kennel licenses to residents. Two have been operating kennels, with ten dogs each, for eight or more years. Staff is not sure what the properties were zoned when the kennel licenses were initially licensed, but they are currently zoned rural residential. The third resident has had her kennel license for three years and owns or boards a total of four dogs on her over three-acre lot in a residential zoned district.

A fourth resident, also in a Rural Residential zoned district, has requested a kennel license for 2025. In reviewing kennel and zoning ordinances for this request, staff discovered the inconsistency between ordinances and past practices.

Staff (from the licensing and zoning departments) does not oppose adding kennels as an acceptable use in Rural Residential zoned districts. There have not been any known complaints regarding any of the three licensed kennels.

However, there are some reservations of a kennel possibly opening in a Community Commercial zoned district. The hope is to attract businesses, like coffee shops, offices, and retail stores, to the various commercial districts in the Village. A kennel, with its space requirements and noise, may not be conducive to that vision.

For these reasons, staff recommends adding kennels as a permitted use in Rural Residential zoned districts and removing kennels as a permitted use in Community Commercial zoned districts. If the board chooses to approve this change, staff will take the necessary steps to amend village zoning codes for Board consideration at an upcoming meeting.

Furthermore, an amendment is being requested to update the investigating authority from the Village Board to Law Enforcement. It is possible this was an oversight when the Village incorporated the Town's code of ordinances. In practicality, if a complaint was reported to the office about a kennel, staff would refer the issue to law enforcement first to investigate. If the issue, or issues, were significant enough to warrant consideration of revoking or not renewing their license then it would be brought to the Board.

Finally, staff is requesting striking the section referencing Wisc. Stats. Ch. 948 as that chapter does not address the care of dogs nor kennels. The intended considerations (for minimum standards of kennels) that are struck in this amendment will be incorporated in either the upcoming zoning code amendment proposal, in a rewrite of the municipal code, or in a formal kennel license policy.

Budget Impacts:
None

Recommended Action:
Motion to approve Ordinance V25-03 amending Municipal Code Chapter 6, Section 6-42(b) Kennel License to remove kennels from Community Commercial zoned districts, allow kennels in Rural Residential zoned districts, change the investigating authority from the Village Board to law enforcement, and strike the section referencing Wisc. Stats. Ch. 948.

Attachments:
Ordinance V25-03 with mark-up of Municipal Code Sec. 6-42(b)

ORDINANCE V25-03

AN ORDINANCE AMENDING CHAPTER 6, SECTION 6-42(b) KENNEL LICENSES

WHEREAS, Village ordinance 6-42(b) Kennel License, adopted in 2015, states (dog) kennels may only be located in General Agricultural or Community Commercial zoned districts, and

WHEREAS, there is a public interest in operating kennels in Rural Residential zoned districts, and

WHEREAS, the Rural Residential zoning code allows for agricultural and general farming, and housing of livestock, as acceptable accessory uses and structures, and

WHEREAS, Harrison is marketing its Community Commercial zoned districts to attract retail type business, and

WHEREAS, it may be more suitable to permit kennels in Rural Residential than Community Commercial zoned districts.

NOW THEREFORE, BE IT ORDAINED, the Village Board of the Village of Harrison, Calumet County, State of Wisconsin, does hereby amend ordinance 6-42(b) as follows:

Sec. 6-42. Issuance of dog and kennel licenses.

(b) *Kennel licenses.*

(1) Any person who keeps or operates a kennel may, instead of the license fee for each dog required by this chapter, apply for a kennel license for the keeping or operating of the kennel. Such person shall pay for the license fee established by Wis. Stats. § 174.053(1). Kennels may only be located in a General Agricultural [AG] or ~~Community Commercial [CC]~~ or Rural Residential [RR] zoning district pursuant to the village zoning regulations.

(2) The term "kennel" means any establishment wherein or whereon four or more dogs are kept, and/or is engaged in the business of boarding, breeding, buying, letting for hire, training for a fee, or selling of dogs or cats.

(3) No kennel license shall be issued to the keeper or operator of a kennel who fails to provide proper food and drink and proper shelter for the dogs in said kennel or who neglects or abandons said dogs. ~~The village board~~ Law enforcement or other designated official shall investigate any complaints regarding the failure to maintain proper standards or investigate any kennel premises upon his own initiative. ~~Expressly incorporated by reference in this section as minimum standards for kennel keepers or operators are the relevant provisions of Wis. Stats. ch. 948.~~

Adopted by the Village Board of the Village of Harrison this 28th day of January 2025.

_____
Allison Blackmer, Village President

_____
Attest: Vicki Tessen, Clerk

Recorded Vote: ____ Ayes _____ Nays

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Alissa Van Eperen, Finance Director/Treasurer
Vicki Tessen, Clerk

Meeting Date:
January 28, 2025

Title:
V25-04 Ordinance Amending Chapter 24, Sections 92-93 Hotel and Motel Room Tax.

Issue:
Does the Board wish to approve the amendment to the Hotel and Motel Room Tax Ordinance?

Background and Additional Information:
In 2024, the Village received room tax payments for 1st and 3rd quarters for stays at vacation rentals. Upon reviewing these payments, I reached Pam Seidl at the Fox Cities Convention and Visitors Bureau (CVB) to discuss our current room tax ordinance. It became clear that the ordinance was outdated. As a result, for 2024, the Village will follow the existing ordinance. However, in 2025 we will implement the amended ordinance.

In 2000, when the City of Appleton built the Performing Arts Center (PAC), municipalities in the area raised the room tax rate from 3% to 5% to help repay the bonds. Once these bonds were paid off, the Village ordinance should have been reverted back to 3%. However, since the Village did not receive room tax revenue until this year, the ordinance was never updated.

While amending the ordinance, state statutes were reviewed to ensure compliance with all relevant guidelines. (66.0615(1m)(d)1.) The statute stipulates that at least 70% of the room tax collected must be allocated to tourism promotion and development, which are the funds directed to the CVB.

Ten municipalities in the area make up the Fox Cities Tourism Zone and collect a 10% room tax to repay bonds for the Fox Cities Exhibition Center and Champion Center. The Village of Harrison and eight other municipalities are not part of the zone, so therefore do not have to pay for those bonds but are still served and benefit from the CVB.

Budget Impacts:
None

Recommended Action:
Motion to approve the amended ordinance as presented and circulated.

Attachments:
Ordinance V25-04 Amending Ch. 24, Sect. 92-93 Hotel and Motel Room Tax

ORDINANCE V25-04

AN ORDINANCE AMENDING CHAPTER 24, SECTIONS 92 and 93 HOTEL AND MOTEL ROOM TAX

WHEREAS, in 2004 the Town of Harrison established and began imposing a tax on the rentals of room(s) or lodging by the public, and

WHEREAS, the purpose of this tax was to contribute funds to the Fox Cities Convention and Visitors Bureau in the expectation it would provide more jobs and a better economic climate for the Town, and

WHEREAS, the rate was set at 5%, due to having to repay bonds for the Performing Arts Center (PAC) at that time, and

WHEREAS, the bonds have since been repaid, and

WHEREAS, there have been updates to state statutes regarding room tax since 2004, and

WHEREAS, it is in the best interest of the Village to amend its ordinance by reducing the room tax rate to 3%.

NOW THEREFORE, BE IT ORDAINED, the Village Board of the Village of Harrison, Calumet County, State of Wisconsin, does hereby amend the following ordinance as follows:

Sec. 24-92. Room tax established.

(a) Pursuant to Wis. Stats. § 66.0615, a tax is hereby imposed on the privilege and service of furnishing, at retail, of rooms or lodging to transients by hotel keepers, motel operators and other persons furnishing accommodations that are available to the public, irrespective of whether membership is required for the use of the accommodations. Such tax shall be at the rate of ~~five~~ three percent of the gross room receipts for such retail furnishing of rooms or lodging. Such tax shall not be subject to the selective sales tax imposed by Wis. Stats. § 77.52(2)(a)1. The proceeds of such tax shall be remitted quarterly to the clerk.

(b) The clerk shall direct ~~five~~ twenty-five percent of the total amount collected to the general fund, ~~60~~ with the remaining 75 percent of the balance ~~of the proceeds~~ directed to the Fox Cities Convention and Visitors Bureau to be used for the promotion of the Fox Cities as a convention location and visitor area. ~~The remaining 40 percent of the balance shall be directed to the Fox Cities Area Room Tax Commission until such time as notification is made by the Fox Cities Area Room Tax Commission that such funds are no longer necessary.~~

Sec. 24-93. Filing quarterly returns.

(a) This section shall be administered by the clerk. The tax shall be payable quarterly and shall be due on the last day of the month next succeeding the calendar quarter for which imposed. A return shall be filed with the clerk by those furnishing at retail such rooms and lodging on or before the same date on which such tax is due and payable. Such return shall show the gross room receipts of the preceding calendar quarter from such retail furnishing of rooms or lodging, the amount of taxes imposed for such period, and such other information as the clerk deems necessary. ~~Every person required to file such quarterly~~

~~return shall, with his first return, elect to file an annual calendar year or fiscal year return. Such annual return shall be filed within 90 days of the close of each such calendar or fiscal year.~~

(b) ~~The annual return shall summarize the quarterly returns, reconcile and adjust for errors in the quarterly returns, and shall contain certain such additional information as the clerk requires. Such annual returns shall be signed by the person required to file a return or his duly authorized agent, but need not be verified by oath. The clerk may, for good cause, extend the time of filing any return, but in no event longer than one month from the filing date.~~

Adopted by the Village Board of the Village of Harrison this 28th day of January 2025.

_____
Allison Blackmer, Village President

_____
Attest: Vicki Tessen, Clerk

Recorded Vote: ____ Aye _____ Nay

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Vicki Tessen, Clerk **Meeting Date:** January 28, 2025

Title:
Ordinance V25-05 Repeal and Recreate Chapter 2, Section 2-123 & 2-124; Plan Commission

Issue:
Does the Board wish to repeal and recreate Sections 2-123 and 2-124 to formally reduce the number of Board members represented on the Plan Commission?

Background and Additional Information:
At a Board meeting in 2024, the Board discussed and agreed (by unanimous vote) to reduce the number of Board members on the Plan Commission from three to two starting with the 2025 appointments.

Currently, three Board members serve on the Plan Commission for a term concurrent to their Board terms. These include President Blackmer (term 2023-2025), Trustee Bartlein (term 2023-2025), and Trustee Van Hefty (term 2024-2026).

As it stands now, Trustee Van Hefty has one more year to his Board term and thus is already appointed to serve on the Commission next year. The president will begin their first year of the next two-year term in May of 2025. Therefore, the Board will only need to appoint two citizen members (one to fill the expiring citizen term and one to fill the new citizen term) in April 2025.

In 2026, the Board will have to decide if they want to continue appointing an even-year elected trustee (to serve two years on the commission) or open the appointment to any one of the trustees, even if the appointment would end in one year with their elected term.

Budget Impacts:
None

Recommended Action:
Motion to approve Ordinance V25-05 repealing and recreating Sections 2-123 and 2-124 to reduce the number of Board members represented on the Plan Commission from 3 to 2.

Attachments:
Ordinance V25-05 recreating Sections 2-123 and 2-124.

ORDINANCE V25-05

AN ORDINANCE REPEALING AND RECREATING CHAPTER 2, SECTION 2-123 & 2-124; VILLAGE PLAN COMMISSION

WHEREAS, Wisconsin State Statute 62.23(1), allows for a village board, by the passing of an ordinance, to create a "Village Plan Commission" to consist of seven members, and

WHEREAS, §62.23(1), further states the members shall be appointed by the president, and may consist of elected or appointed officials, except that the commission shall have at least three citizen members who are not village officials, and

WHEREAS, current Village ordinance 2-123(b) sets the Plan Commission membership at seven; where at least two are village board members, at least four are citizen members, and the village president is the presiding officer, and

WHEREAS, at a Regular Meeting in 2024, the Village Board deemed it is in the best interest of the Village to amend the Plan Commission membership, starting with the 2025 appointments, to include only two representatives from the Village Board, and

WHEREAS, village code shall specify Plan Commission membership to consist of the village president as the presiding officer, one trustee member, and five village resident members, and

FURTHERMORE, the Village Ordinance incorrectly references Wisconsin Statute 73.03 and needs to be corrected.

NOW THEREFORE, BE IT ORDAINED, the Village Board of the Village of Harrison, Calumet County, State of Wisconsin, does hereby repeal and recreate Section 2-123 to read as follows:

CHAPTER 2, ARTICLE IV, DIVISION 2 – PLAN COMMISSION

Sec. 2-123. - Village plan commission created.

(a) *Authority.* A Village Plan Commission is hereby created and shall operate as an advisory board under the provisions of Wis. Stats. §62.23.

(b) *Composition*. The Plan Commission shall consist of seven members; two village board members; one being the village president and one being a village trustee, and five citizens. The members shall be persons whose experience and qualifications are of such kind and nature as to prepare them to discharge the duties required of them.

(c) *Village Board Members*. The village president shall assume the role of the Plan Commission presiding officer and shall serve for the balance of their term in office. A village trustee shall be appointed by the Village President and approved by a 2/3 majority vote at the first meeting of the Village Board held after the Spring Election and shall serve for the balance of their term in office.

(d) *Citizen Members.* The citizen members shall be appointed by the village president and confirmed by a simple majority vote of the Village Board. Citizen Members shall be citizens of the United States and residents of the Village of Harrison who are not Village elected or appointed officials. The terms shall be staggered from the succeeding May 1, so

that no more than two citizen member terms expire in the same year. Thereafter, appointments shall be made in April for each term expiring May 1 and shall be for a term of three years.

(e) *Removal.* Except as provided in Wis. Stat. sec. 60.30 (1e) (c) and (f), any appointed village officers may be removed, at pleasure, by a majority vote of all the members of the village board per Wis. Stat. sec. 17.13(1).

(f) *Vacancy.* Should any vacancy occur among the members by reason of death, resignation, disability, removal, or otherwise, immediate notice thereof shall be given to the President and the Village Board. A replacement to fulfill the unexpired term shall be appointed as soon as feasibly possible.

(c) The Village Plan Commission shall have all of the rights, duties and obligations established for it, pursuant to Wis. Stats. § 62.23, and shall operate within the rules of that statute and the interpretations thereof.

Sec. 2-124. - Duties and powers of officers.

The duties and powers of the officers of the planning commission shall be as follows:

(a) *Chairperson.*

(1) Preside at all meetings of the commission.

(2) Call special meetings of the commission in accordance with the bylaws.

(3) Sign documents authorized by the commission and the village board.

(4) Conduct all commission meetings in accordance with parliamentary law.

(b) *Vice-chairperson.* During the absence, disability or disqualification of the chairperson, the vice-chairperson shall exercise or perform all the duties and be subject to all responsibilities of the chairperson.

(c) *Recording secretary; village planner or their designee.*

(1) Keep the minutes of all meetings of the commission in an appropriate minutes book.

(2) Give or serve all notices required by law or by the bylaws.

(3) Prepare the agenda for all meetings of the commission.

(4) Be custodian of commission records.

(5) Inform the commission of correspondence relating to business of the commission and distribute such correspondence.

(6) Handle funds allocated to the commission in accordance with its directives, the law, and village regulations.

(7) Cosign official documents as required by the commission and the village board.

Adopted by the Village Board of the Village of Harrison this 28th day of January 2025.

_____

Allison Blackmer, Village President

_____

Attest: Vicki L. Tessen, Clerk

Recorded Vote: Aye ____ Nay ____

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager **Meeting Date:** 1/28/2025

Title: Harrison Recycling Program Evaluation Inspection

Issue: None

Background and Additional Information:
Chad Pelishek participated in a audit of the Village's recycling program on January 6, 2025. This first evaluation on the Village in 10 years. Overall the recycling programs the Village offers are well-run programs as demonstrated by years of collecting more than the minimum per capital collection standard of 106.55 lbs per capita.

The complete report and evaluation form is attached. This evaluation is required based on the estimated $21,000 the Village receives in grant dollars from the recycling program.

Budget Impacts: None

Recommended Action: None, provided a information only.

Attachments: Letter from the DNR dated January 8, 2025 and the Inspection Form

RESPONSIBLE UNIT RECYCLING INSPECTION FORM - GENERAL

HARRISON VILLAGE OF

Revision: 04/29//22

WASTE & MATERIALS MANAGEMENT PROGRAM

Contact Date: 1/6/2025

FIST SEQ #: 78182

This inspection form, used for NR 544 effective program audits, evaluates specific waste program initiatives as well as compliance with required components of a recycling program.

Section 1: Recycling Ordinance

A. RU's recycling ordinance, as approved by the Department, is still in effect. — C — 544.10(2)(b)

Ordinance on file is from 2014, RU has plans in place to update ordinance this year. Discussed adopting an updated ordinance utilizing information and template on the DNR website: dnr.wisconsin.gov that includes correct statutory references and can be updated to include current recycling practices. When a new ordinance is adopted, a copy needs to be provided to the department.

B. RU has provided documentation of efforts to enforce their ordinance. — C — 544.10(2)(b)

GFL will tag carts and will notify RU of any violations. RU will document all violation notices from hauler and will follow up with residents with a phone call or letter. If necessary, RU will issue a citation if violation continues to occur. RU documents all violations on a spreadsheet.

C. RU has provided documentation of responses to complaints regarding the RU's recycling program. — C — 544.10(2)(g)

Complaints are rare, all complaints are recorded and kept in a spreadsheet.

D. RU has provided documentation of inspections at multi-family facilities and properties. — C — 544.10(2)(g)

Multi-family properties use dumpsters and contract on their own for waste and recyclables removal. Discussed RU is responsible to assure compliance, RU mentioned that they will follow up with multi-family/non-residential properties if they discover any violations. In the past, RU has had to issue letters to multi-family properties regarding the need to provide recycling dumpsters, but hasn't had any recent violations of the like recently.

E. RU has provided documentation of inspections at non-residential facilities and properties. — C — 544.10(2)(g)

Businesses contract on their own for recycling and waste removal. Discussed RU is responsible to assure compliance, RU will follow up with non-residential properties if they discover any violations.

F. RU has adopted an acceptable Compliance Assurance Plan (CAP). — C — 544.04(9)(g)

RU sent over CAP from 2014. Discussed making updates to both the CAP and ordinance. When a new/updated CAP is adopted, please send a copy to the department for RU file.

Section 2: Collecting, Processing and Marketing of Recyclables for 1-4 Unit Residental Housing

A. RU has a recycling collection system which meets the general requirements and specific requirements for the size and type of municipality. — C — 544.05(01)

Hauler is GFL who uses single stream and pick up is weekly.

B. RU met the total collection standard during the last reporting year or was granted an exemption by the Department. — C — 544.05(1)(a)4

RU has exceeded collection standard of 106.55 lbs/person/year in each of the last 3 years. Per capita collection was below standard in 2022, RU explained this was due to incorrect tonnage reports.

C. RU uses one or more materials recovery facilities that are self-certified under s. NR 544.16. — C — 544.05(2)(b)

MRF is Outagamie County Dept of Solid Waste/Recycling, tonnage reports received monthly.

Section 3: Outreach

A. RU has a public information and education program to address recycling of materials specified in s. 287.07(1m) to (4), Stats., and waste reduction and reuse efforts at single family and 2 to 4 unit residences. — C — 544.04(1)

Recycling information is available in newletters that are mailed out quarterly. Recycling information is also available on the RU website/social media and new residents receive recycling information. Discussed that the DNR has many publications that can be used including posters and pamphlets that can be requested at dnr.wisconsin.gov/topic/Recycling/Outreach.

B. RU has a public information and education program to address recycling of materials specified in s. 287.07(1m) to (4), Stats., and waste reduction and reuse efforts at multi-family dwellings. — C — 544.04(1)

Residents and owners of multi-family facilities have access to information on the website. Discussed that DNR has publications specifically for renters and Owners of Apartments and other multi-family dwellings.

C. RU has a public information and education program to address recycling of materials specified in s. 287.07(1m) to (4), Stats., and waste reduction and reuse efforts at nonresidential facilities and properties. — C — 544.04(1)

Owners of non-residential facilities have access to information on the RU website. Discussed that DNR has publications concerning workplace recycling and different specific industries such as restaurants.

Section 4: Program Implementation

A. RU has submitted an annual report to the Department for the last reporting year. — C — 544.10(1)

RESPONSIBLE UNIT RECYCLING INSPECTION FORM - GENERAL

HARRISON VILLAGE OF

Contact Date: 1/6/2025

FIST SEQ #: 78182

Revision: 04/29//22

WASTE & MATERIALS MANAGEMENT PROGRAM

This inspection form, used for NR 544 effective program audits, evaluates specific waste program initiatives as well as compliance with required components of a recycling program.

Section 4: Program Implementation

B. RU maintains records supporting its effective program application and documenting its compliance with ch. NR 544, Wis. Adm. Code. Records are maintained at a single location and are retained for at least 3 years following the submittal of that year's program report.	C	544.07

Section 5: Drop off Site Operations

A. Is a drop off location offered to residents for recyclable materials collected as part of the RU recycling program? If No, do not complete sections 5 or 6.	N	
B. Do the site operating hours sufficiently meet the needs of the residents?	NA	544.05(1)(c)
C. Describe who can use the site and how the RU controls who can use the site.		
D. Is the site properly sized to handle the population of the RU?	NA	544.05(1)(c)
E. Are recycling containers clearly labeled and maintained in a nuisance free manner?	NA	502.07(2)(h)
F. Are materials maintained in a marketable condition?	NA	544.05(1)(a)3
G. Are recyclable materials removed from the site in a timely manner?	NA	
H. Is there an all-weather access road and parking for the site?	NA	502.07(2)(g)
I. Are the containers to store recyclables leak proof?	NA	502.07(2)(a)
J. Are separated recyclables kept separate from other waste materials?	NA	544.05(1)(a)1
K. If the RU only provides the drop-off as a way to recycle residential material, do they have a way to recycle all of the table 1 recyclable materials including aluminum containers, steel containers, bi-metal containers, glass containers, plastic containers (#1 and #2), magazines, newspaper and cardboard?	NA	544.05(1)(c)
L. Is the facility open for a minimum of two days each month for a minimum of 5 hours each day* (applicable to RUs with over 5000 people)? * If the RU demonstrates that the hours of operation of the drop-off facility are adequate to meet the needs of the RU this can be exempted.	NA	544.05(1)(c)
M. Are recyclables being burned at the site?	NA	502.07(2)(e)5
N. Are flies, rodents and other insects or vermin controlled at the site?	NA	502.07(2)(f)
O. Is the transfer area kept clean and free of litter?	NA	NR 502.07(2)(d)

Section 6: Other Waste Handling Activites at the Drop off Location

A. Is there a compost processing operation located on the property?	NA	
B. Does the compost operation have a current operating license?	NA	502.12(6)(d)

Key : C or EV: Evaluated - no noncompliance detected at the time of inspection CA: Compliance with Concern R: Returned to Compliance X or V: Non-Compliance
Y: Yes N: No UN: Unknown NA: Inspected, Not Applicable NE: Evaluation Determination will be Made at a Later Date NI: Not Inspected
*: Dept. approved alternate may apply No 'box' is an open ended question ND: Inspected, Not Determined

RESPONSIBLE UNIT RECYCLING INSPECTION FORM - GENERAL

HARRISON VILLAGE OF

Contact Date: 1/6/2025

FIST SEQ #: 78182

Revision: 04/29//22

WASTE & MATERIALS MANAGEMENT PROGRAM

This inspection form, used for NR 544 effective program audits, evaluates specific waste program initiatives as well as compliance with required components of a recycling program.

Section 6: Other Waste Handling Activites at the Drop off Location

C. Was a compost facility inspection form completed?	NA	
D. Is there a wood burning site located on the property?	NA	
E. Does the wood burning site have a current operating license?	NA	502.11(1)(a)(5)
F. Was a wood burning site inspection form completed?	NA	
G. Are Universal Wastes, Waste oils or Electronic Wastes collected at the property?	NA	
H. Was the "Assessment Guide for Electronic Waste, Universal Waste and Used Oil Handlers" form completed?	NA	
I. Is there a closed solid waste landfill on the property?	NA	
J. Are all material handling activities not directly on top of this landfill?	NA	506.085(1)&(2)
K. Are waste tires, yard residuals, scrap metal or other material managed under a DNR issued beneficial reuse exemption (street sweepings, shingles, gypsum drywall…) handled on the property? If yes describe the material(s) and the date of the issued exemption(s).	NA	
L. Does each material have available outlets that accept delivery at least annually? If no, list which materials do not and the expected timeline for managing these materials.	NA	
M. If there is mechanical equipment is access restricted when an attendant is not on duty	NA	502.07(2)(b)
N. Are there issues that could be helped by restricting access when an attendant is not on duty?	NA	502.07(2)(b)
O. If yes to the previous questions, how will you make restricted access requirements for the drop-off?	NA	502.07(2)(b)
P. Are solid wastes being burned at the site?	NA	502.07(2)(e)5
Q. Are the containers to store solid waste leak proof?	NA	502.07(2)(a)

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
P O Box 7921
Madison WI 53707-7921

Tony Evers, Governor

Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711

WISCONSIN
DEPT. OF NATURAL RESOURCES

January 8, 2025

Chad Pelishek
W5298 State Rd 114
Menasha, WI 54952

File Ref: 08131
Calumet
RECY / CMEL

Subject: Ru Evaluation Inspection at Village of Harrison

Dear Chad,

Thank you for speaking with me on January 6, 2025, to discuss the Village of Harrison's Recycling Program. The Department of Natural Resources (DNR) conducts recycling program evaluations to ensure RUs maintain the requirements of an effective recycling program according to ch. NR 544, Wis. Adm. Code. Upon review of the village's recycling file and the information you provided on the phone, the village is meeting effective program criteria. A copy of the completed inspection form is being sent.

Overall, the Responsible Unit (RU) has a well-run program, as demonstrated by years of collecting more than the minimum per capita collection standard of 106.55 lbs. per capita. We discussed your recycling ordinance from 2014. When making amendments in the future, here is the link to the DNR ordinance template on the DNR website: https://dnr.wisconsin.gov/topic/Recycling/RU.html. The information needed is under KEY REQUIREMENTS OF AN EFFECTIVE RECYCLING PROGRAM, scroll down to the first bullet point and click on "sample ordinance."

We also discussed the Compliance Assurance Plan (CAP), thank you for sending the most recent copy to the department. When making updates to the CAP in the future, guidance on developing a CAP can be found at the same DNR link: https://dnr.wisconsin.gov/topic/Recycling/RU.html. The information needed is also under using information on KEY REQUIREMENTS OF AN EFFECTIVE RECYCLING PROGRAM, scroll down to the third bullet point and click on "developing a compliance assurance plan for an effective recycling program." If any new updates are made to the recycling ordinance or CAP, please send a copy to the department.

You shared with me that your outreach efforts include information on the RU website, social media, and quarterly newsletters. If you choose to do more outreach in the future (such as adding links to the DNR's resources to the RU website) the DNR has many publications available. They are free to either print or order on the DNR website using the DNR Waste and Materials Management Program Publication Order Form at https://dnr.wisconsin.gov/topic/Recycling/Outreach.html

Thank you for your current and future efforts to increase recycling in your community. If you still have any other questions or concerns, please feel free to contact me or Jennifer Semrau, DNR Waste Reduction and Diversion Coordinator at (608) 381-0960 or Jennifer.semrau@wisconsin.gov.

Sincerely,

Malena Grimm

Natural Resources Financial Assistance Specialist
Waste Management Specialist
Wisconsin Department of Natural Resources

cc: RU file

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Russ Van Gompel, Interim Manager

Meeting Date:
January 28, 2025

Title:
Reviewing and re-writing Harrison's Municipal Code

Issue:
Should the Village engage the services of Russ Van Gompel, McMahon Public Safety and Municipal Management team to review and re-write and modernize the Village of Harrison Municipal Code.

Background and Additional Information:
When the Village incorporated from a town in 2013, the Municipal Code was updated by basically doing a search and replace and substituted Village to replace Town. The current code has numerous references to Wisconsin Statue Section 60, which is the statute governing towns. As a Village, the Municipal Code should reference Statues from Chapter 61, Villages, or Chapter 66, General Municipality Law.

With my time as a coach for the new Finance Director and Manager winding down, I was asked to review this project and present a plan to continue to work for the Village to complete this project. I am estimating the time to conduct this project is about 250 hours. My plan would include reviewing the Village of Harrison Code with the Village of Fox Crossing, the Village of Greenville, the Village of Little Chute and the Village of Caledonia. Attached is a summary of these 5 communities.

I would prepare a draft change of various chapters. I would then present the changes to staff and the Village Attorney. Ultimately the proposed changes would be presented to the Village Board for their consideration. I could perform most of my work remotely and still come into the office once per week or maybe even twice a month. I will provide a monthly report of my time and would come back to the Board prior to exceeding 250 hours.

This project could be provided under the previously approved contract for Management Counsel.

Budget Impacts:
The 2025 Operational budget includes $35,000 for this project under the Village Manager Budget.

Recommended Action:
Motion to approve engaging McMahon to re-write and modernize the Harrison Municipal Code.

Attachments:
- Summary of various communities' Municipal Code

VARIOUS COMMUNITIES MUNICIPAL CODE

Harrison		Fox Crossing	Greenville	Little Chute	Caledonia
PART I	CHARTER				
CHAPTER 1	GENERAL PROVISIONS	same	same	same	same
CHAPTER 2	ADMINISTRATION	Chapter 5	Chapter 4	same	same
CHAPTER 4	ALCOHOL BEVERAGES	Chapter 146	Chapter 169	same	
CHAPTER 6	ANIMALS	Chapter 154	Chapter 76	same	
CHAPTER 8	BUSINESSES AND BUSINESS REGULATIONS			Chapter 10	
CHAPTER 10	EMERGENCY MANAGEMENT AND SERVICES	Chapter 41	Chapter 112	Chapter 14	
CHAPTER 12	ENVIRONMENT				Chapter 17
CHAPTER 16	OFFENSES AND MISCELLANEOUS PROVISIONS	Chapter 22	Chapter 9	Chapter 30	
CHAPTER 18	PARKS AND RECREATION	Chapter 294	Chapter 211	Chapter 32	Chapter 12
CHAPTER 20	SOLID WASTE	Chapter 372	Chapter 247	Caapter 38	
CHAPTER 22	STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES	Chapter 337	Chapter 265	Chapter 40	Chapter 6
CHAPTER 24	TAXATION	Chapter 49	Chapter 18	Chapter 16	Chapter 3
CHAPTER 26	TRAFFIC AND VEHICLES	Chapter 364	Chapter 290	Chapter 26	Chapter 10
CHAPTER 28	NUISANCES	Chapter 287	Chapter 198	Chapter 28	Chapter 11
CHAPTER 30	WATER AND SEWER UTILITIES	Chapter 325	Chapter 340	Chapter 34	Chapter 9
Subpart B	LAND DEVELOPMENT CODE				
CHAPTER 101	GENERAL AND ADMINISTRATIVE PROVISIONS				Chapter 14
CHAPTER 103	BUILDINGS AND BUILDING REGULATIONS	Chapter 383	Chapter 85	Chapter 8	Chapter 15
CHAPTER 105	CONSTRUCTION SITE EROSION CONTROL ZONING	Chapter 430			Chapter 18
CHAPTER 107	MOBILE HOMES AND MOBILE HOME COMMUNITIES	Chapter 276			
CHAPTER 109	PLANNING	Chapter 388			Chapter 13
CHAPTER 113	STORMWATER MANAGEMENT AND ILLICIT DISCHARGE	Chapter 334	Chapter 255		
CHAPTER 115	LAND DIVISION	Chapter 419	Chapter 270		
CHAPTER 117	ZONING	Chapter 435	Chapter 320	Chapter 44	Chapter 16
CHAPTER 119	WIND ENERGY SYSTEMS	Chapter 430	Chapter 314		
CHAPTER 121	MANURE STORAGE AND RUNOFF MANAGEMENT				
	Administration Review	Chapter 8			Chapter 4
	Boards, Commissions and Committees	Chapter 15	Chapter 7		
	Court	Chapter 26		Chapter 12	
	Elections	Chapter 38			
	Fire	Chapter 53	Chapter 23	Chapter 18	
	Records	Chapter 115	Chaper 50		
	Alarms	Chapter 143	Chapter 70		
	Amusements	Chapter 150			
	Cable TV	Chapter 171			
	Campers	Chapter 174			
	Christmas Trees	Chapter 179			
	Citizen Participation		Chapter 99		
	Cigarettes	Chapter 182			
	Commercial and Charitable Solicitations		Chapter 101		
	Drainage		Chapter 106		
	Erosion Control		Chapter 117		
	Escorts	Chapter 209			
	Fertilizer		Chapter 135		
	Firearms and other Weapons		Chapter 141		
	Fires and Fire Prevention	Chapter 218	Chapter 148		
	Hazardous Materials	Chapter 228			
	Hotels and Motels	Chapter 232			
	Licenses and Permits	Chapter 263			Chapter 7
	Mailboxes		Chapter 183		
	Message and Reflexology	Chapter 270			
	Official Map		Chapter 204		
	Peace and Good Order	Chapter 302	Chapter 215		
	Public Safety				Chapter 5
	Rights-of-way Management	Chapter 310			
	Sales		Chapter 233		
	Salvage Yards	Chapter 317			
	Street Address Signs		Chapter 261		
	Taxicabs and limousines	Chapter 345			
	Transient Merchants	Chapter 352			
	Weights and Measurers	Chapter 376	Chapter 310		
	Erosion Control	Chapter 400			
	Housing Standards	Chapter 407			
	Impact Fees	Chapter 412	Chapter 165		
	Vehicles, Disabled or Unlincensed		Chapter 296		
	Weeds and Managed Natural Lanscapes		Chapter 307		
	Weights and Measurers		Chapter 310		
	Water Conservation		Chapter 352		

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager **Meeting Date:** 1/28/2025

Title: Approval of contract with McMahon to complete final design, bidding and construction services for DPW garage expansion project.

Issue: Does the Village Board authorize completion of the final design, bidding and construction services related to the DPW garage expansion project in 2025?

Background and Additional Information:

The Village has previously contracted with McMahon for $46,000 to assist with preliminary design services to develop a project that is within the budget proposed in the capital improvements plan of approximately $2.6 million. The Board has previously accepted the preliminary design for the building. This contract is for $141,782 to complete final design of architectural, structural, plumbing, HVAC, electrical/lighting, bidding, construction administration and construction observation along with State approvals.

Staff is recommending approval.

Budget Impacts: $141,782 – Capital Improvements Program

Recommended Action: Motion to approve the contract with McMahon for $141,782 to complete the final design, bidding, and construction services of the expansion of the Village garage expansion.

Attachments:

Proposal dated January 10, 2025

McMAHON ENGINEERS ARCHITECTS

AGREEMENT FOR PROFESSIONAL SERVICES

VILLAGE OF HARRISON
Attn: Chad Pelishek – Assistant Village Manager
W5298 State Road 114
Harrison, WI 54952

JANUARY 10, 2025
McM. No. H0006-06-24-00138
VILLAGE GARAGE EXPANSION STUDY
FINAL PLANS FOR BIDDING & CONST.

PROJECT DESCRIPTION

In July of 2024, the Village of Harrison contracted with McMahon Associates, Inc. (McMahon) to provide architectural & structural services to 50% level of completion, civil / site services to 25% level of completion, and mechanical, electrical, and plumbing design services for the project were to be written narratives. All design services were used for an Opinion of Probable Cost to finalize this phase of design, with final design services in a later phase. The plans stemming from this agreement were approved in September of 2024 and presented to the Village Board on October 29th of 2024.

The Village of Harrison has requested these plans, designed by McMahon in 2024, be finished for bidding and construction in 2025. It is understood that bidding is to be completed in March of 2025 with construction following shortly thereafter if approved by the Village Board. This proposal covers the finalization of the previously approved drawings, creating Mechanical, Electrical, and Plumbing plans from the written narratives for bidding & State of Wisconsin plan approval.

It is understood that Construction Administration (shop drawing review and construction phase services) and Client's Representation during construction are to be an additional service at this time. Fee's for Construction Administration and Owners Representation during construction are based on 2025 billing rates. Should the Construction Phase begin in 2026 a new proposal will be required.

With this agreement, it is understood that the schematic design phase is now complete, and the floor plan / design concept is locked in. Please see the attachments to the proposal for the plans and narratives that will be used going forward for the completion of the design.

SCOPE OF SERVICES

A. GENERAL DESIGN SERVICES

1. Planning (Preliminary Design)
   a. Attend Up to two virtual meetings for design coordination as required.
   b. Coordinate design review meeting with Client.
2. Design
   a. Develop construction documents based on previously approved preliminary design.
   b. Develop specifications (including procurement and contracting requirements, general requirements, and technical sections).
   c. Attend drawing coordination meeting reviews as required.

SCOPE OF SERVICES

d. Drawings to be developed in AutoDesk Revit format or Civil 3D, taken to a maximum coordination level of LOD:300.

e. Coordinate 90% review meeting with Client.

3. Provide PDF format drawings and specifications for state submittals and bidding.

4. Submit drawings, specifications, calculations, and documentation as required for applicable agency reviews and permitting.

B. SURVEY SERVICES

1. Topographic Survey Services

a. Research public records for survey control data.

b. Contact Diggers Hotline to field locate public utilities.

c. Establish horizontal and vertical control points throughout the project.

d. Prepare a topographical survey of the project area to locate visible site features. Survey to include sufficient spot elevations to produce 1-foot contours.

e. Prepare an AutoCAD drawing of the topographical survey to be used as a base drawing to the engineering drawings.

C. CIVIL / SITE DESIGN SERVICES

1. Design

a. Stormwater Management Design / Plan

1) Provide a stormwater management system design for only on-site stormwater runoff.

2) Perform hydrologic, hydraulic, water quality, and infiltration analysis.

3) Prepare a Stormwater Management Plan Report.

b. Civil / Site Design

1) Prepare a Request for Proposal for Geotechnical Engineering services on behalf of the Client.

2) Develop civil / site drawings and specifications.

3) Prepare an existing conditions base AutoCAD drawing using information collected from the topographic land survey.

4) Provide site grading design.

5) Provide site utility design for sanitary sewer (gravity), water main and storm sewer that will serve the building.

6) Perform an erosion and sediment control analysis and design.

7) Prepare an erosion and sediment control narrative and sequence of construction.

8) Prepare and submit to local authorities a Plan Review Package and assist the Client with coordinating the site plan review process.

SCOPE OF SERVICES

2. Drawings include symbols, abbreviations, and basic erosion control notes sheet, existing conditions and survey control sheet, site plan, grading plan, erosion control plan, utility plan (storm sewer, sanitary sewer, and water main), and construction detail sheets.

D. ARCHITECTURAL DESIGN SERVICES

1. Design
   a. Develop / finish architectural drawings and specifications.
   b. Code review.
   c. Prepare energy calculations (ComCheck).
   d. The Client will sign off on design documents prior to bidding and state review.
2. Drawings include title sheet, architectural site plan, code sheets, floor, and roof plans, building sections and elevation, wall sections and architectural details, room finish and door schedules, and reflected ceiling plans.

E. STRUCTURAL DESIGN SERVICES

1. Planning (Preliminary Design)
   a. Conceptual framing and foundation systems.
   b. Basis of Design establishing systems and design loads.
2. Design
   a. Develop structural drawings and specifications.
   b. Structural design calculations. Design of structural system will be based on current Wisconsin Building Code.
3. Drawings include outline specifications and schedules, foundation and framing plans, column and bracing elevations, and foundation and framing details.

F. PLUMBING DESIGN SERVICES

1. Planning (Preliminary Design)
   a. Develop Basis of Design including standards, codes, fixture types, and materials.
   b. Plumbing site utility identification for water, not potable and sanitary.
2. Design
   a. Develop plumbing drawings and specifications on sheet.
   b. Site coordination and direction of utilities.
   c. Identify water pressure, sanitary size, and elevation.
   d. Plumbing flow calculations.
   e. Construction administration; assume two RFIs and four submittal reviews.
   f. Book specifications.

SCOPE OF SERVICES

g. Riser diagram and details.

h. One onsite walk through.

i. Design meetings via video conferencing, quantity of two, one hour each.

3. Drawings include cover sheet with abbreviations and symbols, underfloor DWV, above floor DWV piping, water piping.

G. HVAC DESIGN SERVICES

1. Planning (Preliminary Design)

   a. Design based on previous HVAC Design Basis (Job# M22632) done for Village of Harrison.

2. Design

   a. Develop HVAC drawings and specifications.

   b. Final heating and cooling calculations.

   c. Select final system option.

   d. Design ventilation and exhaust ductwork and condensate system piping.

   e. Fuel system design and layout from utility connections to HVAC equipment.

   f. Final selection and design of system controls.

   g. Construction administration: assume two RFI's, four submittal reviews, and one site visit.

   h. Generate probable cost estimate.

   i. Book specifications.

   j. One onsite walk through.

   k. Design meetings via video conferencing, quantity of two, one hour each.

   l. Provide construction administration support.

3. Drawings include cover sheet with abbreviations and symbols, floor plans with ductwork and component layout, equipment schedules, and details.

H. ELECTRICAL/LIGHTING DESIGN SERVICES

1. Planning (Preliminary Design)

   a. Coordination with electrical utility.

   b. Develop one-line diagrams.

   c. Selection of major distribution equipment.

2. Design

   a. Develop electrical drawings and book specifications.

   b. Final electrical design.

   c. Electrical power distribution. Generator design is part of a separate contract.

   d. Interior and exterior lighting, including lighting controls and egress lighting photometrics.

SCOPE OF SERVICES

e. Exterior lighting photometrics for permit submittal. *Site photometrics per IES recommendations and local zoning code lighting requirements.*

f. Fire alarm system.

g. Voice / Data System Includes network cabling, fiber optic cabling, racks, cable tray, jacks, patch panels, outlets, etc. It does not include IT equipment (rack-mount-UPS, network switches, wireless access points, VOIP phone systems).

h. Provide coordination of security systems for empty conduit and power. Low voltage systems to be designed by the Client's vendors.

i. COMCHECK energy calculations.

3. Drawings include electrical floor plans (general power distribution, receptacles, motors, and special outlets), circuiting, lighting (general and emergency egress, and lighting controls), special systems (voice / data, fire alarm, and provisions for security), one-line power distribution diagrams (service entrance and feeders), electrical schedules (motor and special outlet, light fixture schedule, lighting controls, panelboard, feeder, voltage drop, fault current, and disconnect switch), and electrical details.

I. BIDDING PHASE SERVICES

1. Assist with bidding documents.
2. Organize and conduct a pre-bid conference for prospective bidders.
3. Bid tabulation.
4. Answer bidder questions.

ITEMS NOT INCLUDED IN THE SCOPE OF SERVICES

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the Scope of Services.

A. GENERAL

1. Redesign efforts necessitated by changes to site and building layout after planning phase approval or due to project budget reductions after bidding phase.
2. Permit / review fees to municipal / state agencies, including review and recording fees (McMahon will invoice as a reimbursable expense if required).
3. Geotechnical Services including soil borings, geotechnical report, and services during construction.
4. **Construction Administration services or Owner's Representation during construction. (Optional Service)**
5. Reproduction of plans and specifications (McMahon will invoice as a reimbursable expense if required).
6. Construction Administration services.
7. LEED administrative service, design, and LEED commissioning.

ITEMS NOT INCLUDED IN THE SCOPE OF SERVICES

8. Project BIM coordination.
9. Record / final BIM model.
10. Review change orders for completeness and compare scope of work against previously contracted scope of work.
11. Review contractor payment requests.
12. Obtain and review operation and maintenance manuals from contractors. Submit O&M manuals to Client.
13. Conduct site visits to observe construction.
14. Record drawings and certifications.

B. SURVEY / CIVIL / SITE

1. CSM.
2. ALTA/NSPS Land Title Survey.
3. Title/easement searches.
4. Environmental site assessments.
5. Wetland Delineation Report.
6. Applications for DNR and/or wetland permits.
7. Landscape design and plan.
8. Private utility locates.
9. Attendance at Village meetings. If required, meetings will be attended on a Time and Expense basis.
10. Archaeological, historical, endangered/threatened species.
11. Sampling and testing of soil, air, groundwater, building materials, and/or other media on the subject property.
12. Design of new services and/or relocation/demolition of existing gas, electric, telephone, fiber, and cable; and coordination with the respective utility companies.
13. Applications for rezoning, Conditional Use Permit, and / or variances to the Village Zoning Ordinance.
14. Preparation of easement documents, development, and lease agreements.
15. Design of public improvements in public right-of-way including street and utility upgrades.
16. Construction staking services.
17. Post-construction stormwater management.
18. Traffic Impact Analysis.
19. Design of pavement section(s).
20. Industrial Stormwater Permit and Stormwater Pollution Prevention Plan.
21. Irrigation design.
22. Stormwater infiltration analysis and design of stormwater infiltration devices.

ITEMS NOT INCLUDED IN THE SCOPE OF SERVICES

23. Wisconsin DNR Construction Site Stormwater Runoff Permit Application (land disturbance is assumed to be less than 1-acre).

C. ARCHITECTURAL / STRUCTURAL

1. Documentation of existing building conditions outside the immediate work area.
2. Finish color selections or interior design.
3. Renderings and animations.

D. HVAC / ELECTRICAL / PLUMBING

1. Design of mechanical systems not identified in HVAC services above such as compressed air system, solar panels (Photovoltaic system) atop roof, etc.
2. HVAC energy modeling of the buildings.
3. Review of existing construction documents of HVAC and / or plumbing systems not related to the scope of work.
4. Site surveys.
5. Any non-MEP engineering design services (civil, environmental, etc.).
6. Fire protection design services.
7. Alternative Systems/Design Evaluation & Analysis.
8. Any LEED-related reviews, designs, and documentation.
9. Construction cost estimates.
10. Detailed controls design, controls wiring diagrams, control panel component specification, etc.
11. Any fees including, but not limited to, application fees, impact fees, permit fees, resubmittal fees, AHJ inspection fees, etc.
12. Natural gas meter sizing, underground piping, and installation.
13. Plumbing DSPS submittal (under limit of 16 fixtures).
14. Design of voice / data and audio / visual systems.
15. Design of replacement electrical service entrance and replacement of major electrical gear.
16. Final design of fire alarm system and the final installation drawings are by fire alarm design/build contractor.
17. Design of security systems and audio / visual systems.
18. Design of generator – part of separate contract.

CLIENT RESPONSIBILITIES

The Scope of Services and fee is based upon the understanding that Client will provide the following:

A. Project information in a timely manner regarding requirements for and limitations to the project which shall establish the Clients objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expansion requirements; equipment; systems and site requirements.

B. Identify a representative authorized to act on the Client's behalf with respect to the project. Client shall render decisions and submittal reviews by McMahon in a timely manner in order to avoid unreasonable delays in the orderly and sequential progress of McMahon's services.

C. Establish the overall project budget including the construction cost of the project, the Client's other costs, and reasonable contingency related to all these costs.

D. Payment of all review and recording fees required by the review agencies and County Register of Deeds, which are not included in this Agreement.

E. Geotechnical Report prepared by a Geotechnical Engineer stating the allowable soil bearing pressures and recommend foundation system.

F. Coordinate the services of its own consultants with those services provided by McMahon.

G. Sustainability requirements for the project.

H. Access to the site and existing drawings.

I. Receipt and review of bids.

J. Marking of private utilities.

K. The contractors shall locate and coordinate the final MEP drops/tie-ins to equipment.

L. Equipment cut sheets for equipment being supported by building or foundation.

SPECIAL TERMS & CONDITIONS

A. AGREEMENT CONFIDENTIALITY

Client agrees that the Project Description, Scope of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of the McMahon Associates, Inc.

Refer also to the General Terms and Conditions attached to this Agreement.

COMPENSATION

McMahon Associates, Inc. agrees to provide the Scope of Services described above for the following Lump Sum compensation.

DESIGN, BIDDING & STATE PLAN APPROVAL SERVICES FEE

- Topographic Survey Services.....$1,000.00
- Civil / Site Design Services.....$10,000.00
- Bidding Services.....$4,000.00
- Architectural Design Services.....$18,000.00
- Structural Design Services.....$10,000.00
- Plumbing Design Services.....$21,168.00
- HVAC Design Services.....$27,664.00
- Electrical Design Services.....$16,000.00

DESIGN, BIDDING & STATE PLAN APROVAL SERVICES FEE SUBTOTAL.....$107,832.00

ESTIMATED REIMBURSABLE EXPENSES

- Mileage.....$250.00
- State Fees.....$1,400.00

TOTAL ESTIMATED REIMBURSABLE EXPENSES.....$1,650.00

TOTAL PROJECT FEES THROUGH BIDDING & STATE PLAN APPROVAL.....$109,482.00

CONSTRUCTION ADMINISTRATION SERVICES FEE – BASED ON 2025 RATES

1. Review shop drawings.
2. Respond to Requests for Information (RFIs).
3. Answer questions during the construction phase.
4. Perform walk-through with the Client's Representative at project completion to develop punch list of items to be completed or corrected by the contractor.
5. Prepare Certificate of Completion.

- Civil / Site Construction Administration Services.....$2,000.00
- Architectural Construction Administration Services.....$4,000.00
- Structural Construction Administration Services.....$2,000.00
- Plumbing Construction Administration Services.....$2,500.00
- HVAC Construction Administration Services.....$2,800.00
- Electrical Construction Administration Services.....$4,000.00

CONSTRUCTION ADMINISTRATION SERVICES FEE SUBTOTAL.....$17,300.00

OWNERS REPRESENTATION DURING CONSTRUCTION – BASED ON 2025 RATES

1. Assumes six-month construction schedule.
2. Up to 24 site visits during construction.
3. Includes milage and two hours on site per visit.
4. Review change orders for completeness and compare scope of work against previously contracted scope of work.
5. Review contractor payment requests.

- Client's Construction Representation during Construction (Time & Expense Budget)....**$15,000.00**

COMPLETION SCHEDULE

McMahon Associates, Inc. agrees to complete this project as follows:

- Complete planning and design phase within 8-10 weeks after authorization to proceed and we recommend (4) weeks for the bid phase.

  Please note that the pace of DSPS reviews and approvals for site related submittals may impact the design completion schedule.

ACCEPTANCE

The General Terms & Conditions and the Scope of Services (defined in the above Agreement) are accepted, and McMahon Associates, Inc. is hereby authorized to proceed with the services. The Agreement fee is firm for acceptance within sixty days from date of this Agreement.

VILLAGE OF HARRISON
W5298 State Road 114
Menasha, WI 54952

_____
Authorized Signature

_____
Date

McMAHON ASSOCIATES, INC.
1445 McMahon Drive | PO Box 1025
Neenah, WI 54956 | 54957-1025
920.751.4200 | MGMGRP.COM

_____
Michael A. Martin, AIA
Associate / Senior Architect

January 10, 2025
Date

Attachments: General Terms and Conditions
Fee Schedule
Reimbursable Schedule

W \ Projects \ H0006s \ 062400138 \ Admin \ Agreement \ 25_0103 Village of Harrison DPW Final Plans Proposal.docx

McMAHON ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.
GENERAL TERMS & CONDITIONS

1. STANDARD OF CARE

1.1 Services: McMahon Associates, Inc. (McMahon) shall perform services consistent with the professional skill and care ordinarily provided by engineers/architects practicing in the same or similar locality under the same or similar circumstances. McMahon shall provide its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

1.2 Client's Representative: McMahon intends to serve as the Client's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Client as a professional. Any opinions of probable project costs, approvals and other decisions made by McMahon for the Client are rendered based on experience and qualifications and represent our professional judgment. This Agreement does not create, nor does it intend to create a fiduciary relationship between the parties.

1.3 Warranty, Guarantees, Terms and Conditions: McMahon does not provide a warranty or guarantee, expressed or implied, for professional services. This Agreement or contract for services is not subject to the provisions of uniform commercial codes. Similarly, McMahon will not accept those terms and conditions offered by the Client in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

2. PAYMENT AND COMPENSATION

2.1 Invoices: McMahon will bill the Client monthly with net payment due in 30-days. Past due balances shall be subject to an interest charge of 1.0% per month. Client is responsible for interest charges on past due invoices, collection agency fees and attorney fees incurred by McMahon to collect all monies due McMahon. Client is responsible for all taxes levied on professional services and on reimbursable expenses. McMahon and Client hereby acknowledge that McMahon has and may exercise lien rights on subject property.

2.2 Reimbursables: Expenses incurred by McMahon for the project including, but not limited to, equipment rental will be billed to the Client at cost plus 10% and sub-consultants at cost plus 12%. When McMahon, after execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Client has been notified and agrees to these costs.

2.3 Changes: The stated fees and Scope of Services constitute McMahon's professional opinion of probable cost of the fees and tasks required to perform the services as defined. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. Changes by the Client during design may necessitate re-design efforts. McMahon will promptly inform the Client in writing of such situations so changes in this Agreement can be negotiated, as required.

2.4 Delays and Uncontrollable Forces: Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Client's failure to provide specified facilities or information, or for force majeure delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, infectious diseases or pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.

3. INSURANCE

3.1 Limits: McMahon will maintain insurance coverage in the following amounts:

Worker's Compensation ..... Statutory
General Liability
Bodily Injury - Per Incident/Annual Aggregate ..... $1,000,000 / $2,000,000
Automobile Liability
Bodily Injury $1,000,000
Property Damage $1,000,000
Professional Liability Coverage $2,000,000

If the Client requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Client.

McMahon's liability to Client for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract or based on tort, breach of contract, or any other theory, is limited to ten (10) times McMahon's fee not to exceed to $250,000.

3.2 Additional Insureds: Upon request and to the extent permitted by law, McMahon shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Client as an additional insured for claims caused in whole or in part by McMahon's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Client's insurance policies and shall apply to both ongoing and completed operations.

To the extent permitted by law, Client shall cause the contractor, if any, to include McMahon as an additional insured on contractor's Commercial General Liability, Automobile Liability and Excess or Umbrella policies to include McMahon as an additional insured for claims caused in whole or in part by contractor's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of McMahon's insurance policies and shall apply to both ongoing and completed operations.

4. CLAIMS AND DISPUTES

4.1 General: In the event of a dispute between the Client and McMahon arising out of or related to this Agreement, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. The Client and McMahon agree to first attempt to resolve the dispute by direct negotiation.

4.2 Mediation: If an agreement cannot be reached by the Client and McMahon unresolved disputes shall be submitted to mediation per the rules of the American Arbitration Association. The Client and McMahon shall share the mediator's fee and any filing fees equally.

4.3 Binding Dispute Resolution: If the parties do not resolve a dispute through mediation the method of binding dispute resolution shall be litigation in a court of competent jurisdiction.

5. TERMINATION OR SUSPENSION

5.1 Client: Termination of this Agreement by the Client shall be effective upon seven (7) day written notice to McMahon. The written notice shall include the reasons and details for termination; payment is due as stated in above Section 2.

5.2 McMahon: If the Client defaults in any of the Agreements entered into between McMahon and the Client, or if the Client fails to carry out any of the duties contained in these Terms & Conditions, McMahon may, upon seven (7) days written notice, suspend its services without further obligation or liability to the Client unless, within such seven (7) day period, the Client remedies such violation to the reasonable satisfaction of McMahon.

5.3 Suspension for Non-Payment: McMahon may, after giving 48-hours' notice, suspend service under any Agreement until the Client has paid in full all amounts due for services rendered and expenses incurred.

6. COPYRIGHTS AND LICENSES

6.1 Instruments of Service: McMahon and its subconsultants shall be deemed the author and owner of their respective Instruments of Service (IOS), including the Drawings, Specifications, reports, and any computer modeling (BIM, etc.), and shall retain all common law, statutory and other reserved rights, including copyrights.

6.2 Licenses: McMahon grants to the Client a nonexclusive license to use McMahons' IOS solely and exclusively for the purposes of constructing, using, and maintaining the project, provided that the Client substantially performs its obligations under this Agreement, including prompt payment of all sums due.

6.3 Re-use: Use of IOS pertaining to this project by the Client for extensions of this project or on any other project shall be at the Client's sole risk and the Client agrees to defend, indemnify, and hold harmless McMahon from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the IOS by the Client or by others acting through the Client.

7. AGREEMENT CONDITIONS

7.1 The stipulated fee is firm for acceptance by the Client within 60-days from date of Agreement publication.

7.2 Modifications: This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties.

7.3 Governing Law: This Agreement shall be governed by the law of the place where the project is located, excluding that jurisdiction's choice of law rules.

7.4 Mutual Non-Assignment: The Client and McMahon, respectively bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Client nor McMahon shall assign this Agreement without the written consent of the other.

7.5 Severability: The invalidity of any provision of this Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intensions and purposes in executing the Agreement.

7.6 Third Party: Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against McMahon.

8. MISCELLANEOUS PROVISIONS

8.1 Additional Client Services: The Client agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Client's purpose.

8.2 Means and Methods: McMahon is not responsible for direction or supervision of construction means, methods, techniques, sequence, or procedures of construction selected by contractors or subcontractors, or the safety precautions and programs incident to the work of the contractors or subcontractors.

8.3 Purchase Orders: In the event the Client issues a purchase order or other instrument related to McMahon's services, it is understood and agreed that such document is for Client's internal accounting purposes only and shall in no way modify, add to, or delete any of the terms and conditions of this Agreement. If the Client does issue a purchase order, or other similar instrument, it is understood and agreed that McMahon shall indicate the purchase order number on the invoice(s) sent to the Client.

8.4 Project Maintenance: The Client (or Owner if applicable) shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Client or Owner. McMahon shall have no responsibility for such issues or resulting damages.

8.5 Consequential Damages: Notwithstanding any other provision of the Agreement, neither party shall be liable to the other for any consequential damages incurred due to the fault of the other party, regardless of the nature of this fault or whether it was committed by the Client or the Design Professional, their employees, agents, subconsultants or subcontractors. Consequential damages include, but are not limited to, loss of use and loss of profit.

8.6 Corporate Protection: It is intended by the parties to this Agreement that McMahon's services in connection with the project shall not subject McMahon's individual employees, officers, or directors to any personal legal exposure for the risks associated with this project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and/or asserted only against McMahon, a Wisconsin corporation, and not against any of McMahon's employees, officers, or directors.

8.7 Contingency: McMahon's professional services are not a warranty or guarantee. The project will evolve and be refined over time. The Client shall provide appropriate contingency for design and construction costs consistent with the reasonable progression of the project. The Client and McMahon agree that revisions due to design clarifications or omissions which result in changes in work during the construction phase which amount to 5% or less of construction costs shall be deemed within the contingency and consistent with the professional standard of care. The Client agrees to make no claim for costs related to changes in work within this threshold. Claims in excess of this threshold shall be resolved per the dispute resolution process.

8.8 Project Costs Associated with Agency Plan Review: McMahon will not be responsible for additional project costs due to changes to the design, construction documents, and specifications resulting from the agency plan review process. The project schedule shall either allow for the agency plan review process to occur prior to the Bid Phase or if this review occurs after the Bid Phase the Client agrees that any additional costs would be considered part of the project contingency.

8.9 Hazardous Materials: McMahon shall have no responsibility for the discovery, presence, handling, removal, or disposal of, or exposure of person to, hazardous materials or toxic substance in any form at the project site.

8.10 Climate: Design standards which exceed the minimum requirements within current codes and regulations are excluded. If requested by the Client, climate-related design services or evaluations can be provided for additional compensation.

McMAHON ENGINEERS ARCHITECTS

REIMBURSABLE EXPENSE SCHEDULE * | 2025

McMahon Associates, Inc.

Effective: 01/01/2025

DESCRIPTION	RATE
REIMBURSABLE EXPENSES:	
Commercial Travel	1.1 of Cost
Delivery & Shipping	1.1 of Cost
Meals & Lodging	1.1 of Cost
Review & Submittal Fees	1.1 of Cost
Outside Consultants	1.12 of Cost
Photographs & Models	1.1 of Cost
Misc. Reimbursable Expenses & Project Supplies	1.1 of Cost
Terrestrial Laser Scanner	$1,500.00
REIMBURSABLE UNITS:	
Copy Charges - Black & White	$0.08/Image
Copy Charges - Color / 8½" x 11"	$0.45/Image
Copy Charges - Color / 8½" x 14" and 11" x 17"	$0.75/Image
Mileage	$0.81/Mile
Mileage - Truck/Van	$1.11/Mile
All-Terrain Vehicle	$100.00/Day
Global Positioning System (GPS)	$21.00/Hour
Hand-Held Global Positioning System (GPS)	$15.00/Hour
Robotic Total Station	$20.00/Hour
Survey Hubs	$0.50/Each
Survey Lath	$1.00/Each
Survey Paint	$7.15/Can
Survey Ribbon	$3.00/Roll
Survey Rebars - 1¼"	$10.00/Each
Survey Rebars - ¾"	$3.50/Each
Survey Rebars - ⅝"	$3.50/Each
Survey Iron Pipe - 1"	$4.50/Each
Survey Steel Fence Post - 1"	$7.75/Each
Control Spikes	$2.50/Each
Pin Flags	$0.30/Each

NEENAH, WISCONSIN
CORPORATE HEADQUARTERS

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025

Ph 920.751.4200 | Fax 920.751.4284

Email: MCM@MCMGRP.COM
Web: WWW.MCMGRP.COM

1700 HUTCHINS ROAD
MACHESNEY PARK, IL 61115

Ph 815.636.9590 | Fax 815.636.9591

Email: MCMAHON@MCMGRP.NET
Web: WWW.MCMGRP.COM

952 SOUTH STATE ROAD 2
VALPARAISO, IN 46385

Ph 219.462.7743 | Fax 219.464.8248

Email: MCM@MCMGRP-IN.COM
Web: WWW.MCMGRP.COM

* This schedule is not all inclusive.

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A NEW ADDITION & RENOVATION FOR: VILLAGE OF HARRISON

MENASHA, WI

SHEET INDEX

SHEET NO.	SHEET DESCRIPTION	ISSUED FOR VILLAGE BOARD REVIEW OCTOBER 29, 2024
GENERAL		
A001	TITLE SHEET	X
A011	LIFE SAFETY NOTES	X
A012	LIFE SAFETY PLAN	X
A020	ARCHITECTURAL SITE PLAN	X
E001	ELECTRICAL NARRATIVE	X
E002	ELECTRICAL NARRATIVE	X
M001	MECHANICAL NARRATIVE	X
P001	PLUMBING NARRATIVE	X
ARCHITECTURAL		
A101	EXISTING PLAN	X
A111	FIRST FLOOR DEMOLITION PLAN	X
A211	FIRST FLOOR PLAN	X
A231	ROOF PLAN	X
A241	FINISH PLAN	X
A271	REFLECTED CEILING PLAN	X
A291	DOOR SCHEDULE, DOOR & WINDOW ELEVATIONS	X
A301	EXTERIOR ELEVATIONS	X
A311	BUILDING SECTIONS	X
A351	WALL SECTIONS	X
A352	WALL SECTIONS	X
A411	ENLARGED RESTROOM PLANS & ELEVATIONS	X
A511	INTERIOR ELEVATIONS	X
STRUCTURAL		
S001	STRUCTURAL SPECIFICATIONS	X
S002	STRUCTURAL SCHEDULES	X
S201	FOUNDATION PLAN	X
S202	ROOF FRAMING PLAN	X

PROJECT LOCATION MAP

PROJECT LOCATION
W5298 STATE RD. 114
HARRISON, WI 54952

DESIGN TEAM

ARCHITECTURAL

McMAHON
1445 McMAHON DRIVE
NEENAH, WI 54956
(920) 751-4200
PROJECT MANAGER: MIKE MARTIN
E-MAIL: mmartin@mcmgrp.com

STRUCTURAL

McMAHON
1445 McMAHON DRIVE
NEENAH, WI 54956
(920) 751-4200
PROJECT MANAGER: DAN BRELLEN
E-MAIL: dbrellen@mcmgrp.com

CIVIL

McMAHON
1445 McMAHON DRIVE
NEENAH, WI 54956
(920) 751-4200
PROJECT MANAGER: LEE REIBOLD
E-MAIL: Lreibold@mcmgrp.com

HVAC

CPH
444 REID STREET, SUIT 103
DE PERE, WI 54115
(866) 609-0688
PROJECT MANAGER: GRANT GILBAUGH
SUPERVISOR PROFESSIONAL: JEFF DEAL
E-MAIL: jdeal@cphcorp.com

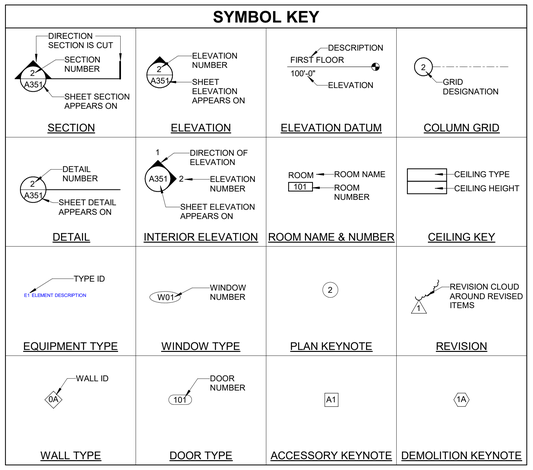
PLUMBING

CPH
444 REID STREET, SUITE 103
DE PERE, WI 54115
(866) 609-0688
PROJECT MANAGER: DOUG DE GREEF
E-MAIL: ddegreef@cphcorp.com

ELECTRICAL

McMAHON
1445 McMAHON DRIVE
NEENAH, WI 54956
(920) 751-4200
PROJECT MANAGER: JILL FITZSIMONS
E-MAIL: jfitzsimons@mcmgrp.com

SYMBOL KEY



ABBREVIATIONS

@	AT	FD	FLOOR DRAIN	STD	STANDARD
ACT	ACOUSTICAL TILE	FE	FIRE EXTINGUISHER	STL	STEEL
ADA	AMERICANS W/ DISABILITIES ACT	FEC	FIRE EXTINGUISHER CABINET	STRUCT	STRUCTURAL
ADDL	ADDITIONAL	FIN	FINISH / FINISHED	T&B	TOP AND BOTTOM
ADJ	ADJUSTABLE	FL	FLOOR	T&G	TONGUE & GROOVE
AFF	ABOVE FINISHED FLOOR	FND	FOUNDATION	T	TREAD
ALT	ALTERNATE / ALTERNATIVE	FUT	FUTURE	TBD	TO BE DETERMINED
ALUM	ALUMINUM	GALV	GALVANIZED	TYP	TYPICAL
BLDG	BUILDING	GC	GENERAL CONTRACTOR	UNO	UNLESS NOTED OTHERWISE
BLKG	BLOCKING	GYP BD	GYPSUM BOARD	W/	WITH
BOT	BOTTOM	HB	HOSE BIB	W/O	WITHOUT
BRG	BEARING	HDCP	HANDICAP	WD	WOOD
CL / ℄	CENTERLINE	HM	HOLLOW METAL		
CAB	CABINET	HR	HOUR		
CJ	CONTROL JOINT	ID	INSIDE DIAMETER		
CLG	CEILING	IMP	INSULATED METAL PANEL		
CLO	CLOSET	INSUL	INSULATION		
CLR	CLEAR	INT	INTERIOR		
CMU	CONCRETE MASONRY UNIT	LAV	LAVATORY		
COL	COLUMN	MAX	MAXIMUM		
CONC	CONCRETE	MECH	MECHANICAL		
CONST	CONSTRUCTION	MISC	MISCELLANEOUS		
CONT	CONTINUOUS	MFG	MANUFACTURER		
COORD	COORDINATE	MIN	MINIMUM		
CORR	CORRIDOR	MO	MASONRY OPENING		
CTR	CENTER	NIC	NOT IN CONTRACT		
DF	DRINKING FOUNTAIN	NTS	NOT TO SCALE		
DIA / Ø	DIAMETER	OC	ON CENTER		
DIM	DIMENSION	OD	OUTSIDE DIAMETER		
DS	DOWNSPOUT	OSB	ORIENTED STRAND BOARD		
DTL	DETAIL	PC	PRECAST		
DW	DISHWASHER	PLAM	PLASTIC LAMINATE		
DWG	DRAWING	PR	PAIR		
EA	EACH	QT	QUARRY TILE		
EF	EACH FACE	R	RISER		
ELEC	ELECTRIC / ELECTRICAL	RD	ROOF DRAIN		
ELEV	ELEVATION	REINF	REINFORCING / REINFORCED		
ENCL	ENCLOSURE / ENCLOSED	REQ	REQUIRED		
EQ	EQUAL	RM	ROOM		
EQUIP	EQUIPMENT	RO	ROUGH OPENING		
EW	EACH WAY	SC	SEALED CONCRETE		
EWC	ELECTRIC WATER COOLER	SCHED	SCHEDULE		
EXTG	EXISTING	SF	SQUARE FOOT		
EXH	EXHAUST	SIM	SIMILAR TO		
EXT	EXTERIOR	SPEC	SPECIFICATION		
F	FILLER PANEL	SS	STAINLESS STEEL		

IMPORTANT NOTICE: THE DRAWINGS AND THE SPECIFICATIONS TOGETHER REPRESENT THE CONSTRUCTION DOCUMENTS, AND AS SUCH, MUST BE USED TOGETHER AS THE BASIS OF DESIGN. THE CONTRACTOR IS SPECIFICALLY INSTRUCTED NOT TO LIMIT THEIR UNDERSTANDING OF THE SCOPE OF THIS PROJECT BASED UPON THE SPECIFICATIONS INDEX. THE CONTRACTOR IS RESPONSIBLE TO REVIEW ALL INFORMATION IN BOTH THE DRAWINGS AND SPECIFICATIONS, AND IS THEREFORE, REQUIRED TO PROVIDE ALL DEFINED, AND REASONABLY IMPLIED, SCOPE OF WORK NO MATTER WHERE IT APPEARS IN THE CONSTRUCTION DOCUMENTS. IN ADDITION, THE CONTRACTOR IS TO REVIEW ANY FORMALLY PROVIDED MODIFICATIONS, CLARIFICATIONS, ADDENDUMS AND/OR OTHER INFORMATION AND INCORPORATE THAT INFORMATION INTO THE CONTRACTOR'S UNDERSTANDING OF THE SCOPE OF THE PROJECT.

McMAHON ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
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NO.	DATE	REVISION

PRELIMINARY NOT FOR CONSTRUCTION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

TITLE SHEET

DESIGNED	DRAWN
MAM	DJR

PROJECT NO. H0006 06-24-00138
DATE OCTOBER 29, 2024
SHEET NO. A001

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CODE SUMMARY

BUILDING ADDITION AND RENOVATION FOR THE VILLAGE OF HARRISON W5298 STATE ROAD 114, HARRISON WI 54952
VILLAGE OF HARRISON, CALUMET COUNTY WI
CLIMATE ZONE: 6A
RENOVATION: B OCCUPANCY w/ S-1 ADDITION: S-2 VEHICLE STORAGE (NO REPAIR)
RENOVATION: TYPE IIB EXISTING BUILDING IS UNSPRINKLERED ADDITION: TYPE IIB UNSPRINKLERED
BOTH AREAS ARE SINGLE STORY RENOVATION = 2,575 SF ADDITION = 8,984 SF
RENOVATION IS SEPARATED FROM THE EXISTING BUILDING BY AN EXISTING (3) HOUR FIRE WALL
ADDITION IS SEPARATED FROM THE EXISTING BUILDING AND RENOVATION AREA BY A NEW (3) HOUR FIRE WALL
RENOVATION IS AN ALTERNATION LEVEL 2 & A CHANGE OF OCCUPANCY FROM S-2 TO B OCCUPANCY
REVIEW FOR: BUILDING & HVAC - COMPONENT- PRE-ENGINEERED METAL BUILDING

PROJECT SUMMARY:

PROJECT NARRATIVE:
THIS PROJECT CONTAINS (2) WORK AREAS: LEVEL 2 ALTERATION TO THE EXISTING WASH BAY WITH CHANGE OF OCCUPANCY (S-2 TO B) & A TYPE IIB BUILDING ADDITION FOR ADDITIONAL VEHICLE STORAGE (NO VEHICLE REPAIR). THE EXISTING BUILDING IS SEPARATED BY (4) EXISTING (3) HOUR FIRE WALLS - THE RENOVATION AREA IS CONTAINED WITH IN ONE OF THESE AREAS. THE NEW ADDITION IS SEPARATED FROM THE EXISTING CONDITIONS BY A NEW (3) HOUR FIRE WALL.

APPLICABLE CODES:

THE DRAWINGS HAVE BEEN PREPARED IN ACCORDANCE WITH THE FOLLOWING CODES - NOTIFY THE ARCHITECT OF ANY CONFLICTS

CODES:
2018 WISCONSIN ADMINISTRATIVE CODE, SPS 361-366
2015 INTERNATIONAL BUILDING CODE (IBC)
2015 INTERNATIONAL EXISTING BUILDING CODE (IEBC)
2015 INTERNATIONAL ENERGY CONSERVATION CODE (IECC)
2015 INTERNATIONAL MECHANICAL CODE (IMC)
2017 NATIONAL ELECTRIC CODE (NEC)
2015 INTERNATIONAL FUEL GAS CODE (IFGC)
2009 ICC/ANSI 117.1-2009 ACCESSIBLE AND USABLE BUILDING AND FACILITIES

RENOVATION:
OCCUPANCIES: B & S-1 CONSTRUCTION TYPE: IIB

	ACTUAL HEIGHT (IN FEET)	ALLOWABLE (TABLE 504.3)	ACTUAL HEIGHT (IN STORIES)	ALLOWABLE (TABLE 504.4)
BUILDING HEIGHT	18'-6" @ MID POINT OF ROOF	55' (N/S) FEET	(1) STORY	B= 3 (N/S) STORIES S-1 = 2 (N/S) STORIES

ADDITION:
OCCUPANCIES: S-2 CONSTRUCTION TYPE: IIB

	ACTUAL HEIGHT (IN FEET)	ALLOWABLE (TABLE 504.3)	ACTUAL HEIGHT (IN STORIES)	ALLOWABLE (TABLE 504.4)
BUILDING HEIGHT	18'-6" @ MID POINT OF ROOF	55' (N/S) FEET	(1) STORY	S-2 = 3 (N/S) STORIES

- [X] (NS) NON-SPRINKLERED
- [ ] (S1) SPRINKLERED ONE-STORY
- [ ] (SM) SPRINKLERED MULTIPLE STORIES
- [ ] UNLIMITED AREA
- [ ] PARTIALLY SPRINKLERED, DESCRIPTION:

- [ ] NFPA 13
- [ ] NFPA 13R
- [ ] NFPA 13D
- [X] NFPA 72 - FIRE ALARM

FIRE ALARM: COVERAGE: [X] COMPLETE [ ] PARTIAL [ ] NONE
TYPE: [ ] AUTOMATIC DETECTION [X] MANUAL ALARM
MONITORING TYPE: [ ] CENTRAL STATION [ ] PROPRIETARY SUPERVISION
[X] REMOTE SUPERVISION [ ] PROTECTED PREMISES

FRONTAGE INCREASED FROM SECTION 506.3

FRONTAGE INCREASE NOT USED

MAXIMUM BUILDING AREA FROM SECTION 506.2

Aa = ALLOWABLE AREA (SQUARE FEET)
At = TABULAR ALLOWABLE AREA FACTOR
NS = TABULAR ALLOWABLE AREA FACTOR FOR NON-SPRINKLERED BUILDING (REGARDLESS OF SPRINKLERING)
If = AREA FACTOR INCREASE DUE TO FRONTAGE (FROM ABOVE CALCULATION)
Sa = ACTUAL NUMBER OF BUILDING STORIES ABOVE GRADE PLANE (MAX. 3 FOR NS, 4 FOR SPRINKLERED)
SECTION 506.2.1 MAXIMUM BUILDING AREA FOR A SINGLE-OCCUPANCY, ONE-STORY BUILDING
Aa = At + (NS x If)
SECTION 506.2.2 MIXED-OCCUPANCY, ONE STORY BUILDINGS
(OCCUPANCY 1 Aa / ALLOWABLE AREA) + (OCCUPANCY 2 Aa / ALLOWABLE AREA) + ... < 1.0 IS OK
SECTION 506.2.3 SINGLE-OCCUPANCY, MULTISTORY BUILDINGS
Aa = [At + (NS x If)] x Sa
SECTION 506.2.4 MIXED OCCUPANCY, MULTISTORY BUILDINGS
EACH STORY (3 STORY MAX.) TO INDIVIDUALLY COMPLY USING MOST RESTRICTIVE OCCUPANCY IF UNSEPERATED
IF SEPARATED: (OCCUPANCY 1 ACTUAL AREA / TABULAR ALLOWABLE AREA) + (OCC.2...) + ... <1.0 IS OK

STORY NUMBER	DESCRIPTION AND USE	BUILDING AREA PER STORY (ACTUAL)	TABLE 506.2 AREA	FRONTAGE INCREASE	ALLOWABLE AREA PER STORY OR UNLIMITED
RENOVATION (1) STORY	OFFICES & STORAGE	B OCC =1,784 SF S-1 OCC = 795 SF	B OCC =23,000 SF S-1 OCC = 17,500 SF	NOT USED	B OCC =23,000 SF S-1 OCC = 17,500 SF
ADDITION (1) STORY	VEHICLE STORAGE	S-2 OCC = 8,984 SF	S-2 OCC = 26,000 SF	NOT USED	S-2 OCC = 26,000 SF

RENOVATION:
508.2 MAIN OCCUPANCY "B" ACCESSORY OCCUPANCY "S-1"
508.3.3 UNSEPERATED OCCUPANCIES "B" AND "S-1"
508.4.2 ALLOWABLE RATIOS
B = 1,784 SF / 23,000 = .077
S = 795 SF / 17,500 = .045
.122 < 1

TABLE 508.4 REQUIRED SEPARATION OF OCCUPANCIES "B" AND "S-1" = 0 HOURS
TABLE 509 LIST INCIDENTAL USES: N/A

ADDITION:
508.2 MAIN OCCUPANCY "S-2" ACCESSORY OCCUPANCY = N/A
508.3.3 UNSEPERATED OCCUPANCIES = N/A
TABLE 508.4 REQUIRED SEPARATION OF OCCUPANCIES = N/A
TABLE 509 LIST INCIDENTAL USES: N/A

TABLE 601 FIRE PROTECTION REQUIREMENTS

BUILDING ELEMENT	RATING REQUIRED	RATING PROVIDED
PRIMARY STRUCTURAL FRAME	0	0
BEARING WALLS (EXTERIOR)	0	0
BEARING WALLS (INTERIOR)	0	0
NON-BEARING WALLS (INTERIOR)	0	0
FLOOR CONSTRUCTION AND ASSOCIATED SECONDARY MEMBERS	0	0
ROOF CONSTRUCTION AND ASSOCIATED SECONDARY MEMBERS	0	0

FIRE SEPARATION REQUIREMENTS PER TABLE 602: EXTERIOR NON-BEARING WALLS AND PARTITIONS

FIRE SEPARATION DISTANCE	CONSTRUCTION TYPE	OCCUPANCY	USE	FIRE RATING (HOURS)
x < 5'	IIB	B S-1 S-2	BUSINESS STORAGE VEHICLE STORAGE	1 HR 1 HR 1 HR
5' < x < 10'	IIB	B S-1 S-2	BUSINESS STORAGE VEHICLE STORAGE	1 HR 1 HR 1 HR
10' < x < 30	IIB	B S-1 S-2	BUSINESS STORAGE VEHICLE STORAGE	0 HR 0 HR 0 HR
30' < x	IIB	B S-1 S-2	BUSINESS STORAGE VEHICLE STORAGE	0 HR 0 HR 0 HR

PERCENTAGE OF WALL OPENING PER TABLE 705.8

N/A

FIRE WALL NOTES:

BUILDING ADDITION:
706.5 HORIZONTAL CONTINUITY - 18" EXTENTION PAST THE EXTERIOR SURFACE OF EXTERIOR WALLS

706.5.2 HORIZONTAL PROJECTIONS (SOUTH OVERHANG) - EXTEND TO THE OUTER EDGE OF PROJECTING ELEMENT

706.6 VERTICAL CONTINUITY - EXTEND 30" ABOVE ROOF

FIRE AREA RATING REQUIREMENTS FOR FIRE BARRIER OR HORIZONTAL ASSEMBLIES TABLE 707.3.10

N/A

OPENING FIRE PROTECTION ASSEMBLIES, RATINGS AND MARKINGS TABLE 716.5

TYPE OF ASSEMBLY	REQ'D WALL ASSEMBLY RATING (HR)	MIN. FIRE DOOR ASS'Y RATING (HR)	DOOR VISION PANEL SIZE	FIRE-RATED DOOR GLAZING VISION PANEL	MIN. SIDELIGHT/ TRANSOM ASS'Y RATING (HR)	FIRE-RATED GLAZING SIDELIGHT / TRANSOM PANEL
FIRE WALLS / BARRIERS	3 HR	3 HR	ASTM E119 MAX. SIZE	D-H-W-240	3 HR	SIDELIGHT NOT PERMITTED

INTERIOR WALL AND CEILING FINISH REQUIREMENTS BY OCCUPANCY TABLE 803.11

OCCUPANCY GROUP	INTERIOR EXIT STAIRWAYS / RAMPS / PASSAGEWAYS	CORRIDORS AND ENCLOSURE FOR EXIT ACCESS STAIRWAYS/RAMPS	ROOMS AND ENCLOSED SPACES
B	CLASS A	CLASS B	CLASS C
S	CLASS B	CLASS B	CLASS C

OCCUPANT LOAD CALCULATIONS - RENOVATION

OCCUPANCY TYPE	AREA PER FLOOR						1004.1.2 AREA	NUMBER OF OCCUPANTS	SPRINKLER REQ'D, 903.2
	BASEMENT	FIRST	SECOND	THIRD	ROOF	TOTAL	/ OCCUPANT		
B- BUSINESS	0	1,784	0	0	0	1,784	/100	18	NO
S-1 STORAGE	0	795	0	0	0	795	/300	3	NO

OCCUPANT LOAD CALCULATIONS - ADDITION

OCCUPANCY TYPE	AREA PER FLOOR						1004.1.2 AREA	NUMBER OF OCCUPANTS	SPRINKLER REQ'D, 903.2
	BASEMENT	FIRST	SECOND	THIRD	ROOF	TOTAL	/ OCCUPANT		
S-2 STORAGE	0	8,984	0	0	0	8,984	/200	45	NO

NUMBER AND ARRANGEMENT OF EXITS (1006: SINGLE OR MULTIPLE EXITS REQUIRED, BASED ON DISTANCE / # OF OCCUPANTS; 1017.2 TOTAL EXIT ACCESS TRAVEL DISTANCE ALLOWED)

REQUIRED EGRESS WIDTH:

RENOVATION:
0.2 FOR EGRESS COMPONENTS AND
0.3 FOR STAIRS
21 OCC x .2 = 4.2 INCHES REQUIRED
32" PROVIDED

ADDITION:
0.2 FOR EGRESS COMPONENTS AND
0.3 FOR STAIRS
45 OCC x .2 = 9 INCHES REQUIRED
128" PROVIDED

EXIT TRAVEL DISTANCE:

B = 200'-0"
S-1 = 200'-0"
S-2 = 300'-0"

COMMON PATH OF EGRESS TRAVEL: 75'-0"

MEANS OF EGRESS ILLUMINATION: (1) FOOT CANDLE MIN. AT WALKING SURFACE

ACCESSIBILITY

EXISTING BUILDING IS SINGLE STORY. NEW RESTROOMS AND SHOWERS ARE ADA COMPLIANT. SEE ARCHITECTURAL SITE PLAN FOR LOCATIONS OF HANDICAPPED PARKING LOCATIONS

PLUMBING FIXTURE REQUIREMENTS PER 2902.1

RENOVATION

TYPE	NO. PEOPLE	WATER CLOSETS			LAVATORIES		DRINKING FOUNTAIN		SERVICE SINK
		FACTORS	# MALE	# FEMALE	FACTORS	# FIXTURES	FACTORS	# FIXTURES	
B - BUSINESS	18	1/25 (FIRST 50) 1/50 (AFTER)	.36	.36	1/40 (FIRST 80) 1/80 (AFTER)	.46	1/100	.18	1
S - STORAGE	3	1/100	.01	.01	1/100	.02	1/1000	.001	1
REQUIRED	21		.37	.37		.48		.181	2
PROVIDED			(1) WC (1) URINAL	(2) WC		4		2	1

ADDITION

TYPE	NO. PEOPLE	WATER CLOSETS			LAVATORIES		DRINKING FOUNTAIN		SERVICE SINK
		FACTORS	# MALE	# FEMALE	FACTORS	# FIXTURES	FACTORS	# FIXTURES	
S - STORAGE	43	1/100	.215	.215	1/100	.215	1/1000	.043	1
REQUIRED	43	1/100	.215	.215	1/100	.215	1/1000	.043	2
PROVIDED			(1) WC (1) URINAL	(2) WC		4		2	1

PLUMBING FIXTURES FOR BUILDING ADDITION ARE PROVIDED WITHIN THE RENOVATION AREA FIXTURE COUNTS

TOTAL REQUIRED	64		.59	.59		.70		.224	3
PROVIDED			(1) WC (1) URINAL	(2) WC		4		2	1

ELEVATORS AND CONVEYING SYSTEMS - CHAPTER 30

N/A - SINGLE STORY

ENVELOPE COMPLIANCE

- [ ] UNHEATED BUILDING / SEASONAL OCCUPANCY
- [ ] ALTERATION, NO MODIFICATION TO BUILDING ENVELOPE
- [X] COMcheck/REScheck ATTACHED: IECC 2015 [ ] ASHRAE 90.1-2013 [X]
- [ ] PRESCRIPTIVE (COMPLETE CHART BELOW): IECC 2015 [ ] ASHRAE 90.1-2013 [ ]
- [ ] OTHER, PLEASE DESCRIBE:

PROJECT LOCATION: COUNTY CALUMET; ZONE: 6A [X] 7 [ ]

OCCUPANCY GROUP: R [ ] OTHER [ ]

PRELIMINARY NOT FOR CONSTRUCTION

McMAHON
ENGINEERS ARCHITECTS
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NO.	DATE	REVISION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

LIFE SAFETY NOTES

DESIGNED	DRAWN
MAM	MAM

PROJECT NO.
H0006 06-24-00138
DATE
OCTOBER 29, 2024
SHEET NO.
A011

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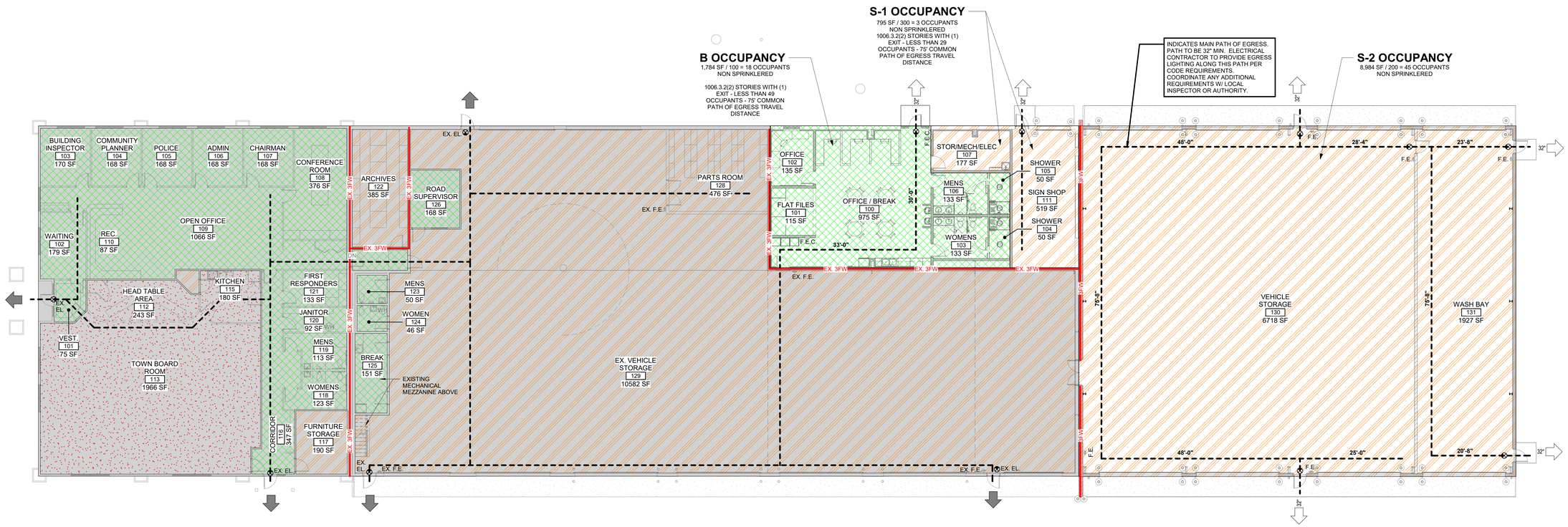
CODE KEY

	EMERGENCY EXIT PATH OF TRAVEL
3FW / 3FW	3 HOUR FIRE WALL
EX 3 FW / EX 3FW	EXISTING 3 HOUR FIRE WALL
F.E.C	FIRE EXTINGUISHER CABINET (SURFACE MOUNTED)
F.E.C	FIRE EXTINGUISHER CABINET (SEMI-RECESSED)
F.E.	WALL MOUNTED FIRE EXTINGUISHER
000"	EXISTING EXIT
000"	NEW EXIT DISCHARGE PROVIDED (CLEAR WIDTH IN INCHES)
	EXIT SIGN

OCCUPANCY CLASSIFICATION

	EXISTING ASSEMBLY (A)
	BUSINESS (B)
	STORAGE (S-1, S-2)



LIFE SAFETY PLAN
3/32" = 1'-0"

NORTH

PRELIMINARY NOT FOR CONSTRUCTION

McMAHON
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NO.	DATE	REVISION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

LIFE SAFETY PLAN

DESIGNED	DRAWN
MAM	DJR

PROJECT NO.
H0006 06-24-00138

DATE
OCTOBER 29, 2024

SHEET NO.
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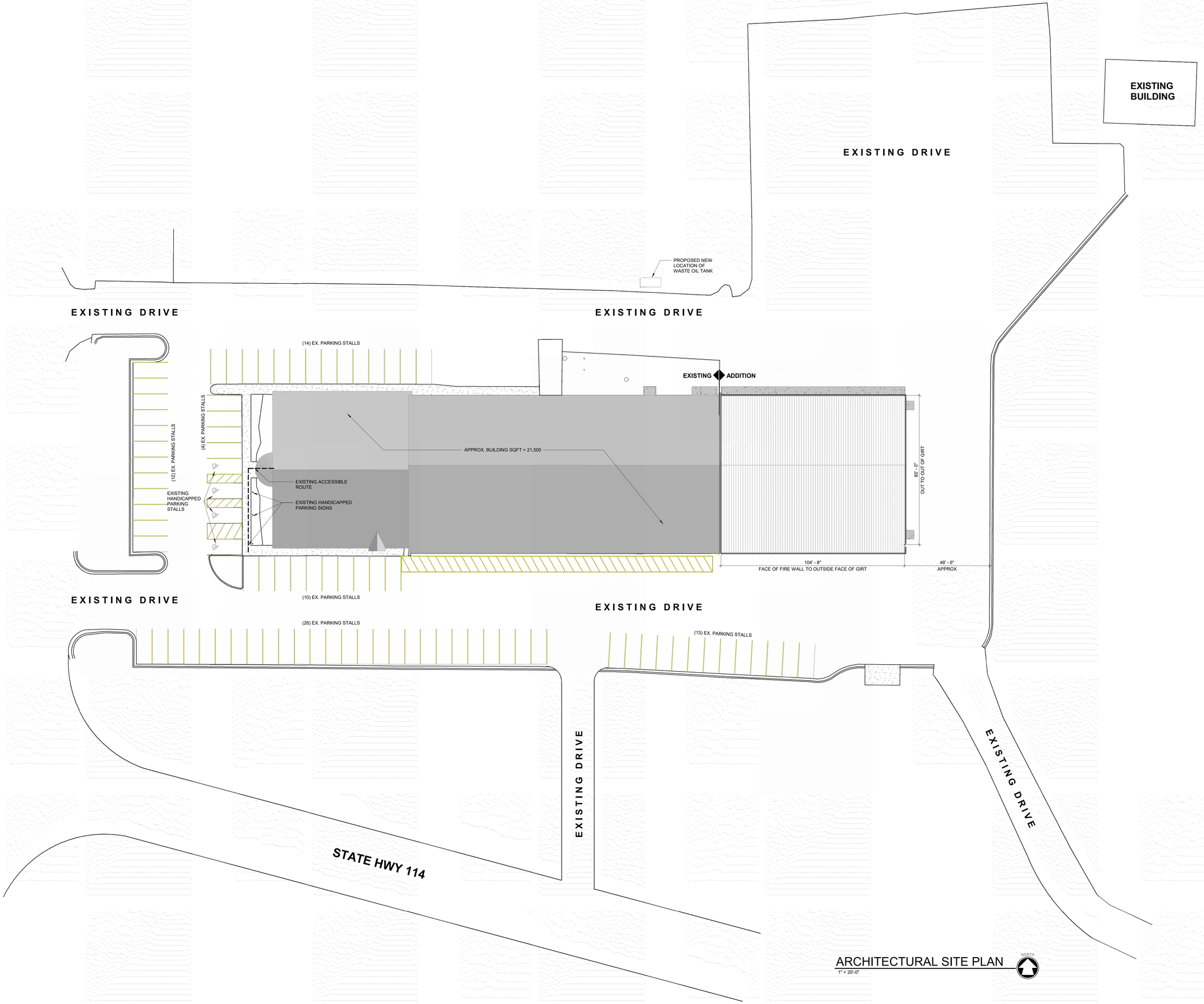

ARCHITECTURAL SITE PLAN
1" = 20'-0"

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NO.	DATE	REVISION

PRELIMINARY NOT FOR CONSTRUCTION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI
ARCHITECTURAL SITE PLAN

DESIGNED	DRAWN
MAM	DJR

PROJECT NO.
H0006 06-24-00138

DATE
OCTOBER 29, 2024

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Harrison DPW – Electrical Systems – Scope Narrative

1. Applicable Codes and Standards:
   a. 2018 WISCONSIN ADMINISTRATIVE CODE, SPS 361-366
   b. International Building Code (IBC) 2015 w/ Wisconsin Amendments
   c. National Electric Code (NEC) 2017 w/ Wisconsin Amendments
   d. International Energy Conservation Code (IECC) 2015 w/ Wisconsin Amendments
   e. Life Safety Code NFPA 101
   f. National Fire Protection Association (NFPA72)
   g. Illuminating Engineering Society (IES)
2. IBC Classifications
   a. Renovation: B occupancy with S-1. Unsprinkled.
   b. Addition: S-2 vehicle storage (no repair). Unsprinkled.
3. General
   a. Raceway Systems:

Table 1: Raceway Systems

Exterior, below grade	PVC Schedule 40
Exterior, above grade	Rigid galvanized conduit
Exterior, connected to vibrating equipment	Liquid tight flexible metallic conduit
Interior, concealed in gypsum walls	EMT
Interior, exposed, not subject to damage	EMT
Interior, exposed, subject to severe damage (Vehicle Storage & Sign Shop)	Rigid galvanized conduit from floor to 12' AFF, then transition to EMT.
Interior, connected to vibrating equipment	Flexible metallic conduit
Interior, exposed, subject to severe damage, wet location (Wash Bay 131)	Rigid galvanized conduit

   b. Wire and Cable:
      i. Stranded copper with THHN / THHW insulation for branch circuits and feeders. Aluminum conductors are not allowed.
   c. Enclosures:

Table 2: Enclosure Types

Interior, dry locations	NEMA 1
Interior, damp or wet locations	NEMA 4X stainless steel
Exterior	NEMA 3R

   d. Wiring Devices – Heavy duty specification grade.
      i. Ivory finish with matching nylon cover plate.
      ii. Provide panel name & circuit number label on each receptacle.
4. Electrical Demolition
   a. See sheet A111 for areas of selective demolition.
   b. Renovation Area
      i. Disconnect and remove all light fixtures, lighting controls, exit signs, and emergency lights. Remove associated conduit and conductors.
      ii. Disconnect and remove all receptacles, motor connections, disconnect switches, and motor starters. Remove associated conduit and conductors.
      iii. Salvage security video surveillance camera to Owner.
   c. East Exterior Façade (adjacent to new addition)
      i. Disconnect and remove (1) exterior wall pack.
      ii. Disconnect and remove (1) exterior egress light.
      iii. Salvage security access control card reader.
      iv. Disconnect wall exhaust fan. Equipment to be removed by HVAC contractor.
   d. Heavy Timber Salt Storage Building
      i. Building to be demolished complete. Disconnect and remove all electrical devices in this building.
   e. Post Frame Building
      i. Building to be demolished complete. Disconnect and remove all electrical devices in this building.
5. Power
   a. General:
      i. See Architectural sheets for proposed renovation and addition floor plans.
      ii. A power study (short circuit and arc flash) will be conducted as part of a separate project. This project shall include an update to the power studies utilizing the same vendor (TBD) that is used in the separate project.
   b. Electrical Distribution:
      i. Provide new panelboard (120/208V 3PH 4W, 225 MLO, 84 circuit, 22KAIC) to serve renovation area branch circuits. New panel to be surface mount in Storage 107. Feed from main distribution panel MDP using a spare 225A-3P circuit breaker (panel MDP is being replaced as part of a separate project). Feeder shall be rated for 225A. All new power to the west of the new 3-hour fire wall shall be connected to this panel.
      ii. Provide new panelboard (120/208V 3PH 4W, 225 MLO, 84 circuit, 22KAIC) to serve addition branch circuits. New panel to be surface mount in Vehicle Storage 130. Feed from main distribution panel MDP using a spare 225A-3P circuit breaker (panel MDP is being replaced as part of a separate project). Feeder shall be rated for 225A. All new power to the east of the new 3-hour fire wall shall be connected to this panel.
      iii. Provide external surge protection device at each new panelboard (Square D XD5E series, 200KA per phase, 120/208V 3ph 4w). Feed SPD with 30A-3P circuit breaker and #10AWG at each panelboard. Locate SPD directly adjacent to the panelboard to limit SPD conductors to 36".
      iv. Provide UFER grounding electrode connection to addition footing rebar. Connect to existing electrical service grounding electrode system.
   c. HVAC Coordination:
      i. Demolition
         1. Existing wash bay – Disconnect gas fired radiant tube heater. Remove associated disconnect switch and conduit / wiring. Equipment to be removed by HVAC contractor.
      ii. Renovation
         1. Existing garage
            a. Oil Pump P-1
               i. Provide 120V 20A hardwired connection with Square D series 2510 manual starter / disconnect switch.
         2. Renovation Area – See HVAC narrative for locations.
            a. Furnace F-1
               i. Provide 120V 20A hardwired connection with Square D series 2510 manual starter / disconnect switch. Dedicated branch circuit.
            b. Condenser CU-1
               i. Provide 208V 3-phase 30A hardwired connection with 30A fusible switch fused at 30A. Dedicated 30A branch circuit.
            c. Exhaust Fan EF-1 (FHP)
               i. Provide 120V 20A hardwired connection with Square D series 2510 manual starter / disconnect switch. Dedicated branch circuit.
               ii. Exhaust fan shall be interlocked with occupancy sensors in each bathroom, each shower room, and the sign shop. If any of these spaces are occupied, the exhaust fan shall turn on and remain on for a time delay of 15 minutes after occupation is no longer detected.
            d. Electric Heater EUH-1 (3.3 KW)
               i. Provide 208V 3-phase 20A hardwired connection with 20A non-fusible NEMA 1 disconnect switch. Dedicated 20A branch circuit.
         3. Addition – See HVAC narrative for locations.
            a. Makeup Air Unit MUA-1
               i. Provide 208V 3-phase 35A hardwired connection with 60A non-fusible NEMA 1 disconnect switch. Dedicated 35A branch circuit.
            b. Gas Detection System
               i. Provide conduit and boxes for (3) sensors.
               ii. Provide 120V 20A hardwired connection for controller. Dedicated branch circuit.
            c. Exhaust Fan EF-2 (3/4HP)
               i. Provide 120V 20A hardwired connection with Square D series 2510 manual starter / disconnect switch. Dedicated branch circuit.
            d. Exhaust Fan EF-3 (3/4 HP)
               i. Provide 120V 20A hardwired connection with Square D series 2510 manual starter / disconnect switch. Dedicated branch circuit.
            e. Exhaust Fan EF-4 (1/2HP)
               i. Provide 120V 20A hardwired connection with Square D series 2510 manual starter / disconnect switch. Dedicated branch circuit.
            f. Radiant Tube Heater RH-1
               i. Provide 120V 20A hardwired connection with Square D series 2510 manual starter / disconnect switch. Dedicated branch circuit.
            g. Radiant Tube Heater RH-2
               i. Provide 120V 20A hardwired connection with Square D series 2510 manual starter / disconnect switch. Dedicated branch circuit.
            h. Radiant Tube Heater RH-3
               i. Provide 120V 20A hardwired connection with Square D series 2510 NEMA 4X stainless steel manual starter / disconnect switch. Dedicated branch circuit.
   d. Plumbing Coordination:
      i. Renovation
         1. Stor / Mech / Elec 107
            a. Water Heater – 120V 20A GFI duplex receptacle at 48" AFF. Provide dedicated branch circuit.
            b. Recirculation Pump – 120V 20A hardwired connection with Square D series 2510 manual starter / disconnect switch. Provide dedicated branch circuit.
   e. Specific rooms:
      i. Renovation
         1. Office / Break 100
            a. Provide (6) 120V 20A convenience duplex receptacles. Connect convenience receptacles to (2) branch circuits.
            b. Provide (1) 120V 20A duplex receptacle behind the TV monitor. Locate receptacle inside 2.88" deep in-set media wall box (FSR PWB-253). Include on one of the branch circuits that serves convenience receptacles in this room.
            c. Provide (1) 120V 20A GFI duplex receptacle behind the refrigerator. Dedicated branch circuit.
            d. Provide (5) 120V 20A GFI duplex receptacles above counter for the kitchenette. Each receptacle shall have a dedicated branch circuit.
            e. Provide (1) 120V 20A duplex receptacles behind each electric water cooler (Quantity 2 water coolers). Combine both electric water cooler receptacles on a dedicated branch circuit. The circuit breaker that feeds the electric water coolers shall be GFI type.
            f. At each office workstation, provide (2) 120V 20A quad receptacles (Quantity 3 workstations). Each office workstation shall have its own branch circuit that serves the pair of quad receptacles.
         2. Flat Files 101
            a. Provide (2) 120V 20A convenience duplex receptacles. Connect to single branch circuit.
         3. Office 102
            a. Provide (4) 120V 20A convenience duplex receptacles. Connect to single branch circuit.
            b. Provide (1) 120V 20A quad receptacle at desk. Connect to its own branch circuit with the TV monitor.
            c. Provide (1) 120V 20A duplex receptacle behind the TV monitor. Locate receptacle inside 2.88" deep in-set media wall box (FSR PWB-253). Include on the branch circuit that serves quad receptacle in this room
         4. Women's 103
            a. Provide (1) 120V 20A GFI duplex receptacle above counter near the sink / countertop. Branch circuit to feed receptacles in bathrooms and shower rooms.
         5. Shower 104
            a. Provide (1) 120V 20A GFI duplex receptacle on the south wall. Branch circuit to feed receptacles in bathrooms and shower rooms.
         6. Men's 106
            a. Provide (1) 120V 20A GFI duplex receptacle above counter near the sink / countertop. Branch circuit to feed receptacles in bathrooms and shower rooms.
         7. Shower 105
            a. Provide (1) 120V 20A GFI duplex receptacle on the north wall. Branch circuit to feed receptacles in bathrooms and shower rooms.
         8. Stor / Mech / Elec 107
            a. Provide (3) 120V 20A duplex receptacles at 48" AFF. Connect to single branch circuit. Any receptacle within 6 feet of the mop sink shall be GFI type.
            b. Provide 120V 20A hardwired connection for fire alarm NAC panel. Dedicated branch circuit.
            c. Provide (1) 120V 20A quad receptacle at new data rack. Dedicated branch circuit.
            d. Provide (1) 208V single phase 30A NEMA L6-30R receptacle at new data rack. Dedicated branch circuit.
         9. Sign Shop 111
            a. Provide (1) 120V 20A duplex receptacle on ceiling for overhead door operator. Dedicated branch circuit with GFI type circuit breaker. Provide conduit and box for wall-mount overhead door controller; provide conductors for up / down / stop operation.
            b. Provide (6) 120V 20A GFI convenience duplex receptacles at 48" AFF. Connect to (2) separate branch circuits.
         10. Ex. Vehicle Storage 129
            a. Provide (1) 120V 20A duplex receptacle on ceiling for overhead door operator. Dedicated branch circuit with GFI type circuit breaker. Provide conduit and box for wall-mount overhead door controller; provide conductors for up / down / stop operation.
         11. Exterior
            a. Provide (1) 120V 20A weather-resistant GFI duplex receptacle with a die-cast aluminum weatherproof in-use cover at Sign Shop 111 exterior door. Connect to one of the branch circuits that serves Sign Shop 111 convenience receptacles.
      ii. Addition
         1. Vehicle Storage 130
            a. Provide (1) 120V 20A duplex receptacle on ceiling for each overhead door operator. Dedicated branch circuit with GFI type circuit breaker. Provide conduit and box for wall-mount overhead door controller; provide conductors for up / down / stop operation. (Quantity 6 overhead doors)
            b. Provide (16) 120V 20A GFI convenience duplex receptacles at 48" AFF. Connect convenience receptacles to (4) branch circuits.
         2. Wash Bay 131
            a. Provide (1) 120V 20A duplex receptacle on ceiling for each overhead door operator. Dedicated branch circuit with GFI type circuit breaker. Provide conduit and box for wall-mount overhead door controller; provide conductors for up / down / stop operation. (Quantity 2 overhead doors)
            b. Provide (8) 120V 20A convenience weather-resistant GFI duplex receptacle with a die-cast aluminum weatherproof in-use cover. Connect to two separate branch circuits.
         3. Exterior
            a. Provide (1) 120V 20A weather-resistant GFI duplex receptacle with a die-cast aluminum weatherproof in-use cover at each exterior door (Quantity 4 exterior doors). Connect exterior receptacles to one branch circuit.
6. Lighting
   a. General
      i. All interior lighting shall be LED with 4000K 80CRI.
      ii. All exterior lighting shall be LED with 4000K 70CRI, full cut-off type.
      iii. Areas with ceilings: Lighting controls shall be analog type by Sensor Switch, Wattstopper or Greengate.
      iv. Areas with exposed ceilings and exterior wall packs: Lighting controls shall be wireless digital type with sensors that are embedded in fixtures. Basis of design is Nlight Air, or Equivalent systems by Hubbell and Cooper.
      v. Use IES illuminance recommendations for each space to determine quantity of fixtures and lumen package, unless noted otherwise. Refer to architectural plans for ceiling types, ceiling heights, and exposed structure heights. Assume 80-50-20 reflectances and light loss factor of at least 0.9.
      vi. Egress path lighting shall meet IBC-2015 requirements. See sheet A012 for egress paths in remodel area and addition.
      vii. Wall dimmers and switches shall be ivory with matching nylon cover plates to match wiring devices.
      viii. Connect unit battery lights to branch circuit that serves nearby normal-powered lights ahead of local switches, relays, and contactors. The generator does not have separate life safety distribution and cannot be used for emergency lighting.
   b. Specific rooms:
      i. Renovation
         1. Office / Break 100
            a. Provide 2x4 LED flat panels, Lithonia CPX series or equivalent by Hubbell or Cooper.
            b. Along egress path: Provide integral unit batteries in select general lighting fixtures.
            c. Provide (1) exit sign, Lithonia LQM series or equivalent by Hubbell or Cooper.
            d. Provide dual tech ceiling occupancy sensors with (2) 3-way 0-10V dimmer switches (one at each entry door). All lights shall be controlled as single zone.
            e. Provide undercabinet lighting at kitchenette, Juno UPLD WH series or equivalent by Hubbell or Cooper.
               i. (1) 14" fixture and (3) 22" fixtures.
               ii. Tie into general lighting occupancy sensors for automatic lighting shutoff.
               iii. Provide ELV wall dimmer switch near kitchenette for manual control.
         2. Flat Files 101
            a. Provide 2x4 LED flat panels, Lithonia CPX series or equivalent by Hubbell or Cooper.
            b. Provide dual tech ceiling occupancy sensor with a 0-10V dimmer switch near the entry.
         3. Office 102
            a. Provide 2x4 LED flat panels, Lithonia CPX series or equivalent by Hubbell or Cooper.
            b. Provide dual tech ceiling occupancy sensor with a 0-10V dimmer switch near the entry.
         4. Women's 103
            a. Provide 2x4 LED flat panels, Lithonia CPX series or equivalent by Hubbell or Cooper. One 2x4 fixture shall be designated emergency with integral unit battery.
            b. Provide dual tech ceiling occupancy sensor with a keyed switch near the entry.
         5. Shower 104
            a. Provide (1) shower downlight centered above the shower and (1) shower downlight centered above the changing area, Gotham EVO4SH or equivalent by Hubbell or Cooper.
            b. Provide dual tech ceiling occupancy sensor (low temperature high humidity) above the changing area. Provide a 0-10V dimmer switch near the entry along the south wall.
         6. Men's 106
            a. Provide 2x4 LED flat panels, Lithonia CPX series or equivalent by Hubbell or Cooper. One 2x4 fixture shall be designated emergency with integral unit battery.
            b. Provide dual tech ceiling occupancy sensor with a keyed switch near the entry.
         7. Shower 105
            a. Provide (1) shower downlight centered above the shower and (1) shower downlight centered above the changing area, Gotham EVO4SH or equivalent by Hubbell or Cooper.

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PRELIMINARY NOT FOR CONSTRUCTION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

ELECTRICAL NARRATIVE

DESIGNED	DRAWN
JAF	JAF

PROJECT NO. H0006 06-24-00138
DATE OCTOBER 29, 2024
SHEET NO. E001

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b. Provide dual tech ceiling occupancy sensor (low temperature high humidity) above the changing area. Provide a 0-10V dimmer switch near the entry along the north wall.

8. Stor / Mech / Elec 107
   a. Provide 2x4 LED flat panels, Lithonia CPX series or equivalent by Hubbell or Cooper. One 2x4 fixture shall be designated emergency with integral unit battery.
   b. Provide PIR ceiling occupancy sensor with a 0-10V dimmer switch near the entry.
9. Sign Shop 111
   a. Provide linear enclosed / gasketed fiberglass fixtures, Lithonia FEM LED series or equivalent by Hubbell or Cooper. Provide fixtures with integral wireless controls (NLTAIR2 RSBOR10 option for basis-of-design fixture). All fixtures in this space shall be programmed to the same wireless control zone.
   b. Along egress path: Provide integral unit batteries in select general lighting fixtures.
   c. Provide (1) exit sign, Lithonia LQM series or equivalent by Hubbell or Cooper.
   d. Provide Nlight Air RPODL DX line voltage powered switch near entry.
10. Ex. Vehicle Storage 129 – No Scope.
11. Exterior
   a. Provide (1) outdoor emergency light fixture above each exterior door at 9’ AFG (Quantity 2 exterior doors), Lithonia AFF OEL series with cold weather battery “CW” option. Or equivalent by Hubbell or Cooper.
   b. Provide (2) outdoor full-cutoff wall packs at 15’ AFG, Lithonia WDGE series with Nlight Air embedded sensor. Or equivalent by Hubbell or Cooper. Wireless link all new wall packs to one control zone, including addition.

ii. Addition
1. Vehicle Storage 130
   a. Provide linear enclosed / gasketed fiberglass fixtures, Lithonia FEM LED series or equivalent by Hubbell or Cooper. Provide fixtures with integral wireless controls (NLTAIR2 RSBOR10 option for basis-of-design fixture). All fixtures in this space shall be programmed to the same wireless control zone.
   b. Along egress path: Provide integral unit batteries in select general lighting fixtures.
   c. Provide (4) exit signs, Lithonia LQM series or equivalent by Hubbell or Cooper.
   d. Provide (3) Nlight Air RPODL DX line voltage powered switch near entries.
2. Wash Bay 131
   a. Provide linear enclosed / gasketed fiberglass fixtures, Lithonia FEM LED series or equivalent by Hubbell or Cooper. Provide fixtures with integral wireless controls (NLTAIR2 RSBOR10 option for basis-of-design fixture). All fixtures in this space shall be programmed to the same wireless control zone.
   b. Along egress path: Provide integral unit batteries in select general lighting fixtures.
   c. Provide (2) wet location exit signs, Lithonia WLTE series or equivalent by Hubbell or Cooper.
   d. Provide (3) Nlight Air RPODL DX line voltage powered switch near entries. Provide clear thermoplastic vertical weatherproof in-use cover over each lighting control station.
3. Exterior
   a. Provide (1) outdoor emergency light fixture above each exterior door at 9’ AFG (Quantity 4 exterior doors), Lithonia AFF OEL series with cold weather battery “CW” option. Or equivalent by Hubbell or Cooper.
   b. Provide (6) outdoor full-cutoff wall packs at 15’ AFG, Lithonia WDGE series with Nlight Air embedded sensor. Or equivalent by Hubbell or Cooper. Wireless link all new wall packs to one control zone, including alteration area.

7. Fire alarm
   a. General
      i. Modify / extend existing DMP XR550 fire alarm system. Notification devices are horn type, not speaker type. Notification devices shall be by Potter and have red housing with FIRE lettering.
      ii. Use plenum-rated cabling. Cabling may be routed exposed above accessible ceilings. Cabling shall be routed in conduit in Sign Shop 111, Vehicle Storage areas, and Wash Bay 131.
      iii. Notification strobe coverage shall meet NFPA 72 requirements. Wall-mount strobes shall be mounted at 80” AFF, unless noted otherwise.
      iv. Provide updated floor plans and battery calculations for AHJ submittal.
   b. Specific rooms:
      i. Renovation
         1. Office / Break 100
            a. Provide (1) fire alarm manual pull station near exterior door.
            b. Provide (1) 75CD ceiling horn / strobe notification device in center of main space.
            c. Provide (1) 15CD ceiling strobe notification device in center of entry area.
         2. Flat Files 101
            a. Provide (1) 15CD ceiling strobe notification device in center of room.
         3. Office 102 – No scope.
         4. Women’s 103
            a. Provide (1) 15CD ceiling horn / strobe notification device.
         5. Shower 104
            a. Provide (1) 15CD weatherproof wall-mount strobe notification device in changing area along south wall.
         6. Men’s 106
            a. Provide (1) 15CD ceiling horn / strobe notification device.
         7. Shower 105
            a. Provide (1) 15CD weatherproof wall-mount strobe notification device in changing area along north wall.
         8. Stor / Mech / Elec 107
            a. Provide (1) 15CD wall-mount strobe notification device near entry.
            b. Provide NAC panel for remodel and addition notification appliances.
            c. Provide smoke detector at NAC panel.
         9. Sign Shop 111
            a. Provide (1) 75CD wall-mount strobe notification device near entry.
            b. Provide (1) fire alarm manual pull station near exterior door.
         10. Ex. Vehicle Storage 129 – No scope.
      ii. Addition
         1. Vehicle Storage 130
            a. Provide (1) fire alarm manual pull station near each exterior door (Quantity 2 exterior doors).
            b. Provide (1) 177 CD wall-mount horn / strobe notification device near each exterior door (Quantity 2 exterior doors). Mount at 96” AFF.
         2. Wash Bay 131
            a. Provide (1) fire alarm manual pull station near each exterior door (Quantity 2 exterior doors). Provide flush-mount weatherproof protective shield with horn for each pull station, STI # STI-1150.
            b. Provide (2) 75 CD wall-mount weatherproof horn / strobe notification device along east wall. Mount at 96” AFF.

8. Voice Data
   a. General
      i. Each data drop to have dedicated cable run back to new data rack in Stor / Mech / Elec 107.
      ii. Use plenum-rated Category 6 cabling for all data cabling, except use plenum-rated Category 6A cabling for wireless access points. Cabling may be routed exposed above accessible ceilings. Cabling shall be routed in conduit in Sign Shop 111, Vehicle Storage areas, and Wash Bay 131.
      iii. Each wall data outlet box shall be 4” x 4” x 2-1/8” deep with 1” conduit stubbed to accessible ceiling.
      iv. Provide end-to-end testing of cables.
      v. Provide identification at data outlets, patch panels, and cabling per Owner standards.
      vi. Wall data outlet jacks shall be ivory with matching plastic cover plates to match wiring devices.
      vii. Wireless access point outlets shall be surface style.
      viii. Wireless access points, rack-mount UPS, and network switches will be provided by the Owner.
      ix. Existing data rack is located per Figure 1 below (denoted with red star). There will be a new rack in the renovation area that will serve the renovation area and addition.

Figure 1: Location of existing data rack

   b. Specific rooms:
      i. Renovation
         1. Office / Break 100
            a. Provide (1) data outlet with (2) data drops behind the TV monitor. Locate data outlet inside in-set media wall box.
            b. At each office workstation, provide (1) data outlet with (4) data drops (Quantity 3 workstations).
            c. Provide (1) wireless access point data outlet with (2) drops. Coil 20’ of extra cable above the ceiling.
         2. Flat Files 101 – No scope.
         3. Office 102
            a. Provide (1) data outlet with (2) data drops at desk.
            b. Provide (1) data outlet with (2) data drops behind the TV monitor. Locate data outlet inside in-set media wall box.
            c. Provide (1) wireless access point data outlet with (2) drops. Coil 20’ of extra cable above the ceiling.
         4. Women’s 103 – No scope.
         5. Shower 104 – No scope.
         6. Shower 105 – No scope.
         7. Stor / Mech / Elec 107
            a. Add new data rack:
               i. Provide 2-post rack, 52RU. Provide rack with vertical cable management.
               ii. Provide fiber patch panel in existing 2-post data rack. Fiber patch panel shall be OM4 with LC connectors. Add fiber patch panel in new data rack (OM4 with LC connectors). Route OM4 fiber between the existing rack and new rack; fiber shall be routed in conduit.
               iii. Provide (2) 48-port Category 6 and (1) 24-port Category 6A patch panels in the new rack.
               iv. Provide (3) 2RU horizontal cable organizers in the new rack.
               v. Provide (1) rack-mount power strip with integral surge protection and (8) 120V 20A output receptacles.
               vi. Provide voice / data grounding system:
                  1. At existing rack: Provide 2” x 12” x ¼” telecommunications ground bus bar near rack. Bond #6AWG from ground bus bar to rack. Bond #6AWG from ground bus bar to structural steel. Bond #3 AWG from ground bus bar to existing panel MDP ground bus. Bond #3AWG between existing rack ground bus bar and new rack ground bus bar.
                  2. At new rack: Provide 2” x 12” x ¼” telecommunications ground bus bar near rack. Bond #6AWG from ground bus bar to rack. Bond #6AWG from ground bus bar to structural steel.
         8. Sign Shop 111
            a. Provide (1) wall-phone data outlet with (1) data drop at 48” AFF.
            b. Provide (1) wireless access point data outlet with (2) drops. Coil 20’ of extra cable near outlet.
         9. Ex. Vehicle Storage 129 – No scope.
      ii. Addition
         1. Vehicle Storage 130
            a. Provide (1) wall-phone data outlet with (1) data drop at 48” AFF.
            b. Provide (2) wireless access point data outlets with (2) drops each. Coil 20’ of extra cable near each outlet.
         2. Wash Bay 131
            a. Provide (1) wireless access point data outlet with (2) drops. Provide NEMA 4X enclosure large enough for wireless access point and surface-style outlet.

9. Audio Visual – No scope.
10. Security – Video Surveillance
   a. All cameras shall be provided by Owner’s security vendor (separate contract direct between Owner and security vendor). E.C. to only provide conduit, boxes and network cabling.
   b. Provide network cabling and conduit / box infrastructure for (2) exterior cameras for the addition.
11. Security – Access Control
   a. All access control equipment (card readers, low voltage cabling, and head end equipment) shall be provided by Owner’s security vendor (separate contract direct between Owner and security vendor). E.C. to only provide conduit and boxes for access control.
   b. Each new exterior door shall have a wall mount access control on the exterior of the building (Quantity 6 exterior doors). At each access-controlled door, provide the following:
      i. 4”x4” box above the door on the interior side. Locate box above accessible ceiling or at 15’ AFF in exposed ceiling areas.
      ii. From the 4”x4” box, route 3/4” conduit to single-gang box at 48” for a card reader.
      iii. From the 4”x4” box, route 1/2” conduit to door frame for electric strike and door position switch.
      iv. From the 4”x4” box, route 3/4” conduit to point above accessible ceiling.

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PRELIMINARY NOT FOR CONSTRUCTION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

ELECTRICAL NARRATIVE

DESIGNED	DRAWN
JAF	JAF

PROJECT NO.
H0006 06-24-00138

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Section 11. Item o.

TOWN OF HARRISON
ADDITIONAL BUILDING

HVAC BASIS OF DESIGN

PREPARED BY: GRANT GILBAUGH

cph

CPH Consulting, LLC - WI
444 Reid Street Suite 103, De Pere, WI 54115

October 18, 2024

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1. PROJECT OVERVIEW

1.1 BACKGROUND

The Town of Harrison is building a new Public Works Addition and Remodel located in Harrison, Wisconsin. CPH's design will be performed to develop a design narrative which will be used to solicit design/build construction bids.

The new addition will be used for parks and streets maintenance vehicle storage and wash bay. The new renovation will be used for additional offices, expanded break room, and new bathroom.

1.2 SCOPE

The project scope of work covered by this design narrative will consist of using all new HVAC/Plumbing equipment. This design basis is based on the relevant Standards and Codes of Practice listed in the specified sections. CPH will ensure that the following objectives are incorporated into the design:

- An economic fit for purpose of design
- Consistency and standardization of design
- Health, safety, and environmental arrangements

McMahon will be providing the environmental, civil, structural, and architectural design narratives while CPH will be providing the HVAC, plumbing and electrical design narratives.

1.3 DELIVERABLE

1.3.1 Project Deliverable

1.3.1.1 Design Narrative – The MEP Contractors shall use this design narrative as a basis of design for gathering a projected project cost. The Contractors are responsible for providing cost estimates to complete the project. The information in the design narrative is preliminary and should not be used as a final design document. Further work shall be done to ensure a complete design if the project moves forward.

1.3.1.2 Cost Estimate – The MEP Contractors shall create detailed cost estimates for the installation of the systems described within this document. This design narrative only includes estimated equipment costs. It does not include any installation labor cost.

2. BUILDING DESCRIPTION

The new Department of Public Works building addition will be used by the Parks Maintenance Department and is a pre-engineered metal building. The addition will be approximately 60' x 150' and consist of three drive thru bays and one drive thru wash bay.
The project also includes an office renovation inside the existing wash bay. The 40' x 60' office space will have one office, file room, break area, cubicles, bathrooms with showers, mechanical storage room, and a sign shop.

3. DESIGN CRITERIA

3.1 HVAC

3.1.1 HVAC Location / Altitude
3.1.1.1 Location: Harrison, WI 54952
3.1.1.2 Elevation: 950 feet above sea level

3.1.2 Building R-Values
3.1.2.1 Roof R-Value: 43
3.1.2.2 Wall R-Value: 30

3.1.3 Occupancy Schedules
3.1.3.1 B Business: Office Space (Renovation)
3.1.3.1.1 8:00 AM – 5:00 PM M-F
3.1.3.1.2 18 Occupants
3.1.3.2 S-1 Storage: Sign Shop (Renovation)
3.1.3.2.1 8:00 AM – 5:00 PM M-F
3.1.3.2.2 3 Occupants
3.1.3.3 S-2 Storage: Garage and Wash Bay (Addition)
3.1.3.3.1 10:00 AM – 3:00 PM M-F
3.1.3.3.2 45 Occupants

3.1.4 HVAC Design Outdoor Conditions per 2021 ASHRAE (Appleton, WI)
3.1.4.1 Summer design dry bulb temperature: 88.3°F
3.1.4.2 Mean coincident wet bulb temperature: 75.1°F
3.1.4.3 Winter design dry bulb temperature: -6.0°F
3.1.4.4 Wind speed/Direction: 24.7 mph / SW

Table 1: Indoor Design Conditions

	Space Name	Summer		Winter		HVAC Design Considerations
		Temp (°F DBT)	Relative Humidity (%)	Temp (°F DBT)	Relative Humidity (%)	
1	Office Space	75 ± 2	-	72 ± 2	50%	1,2,3,9
2	Bathrooms	75 ± 2	-	72 ± 2	50%	1,2,3,9
3	Sign Shop	75 ± 2	-	72 ± 2	-	1,2,9
4	Drive Thru Garage Bays	-	-	65 ± 2	-	1,9,11
5	Drive Thru Wash Bay	-	-	65 ± 2	-	1,9

HVAC Design Considerations for Table 1

1. Heating will be provided.
2. Cooling will be provided.
3. Humidification will be provided.
4. *Dehumidification will be provided.
5. *Corrosion resistance will be provided.
6. *Explosion-proof equipment will be provided.
7. *Space is rated (Class X, Div X)
8. *Chemical XXX, XX% will be used or stored in the space.
9. No chemicals or gases will be used or stored in the space.
10. *Ventilation will be provided at X ACH.
11. Ventilation will be provided per enclosed parking requirements.

** Not all Design Considerations apply, but all have been considered.*

3.1.5 Sizing Criteria for HVAC Equipment
3.1.5.1 Sized for cooling load +0%
3.1.5.2 Sized for heating load +10%
3.1.5.3 Electrical sized at voltage and phase to keep less than 16 FLA

3.1.6 Sizing Criteria for HVAC Ductwork
3.1.6.1 Supply ductwork designed to 0.08" W.C. per 100'
3.1.6.2 Return/Exhaust/Relief ductwork designed to 0.05" W.C. per 100'

3.1.7 Capacities of HVAC equipment
3.1.7.1 Final equipment sizing, selection & location of the HVAC equipment is based on conceptual design and will need validated during final detail design.

3.1.8 Refrigerants

3.1.8.1 No CFC or HCFC refrigerants R11, R12, R404A etc. will be used in air conditioning or cooling equipment. In addition, R410A shall not be used per recent changes in regulation. Provide refrigerants per manufacturer selection. New common refrigerants include 454B and R32.

3.1.9 Control System
3.1.9.1 The HVAC control scope will include a Sequence of Operation description for normal operation for the purpose of this design narrative. During final design, coordinating controls with the manufacturer to satisfy the Sequence of Operations and any other conditions will be necessary.
3.1.9.2 The Control Contractor will provide Direct Digital Controller (DDC), remote microprocessor control panels, sensors, control devices, software, handheld field programming devices, screened cabling, trucking, and conduit for a fully operational system. The Heating Contractor will coordinate what is needed with the Control Contractor and include their cost estimate.

4. DESIGN NARRATIVE

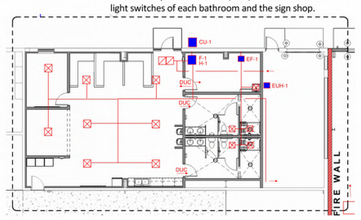
4.1 HVAC

4.1.1 Existing Garage Space (Adjacent to Area of Work)
4.1.1.1 Demolition
4.1.1.1.1 The existing MUA-X in the existing garage can be demolished due to age and to upgrade the system to meet current code requirements on parking garage ventilation. All associated wiring and accessories can also be demolished with the unit. The existing hood on the roof will remain in place and be reused.
4.1.1.1.2 The existing exhaust fan on the East exterior wall will be demolished. All associated wiring, ductwork, and accessories can be demolished with it.
4.1.1.1.3 The penetrations through the existing fire walls can be reused to pass ductwork through to the North exterior wall where the new exhaust fan will be located.
4.1.1.2 New Construction
4.1.1.2.1 The owner would like to include a welding fume hood (WFH-1) collection system. At this time, it is believed that the welding will be infrequent and for short durations. Therefore, a mobile fume collector on wheels with an adjustable arm shall be provided in this application. During final design, if the frequency and duration of welding is learned to be more significant, a larger system may be needed.

4.1.1.2.2 A new make-up air unit (MAU-1) will be installed at the location of the demolished unit. Reuse the existing intake hood on the roof if appropriate. Interlock a new exhaust fan (EF-5) with (MAU-1). The system shall be controlled via a gas detection system. See 4.1.4.1.1 for an explanation of the system control per code.
4.1.1.2.3 Install EF-5 on the North exterior wall to the far East of the existing garage space. The ductwork will need to route above the ceiling of the new office renovation, through the existing fire wall, and down to 16 inches above finished floor.

4.1.2 Business: Office Space (Renovation)
4.1.2.1 Demolition
4.1.2.1.1 The existing wash bay space has a waste oil tank (WOT-1) that is being relocated to outside the building as part of this project.
4.1.2.1.2 There are openings in the existing 3-HR fire wall that separates the existing wash bay from the drive thru bays. All the penetrations need to be resealed to the appropriate fire rating if they are not reused in new construction. There is a large transfer opening covered by grilles on both sides. This penetration needs to be filled or reused to maintain the 3-HR fire rating. No air will be transferred between the spaces. The vent pipe from the waste oil heater needs to be resealed with fire rating. The duct at the east end of the wash bay will be demolished. This penetration needs to be filled to maintain the 3-HR fire rating. The exhaust fan (EF-X) it is connected to is being demolished. Due to the space's new occupancy, it is no longer needed. Field verify the fan's airflow and relocate it as the fan for the new wash bay if it meets the demand.
4.1.2.1.3 The existing wash bay has a gas fired radiant tube heater (RH-X). The heater and all associated wiring, piping, etc. shall be demolished.
4.1.2.2 New Construction
4.1.2.2.1 A new oil pump (P-1) and piping will be required to provide the oil to the existing waste oil heater (WOH-X) in the existing garage from the new tank location.

4.1.2.2.2 The office space will be served by a new single natural gas furnace system (F-1) with a cooling only condenser (CU-1) and duct mounted humidifier (H-1). The supply air will be ducted to diffusers to evenly supply the conditioned air to each room based on their calculated cooling load. One return will be in the break room. Each room, excluding the bathrooms, will transfer air into the break room through lined ductwork above the ceiling. Door grilles on the bathrooms will transfer the required make-up air for exhaust. The bathrooms and mechanical room will be exhausted by an exhaust fan (EF-1) interlocked with all light switches of each bathroom and the sign shop.



4.1.3 S-1 Storage: Sign Shop (Renovation)
4.1.3.1 New Construction
4.1.3.1.1 The ventilation system in the sign shop will be provided by F-1. This space meets all the exceptions for natural ventilation of a parking garage per SPS 364. Note, any occupants in the space need a way to manually open the door from the inside.
4.1.3.1.2 The heat in the sign shop will be provided by F-1 and supplemented by a small electric heater (EUH-1) in case the garage door is opened during colder months unexpectedly.

4.1.4 S-2 Storage: Garage and Wash Bay (Addition)
4.1.4.1 New Construction

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NO.	DATE	REVISION

PRELIMINARY NOT FOR CONSTRUCTION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

MECHANICAL NARRATIVE

DESIGNED	DRAWN
GTG	GTG

PROJECT NO. H0006 06-24-00138
DATE OCTOBER 29, 2024
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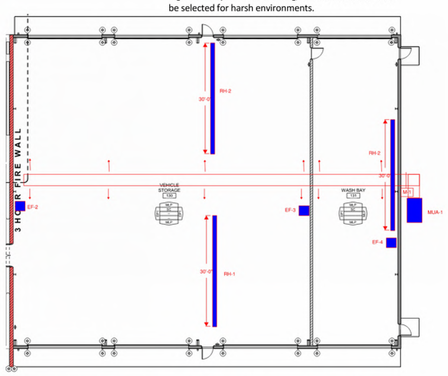
4.1.4.1.1 The ventilation system in the Garage will consist of 100% outside air ventilation via a direct fired make up air unit (MUA-2), interlocked damper (M-1) and exhaust fans (EF-2), (EF-3), and (EF-4). EF-4 will be an inline fan mounted indoors and ducted to a louver (L-1) with a backdraft damper. EF-2 and EF-3 will be mounted on the roof with backdraft dampers in the curb. Mount MUA-2 on grade on a 6" concrete pad. Per SPS 364.0404, The system shall be arranged to operate intermittently for a total of at least 5 hours in each 24–hour period at a minimum rate of 0.75 cfm/sf and shall also include the installation of carbon monoxide and nitrogen dioxide sensors as appropriate for the room or space. The system shall also be designed to address the requirements listed in s. SPS 364.0404 (2) and (3). The system shall be arranged to operate automatically upon detection of carbon monoxide at a level of 35 parts per million by automatic detection devices. If diesel–fueled vehicles are stored, the system shall be arranged to operate automatically upon detection of nitrogen dioxide at a level of one part of per million by automatic detection devices. The system shall maintain the garage at negative or neutral pressure relative to other spaces.

4.1.4.1.2 The heating system in the garage will consist of gas fired radiant tube heaters (RH-1) and (RH-2). They shall be size for envelope loss and located between the bays. In addition, supplemental heat will be provided by natural gas unit heaters. They shall be sized for quick recovery when the garage doors are opened. Each unit heater shall be wall or column mounted. Design for low efficiency, 80% AFUE unit heaters. Higher efficiency heaters require condensate drainage and acid neutralization from the flue. Provide sealed combustion units with concentric venting through the exterior walls. All the venting systems shall be terminated in accordance with IFGC 503.8.

4.1.4.1.3 The ventilation system in the wash bay will operate as part of the MUA-2 system. The fan shall be a wall-mounted upblast exhaust fan mounted high.

4.1.4.1.4 The heating system in the wash bay will consist of a gas fired radiant tube heater (RH-3) sized for the calculated envelope loss. The unit will be ceiling mounted. Due to high humidity from car washing, the radiant heater shall be selected for harsh environments.



5. TECHNICAL SPECIFICATIONS (PER PRELIMINARY SELECTION)

5.1 HVAC EQUIPMENT

Final equipment sizing, selection & location of the HVAC equipment is based on conceptual design and will be validated by CPH during detail design.

5.1.1 (WFH-1) Welding Fume Hood (Renovation)
5.1.1.1 Equipment Cost: $10,000
5.1.1.2 Manufacturer: Donaldson
5.1.1.3 Model: Porta-Trunk™ Collector

5.1.2 (MUA-1) Make-Up Air (Renovation)
5.1.2.1 Equipment Cost: $15,000
5.1.2.2 Location: Indoors, floor mounted Garage on mezzanine. Nothing on the pre-engineered roof if possible.
5.1.2.3 Type: Direct Fired Natural Gas
5.1.2.4 Airflow: 8,000 CFM
5.1.2.5 Heating Output: 850 MBH
5.1.2.6 Gas Input: 850 MBH
5.1.2.7 Power Requirement: 208 V, 3-phase

5.1.3 (MUA-2) Make-Up Air (Addition)
5.1.3.1 Equipment Cost: $14,000
5.1.3.2 Location: Indoors, wall hung in Garage. Nothing on the pre-engineered roof if possible.
5.1.3.3 Type: Direct Fired Natural Gas
5.1.3.4 Airflow: 6,500 CFM
5.1.3.5 Heating Output: 680 MBH
5.1.3.6 Gas Input: 680 MBH
5.1.3.7 Power Requirement: 208 V, 3-phase

5.1.4 Intec Gas Detection (Renovation)
5.1.4.1 Equipment Cost: $3,500
5.1.4.2 Sensor Location Qty: 3
5.1.4.3 Sensor Types: CO and NO2
5.1.4.4 Control Type: Hand, Off, Auto

5.1.5 Intec Gas Detection (Addition)
5.1.5.1 Equipment Cost: $3,500
5.1.5.2 Sensor Location Qty: 3
5.1.5.3 Sensor Types: CO and NO2
5.1.5.4 Control Type: Hand, Off, Auto

5.1.6 (F-1) Furnace and DX Coil (Renovation)
5.1.6.1 Equipment Cost: $3,000
5.1.6.2 Location: Indoors, floor mounted in Mechanical Room
5.1.6.3 Type: Direct Fired Natural Gas
5.1.6.4 Airflow: 1,600 CFM
5.1.6.5 Heating Output: 80 MBH
5.1.6.6 Gas Input: 84 MBH
5.1.6.7 Stages: 2
5.1.6.8 Cooling: 4 Tons
5.1.6.9 Cooling: 48 MBH
5.1.6.10 Power Requirement: 120 V, 1-phase
5.1.6.11 Accessory: Duct-mounted humidifier, mixing box

5.1.7 (CU-1) Condenser (Renovation)
5.1.7.1 Equipment Cost: $4,000
5.1.7.2 Location: Outside, wall-mounted on stainless steel brackets
5.1.7.3 Type: Cooling Only
5.1.7.4 Cooling: 4 Tons
5.1.7.5 Cooling: 48 MBH
5.1.7.6 Compressor Type: Scroll, 2-Stage
5.1.7.7 Power Requirement: 203 V, 3-phase

5.1.8 (EUH-1) Electric Unit Heater (Renovation)
5.1.8.1 Equipment Cost: $1,500
5.1.8.2 Location: Indoors, wall-mounted
5.1.8.3 Heating Output: 3.3 kW
5.1.8.4 Power Requirement: 208 V, 3-phase

5.1.9 (EF-1) Exhaust Fan (Renovation)
5.1.9.1 Equipment Cost: $1,100
5.1.9.2 Location: Indoors, ceiling-mounted
5.1.9.3 Type: Inline, ECM
5.1.9.4 Airflow: 375 CFM
5.1.9.5 Pressure Drop: .5"w.c. E.S.P.
5.1.9.6 Power Requirement: 120 V, 1-phase

5.1.10 (EF-2) and (EF-3) Exhaust Fans (Addition)
5.1.10.1 Equipment Cost: $4,700
5.1.10.2 Location: Outdoors, roof-mounted
5.1.10.3 Type: Upblast, ECM
5.1.10.4 Airflow: 2,550 CFM
5.1.10.5 Pressure Drop: .5" w.c. E.S.P.
5.1.10.6 Power Requirement: 120 V, 1-phase

5.1.11 (EF-4) Exhaust Fan (Addition)
5.1.11.1 Equipment Cost: $1,900
5.1.11.2 Location: Outdoors, wall-mounted
5.1.11.3 Type: Upblast, ECM
5.1.11.4 Airflow: 1,500 CFM
5.1.11.5 Pressure Drop: .5" w.c. E.S.P.
5.1.11.6 Power Requirement: 120 V, 1-phase

5.1.12 (EF-5) Exhaust Fan (Renovation)
5.1.12.1 Equipment Cost: $3,000
5.1.12.2 Location: Outdoors, wall-mounted
5.1.12.3 Type: upblast, ECM

5.1.12.4 Airflow: 8,000 CFM
5.1.12.5 Pressure Drop: .75"w.c. E.S.P.
5.1.12.6 Power Requirement: 120 V, 1-phase

5.1.13 (RH-1) and (RH-2) Radiant Tube Heaters (Addition)
5.1.13.1 Equipment Cost: $2,000 (each)
5.1.13.2 Location: Indoors, ceiling-mounted
5.1.13.3 Heating Output: 70 MBH
5.1.13.4 Stages: 2
5.1.13.5 Fuel: Natural Gas
5.1.13.6 Minimum Length: 20 Feet
5.1.13.7 Type: Push through, low intensity
5.1.13.8 Power Requirement: 120 V, 1-phase

5.1.14 (RH-3) Radiant Tube Heater (Addition)
5.1.14.1 Equipment Cost: $2,000
5.1.14.2 Location: Indoors, ceiling-mounted
5.1.14.3 Heating Output: 60 MBH
5.1.14.4 Stages: 2
5.1.14.5 Fuel: Natural Gas
5.1.14.6 Minimum Length: 30 Feet
5.1.14.7 Type: Push through, harsh environment
5.1.14.8 Power Requirement: 120 V, 1-phase

6. BUILDING CODES AND STANDARDS

- 2015 International Mechanical Code (IMC)
- National Fire Protection Association (NFPA)
- American Society for Testing Materials (ASTM)
- American National Standards Institute Inc. (ANSI)
- American Society of Heating Ventilation Air Conditioning Engineers (ASHRAE)
- Air Conditioning and Refrigeration Institute (ARI)
- Sheet Metal and Air Conditioning Contractor's National Association (SMACNA)
- OSHA – Occupational Noise Exposure
- ANSI S1.4 – Specification for Sound Levels Meters
- Wisconsin Plumbing Code SPS 381 -387
- Wisconsin Building Code

7. ACTION REGISTER

Action Register Template.xlsx

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NO.	DATE	REVISION

PRELIMINARY NOT FOR CONSTRUCTION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

MECHANICAL NARRATIVE

DESIGNED	DRAWN
GTG	GTG

PROJECT NO. H0006 06-24-00138
DATE OCTOBER 29, 2024
SHEET NO. M002

TOWN OF HARRISON
ADDITIONAL BUILDING

PLUMBING BASIS OF DESIGN

PREPARED BY: Douglas De Greef

CPH Consulting, LLC - WI
444 Reid Street Suite 103, De Pere, WI 54115

October 18, 2024

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1. PROJECT OVERVIEW

1.1 BACKGROUND

The Town of Harrison is building a new Public Works Addition and Remodel located in Harrison, Wisconsin. CPH's design will be performed to develop a design narrative which will be used to solicit design/build construction bids.

The new addition will be used for parks and streets maintenance vehicle storage and wash bay. The new renovation will be used for additional offices, expanded break room, and new bathroom.

1.2 SCOPE

The project scope of work covered by this design narrative will consist of using all new HVAC/Plumbing equipment. This design basis is based on the relevant Standards and Codes of Practice listed in the specified sections. CPH will ensure that the following objectives are incorporated into the design:

- An economic fit for purpose of design
- Consistency and standardization of design
- Health, safety, and environmental arrangements

McMahon will be providing the environmental, civil, structural, and architectural design narratives while CPH will be providing the HVAC, plumbing and electrical design narratives.

1.3 DELIVERABLE

1.3.1 Project Deliverable

1.3.1.1 Design Narrative – The MEP Contractors shall use this design narrative as a basis of design for gathering a projected project cost. The Contractors are responsible for providing cost estimates to complete the project. The information in the design narrative is preliminary and should not be used as a final design document. Further work shall be done to ensure a complete design if the project moves forward.

1.3.1.2 Cost Estimate – The MEP Contractors shall create detailed cost estimates for the installation of the systems described within this document. This design narrative only includes estimated equipment costs. It does not include any installation labor cost.

1.3.1.3 Currently Unknown – any items in blue text do not significantly impact the budget cost, but will be required for the design stage.

2. BUILDING DESCRIPTION

The new Department of Public Works building addition will be used by the Parks Maintenance Department and is a pre-engineered metal building. The addition will be approximately 60' x 150' and consist of three drive thru bays and one drive thru wash bay.
The project also includes an office renovation inside the existing wash bay. The 40' x 60' office space will have one office, file room, break area, cubicles, bathrooms with showers, mechanical storage room, and a sign shop.

3. DESIGN CRITERIA

3.1 PLUMBING

3.1.1 Design Conditions

3.1.1.1 Address: Harrison, WI 54952
3.1.1.2 Frost depth: 4 ft
3.1.1.3 Building use: Washdown Areas, Vehicle Storage, Office/Break Room, Restroom
3.1.1.4 Systems in scope: Domestic water distribution, Sanitary drainage, Protected water, Compressed air
3.1.1.5 Hazardous chemicals present: Owner to provide MSDS
3.1.1.6 Existing asbestos: Owner to test for presence.
3.1.1.7 Domestic water to connect into existing valved 1" domestic water line in new Sign Shop.
3.1.1.8 Storm to be site drained.
3.1.1.9 The following information shall be gathered for final design. This design narrative uses assumptions for the following data.
3.1.1.10 Sanitary from new addition of Vehicle Storage and Wash Bay will have enough invert to reach existing grey water holding tank.
3.1.1.11 Sanitary from New Office/Breakroom/Restroom/Mechanical area to have enough invert to reach existing sanitary sewer holding tank.

3.1.2 Plumbing Utilities

3.1.2.1 Supply water hardness:
- Verify water hardness and if softener is needed for new office/breakroom/restroom area.

3.1.2.2 Sanitary sewer material, diameter: 4" Sch 40
- New office/breakroom/restroom/mech to connect into existing black water holding tank.
- New vehicle storage and wash bay area to connect into existing grey water holding tank.

3.1.2.3 Domestic water pressure
3.1.2.3.1 XXX psi at existing 1" valved tie-in point located in New Sign shop.

3.1.2.4 Existing sewer invert elevation or existing sewer pipe size and elevation at connection:
- XX ft (source), Existing 4" pipe size and elevation at Tie-in Point.
- XX ft (source), Existing grey water, 4" pipe size and elevation at Tie-in

Point.
- Storm water Site drained

4. DESIGN NARRATIVE

4.1 PLUMBING

4.1.1 Cold water supply system

4.1.1.1 New connection at existing valved 1" line in S-1 Storage: Sign Shop (Renovation) The water source is under 80 psi, over 30 psi.
4.1.1.2 Water softner with 1" bypass for non-softened exterior wall hydrants, hose bibbs, and wash bay area.
4.1.1.3 1" cold water line to be valved at each branch.
4.1.1.3.1 ½" to feed 2 compartment sink and valve box for fridge hookup.
4.1.1.3.2 ¾" to supply Women's Restroom
4.1.1.3.3 ¾" to supply Men's Restroom

4.1.2 Hot water supply system

4.1.2.1 Gas fired water heater in Store/Mech/Elec room
4.1.2.2 Hot Water recirculation system

4.1.3 High pressure hot water

4.1.3.1 Existing Landa Pressure washer is atmospheric combustion type. Due to negative space pressure, this needs to be removed and replaced with separated combustion in existing location or replacement to be portable unit provided by owner.

4.1.4 Sand/Grit and Waste

4.1.4.1 Demolition of existing trench drain and catch basin in existing wash bay.
4.1.4.2 New addition Vehicle Storage area to have trench drain that will drain into catch basin in New Wash Bay area.
4.1.4.3 New Wash Bay area to have trench drains to flow into catch basin, to Oil Interceptor, to existing grey water holding tank

4.1.5 Sanitary drainage system

4.1.5.1 New sanitary piping
4.1.5.1.1 New office/breakroom/restroom area, to tie-in existing 4" sanitary line for existing sewer holding tank. If limited by invert of existing holding tank inlet, route to new holding tank provided by civil.
4.1.5.1.2 Sanitary waste from Oil Interceptor in New Wash Bay area to leave building to existing grey water holding tank. If limited by invert of existing holding tank inlet, rout to new holding tank provided by civil.

4.1.6 Storm sewer system

4.1.6.1 Storm water for the building will be conveyed by the down spouts provided by the architect

5. TECHNICAL SPECIFICATIONS (PER PRELIMINARY SELECTION)

5.1 PLUMBING EQUIPMENT

Final equipment sizing, selection & location of plumbing equipment is based on conceptual design and shall be validated by the detail design contractor during detail engineering.

5.1.1 Natural Gas Water Heater

5.1.1.1 Equipment Cost: $4,000
5.1.1.2 Water Heater Type : Natural Gas
5.1.1.3 Tank Volume: 50 Gallons
5.1.1.4 Heating element power: 120 MBH
5.1.1.5 Power Requirement: 120 V, 1-phase

5.1.2 Recirculation Pump

5.1.2.1 Equipment Cost: $700
5.1.2.2 Pump Type: Wet Rotor
5.1.2.3 Flow Rate: 7.5 GPM
5.1.2.4 Power Requirement: 120 V, 1-phase
5.1.2.5 Pump Head: 22 ft. H2O
5.1.2.6 Power Input: 1/6 HP

5.1.3 Thermal Expansion Tank

5.1.3.1 Equipment Cost: $250
5.1.3.2 Tank Type: Diaphram
5.1.3.3 Minimum Capacity: 2 Gallons
5.1.3.4 Maximum Acceptance: 0.9 Gallons

5.1.4 Water Softener

5.1.4.1 Equipment Cost: $XXXX
5.1.4.2 Pressure Drop At Design Flowrate: XXX psi
5.1.4.3 Design Water Flow Rate: XXX GPM

5.1.5 Oil Separator

5.1.5.1 Equipment Cost: $7,300
5.1.5.2 Polyethylene, 2,000 sqft coverage area, below grade, adjustable riser, max load capacity of 16,000 LBS

5.1.6 Sanitary Lift Station

5.1.6.1 Equipment Cost: $15,000
5.1.6.2 36"x18" Fiberglass Basin, 200-230 V, 2HP Duplex grinder with control panel

5.1.7 Grey water lift Station

5.1.7.1 Equipment Cost: $15,000
5.1.7.2 36"x18" Fiberglass Basin, 200-230 V, 2HP Duplex grinder with control panel

5.2 PLUMBING FIXTURES

5.2.1 Water Closets

5.2.1.1 Kohler floor mounted tank type, vitreous china, elongated bowl with soft closing open front seat

5.2.2 Urinal

5.2.2.1 Kohler wall mounted, top spud, hard wired sensor operated 0.5gpf flush valve

5.2.3 Lavatories

5.2.3.1 Drop-in vitreous china with grid strainer and hard-wired sensor operated faucet, point of use mixing valve set to 105°F

5.2.4 Sink

5.2.4.1 Drop-in double basin, 18 gauge stainless steel with manual single lever pull down faucet with garbage disposal

5.2.5 Drinking Fountain

5.2.5.1 Wall mounted, electric cooled, filtered, bi-level with hands free bottle filler and protective shroud

5.2.6 Mop Basin

5.2.6.1 24"x24"x12" basin with stainless steel cap, 8" centers chrome two handle faucet with vacuum breaker and pail hook, Watts LF8A hose connection vacuum breaker, 30" hose & bracket, stainless steel splash catcher panels (two sides)

5.2.7 Wall Hydrants

5.2.7.1 Freezeless ¾" anti-siphon type, chrome finish, with metal handle & Nidel 34HF vacuum breaker

5.2.8 Hose Bibb

5.2.8.1 ¾" anti-siphon type, chrome finish, with metal handle & Nidel 34HF vacuum breaker

5.2.9 Emergency Eyewash

5.2.9.1 Eye-face wash, stainless steel bowl, hand/foot operated pedestal Mount

5.2.10 Floor Drains

5.2.10.1 Cast iron body, light duty for restrooms and mechanical rooms
5.2.10.2 Cast iron body, Heavy Duty for vehicle storage area and wash bay

5.2.11 Floor Clean Out

5.2.11.1 Cast iron body, light duty for office/breakroom/restroom/sign shop area

5.3 WATER DISTRIBUTION PIPING AND PIPING SUPPORTS

5.3.1 Water distribution piping (including valves):

5.3.1.1 Materials: copper type L
5.3.1.2 Conforming to all applicable ASTM standards.

5.3.2 Pipe supports:

5.3.2.1 Materials: Galvanized steel
5.3.2.2 Must be BPE-2002 standard-compliant.

5.3.3 Piping passing through building: fire/smoke walls, floors, etc.,

5.3.3.1 Shall have the required rated fire/smoke stop installed, the rating shall be as stated on the building architectural drawings.

5.3.4 All plumbing piping shall not cross less than 6' 6" feet above electrical or instrumentation cubicles per NEC 110.26.

5.4 WATER DISTRIBUTION PIPE SIZES

5.4.1 Cold Water Pipe Sizing

5.4.1.1 All cold-water distribution piping has been sized using the uniform pressure loss per lineal foot of pipe method from Wisconsin DSPS plumbing code. The preliminary design conditions yield an available uniform pressure loss of A = XX psi per 100 feet of pipe. Cold water pipe velocity is limited to 8 ft/sec per Wisconsin DSPS code OR pipe material manufacturer recommendation.
5.4.1.2 Mop Basin in Storage/Mechanical/Electrical Room was used as the controlling fixture.

5.4.2 Hot Water Pipe Sizing

5.4.2.1 All hot water distribution piping has been sized to the same standard as mentioned in section 9.1, with the added stipulation that the water velocity be limited to 8 ft/sec per pipe material manufacturer recommendation.

5.5 PIPING INSULATION

Insulation shall be applied for the following purposes,

5.5.1 Conservation of Energy
5.5.2 Personnel Protection
5.5.3 Acoustic Protection
5.5.4 Pipe corrosion Protection
5.5.5 Pipe freeze Protection

Fiberglass pipe insulation with PVC jacketing will be provided on all indoor hot water, hot water return piping.
In conditioned building spaces, hot water, hot water return pipe insulation will be closed cell polyethylene.
Fiberglass, Polyisocyanurate pipe insulation with aluminum jacketing will be provided on all non-conditioned or outdoor hot water, hot water return piping.

5.6 PLUMBING CONTROL SYSTEM

Hot water return circuits will be controlled with Caleffi Quicksetter+ flow control valves

6. BUILDING CODES AND STANDARDS

- 2015 International Mechanical Code (IMC)
- National Fire Protection Association (NFPA)
- American Society for Testing Materials (ASTM)
- American National Standards Institute Inc. (ANSI)
- American Society of Heating Ventilation Air Conditioning Engineers (ASHRAE)
- Air Conditioning and Refrigeration Institute (ARI)
- Sheet Metal and Air Conditioning Contractor's National Association (SMACNA)
- OSHA – Occupational Noise Exposure
- ANSI S1.4 – Specification for Sound Levels Meters
- Wisconsin Plumbing Code SPS 381 -387
- Wisconsin Building Code

Section 11. Item o.

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NO.	DATE	REVISION

PRELIMINARY NOT FOR CONSTRUCTION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI
PLUMBING NARRATIVE

DESIGNED	DRAWN
DJD	DJD

PROJECT NO. H0006 06-24-00138
DATE OCTOBER 29, 2024
SHEET NO. P001

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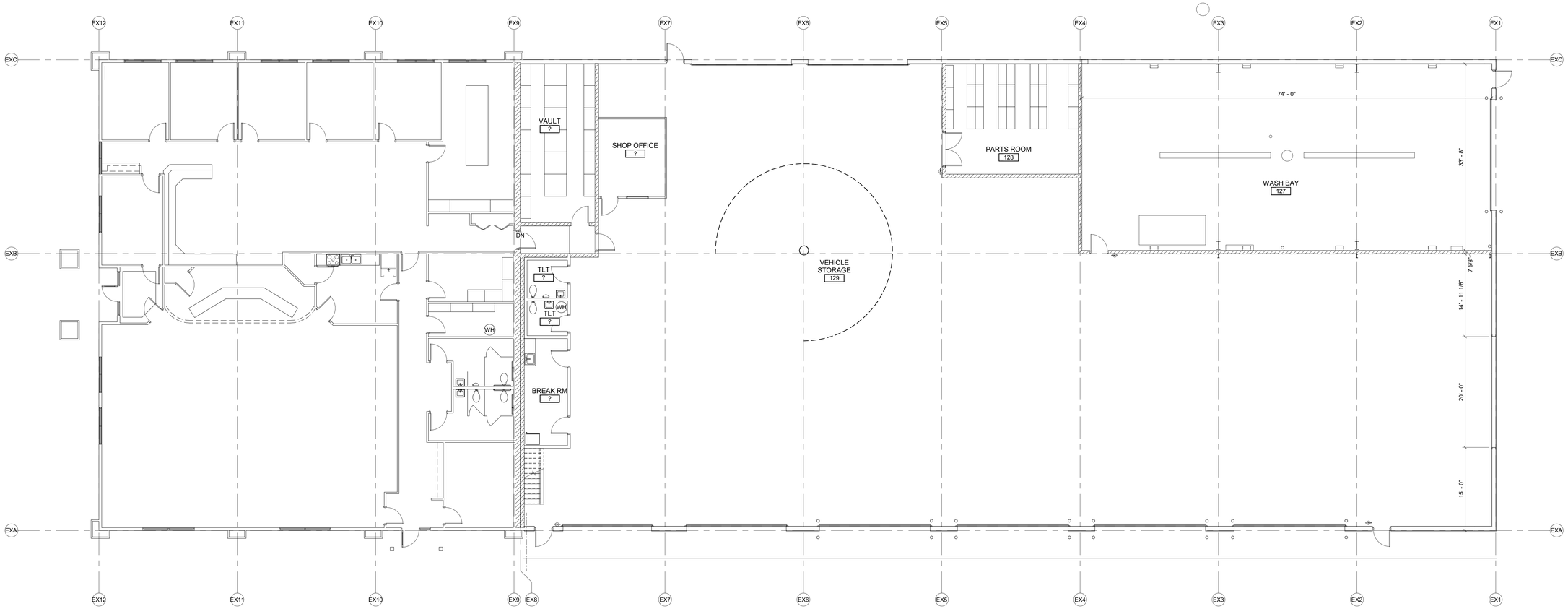
GENERAL PLAN NOTES

- DO NOT SCALE FROM DRAWINGS. BRING ANY DISCREPANCIES TO THE ARCHITECT'S ATTENTION IMMEDIATELY.
- COORDINATE LOCATIONS AND QUANTITY OF WORK WITH MECHANICAL, ELECTRICAL, AND PLUMBING CONTRACTORS.
- ALL DIMENSIONS ARE CLEAR FROM THE FACE OF FINISHED WALL/PARTITION TO FACE OF FINISHED WALL/PARTITION OR FACE OF EXISTING WALLS ACTUAL FACE.
- ALL PIPING, CONDUIT AND RELATED MECHANICAL AND ELECTRICAL ITEMS SHALL BE CONCEALED WITHIN GYPSUM BOARD FURRING AS REQUIRED IN FINISHED AREAS WHETHER SHOWN ON DRAWINGS OR NOT, UNLESS NOTED OTHERWISE.
- PROVIDE METAL PLATE BACKING AND/OR TREATED WOOD BLOCKING IN WALLS WHERE WALL-MOUNTED EQUIPMENT IS SHOWN ON PLANS OR ELEVATIONS. VERIFY HEIGHT AND LENGTH WITH ACTUAL EQUIPMENT.
- SEE LIFE SAFETY PLAN FOR WALL RATINGS.
- SHADED AREA INDICATES EXISTING BUILDING.
- CONTRACTOR TO VERIFY ALL EXISTING CONDITIONS BEFORE CONSTRUCTION.

(X) KEYED PLAN NOTES



FIRST FLOOR EXISTING PLAN

1/8" = 1'-0"

NORTH

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NO.	DATE	REVISION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

EXISTING PLAN

DESIGNED	DRAWN
MAM	DJR

PROJECT NO.
H0006 06-24-00138

DATE
OCTOBER 29, 2024

SHEET NO.
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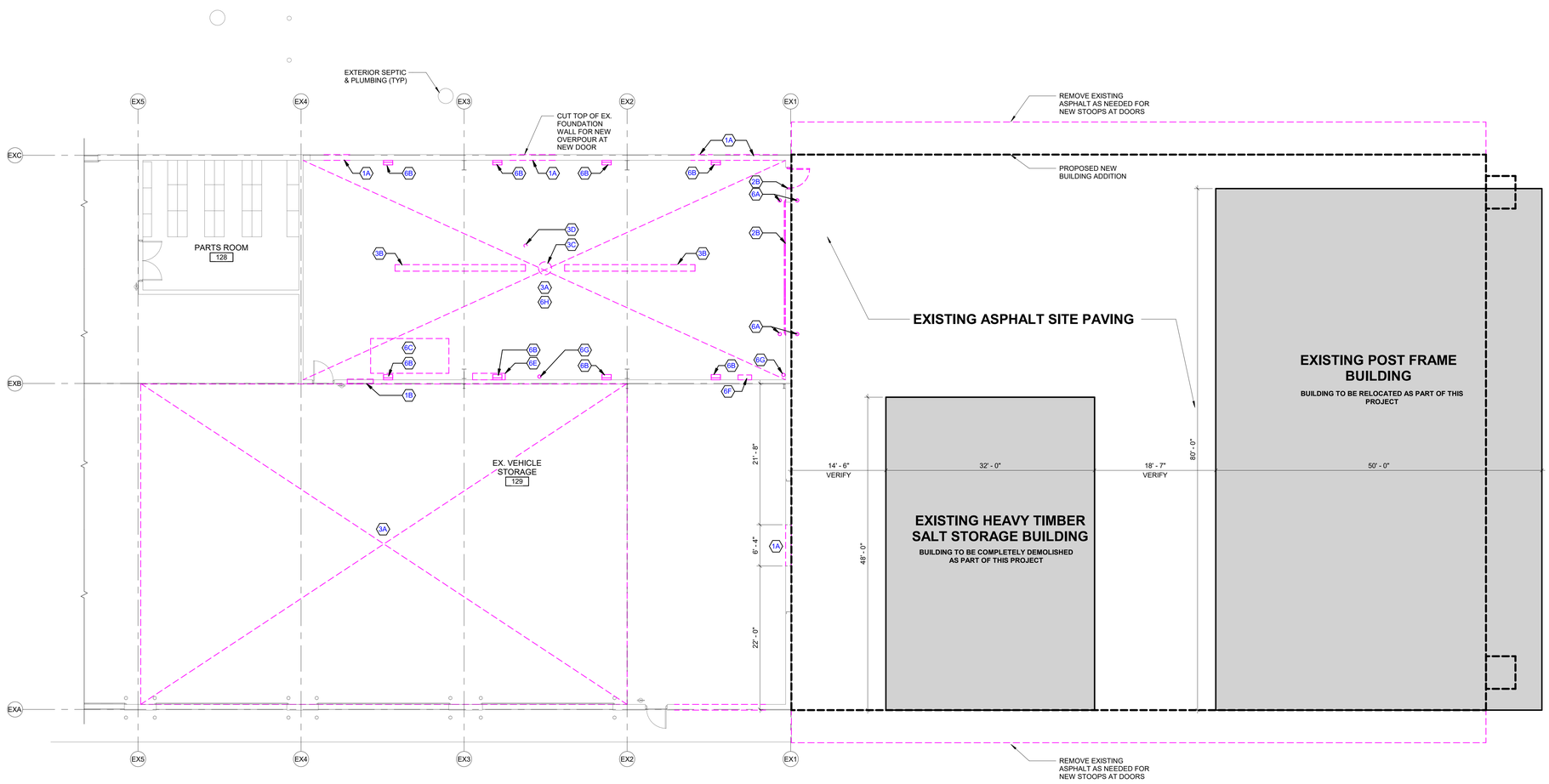


FIRST FLOOR DEMOLITION PLAN

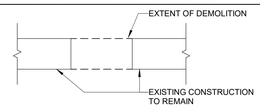
NOT TO SCALE

NORTH

GENERAL DEMOLITION NOTES

- EXISTING BUILDING HAS BEEN SHOWN ACCORDING TO ORIGINAL BUILDING PLANS, FIELD NOTES AND MEASUREMENTS. EXISTING CONDITIONS AND DIMENSIONS SHALL BE FIELD VERIFIED BY CONTRACTORS AND DISCREPANCIES REPORTED TO THE ARCHITECT.
- DASHED LINES INDICATE EXISTING WALLS, DOORS, WINDOWS, CABINETS & FIXTURES TO BE REMOVED.
- EXISTING WALLS, PARTITIONS, FLOOR LINES, DOORS AND FRAMES THAT REMAIN ARE SHOWN IN CONTINUOUS LINE WEIGHT. THESE AND EXISTING FLOOR AND WALL FINISHES THAT ARE SCHEDULED TO REMAIN SHALL BE PROTECTED FROM DAMAGE DURING DEMOLITION AND CONSTRUCTION.
- WHERE WALLS OR PARTITIONS ARE INDICATED TO BE REMOVED, REMOVE ENTIRE WALL OR PARTITIONS AS WELL AS DUCTS, PIPING, CONDUITS AND OTHER ELEMENTS IN OR ON THEM WHICH MAY OR MAY NOT BE SPECIFICALLY IDENTIFIED, UNLESS OTHERWISE NOTED. PATCH EXISTING ADJACENT CONSTRUCTION THAT IS TO REMAIN WHERE APPLICABLE.
- THE OWNER SHALL HAVE FIRST RIGHT OF REFUSAL ON ALL DOORS, HARDWARE, FIXTURES AND EQUIPMENT BEING REMOVED DURING DEMOLITION. COORDINATE WITH OWNER ALL EQUIPMENT TO BE SALVAGED AND/OR REUSED ON THE PROJECT.
- EXISTING FINISHES TO BE REMOVED SHALL HAVE THE ORIGINAL SUBSTRATE PREPARED TO RECEIVE NEW FINISHES.
- MAINTAIN AND PROTECT EXISTING UTILITY SERVICES TO REMAIN AND/OR TO BE OPERATIONAL DURING DEMOLITION AND CONSTRUCTION.
- ALL FIELD VERIFICATION FOR PLUMBING, MECHANICAL & ELECTRICAL DEMOLITION IS THE CONTRACTOR'S RESPONSIBILITY.
- SCOPE OF DEMOLITION AND REMOVAL WORK SHALL NOT BE LIMITED BY THESE DRAWINGS BUT SHALL INCLUDE ANY AND ALL WORK NECESSARY TO FACILITATE NEW CONSTRUCTION.
- CONTRACTOR TO PROTECT AREAS ADJACENT TO DEMOLITION DURING CONSTRUCTION.
- PROVIDE DUST CONTROL BETWEEN CONSTRUCTION AREAS AND OCCUPIED AREAS AT ALL TIMES. SEE SPECIFICATIONS FOR ADDITIONAL INFORMATION.
- DEMOLITION WORK PERFORMED THAT IS NOT REQUIRED FOR NEW CONSTRUCTION IS TO BE REPLACED AT NO CHARGE TO THE OWNER.
- ALL SHUTDOWNS OF MECHANICAL, SPRINKLER, FIRE ALARM AND/OR ELECTRICAL SYSTEMS SHALL BE COORDINATED WITH OWNER.
- CONTRACTOR TO COORDINATE DEMOLITION WORK WITH NEW CONSTRUCTION AS SHOWN ON DRAWINGS. REPORT ANY CONFLICTS TO THE ARCHITECT BEFORE DEMOLITION WORK BEGINS.
- SEQUENCE OF DEMOLITION WORK TO BE COORDINATED WITH NEW CONSTRUCTION.
- SEE OTHER DISCIPLINES' DRAWINGS FOR EXTENT OF ITEMS TO BE REMOVED AND SALVAGED FOR RE-USE.
- REFER TO SPECIFICATIONS SECTION 01 70 00 "CUTTING AND PATCHING" SECTION FOR WORK REQUIRED BY ALL TRADES WHETHER INDICATED ON THE DRAWINGS OR NOT.

GENERAL DEMOLITION LEGEND



(X) KEYED DEMOLITION NOTES

DEMO WALLS

1A SITE CLEAR EXISTING PORTION OF WALL AS REQUIRED FOR NEW WORK.
1B SITE CLEAR EXISTING 4'x4' LOUVER & INFILL. (8'-0" A.F.F.)

DEMO OPENINGS

2B SITE CLEAR EXISTING DOOR AND FRAME. PATCH AND PREP SURFACES AS REQUIRED FOR NEW WORK.

DEMO FLOORS

3A SITE CLEAR EXISTING CONC. FLOOR OR RESURFACE (3,000 S.F. +/-)
3B SITE CLEAR EXISTING TRENCH DRAIN. PATCH AND PREP SURFACES AS REQUIRED FOR NEW WORK.
3C SITE CLEAR EXISTING CATCH BASIN. PATCH AND PREP SURFACES AS REQUIRED FOR NEW WORK.
3D SITE CLEAR EXISTING CLEANOUT. PATCH AND PREP SURFACES AS REQUIRED FOR NEW WORK.

DEMO MISC

6A SITE CLEAR EXISTING PIPE BOLLARDS, PATCH AND PREP SURFACES AS REQUIRED FOR NEW WORK.
6B SITE CLEAR EXISTING WALL PACK LIGHT, PATCH AND PREP SURFACES AS REQUIRED FOR NEW WORK.
6C REMOVE EXISTING FUEL TANK AND STORE FOR REINSTALLATION
6E REMOVE EXISTING WASH STATION EQUIPMENT AND TURN OVER TO OWNER.
6F SITE CLEAR EXISTING DUCT, PATCH AND PREP SURFACES AS REQUIRED FOR NEW WORK.
6G SITE CLEAR EXISTING PIPE PENETRATING THROUGH CONC. FLOOR. PATCH AND PREP SURFACES AS REQUIRED FOR NEW WORK.
6H REMOVE REMAINING FURNITURE, FIXTURES, AND EQUIPMENT - TURN OVER TO OWNER.

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NO	DATE	REVISION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

FIRST FLOOR DEMOLITION PLAN

DESIGNED	DRAWN
MAM	DJR

PROJECT NO. H0006 06-24-00138
DATE OCTOBER 29, 2024
SHEET NO. A111

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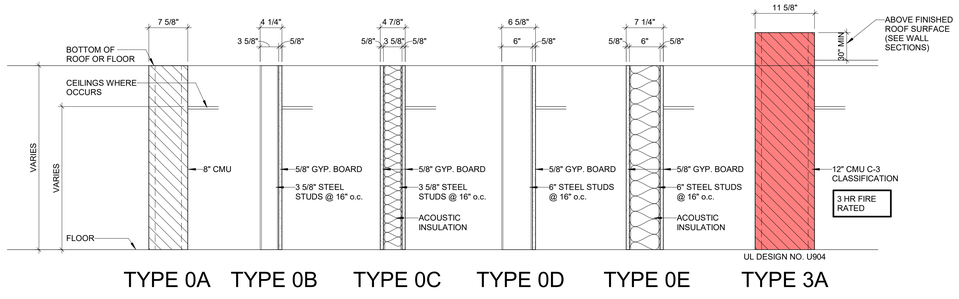


WALL TYPE LEGEND

NOT TO SCALE

KEYED PLAN NOTES

1 6" DIA. PREFINISHED METAL BOLLARD w/ CONCRETE INFILL. (PAINT) (TYP.)
5 INFILL EXISTING LOUVER OPENING IN WALL. PROVIDE CMU TO MATCH EXISTING RATING.

GENERAL PLAN NOTES

- DO NOT SCALE FROM DRAWINGS. BRING ANY DISCREPANCIES TO THE ARCHITECT'S ATTENTION IMMEDIATELY.
- COORDINATE LOCATIONS AND QUANTITY OF WORK WITH MECHANICAL, ELECTRICAL, AND PLUMBING CONTRACTORS.
- ALL DIMENSIONS ARE CLEAR FROM THE FACE OF FINISHED WALL/PARTITION TO FACE OF FINISHED WALL/PARTITION OR FACE OF EXISTING WALLS ACTUAL FACE.
- ALL PIPING, CONDUIT AND RELATED MECHANICAL AND ELECTRICAL ITEMS SHALL BE CONCEALED WITHIN GYPSUM BOARD FURRING AS REQUIRED IN FINISHED AREAS WHETHER SHOWN ON DRAWINGS OR NOT, UNLESS NOTED OTHERWISE.
- PROVIDE METAL PLATE BACKING AND/OR TREATED WOOD BLOCKING IN WALLS WHERE WALL-MOUNTED EQUIPMENT IS SHOWN ON PLANS OR ELEVATIONS. VERIFY HEIGHT AND LENGTH WITH ACTUAL EQUIPMENT.
- SEE LIFE SAFETY PLAN FOR WALL RATINGS.
- SHADED AREA INDICATES EXISTING BUILDING.
- CONTRACTOR TO VERIFY ALL EXISTING CONDITIONS BEFORE CONSTRUCTION.

GENERAL WALL NOTES

- SEAL ALL INTERIOR WALL PARTITION INTERSECTIONS AT FLOORS, CEILINGS/STRUCTURE, AND OTHER WALLS WITH ACOUSTIC SEALANT.
- PENETRATIONS IN HORIZONTAL FIRE-RESISTANCE-RATED ASSEMBLIES AND FIRE-RESISTANCE-RATED WALL ASSEMBLIES SHALL COMPLY WITH IBC SECTION **714**.
- JOINTS **AND PENETRATIONS** INSTALLED IN OR BETWEEN FIRE-RESISTANCE-RATED WALLS, FLOOR OR FLOOR/CEILING ASSEMBLIES AND ROOFS OR ROOF/CEILING ASSEMBLIES SHALL BE PROTECTED BY AN APPROVED FIRE-RESISTANT JOINT SYSTEM DESIGNED TO RESIST THE PASSAGE OF FIRE FOR A TIME PERIOD NOT LESS THAN THE REQUIRED FIRE-RESISTANCE RATING OF THE WALL, FLOOR OR ROOF IN OR BETWEEN WHICH IT IS INSTALLED. FIRE RESISTANT JOINT SYSTEMS SHALL COMPLY WITH IBC SECTION **715**.
- PROVIDE TILE BACKER BOARD AT AREAS SCHEDULED TO RECEIVE CERAMIC TILE AND AT AREAS REQUIRED NOTED TO RECEIVE IT.
- PROVIDE 5/8" TYPE "X" GYP BD
- INSTALL BLOCKING OR BACKER MATERIAL FOR ATTACHMENT/MOUNTING OF WALL HUNG ITEMS OR EQUIPMENT.
- BULLNOSE ALL INTERIOR CMU WALLS AT OUTSIDE CORNERS, WALL ENDS, WINDOW JAMBS, AND WINDOW SILLS WHERE NO OTHER SILL IS SCHEDULED.

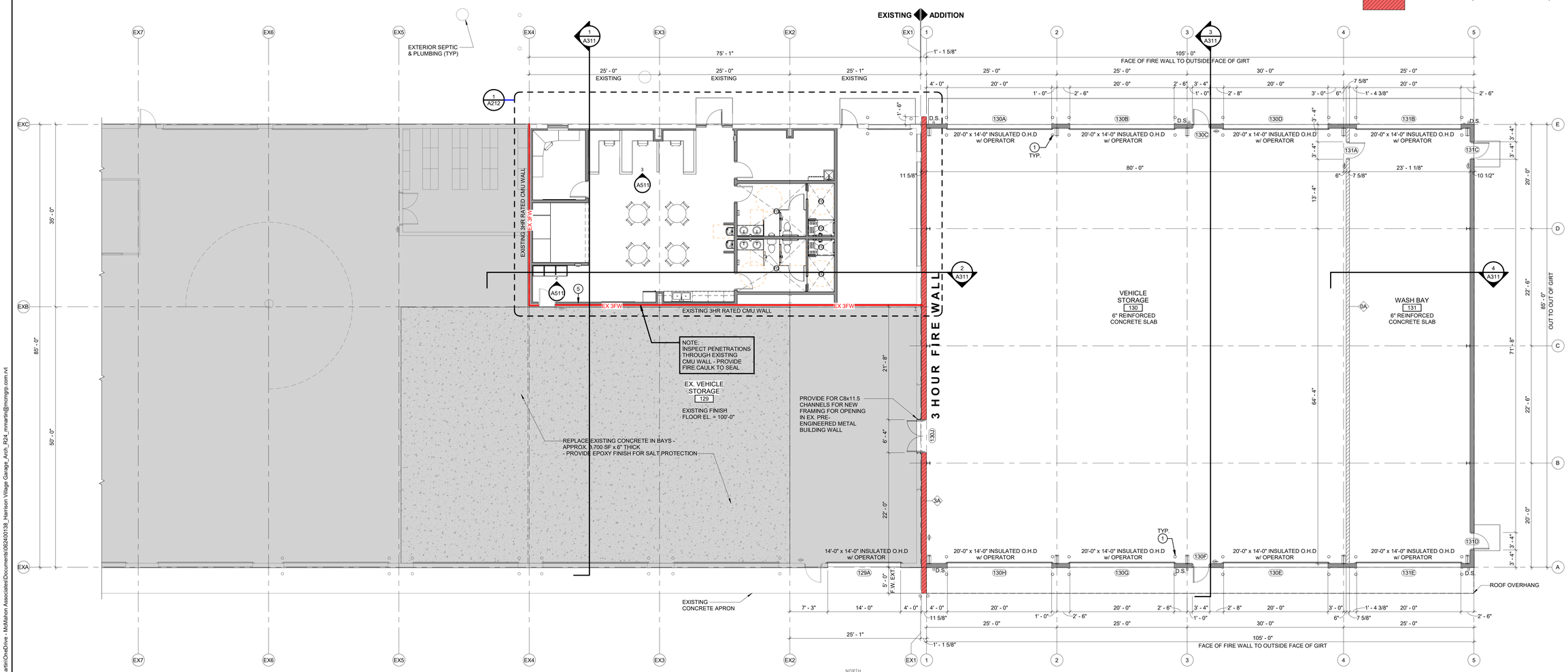
ALL WALL TYPES SHOWN IN THIS LEGEND MAY NOT BE USED, SEE PLANS FOR WALL TYPES.

INTERIOR WALL PLAN KEY

METAL STUD PARTITION

CMU WALL (CONCRETE MASONRY UNIT)

RATED CMU WALL (CONCRETE MASONRY UNIT)



FIRST FLOOR PLAN

1/8" = 1'-0"

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NO.	DATE	REVISION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

FIRST FLOOR PLAN

DESIGNED	DRAWN
MAM	DJR

PROJECT NO.
H0006 06-24-00138

DATE
OCTOBER 29, 2024

SHEET NO.
A211

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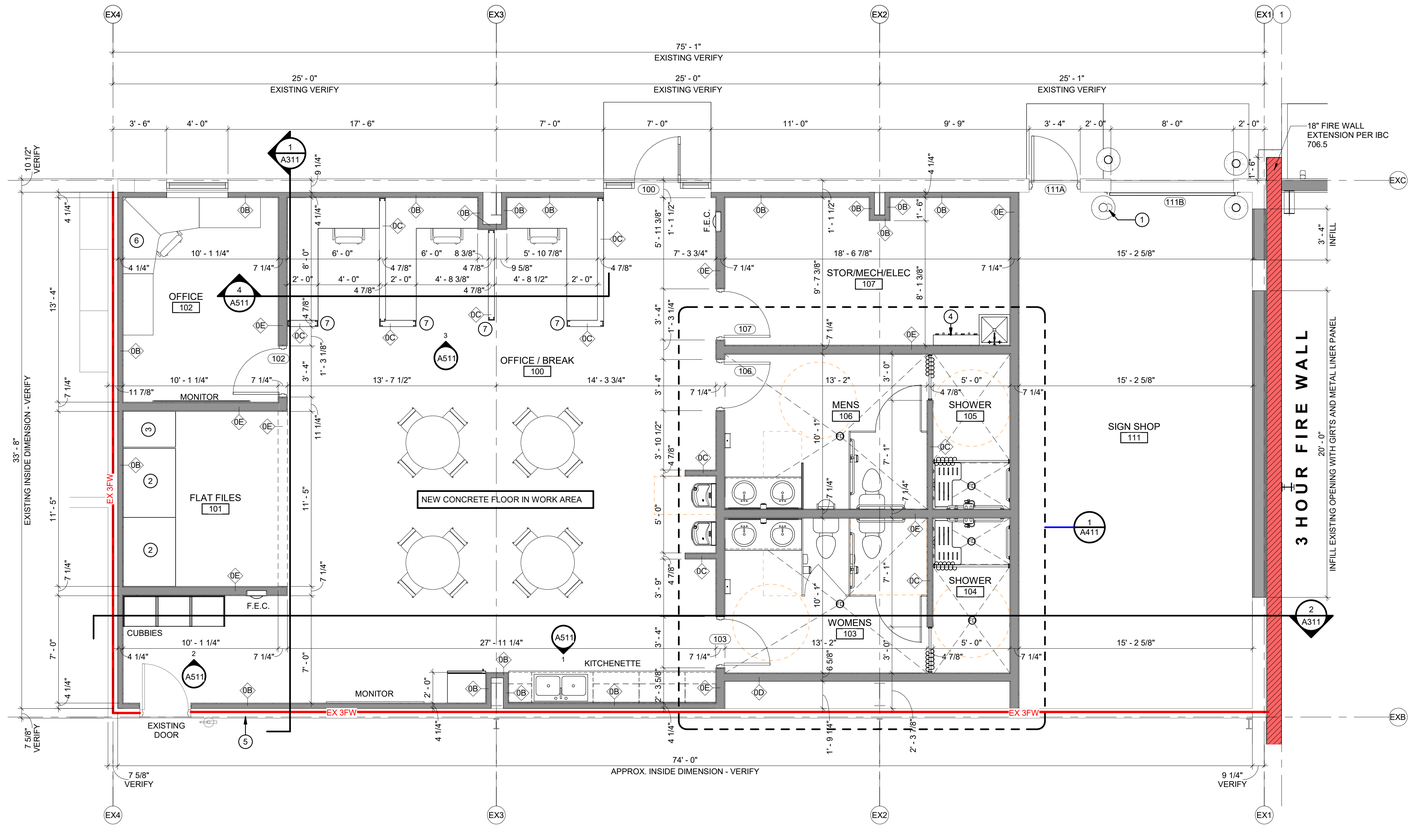
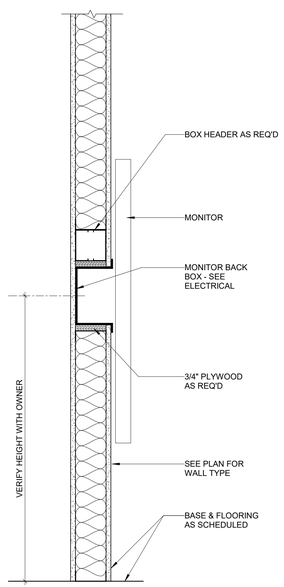
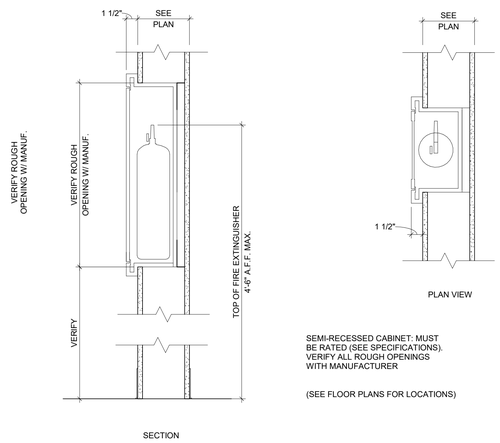


1 A212 ENLARGED DPW OFFICE FLOOR PLAN
1/4" = 1'-0"

NORTH



2 A212 TV WALL MOUNT
1 1/2" = 1'-0"



3 A212 FIRE EXTINGUISHER CABINET
1 1/2" = 1'-0"

GENERAL PLAN NOTES

- DO NOT SCALE FROM DRAWINGS. BRING ANY DISCREPANCIES TO THE ARCHITECT'S ATTENTION IMMEDIATELY.
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- SEE LIFE SAFETY PLAN FOR WALL RATINGS.
- SHADED AREA INDICATES EXISTING BUILDING.
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GENERAL WALL NOTES

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ALL WALL TYPES SHOWN IN THIS LEGEND MAY NOT BE USED, SEE PLANS FOR WALL TYPES.

INTERIOR WALL PLAN KEY

- METAL STUD PARTITION
- CMU WALL (CONCRETE MASONRY UNIT)
- RATED CMU WALL (CONCRETE MASONRY UNIT)

(X) KEYED PLAN NOTES

1	6" DIA. PREFINISHED METAL BOLLARD w/ CONCRETE INFILL. (PAINT) (TYP.)
2	(3) 54"x41"x16" FLAT FILES STACKED - BY OWNER
3	(2) 28"x41"x16" FLAT FILES STACKED - BY OWNER
4	UTILITY SHELF w/ MOP HOLDER HOOKS - BY OTHERS
5	INFILL EXISTING LOUVER OPENING IN WALL. PROVIDE CMU TO MATCH EXISTING RATING.
6	DESK AND OFFICE FURNITURE BY OWNER
7	PROVIDE CLARK-DIETRICH "PONY WALL LITE" WALL FRAMING CONNECTION TO FLOOR.

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NO.	DATE	REVISION

PRELIMINARY NOT FOR CONSTRUCTION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI
ENLARGED DPW OFFICE FLOOR PLAN

DESIGNED	DRAWN
MAM	MAM

PROJECT NO.
H0006 06-24-00138

DATE
OCTOBER 29, 2024

SHEET NO.
A212

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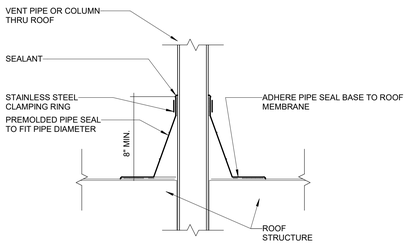


1 A231 ROOF PENETRATION
1 1/2" = 1'-0"

GENERAL ROOF PLAN NOTES

- NOT ALL ROOF PENETRATIONS INDICATED. ROOFING CONTRACTOR TO VERIFY PENETRATIONS WITH ALL BUILDING TRADES. PROVIDE APPROPRIATE FLASHING AS REQUIRED TO MAKE WATERTIGHT.
- SEE HVAC DRAWINGS FOR SIZES, QUANTITIES LOCATIONS AND TYPES OF HVAC PENETRATIONS AND ROOF TOP MOUNTED EQUIPMENT.
- PROVIDE ROOF INSULATION SADDLES AT ANY ROOF INTERFERENCES. SLOPE ON SADDLE 1/2" PER FOOT.

ROOF EDGE BLOCKING ATTACHMENT

WOOD NAILERS TO CMU:
1/2" ANCHOR BOLT, 8" LONG @ 4'-0" oc; STAGGER IF OVER 6" WIDE; AT OUTSIDE CORNER 2'-0" oc FOR 8'-0."

METAL COPING & COUNTER-FLASHING TO MASONRY:
CLEAT OUTSIDE LEG & MASONRY ANCHORS AT 36" oc MIN 1" INTO MASONRY.

HOOK STRIPS:
CONTINUOUS, ONE GAUGE HEAVIER THAN FASCIA. FASTENERS ANNULAR TREADED; NAILS WITH 3/16" HEAD, 1-1/4" PENETRATIONS,CORROSION RESISTANT, 16" oc

ROOF PLAN LEGEND

○ ⊠ ROOF PENETRATIONS - SEE MECHANICAL & PLUMBING DRAWINGS

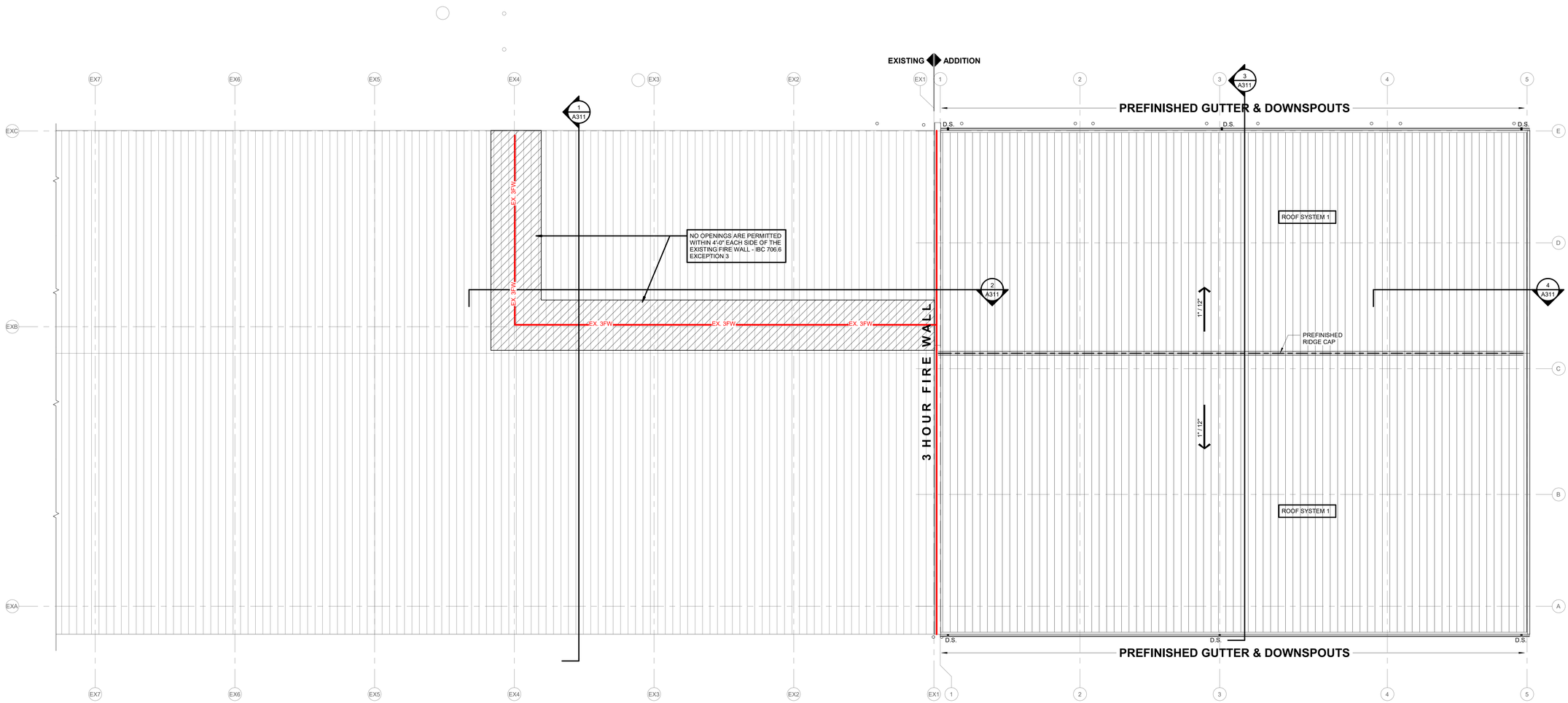
ROOF TYPES

ROOF SYSTEM 1:

24 GA. PREFINISHED STANDING SEAM METAL ROOF PANEL (CLASS B RATED) OVER 4" + 8" DOUBLE LAYER LINER ROOF INSULATION w/ THERMAL BLOCKS (R=38 MIN)

GUTTERS & DOWNSPOUTS:

PROVIDE PREFINISHED METAL GUTTER 6" DEEP x 7" WIDE MINIMUM. PROVIDE PREFINISHED METAL DOWNSPOUTS 4" x 5" MINIMUM. PROVIDE SPLASH BLOCKS AT BOTTOM OF DOWNSPOUTS.



ROOF PLAN
1/8" = 1'-0"

NORTH

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A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI
ROOF PLAN

DESIGNED	DRAWN
MAM	DJR

PROJECT NO.
H0006 06-24-00138

DATE
OCTOBER 29, 2024

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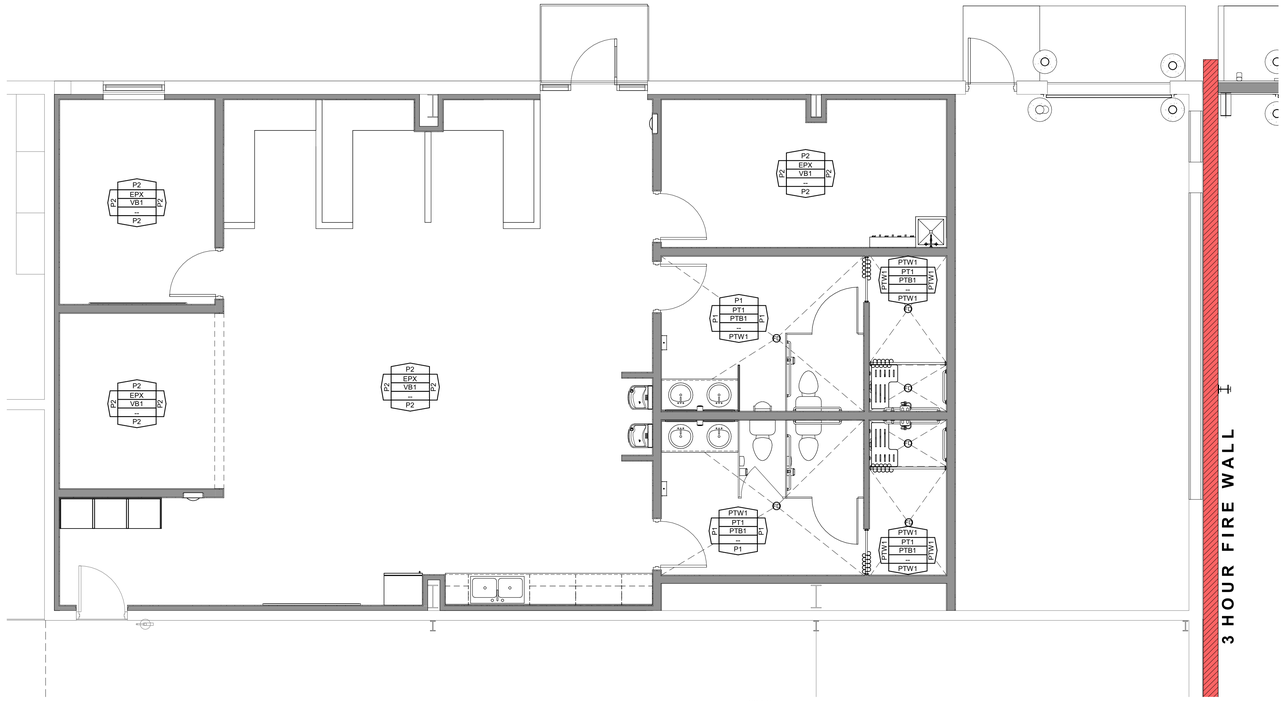
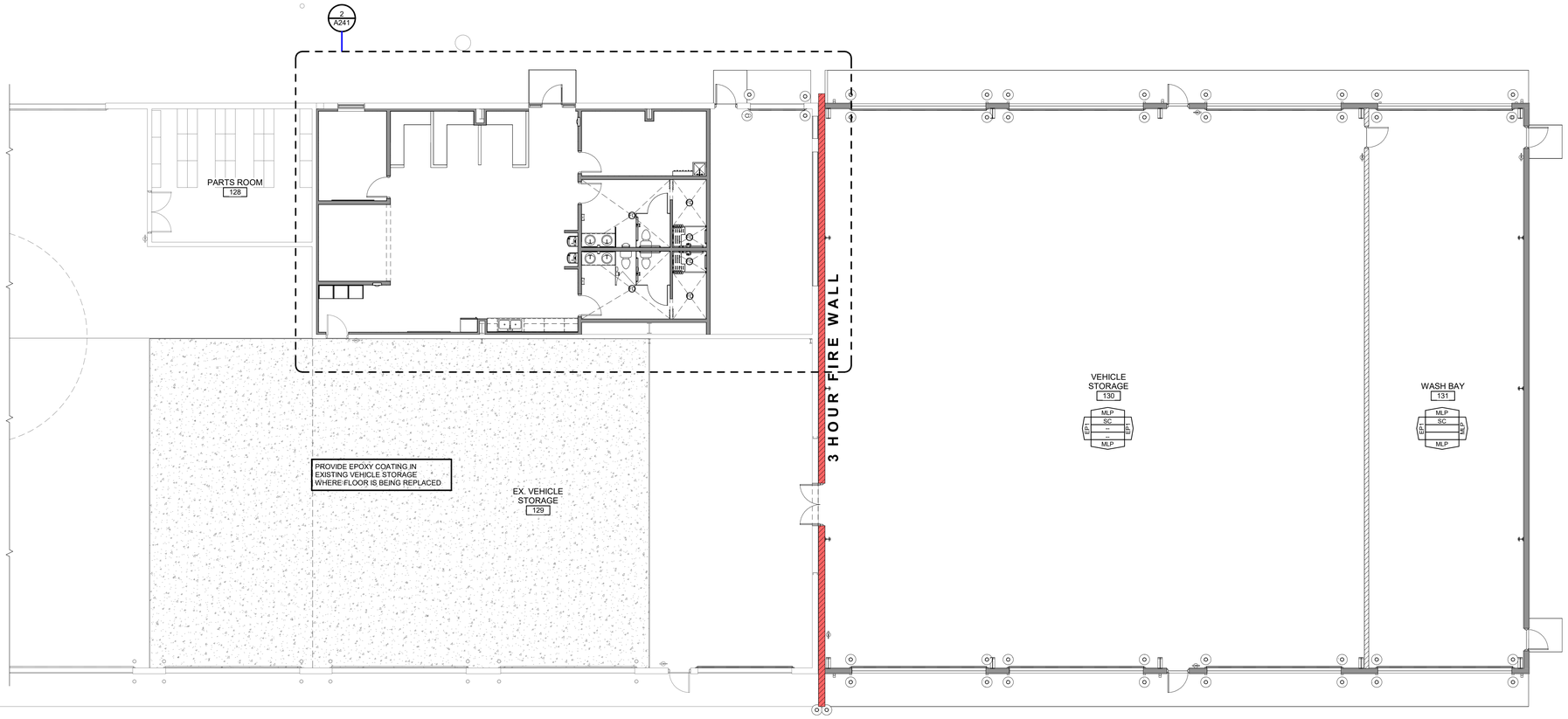


2 A241 ENLARGED FINISH PLAN
1/4" = 1'-0"
NORTH



FIRST FLOOR FINISH PLAN
1/8" = 1'-0"
NORTH

GENERAL FINISH NOTES

- SEE SPECIFICATIONS FOR SPECIFIC FINISH INFORMATION.
- PAINT ALL EXPOSED STEEL.
- SEE REFLECTED CEILING PLAN FOR CEILING FINISHES.
- COORDINATE FLOORING WITH PLUMBING FLOOR DRAINS. SEE PLUMBING PLANS FOR LOCATIONS.
- BASE 6" IN TOILET ROOMS.
- EXPOSED CEILING PAINTED (INCLUDES DUCTWORK, CONDUIT, STRUCTURE, ETC.) WHERE INDICATED

FINISH PLAN LEGEND

XX# XX# — TRANSITION BETWEEN FLOORING MATERIALS

FLOORING INSTALLATION DIRECTION

WALL / FLOOR / BASE / NOTES / WALL — MATERIAL ABBREVIATIONS - SEE ABBREVIATIONS LIST AND SPECIFICATIONS FOR ADDITIONAL INFORMATION

CG-# — CORNER GUARD LOCATION - ALL CORNER GUARDS CG-1 UNLESS OTHERWISE NOTED

ROOM FINISH ABBREVIATIONS

FLOORS

PT1	PORCELAIN TILE:
SC	SEALED CONCRETE
EPX	EPOXY FLOORING

BASE

VB1	VINYL BASE:
PTB1	PORCELAIN TILE BASE:

WALLS

P1	PAINT: LATEX WALL PAINT
EP1	EPOXY PAINT:
MLP	PREFINISHED METAL LINER PANEL
PWT1	PORCELAIN WALL TILE:

CABINETRY

PL1	PLASTIC LAMINATE:
PL2	PLASTIC LAMINATE:
SS1	SOLID SURFACE:

ROOM FINISH REMARKS

1. GYP BD CEILINGS PAINTED w/ P#

(X) KEYED PLAN NOTES

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NO.	DATE	REVISION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

FINISH PLAN

DESIGNED	DRAWN
MAM	DJR

PROJECT NO. H0006 06-24-00138
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GENERAL CEILING PLAN NOTES

- SEE MECHANICAL AND ELECTRICAL DRAWINGS FOR DEVICE/FIXTURE TYPES SIZES, INSTALLATION AND SPECIFICATIONS.
- VERIFY ALL CONDITIONS AND DIMENSIONS PRIOR TO CEILING INSTALLATION.
- CEILING PLAN SHOWS DESIGN INTENT ONLY, REFER TO SPECIFICATIONS AS WELL AS MECHANICAL AND ELECTRICAL DRAWINGS FOR DEVICES, TYPES AND INSTALLATION. DEVICES SHOWN ON ARCHITECTURAL PLAN AND NOT ON THE ENGINEERING DRAWINGS OR SPECIFICATIONS SHOULD BE BROUGHT TO ARCHITECTS ATTENTION FOR CLARIFICATION.
- ACOUSTICAL CEILING GRID SHALL BE CENTERED IN ROOMS UNLESS NOTED OTHERWISE.
- CEILING HEIGHTS ARE DIMENSIONED FROM FINISH FLOOR LINE TO DESIGN ELEVATION OF FINISHED CEILING UNLESS NOTED OTHERWISE.
- CENTER IN BOTH DIRECTIONS RECESSED LIGHTS, ELECTRICAL AND MECHANICAL DEVICES AND SPRINKLER HEADS WHEN SHOWN IN CEILING TILE.
- MECHANICAL, PLUMBING AND ELECTRICAL CONTRACTORS SHALL COORDINATE DEVICES REQUIRING ACCESS IN NON ACCESSIBLE CEILING. PROVIDE ACCESS PANELS AS NEEDED (EXAMPLE: MECHANICAL VAV BOXES, PLUMBING CLEANOUTS, ETC.).

CEILING HEIGHTS SHOWN ARE ESTIMATES OF WHAT CAN BE ACCOMPLISHED. MECHANICAL EQUIPMENT MAY NECESSITATE A CHANGE TO THESE HEIGHTS. VERIFY FEASIBLE CEILING HEIGHTS AND DISCUSS NECESSARY CHANGES WITH THE ARCHITECT PRIOR TO INSTALLATION OF SYSTEMS ABOVE CEILING.

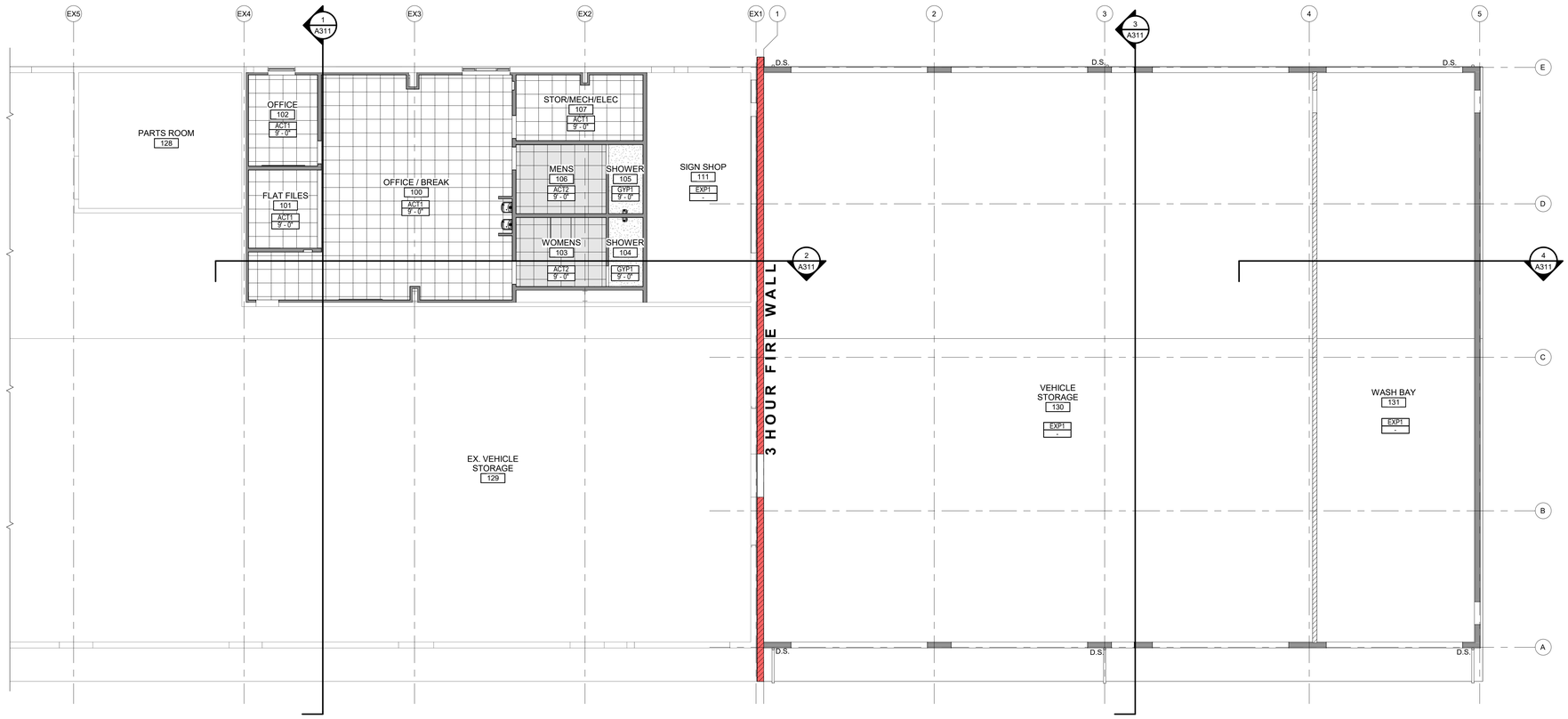
CEILING PLAN LEGEND

- ---- CEILING FINISH
- ---- CEILING HEIGHT (AFF)
- EXPOSED CEILING
- GYPSUM BOARD CEILING / SOFFIT (GYP)
- ACOUSTICAL CEILING (ACT)
- HVAC GRILLS - SEE HVAC PLANS
- LAY-IN LIGHT FIXTURE - SEE ELECTRICAL PLANS
- RECESSED DOWNLIGHT FIXTURE - SEE ELECTRICAL PLANS
- LINEAR LIGHT FIXTURE - SEE ELECTRICAL PLANS
- HANGING PENDANT FIXTURE - SEE ELECTRICAL PLANS

CEILING DESCRIPTIONS

ACT1	ACOUSTICAL CEILING PANELS & GRID - STANDARD
ACT2	ACOUSTICAL CEILING PANELS & GRID - VINYL COVERED GYP
GYP1	GYPSUM BOARD (PAINT P-#)
EXP1	EXPOSED STRUCTURE (PAINT P-#)
EXP2	UNFINISHED EXPOSED STRUCTURE

(X) KEYED PLAN NOTES



FIRST FLOOR CEILING PLAN

1/8" = 1'-0"

NORTH

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A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

REFLECTED CEILING PLAN

DESIGNED	DRAWN
MAM	DJR

PROJECT NO.
H0006 06-24-00138

DATE
OCTOBER 29, 2024

SHEET NO.
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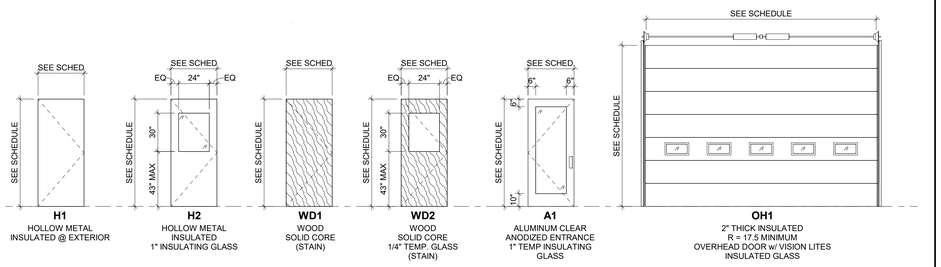
DOOR ELEVATIONS

ALL DOOR LITE GLAZING TO BE 1/4" TEMPERED SAFETY GLAZING TO MEET IBC SECTION 2406, UNLESS NOTED OTHERWISE.



H1 HOLLOW METAL INSULATED @ EXTERIOR

H2 HOLLOW METAL INSULATED 1" INSULATING GLASS

WD1 WOOD SOLID CORE (STAIN)

WD2 WOOD SOLID CORE 1/4" TEMP. GLASS (STAIN)

A1 ALUMINUM CLEAR ANODIZED ENTRANCE 1" TEMP INSULATING GLASS

OH1 2" THICK INSULATED R = 17.5 MINIMUM OVERHEAD DOOR w/ VISION LITES INSULATED GLASS

DOOR SCHEDULE

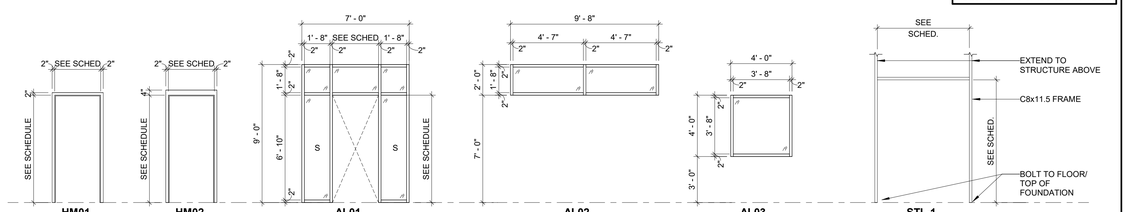
DOOR NUMBER	LEAF QTY	OPENING SIZE WIDTH	OPENING SIZE DOOR HEIGHT	OPENING SIZE THICKNESS	DOOR TYPE	FRAME TYPE	FIRE RATING	DETAILS (A291)	COMMENTS
100		3' - 0"	7' - 0"	1 3/4"	A1	AL01	-	1,2	
102	1	3' - 0"	7' - 0"	1 3/4"	W2	HM01	-	3	
103	1	3' - 0"	7' - 0"	1 3/4"	W1	HM01	-	3	
106	1	3' - 0"	7' - 0"	1 3/4"	W1	HM01	-	3	
107	1	3' - 0"	7' - 0"	1 3/4"	W1	HM01	-	3	
111A	1	3' - 0"	7' - 0"	1 3/4"	H2	HM01	-	4,5	
111B	--	8' - 0"	10' - 0"	2"	OH1	STL-1	-	7,8,9	
129A		14' - 0"	14' - 0"	2"	OH1	STL-1	-	7,8	
130A		20' - 0"	14' - 0"	2"	OH1	STL-1	-	9,10	
130B		20' - 0"	14' - 0"	2"	OH1	STL-1	-	9,10	
130C	1	3' - 0"	7' - 0"	1 3/4"	H2	HM01	-	11,12	
130D		20' - 0"	14' - 0"	2"	OH1	STL-1	-	9,10	
130E		20' - 0"	14' - 0"	2"	OH1	STL-1	-	9,10	
130F	1	3' - 0"	7' - 0"	1 3/4"	H2	HM01	-	11,12	
130G		20' - 0"	14' - 0"	2"	OH1	STL-1	-	9,10	
130H		20' - 0"	14' - 0"	2"	OH1	STL-1	-	9,10	
130J	2	6' - 0"	7' - 0"	1 3/4"	OH1	HM02	3 HR	13,14	
131A	1	3' - 0"	7' - 0"	1 3/4"	H1	HM02	-	13,14	
131B		20' - 0"	14' - 0"	2"	OH1	STL-1	-	9,10	
131C	1	3' - 0"	7' - 0"	1 3/4"	H2	HM01	-	11,12	
131D	1	3' - 0"	7' - 0"	1 3/4"	H2	HM01	-	11,12	
131E		20' - 0"	14' - 0"	2"	OH1	STL-1	-	9,10	

GENERAL DOOR & HARDWARE NOTES

- ALL DOOR HARDWARE SHALL BE CAPABLE OF OPERATION W/ THE USE OF ONE (1) HAND & SHALL NOT REQUIRE TIGHT PINCHING OR TWISTING OF THE WRIST TO OPERATE. THUMBTURN DEADBOLTS ARE PROHIBITED. LEVER OR PADDLE DEADBOLT RELEASES ARE ACCEPTABLE. DOOR THRESHOLD SHALL NOT EXCEED ONE-HALF INCH IN HEIGHT & SHALL HAVE 1:2 BEVEL. DOOR CLOSERS SHALL MEET THE FORCE & SWEEP PERIOD REQUIREMENTS.
- PROVIDE LEVER TYPE HANDLES ON LOCKETS
- SEE HARDWARE SETS FOR DOORS WITH ELECTRONIC, KEYPADS, ALARMS, ETC.
- HARDWARE FINISH: BHMA 65L SATIN CHROME FINISH

FRAME ELEVATIONS

"S" INDICATES LOCATION OF SAFETY GLAZING MEETING THE REQUIREMENTS OF IBC SECTION 2406.



HM01 HOLLOW METAL (PAINT) INSULATED @ EXTERIOR

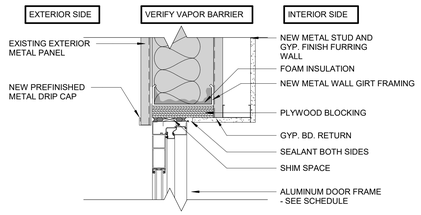
HM02 HOLLOW METAL (PAINT) INSULATED @ EXTERIOR

AL01 ALUMINUM CLEAR ANODIZED MEDIUM STILE 1" TINTED INSUL. LOW "E" GLAZING SHGC = .19 U=.26 (TEMPERED SAFETY GLASS AS NOTED) DESIGN BASIS KAWNEER TRI-FAB VG w/ SOLARBAN 70 SOLARGRAY + CLEAR

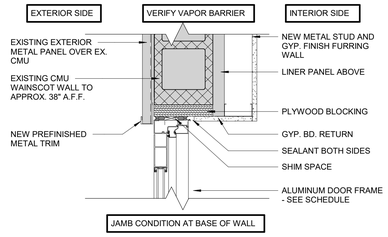
AL02 ALUMINUM CLEAR ANODIZED MEDIUM STILE 1" TINTED INSUL. LOW "E" GLAZING SHGC = .19 U=.26 (TEMPERED SAFETY GLASS AS NOTED) DESIGN BASIS KAWNEER TRI-FAB VG w/ SOLARBAN 70 SOLARGRAY + CLEAR

AL03 ALUMINUM CLEAR ANODIZED MEDIUM STILE 1" TINTED INSUL. LOW "E" GLAZING SHGC = .19 U=.26 (TEMPERED SAFETY GLASS AS NOTED) DESIGN BASIS KAWNEER TRI-FAB VG w/ SOLARBAN 70 SOLARGRAY + CLEAR

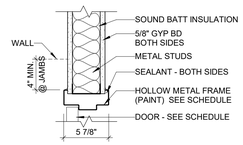
STL-1 PAINT - SEE SPECIFICATIONS



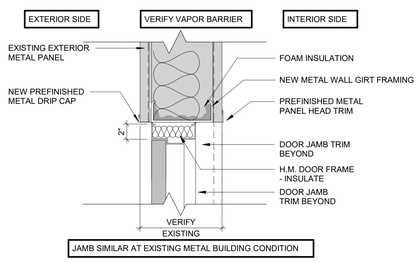
1 A291 **ALUM DOOR HEAD - EX. WALL** 1 1/2" = 1'-0"



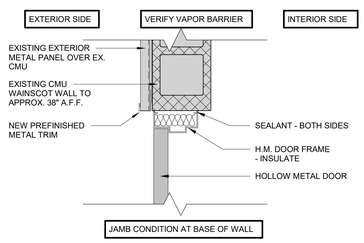
2 A291 **ALUM DOOR HEAD - EX. WALL** 1 1/2" = 1'-0"



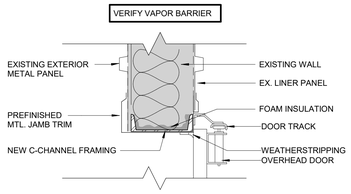
3 A291 **DOOR HEAD / JAMB** 1 1/2" = 1'-0"



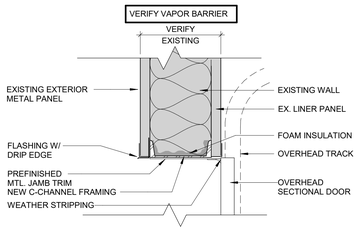
4 A291 **ALUM DOOR HEAD - EX. WALL** 1 1/2" = 1'-0"



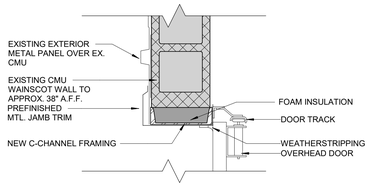
5 A291 **ALUM DOOR HEAD - EX. WALL** 1 1/2" = 1'-0"



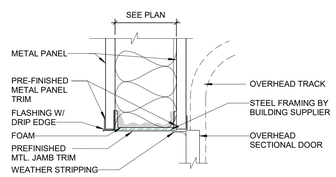
6 A291 **OHD JAMB - EX. WALL** 1 1/2" = 1'-0"



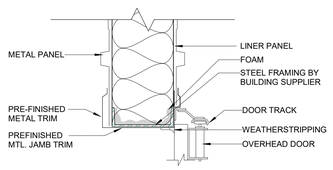
7 A291 **OHD HEAD - EX. WALL** 1 1/2" = 1'-0"



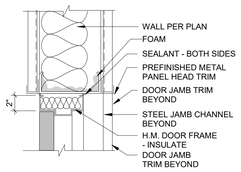
8 A291 **OHD JAM- EX. CMU WALL** 1 1/2" = 1'-0"



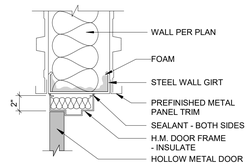
9 A291 **DOOR HEAD @ LINER PANEL - OHD** 1 1/2" = 1'-0"



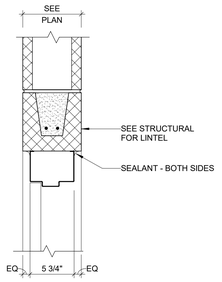
10 A291 **DOOR JAMB @ LINER PANEL - OHD** 1 1/2" = 1'-0"



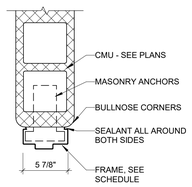
11 A291 **HM DOOR HEAD - METAL LINER** 1 1/2" = 1'-0"



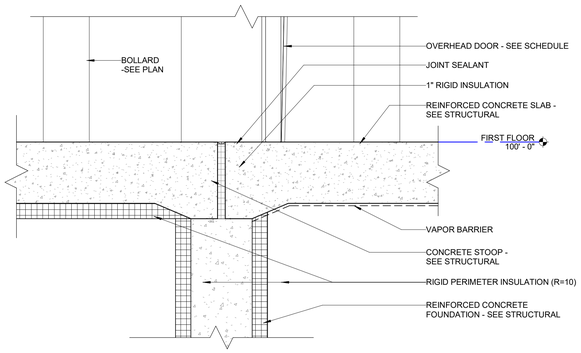
12 A291 **HM DOOR JAMB - MTL. LINER** 1 1/2" = 1'-0"



13 A291 **HM DOOR HEAD @ CMU** 1 1/2" = 1'-0"



14 A291 **HM DOOR JAMB @ CMU** 1 1/2" = 1'-0"



15 A291 **OHD SILL DETAIL** 1 1/2" = 1'-0"

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NO	DATE	REVISION

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A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI
DOOR SCHEDULE, DOOR & WINDOW ELEVATIONS

DESIGNED	DRAWN
MAM	DJR

PROJECT NO. H0006 06-24-00138
DATE OCTOBER 29, 2024
SHEET NO. A291

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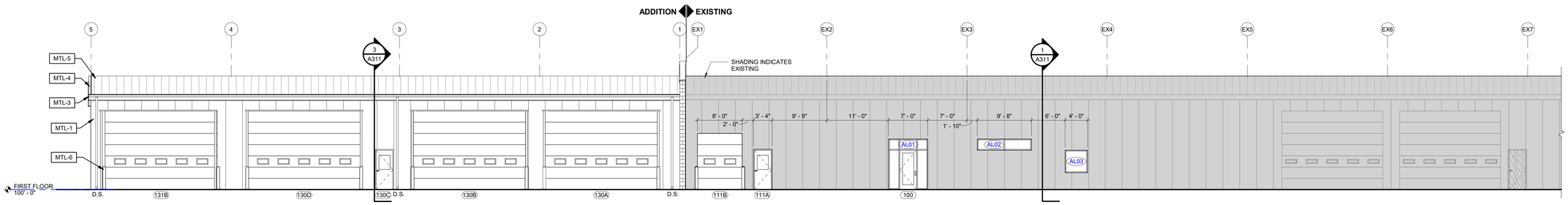
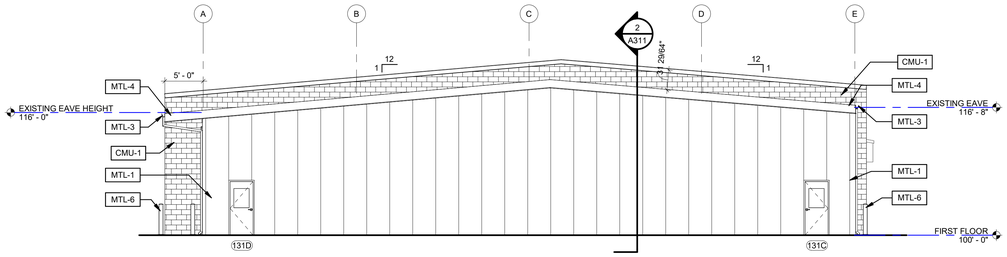
EXTERIOR MATERIALS LEGEND

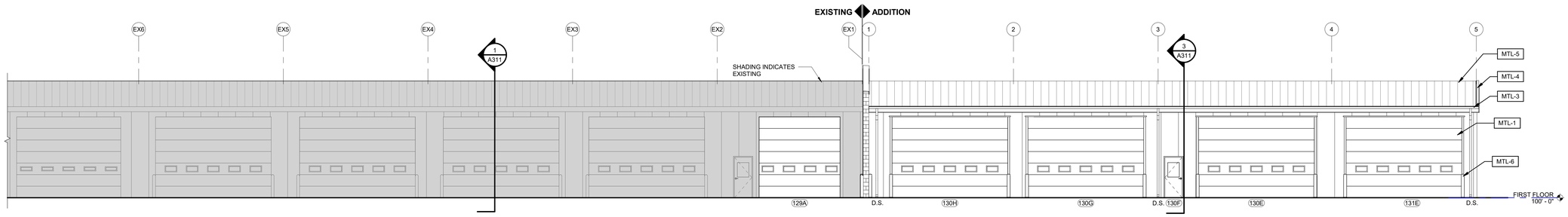
CMU-1	CMU
MTL-1	VERTICAL 26 GA. METAL WALL PANELS - COLOR: MATCH EXISTING
MTL-3	PREFINISHED METAL GUTTER & DOWNSPOUT
MTL-4	PREFINISHED METAL RAKE TRIM
MTL-5	PREFINISHED STANDING SEAM METAL ROOF
MTL-6	PREFINISHED METAL BOLLARD w/ CONCRETE INFILL



2 A301 NORTH EXTERIOR ELEVATION
1/8" = 1'-0"



1 A301 EAST EXTERIOR ELEVATION
1/8" = 1'-0"



3 A301 SOUTH EXTERIOR ELEVATION
1/8" = 1'-0"

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A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

EXTERIOR ELEVATIONS

DESIGNED	DRAWN
MAM	DJR

PROJECT NO.
H0006 06-24-00138

DATE
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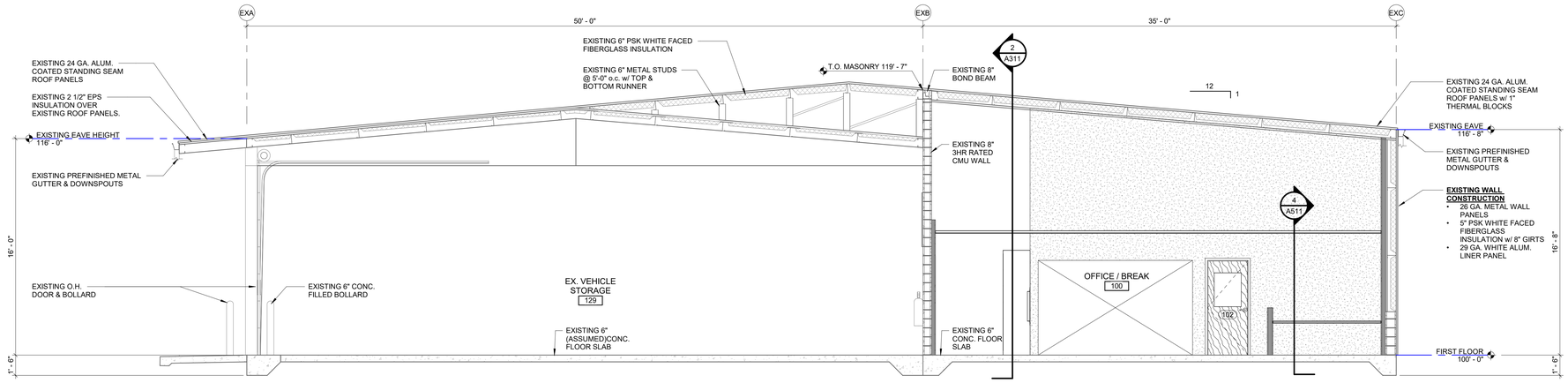
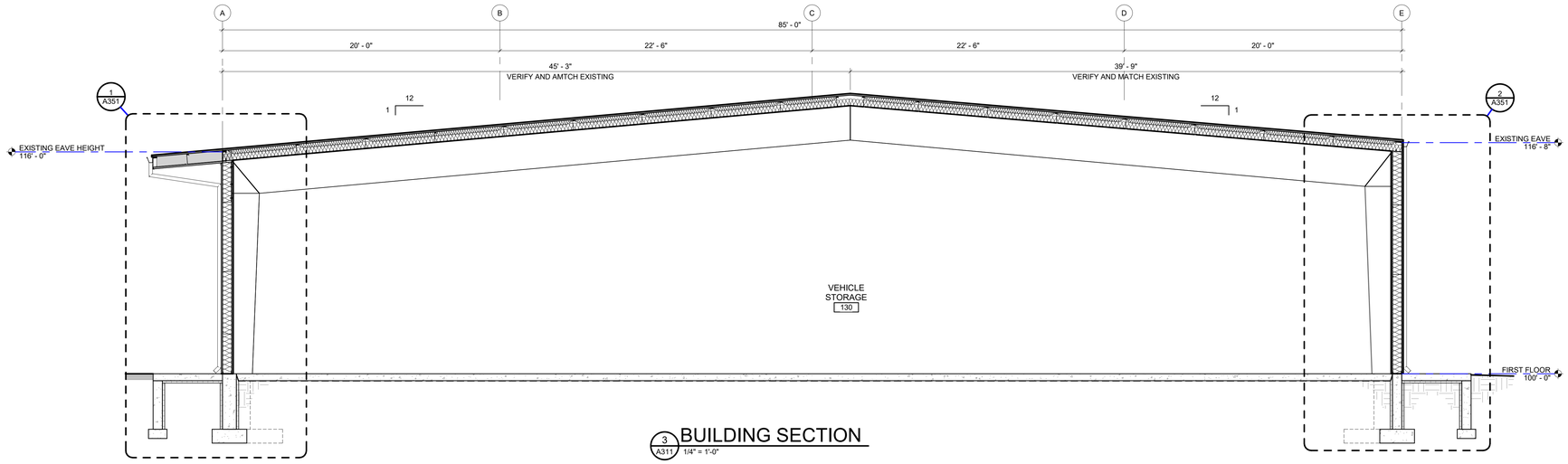
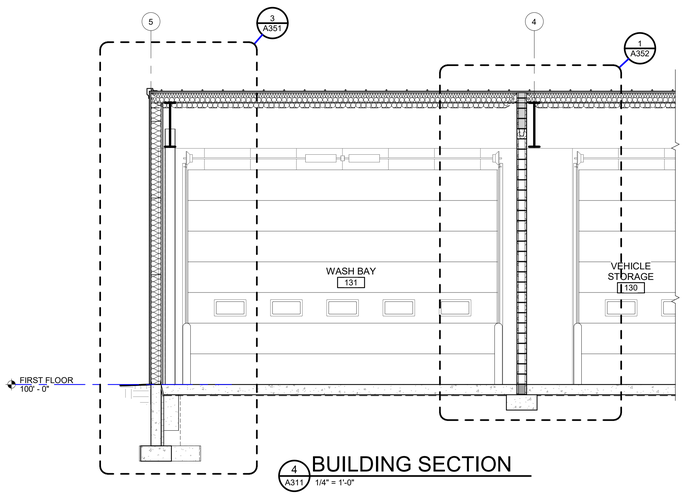


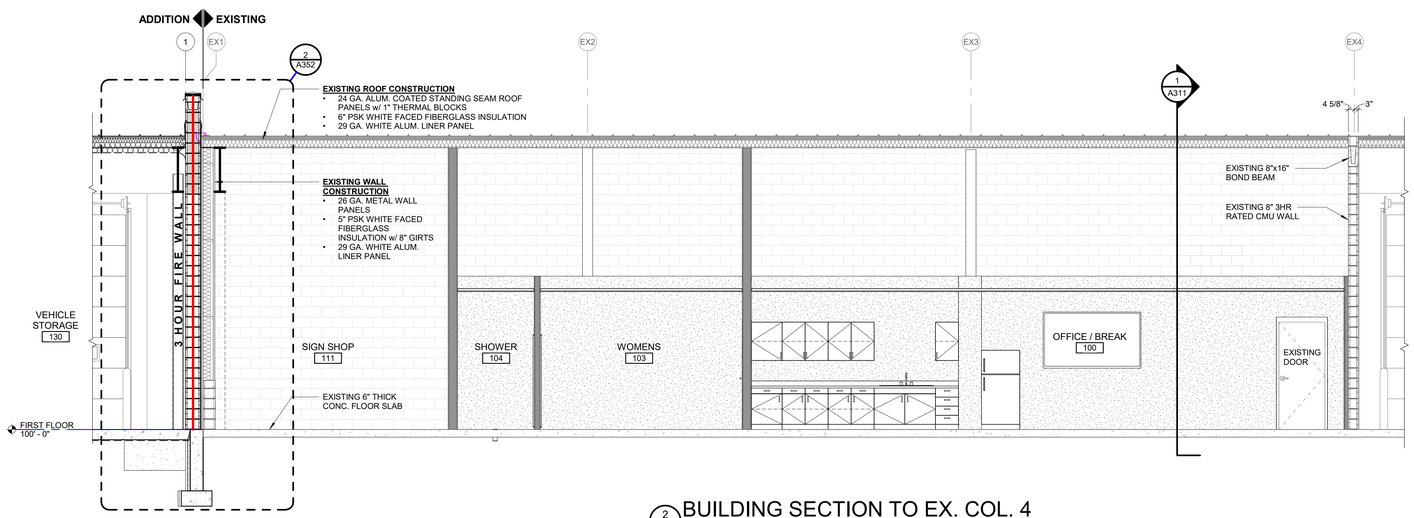
1 A311 EXISTING B.S. @ WASH BAY
1/4" = 1'-0"



3 A311 BUILDING SECTION
1/4" = 1'-0"



4 A311 BUILDING SECTION
1/4" = 1'-0"



2 A311 BUILDING SECTION TO EX. COL. 4
1/4" = 1'-0"

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A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

BUILDING SECTIONS

DESIGNED	DRAWN
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PROJECT NO.
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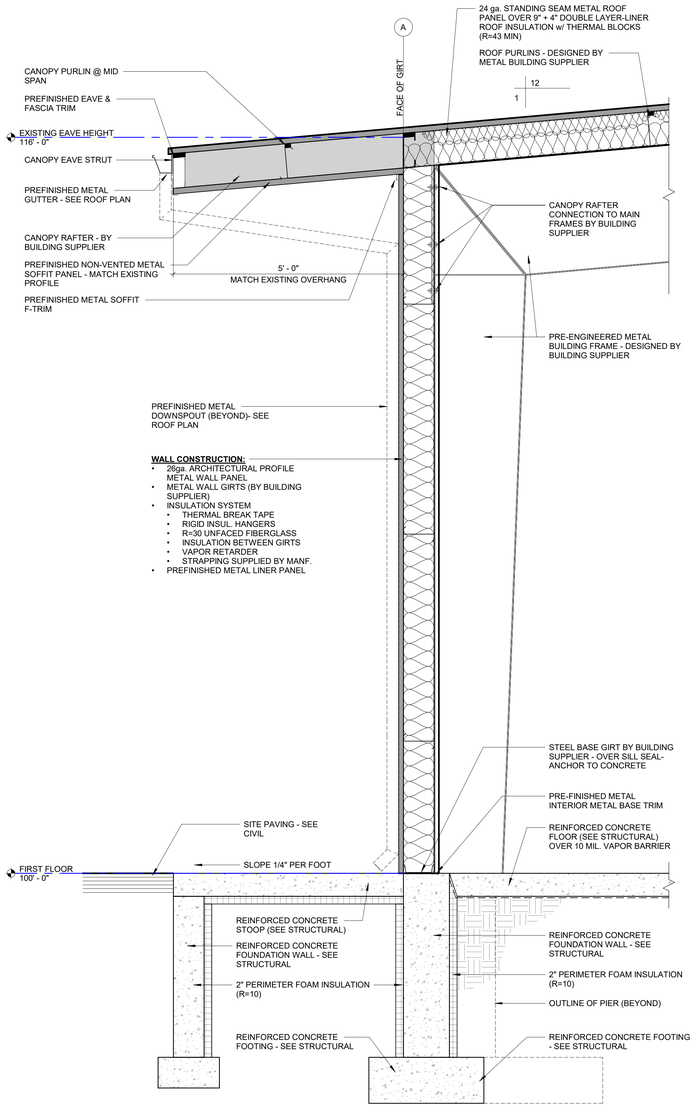
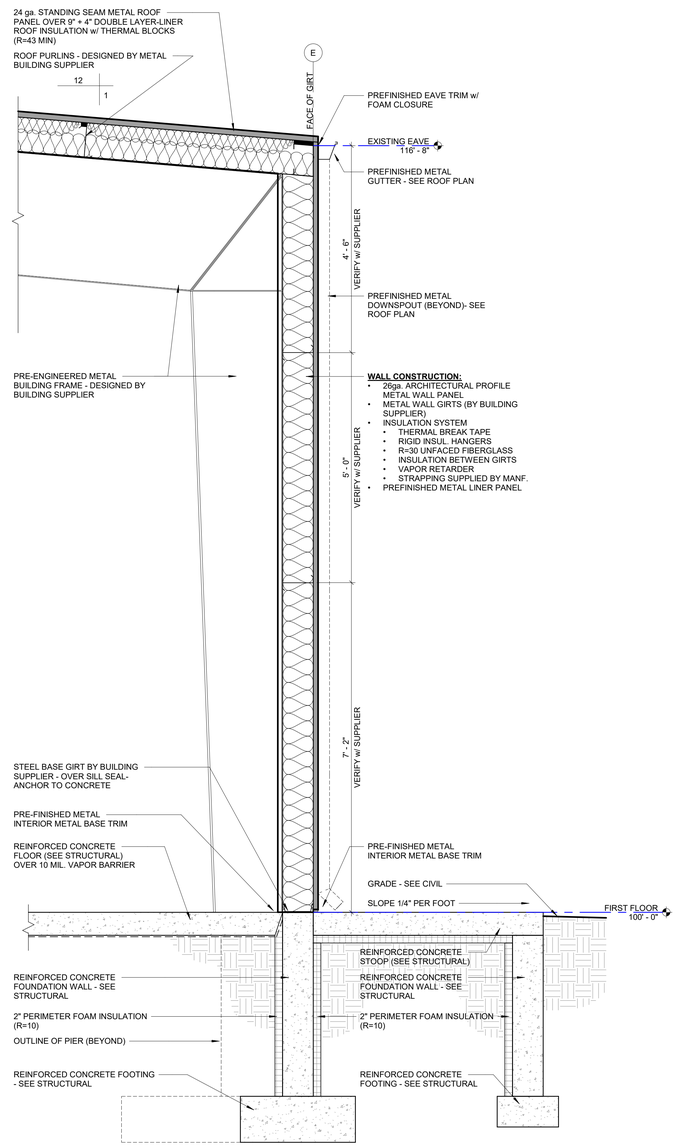
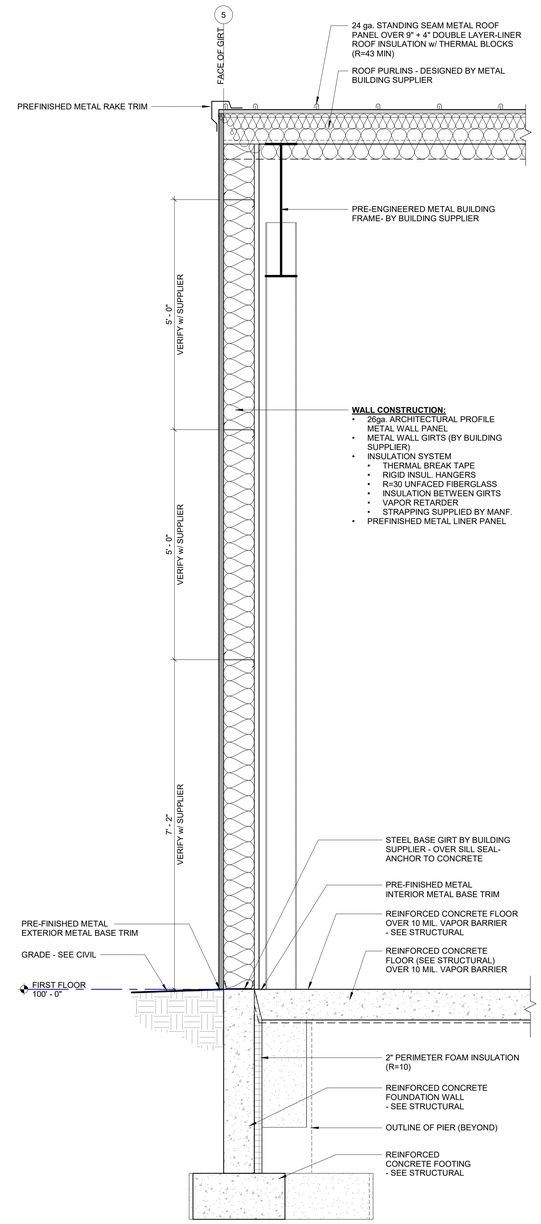


1 A351 WALL SECTION
3/4" = 1'-0"



2 A351 WALL SECTION
3/4" = 1'-0"



3 A351 WALL SECTION
3/4" = 1'-0"

SEE TYPICAL SECTION 1/A351 FOR ALL TYPICAL NOTES

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A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

WALL SECTIONS

DESIGNED	DRAWN
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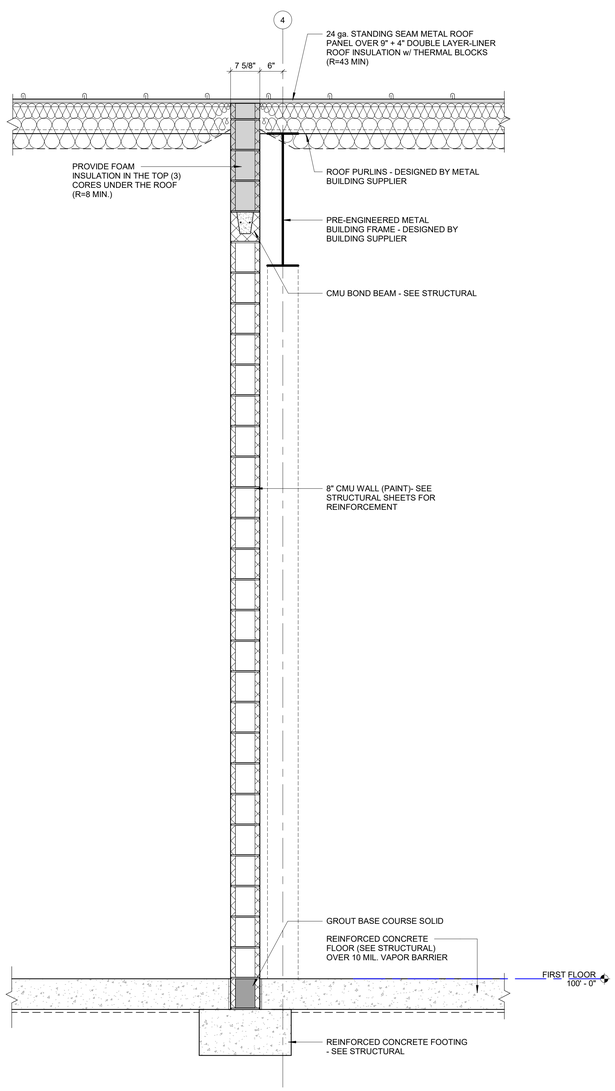
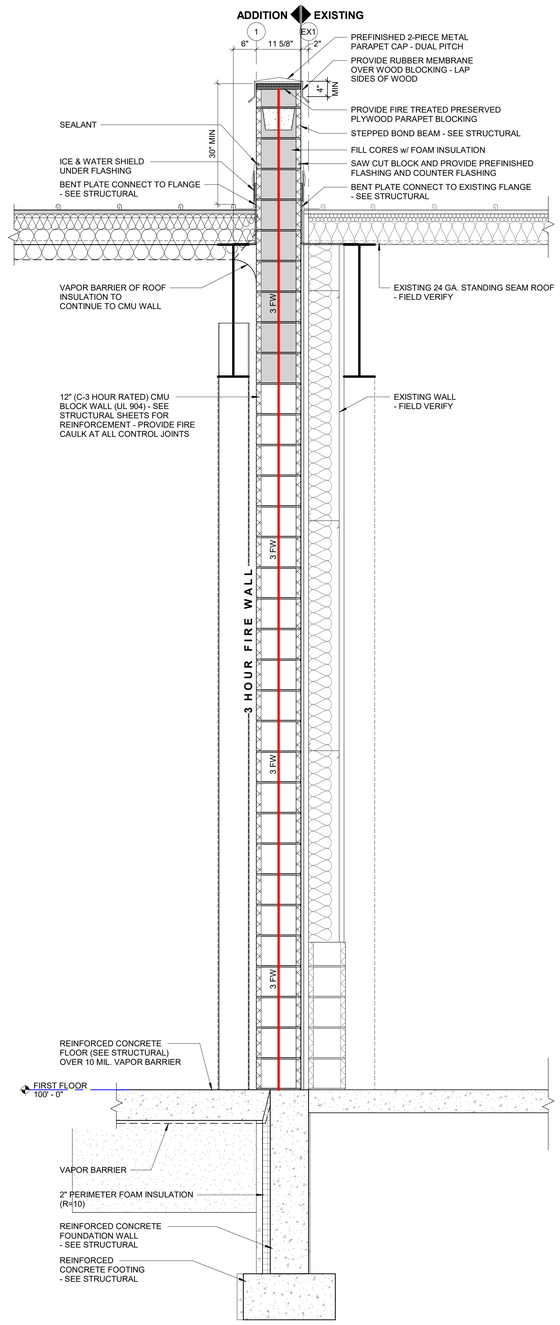


1 A352 WALL SECTION
3/4" = 1'-0"



2 A352 WALL SECTION
3/4" = 1'-0"

SEE TYPICAL SECTION 1/A352 FOR ALL TYPICAL NOTES

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NO	DATE	REVISION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

WALL SECTIONS

DESIGNED	DRAWN
MAM	DJR

PROJECT NO.
H0006 06-24-00138

DATE
OCTOBER 29, 2024

SHEET NO.
A352

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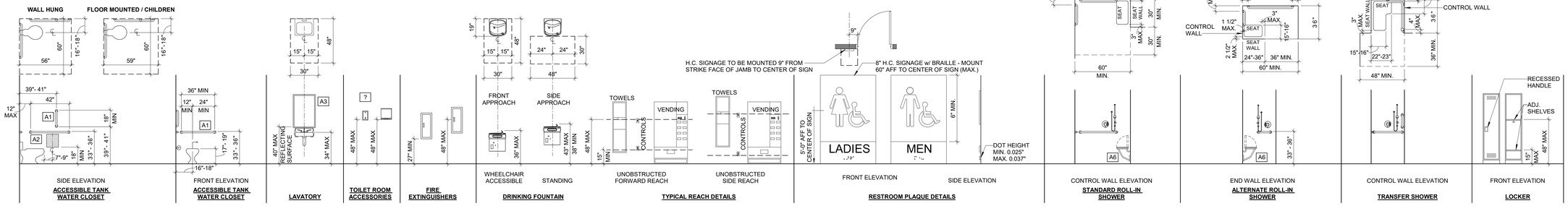
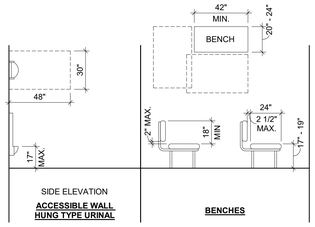




(FIXTURES SHOWN ABOVE ARE FOR DESIGN INTENT ONLY)

ACCESSORY / FIXTURE MOUNTING HEIGHTS & CLEARANCES

SCALE: 1/4" = 1'-0"

TOILET ROOM ACCESSORY SCHEDULE

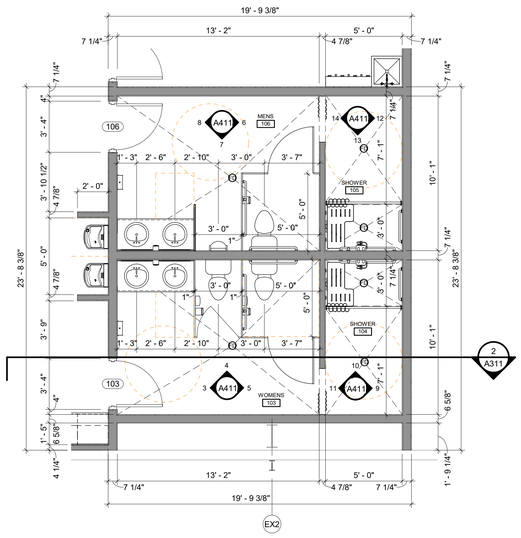
MARK	DESCRIPTION	FURNISHED BY	INSTALLED BY	DESIGN BASIS (BRADLEY)
A1	18", 36", & 42" STAINLESS GRAB BARS			812
A2	TOILET TISSUE DISPENSER	OWNER	GENERAL CONTRACTOR	5402
A3	PAPER TOWEL DISPENSER			2483
A4	24" X 36" STAINLESS FRAMED MIRROR			780
A5	SOAP DISPENSER			6562
A6	GRAB BAR (18")	GENERAL CONTRACTOR	GENERAL CONTRACTOR	812
A7	GRAB BAR (42")	GENERAL CONTRACTOR	GENERAL CONTRACTOR	812
A8	GRAB BAR (24")	GENERAL CONTRACTOR	GENERAL CONTRACTOR	812
A9	FOLD UP PHENOLIC SHOWER SEAT	GENERAL CONTRACTOR	GENERAL CONTRACTOR	9569-R
A10	SHOWER CURTAIN AND ROD	OWNER	GENERAL CONTRACTOR	9539/9536
A11	NAPKIN DISPOSAL (PARTITION)			4721-15
A12	UTILITY SHELF w/ 3 HOOKS 4 HOLDERS & (1) DRYING ROD - 36" W	GENERAL CONTRACTOR	GENERAL CONTRACTOR	9984 BradEX
A13	DOUBLE HOOK	GENERAL CONTRACTOR	GENERAL CONTRACTOR	914

GENERAL INTERIOR & CASEWORK NOTES

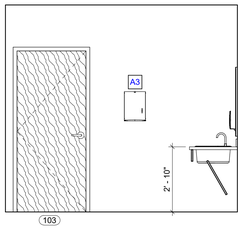
- PROVIDE TOILET ACCESSORIES PER SPECIFICATIONS OR APPROVED EQUAL. INSTALL ACCORDING TO MANUF. SPECIFICATIONS.
- GENERAL CONTRACTOR TO PROVIDE ALL NECESSARY BACKING IN WALLS.
- PROVIDE OFFSET TRAP AND HW, CW, DRAIN INSULATION KIT AT ALL OPEN SINKS.
- FIELD VERIFY ALL DIMENSIONS PRIOR TO CASEWORK CONSTRUCTION.
- VERIFY ALL EQUIPMENT WITH OWNER PRIOR TO CONSTRUCTION.
- COORDINATE GROMMET LOCATIONS WITH OWNER PRIOR TO INSTALLATION.
- RADIUS ALL OUTSIDE CORNERS OF COUNTERTOPS.
- SUPPLY AND INSTALL SUPPORT BRACKETS AS NEEDED UNDER COUNTERTOPS.
- MINIMUM 1" FILLER WHERE CABINET IS 90 DEGREES TO WALL OR OTHER CABINETS
- FOR SHELVES GREATER THAN 2'-6" IN WIDTH PROVIDE DOUBLE PLY FOR EACH ADJUSTABLE SHELF

CASEWORK LEGEND

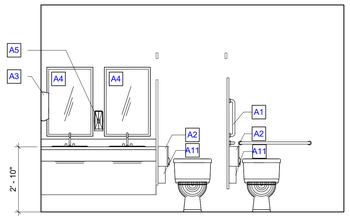
	INDICATES CASEWORK AND COUNTER MATERIAL. SEE FINISH SCHEDULE.
F	CABINET FILLER - MINIMUM 1" FILLER WHERE CABINET IS 90 DEGREES TO WALL OR OTHER CABINETS
CS	COUNTER SUPPORT BRACKET
EP	FINISHED END PANEL
G	GROMMET TO BE LOCATED APPROXIMATELY 2" FROM BACK OF COUNTERTOPS. COORDINATE WITH OWNER PRIOR TO INSTALLATION.
KS	KNEE SPACE
L	LOCK ON CASEWORK DOOR
FL	FILE DRAWER HARDWARE WITH LOCK
WM	WIRE MANAGEMENT
MC	MOBILE CABINET
UC	UNDERCOUNTER / UNDER CABINET LIGHT FIXTURE BY ELECTRICAL TRADE
AP	ACCESS PANEL
PD	PENCIL DRAWER
SF	SINK & FAUCET - SEE PLUMBING DRAWINGS
TB	TACKBOARD
CO	6" DIA COUNTER TOP OPENING, SEE PLANS FOR QUANTITY, VERIFY SIZE WITH OWNER



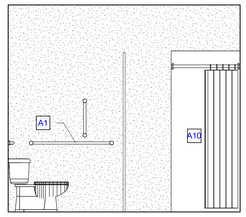
1 A411 ENLARGED RESTROOM PLAN
1/4" = 1'-0"



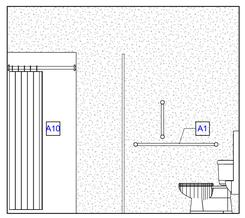
3 A411 WOMEN'S RESTROOM ELEVATION
3/8" = 1'-0"



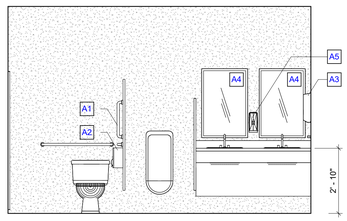
4 A411 WOMEN'S RESTROOM ELEVATION
3/8" = 1'-0"



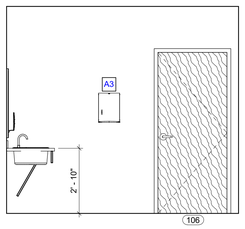
5 A411 WOMEN'S RESTROOM ELEVATION
3/8" = 1'-0"



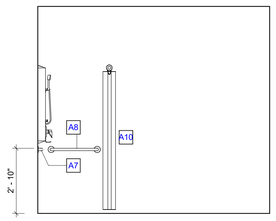
6 A411 MEN'S RESTROOM ELEVATION
3/8" = 1'-0"



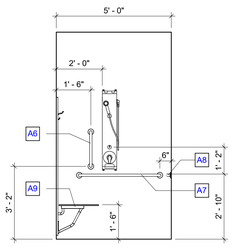
7 A411 MEN'S RESTROOM ELEVATION
3/8" = 1'-0"



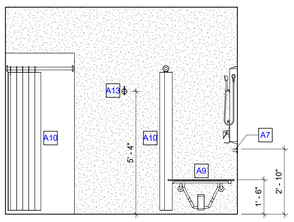
8 A411 MEN'S RESTROOM ELEVATION
3/8" = 1'-0"



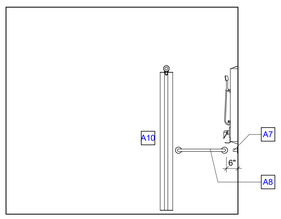
9 A411 WOMEN'S SHOWER ELEVATION
3/8" = 1'-0"



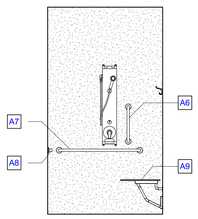
10 A411 WOMEN'S SHOWER ELEVATION
3/8" = 1'-0"



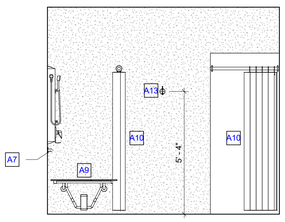
11 A411 WOMEN'S SHOWER ELEVATION
3/8" = 1'-0"



12 A411 MEN'S SHOWER ELEVATION
3/8" = 1'-0"



13 A411 MEN'S SHOWER ELEVATION
3/8" = 1'-0"



14 A411 MEN'S SHOWER ELEVATION
3/8" = 1'-0"

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NO.	DATE	REVISION

PRELIMINARY NOT FOR CONSTRUCTION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI
ENLARGED RESTROOM PLANS & ELEVATIONS

DESIGNED	DRAWN
MAM	DJR

PROJECT NO. H0006 06-24-00138
DATE OCTOBER 29, 2024
SHEET NO. A411

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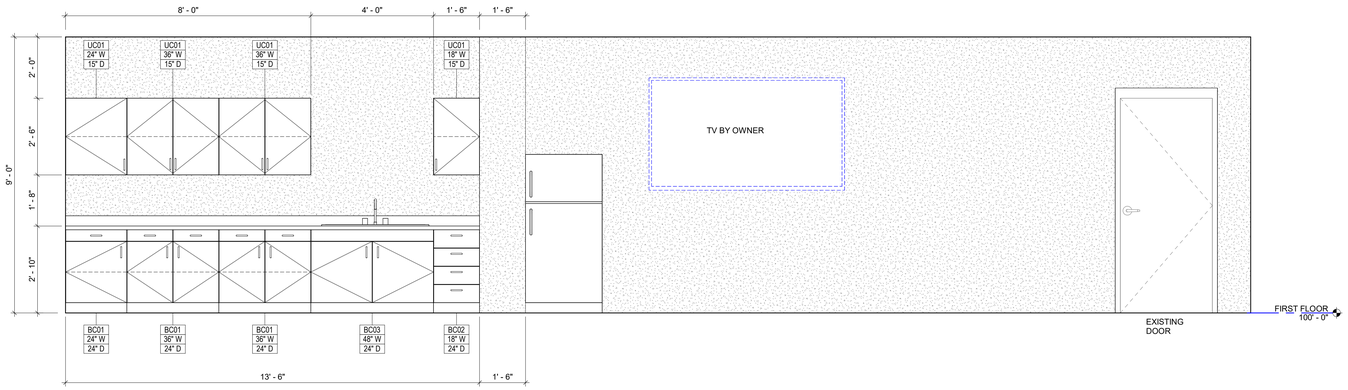
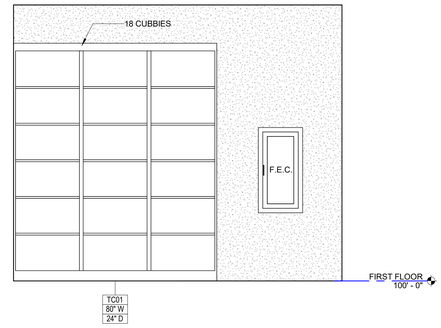


1 A511 KITCHENETTE ELEVATION
1/2" = 1'-0"



2 A511 CUBBY ELEVATION
1/2" = 1'-0"

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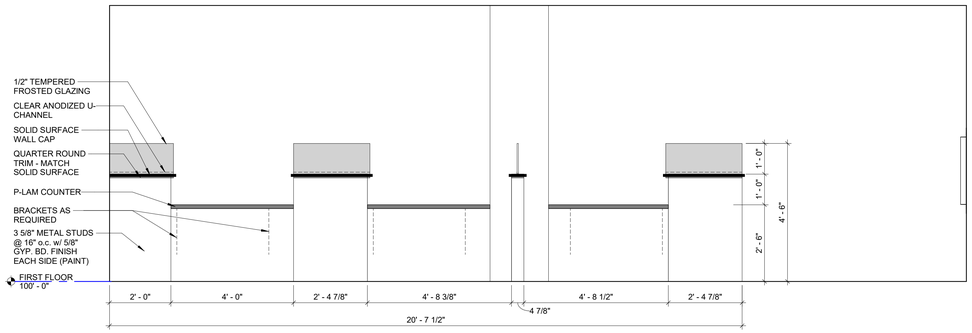
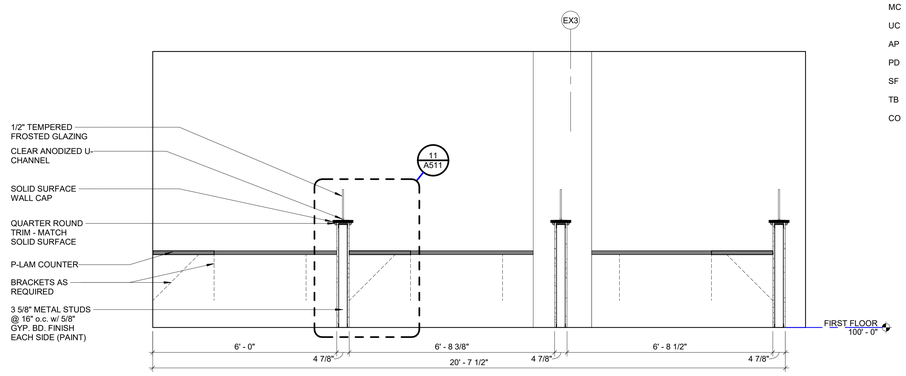
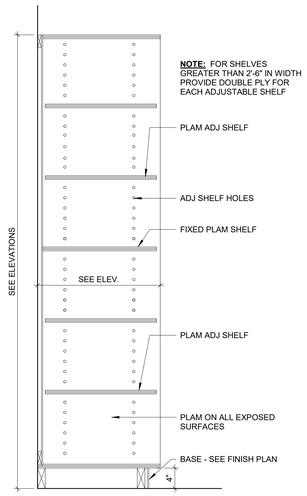
WM	WIRE MANAGEMENT
MC	MOBILE CABINET
UC	UNDERCOUNTER / UNDER CABINET LIGHT FIXTURE BY ELECTRICAL TRADE
AP	ACCESS PANEL
PD	PENCIL DRAWER
SF	SINK & FAUCET - SEE PLUMBING DRAWINGS
TB	TACKBOARD
CO	6" DIA COUNTER TOP OPENING, SEE PLANS FOR QUANTITY, VERIFY SIZE WITH OWNER



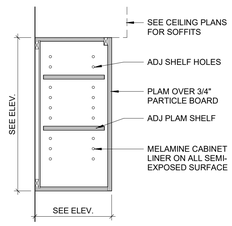
3 A511 WORK STATION ELEVATION
1/2" = 1'-0"



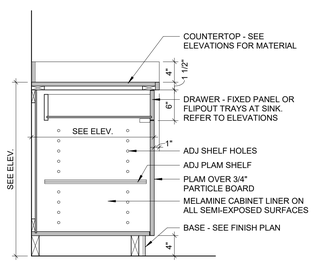
4 A511 OFFICE CUBICLE SECITON
1/2" = 1'-0"



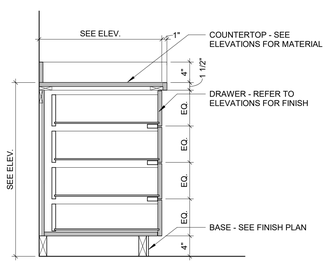
5 A511 TC01 DETAIL
1" = 1'-0"



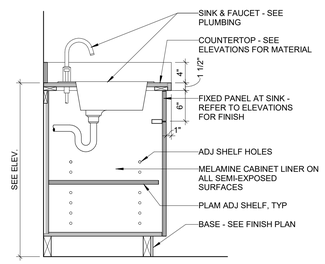
6 A511 UC01 DETAIL
1" = 1'-0"



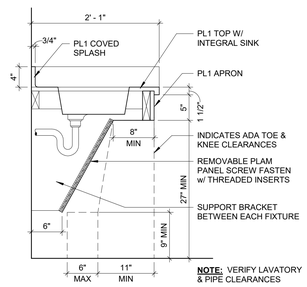
7 A511 BC01 w/ DRAWER
1" = 1'-0"



8 A511 BC02 DRAWERS
1" = 1'-0"

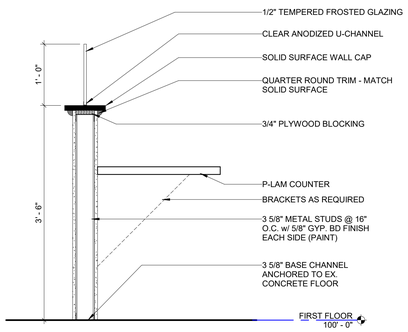


9 A511 BC03 @ SINK DETAIL
1" = 1'-0"



10 A511 SINK DETAIL
1" = 1'-0"

WALL POST



11 A511 WORK STATION WALL SECTION
1" = 1'-0"

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NO.	DATE	REVISION

PRELIMINARY NOT FOR CONSTRUCTION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI
INTERIOR ELEVATIONS

DESIGNED	DRAWN
MAM	DJR

PROJECT NO. H0006 06-24-00138
DATE OCTOBER 29, 2024
SHEET NO. A511

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STRUCTURAL SPECIFICATIONS

DESIGN CODE:

1. COMPLY WITH THE FOLLOWING CODES:
   ASCE 7-10
   IBC 2015
   WISCONSIN BUILDING CODE, LATEST EDITION

DESIGN LOADS:

1. DEAD LOAD:
   ROOF - PER PEMB SUPPLIER
2. LIVE LOAD:
   ROOF - 20 PSF
3. SNOW LOAD:
   GROUND SNOW LOAD (Pg) - 40 PSF
   UNIFORM SNOW LOAD (Ps) - 34 PSF
   ROOF SLOPE FACTOR (Cs) - 1.00
   SNOW EXPOSURE FACTOR (Ce) - 1.00
   ROOF THERMAL FACTOR (Ct) - 1.00
   IMPORTANCE FACTOR (I) - 1.20
4. WIND:
   DESIGN WIND SPEED - 120 MPH
   WIND EXPOSURE - C
   INTERNAL PRESSURE COEFFICIENT (GCpi) - 0.18 (ENCLOSED STRUCTURE)
5. SEISMIC:
   MAPPED SPECTRAL RESPONSE:
   Ss - 0.056
   S- - 0.035
   IMPORTANCE FACTOR (I) - 1.50
   SITE CLASS - D

GENERAL:

1. VERIFY ALL DIMENSIONS, ELEVATIONS, SECTIONS AND DETAILS BETWEEN THE ARCHITECTURAL AND STRUCTURAL PLANS PRIOR TO STARTING WORK. NOTIFY ARCHITECT/ENGINEER OF ANY DISCREPANCIES OR INCONSISTENCIES.
2. SEE MECHANICAL PLANS FOR CONCENTRATED EQUIPMENT POINT LOADS ON FLOOR AND ROOF FRAMING.
3. VERIFY SIZE, LOCATION, AND NUMBER OF WALL, FLOOR, AND ROOF OPENINGS WITH THE STRUCTURAL, ARCHITECTURAL, MECHANICAL, AND ELECTRICAL PLANS. PROVIDE ALL OPENINGS AND SUPPORT FRAMING.
4. CONTRACTOR SHALL COORDINATE LOCATIONS OF ALL ARCHITECTURAL AND MECHANICAL ATTACHMENTS TO STRUCTURAL FRAMING.
5. AN ELECTRICAL GROUNDING PLAN AND SYSTEM SHALL BE DESIGNED AND DEVELOPED BY A LICENSED PROFESSIONAL ENGINEER FOR THE STEEL STRUCTURE.
6. PROVIDE ALL NECESSARY TEMPORARY BRACING, SHORING, GUYING, OR OTHER MEANS TO AVOID EXCESSIVE STRESSES AND TO HOLD STRUCTURAL ELEMENTS IN PLACE DURING CONSTRUCTION.
7. SUBMIT SHOP DRAWINGS FOR ALL PRE-FABRICATED ITEMS SUCH AS REINFORCING STEEL AND ACCESSORIES, STRUCTURAL STEEL, PRE-ENGINEERED METAL BUILDINGS, AND CONCRETE MIX DESIGNS. CONTRACTOR SHALL REVIEW SHOP DRAWINGS BEFORE SUBMITTING TO ENGINEER. FABRICATE ITEMS AFTER REVIEW BY ENGINEER.
8. JOBSITE SAFETY IS THE CONTRACTOR'S RESPONSIBILITY.
9. CONTRACTOR SHALL CONFORM WITH ALL OSHA REGULATIONS.
10. THE ENGINEER/ARCHITECT IS NOT RESPONSIBLE FOR THE MEANS AND METHODS OF CONSTRUCTION OR THE SAFETY OF THE JOB SITE. THESE RESPONSIBILITIES ARE INTENDED TO REMAIN SOLELY THOSE OF THE CONTRACTOR.
11. ALL MATERIAL INSTALLATIONS SHALL BE INSTALLED PER THE MANUFACTURER'S RECOMMENDATIONS.
12. THE STRUCTURAL PLANS AND DETAILS HAVE NOT BEEN INVESTIGATED FOR POTENTIAL ERECTION AND CONSTRUCTION LOADS. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY INVESTIGATION OF THE STRUCTURAL FRAMING FOR ERECTION OR CONSTRUCTION LOADS.
13. WHEN REFERENCED IN THE PLANS AND DETAILS, THE FOLLOWING POST-INSTALLED ANCHORS SHALL BE PERMISSIBLE. CONTRACTOR SHALL SUBMIT SUBSTITUTION REQUEST FOR ANY ALTERNATE POST-INSTALLED ANCHORS.
    A. ADHESIVE/EPOXY ANCHORS
       1. HILTI: HY 200, HY 150 MAX
       2. POWERS: AC100+ GOLD
    B. EXPANSION ANCHORS
       1. HILTI: KWIK BOLT TZ
       2. POWERS: POWER-STUD+ SD2
14. SEE SPECIFICATIONS MANUAL FOR ADDITIONAL AND SUPPLEMENTAL INFORMATION NOT ADDRESSED WITHIN THESE OUTLINE SPECIFICATIONS.

EXISTING CONSTRUCTION/CONDITIONS:

1. CONTRACTOR SHALL FIELD VERIFY ALL DIMENSIONS AND ELEVATIONS CORRESPONDING TO THE LOCATION OF EXISTING ELEMENTS (COLUMNS, BEAMS, WALLS, ETC.).
2. CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS AND NOTIFY ARCHITECT/ENGINEER OF ANY CONFLICTS WITH CONSTRUCTION DOCUMENTS.
3. REMOVE AND REPLACE AND/OR MODIFY ALL EXISTING CONSTRUCTION (ARCHITECTURAL, STRUCTURAL, ELECTRICAL, MECHANICAL) AS REQUIRED IN ORDER TO PLACE NEW STRUCTURAL WORK SHOWN ON THE CONSTRUCTION DOCUMENTS.
4. CONTRACTOR SHALL DESIGN AND PROVIDE ALL SHORING REQUIRED TO SUPPORT EXISTING CONSTRUCTION AND NEW CONSTRUCTION AS REQUIRED.

FOUNDATION:

1. ASSUMED SOIL BEARING - 2,000 P.S.F. CONTRACTOR SHALL EMPLOY A CERTIFIED GEOTECHNICAL CONSULTANT DURING CONSTRUCTION TO TEST AND VERIFY ASSUMED SOIL CONDITIONS AND REPORT FINDINGS TO ARCHITECT/ENGINEER.
2. CONTRACTOR SHALL OBTAIN A GEOTECHNICAL ENGINEER TO INSPECT SUB-GRADE AFTER EXCAVATION TO VERIFY SOIL BEARING PRESSURES. AT THE DIRECTION OF THE GEOTECHNICAL ENGINEER, REMOVE UNSATISFACTORY SOILS TO AN ELEVATION WHERE SATISFACTORY SOIL IS ENCOUNTERED. REPLACE UNSATISFACTORY SOIL w/ EITHER COMPACTED STRUCTURAL FILL OR CONCRETE SLURRY.
3. PLACE FOUNDATION CONCRETE ON CLEAN FIRM BEARING SOILS MATERIAL.
4. WALL FOOTINGS ARE CENTERED ON WALLS (U.N.O.) COLUMN FOOTINGS ARE CENTERED ON COLUMNS (U.N.O.)
5. MINIMUM DEPTH TO ALL EXTERIOR FOOTINGS SHALL BE 4'-0" BELOW GRADE.
6. INSTALL 2" THICK RIGID INSULATION VERTICALLY AT ALL EXTERIOR FOUNDATION LOCATIONS. USE EXTRUDED POLYSTYRENE INSULATION WITH R=10. SEE ARCHITECTURAL PLANS FOR LOCATIONS OF INSULATION.
7. CONTRACTOR TO CONSULT WITH LOCAL AUTHORITIES PRIOR TO EXCAVATION TO LOCATE UNDERGROUND GAS, SEWER, WATER, AND ELECTRICAL OBSTACLES.
8. STRUCTURAL FILL
   LOCATION: ALL BACKFILL WITHIN 5'-0" OF THE BUILDING LINES, BELOW STRUCTURAL FOUNDATIONS, AND BEHIND RETAINING WALLS WITHIN A WEDGE EXTENDING UPWARDS 45 DEGREES FROM THE BACK FACE OF RETAINING WALL FOOTINGS.
   TYPE: PREDOMINANTLY WELL GRADED GRANULAR MATERIAL, UNLESS MORE STRINGENT REQUIREMENTS ARE SPECIFIED BY THE PROJECT GEOTECHNICAL ENGINEER, PROVIDE MATERIAL WITH 100% PASSING THE 3" SIEVE, 70-100% PASSING THE #4 SIEVE AND LESS THAN 15% PASSING THE #200 SIEVE.
   COMPACTION: UNLESS MORE STRINGENT REQUIREMENTS ARE SPECIFIED BY THE PROJECT GEOTECHNICAL ENGINEER, COMPACT TO 95% MODIFIED PROCTOR (ASTM: D1557) PLACED IN LIFTS NOT TO EXCEED 8".
9. IN AREAS OF COMPACTED FILL WITHIN THE BUILDING LINES, BACKFILLING AGAINST BOTH SIDES OF WALLS SHALL BE DONE AT THE SAME RATE TO PREVENT STRESS AND OVERTURNING OF FOUNDATION WALLS.
10. ALL EARTHWORK WITH ON-SITE MATERIALS SHOULD BE PERFORMED WHEN TEMPERATURES ARE ABOVE FREEZING. FROZEN SOIL SHOULD NOT BE USED BENEATH STRUCTURES. ALL FOUNDATION EXCAVATION MUST BE INSULATED AGAINST FREEZING UNTIL CONSTRUCTION OF FOUNDATION IS COMPLETE.
11. SOILS THAT BECOME RUTTED OR DISTURBED BY CONSTRUCTION VEHICLES WILL BE UNSUITABLE FOR SUPPORTING FOUNDATION AND CONCRETE SLABS. THE SOILS SHALL BE REMOVED AND REPLACED WITH COMPACTED STRUCTURAL FILL.
12. NO SOIL DISTURBANCES, HOLES, OR TRENCHES ARE PERMITTED BELOW FOOTINGS, WITHIN A WEDGE EXTENDING DOWNWARDS 45 DEGREES FROM THE BOTTOM EDGE OF THE FOOTING. FOOTINGS SHALL BE STEPPED DOWN AS REQUIRED TO AVOID SUCH DISTURBANCES.

SLAB ON GRADE:

1. CONTRACTOR SHALL OBTAIN A GEOTECHNICAL ENGINEER TO INSPECT SLAB SUB-GRADE AFTER EXCAVATION TO VERIFY EXISTING SOIL CONDITIONS . AT THE DIRECTION OF THE GEOTECHNICAL ENGINEER, REMOVE UNSATISFACTORY SOILS TO AN ELEVATION WHERE SATISFACTORY SOIL IS ENCOUNTERED. REPLACE UNSATISFACTORY SOIL w/ COMPACTED STRUCTURAL FILL.
2. PROVIDE 8" MINIMUM OF SLAB BASE MATERIAL BELOW ALL CAST-IN-PLACE CONCRETE ON GRADE.
3. SLAB BASE MATERIAL
   LOCATION: BELOW SLAB ON GRADE.
   TYPE: GRANULAR FILL. UNLESS MORE STRINGENT REQUIREMENTS ARE SPECIFIED BY THE PROJECT GEOTECHNICAL ENGINEER, PROVIDE MATERIAL SUCH AS MANUFACTURED SAND OR 3/4" CRUSHED LIMESTONE BASE COURSE WITH 100% PASSING THE 1" SIEVE, 40-100% PASSING THE #4 SIEVE, 15-30% PASSING THE #40 SIEVE, AND LESS THAN 10% PASSING THE #200 SIEVE.
   COMPACTION: UNLESS MORE STRINGENT REQUIREMENTS ARE SPECIFIED BY THE PROJECT GEOTECHNICAL ENGINEER, COMPACT TO 95% MODIFIED PROCTOR (ASTM: D1557) PLACED IN LIFTS NOT TO EXCEED 8".
4. PROVIDE 10 MIL. THICK CLEAR POLYETHYLENE FILM VAPOR BARRIER BELOW ALL CAST-IN-PLACE CONCRETE ON GRADE INSIDE BUILDING. SEE ARCHITECTURAL PLANS FOR APPLICABLE LOCATIONS, WHERE FINISHED FLOORS OCCUR.
5. PROVIDE CONSTRUCTION JOINTS (C.J.) AND SAWCUT JOINTS (S.J.) AS NECESSARY TO ADEQUATELY CONTROL SHRINKAGE CRACKING. SAWED JOINTS IN SLAB SHALL BE MADE WITHIN 18 HOURS OF FINAL SLAB FINISHING, OR EARLIER IF CONCRETE STRENGTH PERMITS.
6. SLAB JOINTS SHALL GENERALLY BE LOCATED AT COLUMN CENTERLINES, WHEN POSSIBLE. UNLESS OTHERWISE NOTED ON PLANS, THE MAXIMUM JOINT SPACING SHALL COMPLY WITH THE FOLLOWING:
   A. 4" SLAB - 10'-0"o.c.
   B. 5" SLAB - 12'-0"o.c.
   C. 6" SLAB - 15'-0"o.c.
   D. 8" SLAB - 20'-0"o.c.
7. SEE PLUMBING PLANS FOR ALL PIPING LOCATIONS AND PENETRATIONS THROUGH FLOOR SLAB.
8. SLABS SHALL BE PITCHED TO FLOW TO FLOOR DRAINS WHERE THEY OCCUR 1/8" PER FOOT MINIMUM PITCH.
9. INTERIOR FLOOR SLABS SHALL BE PROTECTED FROM COLD WEATHER IN ACCORDANCE WITH ACI 318.
10. PROVIDE 30# FELT BOND BREAK BETWEEN CONCRETE SLAB EDGE & VERTICAL CONCRETE AND/OR MASONRY SURFACES AT INSIDE OF BUILDING.
11. AT A MINIMUM, PROVIDE 1/2" THICK EXPANSION JOINT MATERIAL WHERE CONCRETE SLAB ABUTS VERTICAL SURFACES AT BUILDING EXTERIOR. SEE ARCHITECTURAL PLANS FOR ADDITIONAL INSULATION REQUIREMENTS AT EDGE OF CONCRETE SLAB.
12. AT CONTRACTORS OPTION, CONCRETE CAN BE NON-AIR ENTRAINED FOR INTERIOR SLABS, PROVIDED CONCRETE IS PROTECTED FROM COLD WEATHER.

CAST-IN-PLACE CONCRETE:

1. CONCRETE AND ITS PLACEMENT SHALL BE IN ACCORDANCE WITH ACI 318, ACI 301, AND THE PROJECT SPECIFICATIONS, EXCEPT AS MODIFIED BELOW. PROTECT ALL CONCRETE IN ACCORDANCE WITH ACI STANDARDS FOR HOT & COLD WEATHER CONCRETING.
2. STANDARD WEIGHT CONCRETE SHALL COMPLY WITH THE FOLLOWING:
   A. MINIMUM COMPRESSIVE STRENGTH (AT 28 DAYS) - 4,000 PSI
   B. MAXIMUM WATER/CEMENT RATIO - .45 (AIR ENTRAINED)
      - .52 (NON-AIR ENTRAINED)
   C. MAXIMUM AGGREGATE SIZE - 3/4"(TYPICAL)
      - 1 1/2" (FOOTINGS GREATER THAN 12" THICK)
   D. TOTAL AIR CONTENT - 6%±1 1/2% (3/4" AGGREGATE)
      - 5%±1 1/2% (1 1/2" AGGREGATE)
   E. MAX SLUMP - 3" (TYPICAL)
      - 4" (FLOOR SLAB)
   F. REINFORCING BARS: PROVIDE DEFORMED BARS COMPLYING WITH ASTM A615 GRADE 60.
   G. WELDED WIRE FABRIC: ASTM A185, COLD DRAWN STEEL PLAIN.
   H. NO ADMIXTURES WITHOUT REVIEW FROM ENGINEER. ADMIXTURES CONTAINING CHLORIDES SHALL NOT BE USED.
3. ALL CONCRETE SHALL BE AIR ENTRAINED (U.N.O.). FOOTINGS BELOW THE FROST DEPTH LINE AND INTERIOR CONCRETE PROTECTED FROM FREEZING & ENVIRONMENTAL EFFECTS MAY BE NON-AIR ENTRAINED, AT CONTRACTOR'S OPTION.
4. CONCRETE COVERAGE FOR REINFORCING (U.N.O.):
   A. UNFORMED CONCRETE IN CONTACT WITH EARTH = 3"
   B. FORMED CONCRETE IN CONTACT WITH EARTH = 2"
   C. OTHER CONCRETE = 1 1/2"
5. LAP SPLICES SHALL BE THE FOLLOWING BAR DIAMETERS UNLESS NOTED OTHERWISE ON DRAWINGS. LOCATE SPLICES AT POINT OF MINIMUM STRESS. WELDED SPLICES ARE NOT PERMITTED.
   A. ALL REINF. EXCEPT FOR THAT NOTED IN 4B.

REINFORCEMENT	LAP LENGTH IN BAR DIAMETERS
#3 THROUGH #6	38
#7 THROUGH #11	48

   B. HORIZONTAL REINFORCEMENT SO PLACED THAT MORE THAN 12 INCH OF CONCRETE IS CAST BELOW THE REINFORCEMENT (I.E. HORIZONTAL WALL REINFORCEMENT AND TOP BEAM REINFORCEMENT)

REINFORCEMENT	LAP LENGTH IN BAR DIAMETERS
#3 THROUGH #6	50
#7 THROUGH #11	62

   C. WELDED WIRE FABRIC - MESH SPACE +2".
6. COMPLY WITH ACI 301. POSITION, SUPPORT AND SECURE REINFORCEMENT AGAINST DISPLACEMENT, LOCATE AND SUPPORT WITH METAL CHAIRS, RUNNERS, BOLSTERS, SPACERS, AND HANGERS, AS REQUIRED. SET WIRE TIES SO ENDS ARE DIRECTED INTO CONCRETE, NOT TOWARD EXPOSED CONCRETE SURFACES.
7. RE-ENTRANT CORNERS: AT ALL RE-ENTRANT CORNERS IN SLABS, WALLS AND TOPPING, THE CONTRACTOR SHALL INSTALL TWO (2) #3x3'-0" LONG, EACH MAT, AT 3-INCH O.C.
8. PROVIDE BENT CORNER BARS TO MATCH AND LAP HORIZONTAL BARS AT CORNERS AND INTERSECTIONS OF WALLS AND FOOTING.
9. PROVIDE DOWELS OF SAME SIZE AND SPACING AS VERTICAL WALL OR COLUMN REINFORCING, WITH STANDARD HOOKS, AT THE FOUNDATION (U.N.O.).
10. MAXIMUM FREE DROP OF ALL CONCRETE = 2'-0".
11. CONCRETE CAN ONLY BE PLACED ON A FROST-FREE SUBGRADE
12. MECHANICALLY VIBRATE ALL CONCRETE.
13. PROVIDE A 3/4"x3/4" CHAMFER ON ALL EXPOSED CORNERS OF CONCRETE, UNLESS CONCRETE IS ADJACENT TO GRATING.
14. ALL CAST-IN-PLACE CONCRETE SHALL BE PROTECTED AGAINST RAPID DRYING AND MUST BE KEPT MOIST FOR A MINIMUM OF (7) DAYS FOR NOMINAL CONCRETE.
15. AT LEAST 24 HOURS SHALL PASS BETWEEN POURING ADJACENT CONCRETE SECTIONS BETWEEN CONSTRUCTION JOINTS.
16. CONSTRUCTION JOINTS SHALL BE PROVIDED AT A MAXIMUM OF 40'-0"o.c. (U.N.O.).
17. PIPES OR CONDUIT ENCASED WITHIN OR PASSING THROUGH CONCRETE SHALL COMPLY WITH STRUCTURAL DETAILS, AND THE FOLLOWING CRITERIA:
    A. HAVE A MINIMUM OF 2" OF CONCRETE CLEAR COVER.
    B. DOES NOT INTERFERE WITH OR DISPLACE REINFORCING BARS, UNLESS SPECIFICALLY DETAILED OTHERWISE.
    C. SPACED AT LEAST THREE PIPE DIAMETERS AWAY FROM ADJACENT PIPES, UNLESS SPECIFICALLY DETAILED OTHERWISE.
    D. ALUMINUM CONDUIT SHALL NOT BE ENCASED IN CONCRETE.
    E. AT CONCRETE BEAMS, AN ADDITIONAL STIRRUP SHALL BE PROVIDED AT EACH SIDE OF THE PIPE.
18. CONCRETE FIELD TESTS FOR SLUMP, AIR CONTENT, YIELD AND STRENGTH SHALL BE CONDUCTED BY A CERTIFIED CONCRETE TECHNICIAN IN ACCORDANCE WITH ACI 301. TESTS SHALL BE SUBMITTED TO ENGINEER FOR REVIEW.

CONCRETE MASONRY UNITS:

1. COMPLY WITH RECOMMENDATIONS OF BRICK INSTITUTE OF AMERICA (BIA), NATIONAL CONCRETE MASONRY ASSOCIATION (NCMA), AND ACI 530. PROTECT ALL MASONRY IN ACCORDANCE WITH ACI STANDARDS FOR HOT & COLD WEATHER CONSTRUCTION.
2. MASONRY SHALL COMPLY WITH THE FOLLOWING MINIMUM REQUIREMENTS:
   A. BLOCK COMPRESSIVE STRENGTH - 3,000 PSI
   B. GROUT - 2,000 PSI
   C. MORTAR - TYPE S = 2,000 PSI ABOVE GRADE
   D. MORTAR - TYPE M = 2,000 PSI BELOW GRADE
   E. REINFORCING BARS - ASTM A615 GRADE 60
   F. ASSEMBLY COMPRESSIVE STRENGTH - 2,000 PSI (f'm)
3. ADMIXTURES CONTAINING CHLORIDES SHALL NOT BE USED.
4. SPECIAL SHAPES: PROVIDE SPECIAL BLOCK TYPES WHERE REQUIRED FOR CORNERS, CONTROL JOINTS, HEADERS, LINTELS AND OTHER SPECIAL CONDITIONS.
5. ALL MASONRY SHALL BE LAID PLUMB, TRUE TO LINE, AND WITH LEVEL COURSES. LAY IN RUNNING BOND, OVERLAY CORNER BLOCK UNITS.
6. CONTRACTOR SHALL DESIGN TEMPORARY BRACING AS REQUIRED TO STABILIZE MASONRY WALLS UNTIL PERMANENT SUPPORTS ARE INSTALLED.
7. SEE PLANS FOR VERTICAL MASONRY CONTROL JOINT LOCATIONS.
   GUIDELINES:
   LOCATE FIRST JOINT 10'-0" FROM EACH CORNER AND 24'-0" MAX. SPACING ON CENTER BETWEEN JOINTS. DO NOT LOCATE JOINTS WITHIN 1'-4" OF WINDOWS OR DOORS.
8. MAXIMUM GROUT LIFT WITHOUT CLEAN-OUTS = 4'-0".
   MAXIMUM GROUT LIFT WITH CLEAN-OUTS = 8'-0".
9. FULL MORTAR BED JOINTS ARE REQUIRED, TYPICAL.
10. ALL VERTICAL REINFORCING SHALL BE CONTINUOUSLY GROUTED IN CELLS.
11. PLACE HOOKED DOWELS AT ALL VERTICAL MASONRY REINFORCING LOCATIONS INTO FOUNDATION SYSTEM.
12. DOOR AND WINDOW JAMBS SHALL BE SOLID GROUTED 8" MINIMUM WIDTH (U.N.O.).
13. BOND BEAMS AND PILASTERS SHALL HAVE REINFORCEMENT AS INDICATED ON DRAWINGS, AND SHALL BE SOLID GROUTED.
14. BELOW STEEL BEAM BEARING LOCATIONS, MASONRY SHALL BE SOLID GROUTED TO A MINIMUM OF 16" DEEP BY 32" WIDE (U.N.O.).
15. LAP SPLICES IN MASONRY 48 BAR DIAMETERS.
16. JOINT REINFORCEMENT - NEW MASONRY WALLS TO BE REINFORCED WITH 9 GAUGE DUR-O-WAL EVERY OTHER BLOCK COURSE.
17. ON EXTERIOR WALLS, PROVIDE WEEP HOLES TO THE EXTERIOR ABOVE LINTELS AND AT BOTTOM OF WALL.
18. SEE ARCHITECTURAL PLANS FOR REQUIRED FIRE RATINGS.
19. SEE ELECTRICAL PLANS TO LOCATE ANY ELECTRICAL CONDUIT TO BE INSTALLED IN MASONRY CORE.

STRUCTURAL STEEL:

1. ALL DETAILING, FABRICATION AND ERECTION SHALL CONFORM TO ANSI/AISC 360 AND AISC 303.
2. STRUCTURAL STEEL SHALL MEET THE FOLLOWING MINIMUM YIELD STRENGTHS AND SPECIFICATIONS.
   STEEL SHAPES - ASTM A992
   ANGLES & RODS - ASTM A36
   BARS & PLATES - ASTM A36
   STRUCTURAL TUBES - ASTM A500 GRADE B
   ANCHOR BOLTS - F1554 GRADE 36
   STRUCTURAL BOLTS - ASTM A325 TYPE N
   WELDS - E70 XX
   GROUT - ASTM C1107, GRADE B, PREMIXED NON-SHRINK, NON-METALLIC CEMENTITIOUS GROUT. MINIMUM COMPRESSIVE STRENGTH 7000 PSI.
3. ALL WELDING SHALL BE PERFORMED BY A CERTIFIED WELDER IN ACCORDANCE WITH A.W.S. CODE FOR WELDING IN BUILDING CONSTRUCTION. SURFACES FOR FIELD WELDED MATERIAL SHALL BE PROPERLY PREPARED PRIOR TO BEING WELDED TO ASSURE A GOOD QUALITY WELD. REMOVE PAINT, GREASE, DIRT, ETC.
4. THE FABRICATOR SHALL BE RESPONSIBLE FOR THE DESIGN AND ADEQUACY OF ALL CONNECTIONS THAT ARE NOT DESIGNED AND FULLY DETAILED ON THE CONTRACT DOCUMENTS. CONNECTIONS SHALL BE DESIGNED AND DETAILED IN ACCORDANCE WITH ANSI/AISC 360. BEAM CONNECTIONS SHALL BE "SIMPLE FRAMING" TYPE N (UNLESS NOTED OTHERWISE).
5. ERECTION: COMPLY WITH AISC CODE AND SPECIFICATIONS. THE ERECTOR SHALL FURNISH AND INSTALL TEMPORARY SUPPORTS TO SECURE ANY ELEMENT OR ELEMENTS OF THE STEEL FRAMING UNTIL THEY ARE MADE STABLE WITHOUT EXTERNAL SUPPORT.
6. PROVIDE ALL LOOSE LINTELS AND MISCELLANEOUS STRUCTURAL STEEL AS SHOWN ON DRAWINGS.
7. SEE ARCHITECTURAL PLANS FOR LOCATIONS OF ADDITIONAL MISCELLANEOUS STEEL MEMBERS.
8. DO NOT PRIME SURFACES THAT WILL BE FIELD WELDED.
9. SEE SPECIFICATIONS MANUAL FOR REQUIRED STEEL SURFACE PREPARATION AND PAINT REQUIREMENTS.

STEEL COATINGS:

1. AS A MINIMUM, THE FABRICATOR SHALL PREPARE STEEL SURFACES TO MEET THE REQUIREMENTS OF SSPC-SP2 (HAND TOOL CLEANING). SHOP PRIME STRUCTURAL STEEL MEMBERS WITH STANDARD SHOP PRIMER.
2. TOUCH-UP PRIME PAINT AFTER ERECTION. USE SAME SURFACE PREPARATION AND PRIMER AS USED IN SHOP.
3. ALL EXTERIOR EXPOSED STEEL, INCLUDING MASONRY SHELF ANGLES, SHALL BE GALVANIZED. MINIMUM THICKNESS OF GALVANIZING SHALL BE G90 PER ASTM A653.

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NO.	DATE	REVISION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI
STRUCTURAL SPECIFICATIONS

DESIGNED	DRAWN
DJB	GYV

PROJECT NO. H0006 06-24-00138
DATE SEPTEMBER, 2024
SHEET NO. S001

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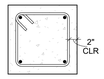
FOOTING SCHEDULE

MARK	FOOTING SIZE			TOP REINFORCEMENT	BOTTOM REINFORCEMENT
	LENGTH	WIDTH	THICKNESS		
F3.0	3' - 0"	3' - 0"	12"	-	(4) #4 EACH WAY
F4.0	4' - 0"	4' - 0"	12"	-	(4) #5 EACH WAY
F4.0x6.0	6' - 0"	4' - 0"	24"	#5 @ 12"o.c. EACH WAY	#5 @ 12"o.c. EACH WAY
F12.0	12' - 0"	12' - 0"	24"	(13) #5 EACH WAY	(13) #5 EACH WAY

PIER SCHEDULE

MARK	WIDTH	LENGTH	REINFORCEMENT			T.O. PIER ELEV. (U.N.O.)
			VERT.	TIES	TYPE	
P12X14	12"	14"	(4) #5	#4 @ 12"o.c.	I	SEE PLAN
P24X36	24"	36"	(8) #7	#4 @ 12"o.c.	II	SEE PLAN



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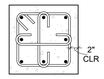

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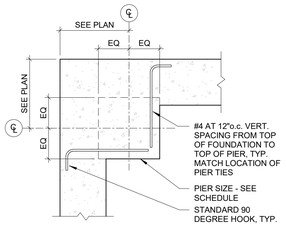
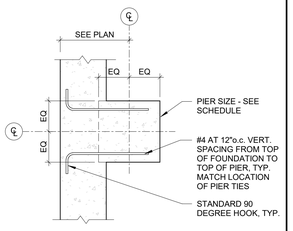
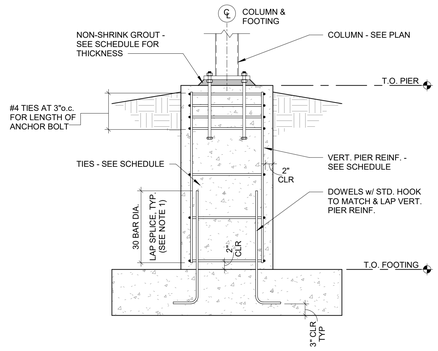


TYPICAL CORNER PIER



TYPICAL WALL PIER



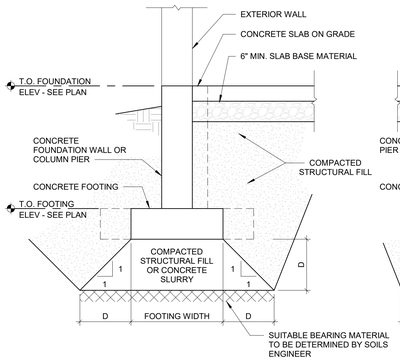
NOTES:

1. AT CONTRACTORS OPTION, ELIMINATE SPLICE AND PROVIDE CONTINUOUS VERTICALS WITH STD. HOOK AT BOTTOM TO FOOTING.

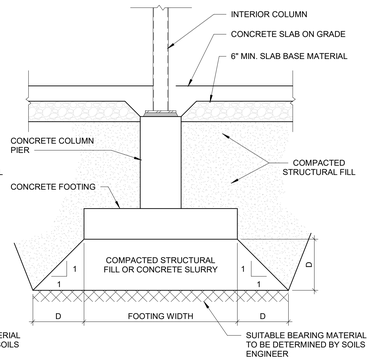
TYPICAL PIER DIAGRAM

STRUCTURAL ABBREVIATIONS

ALT	ALTERNATE	LBS	POUNDS
ARCH	ARCHITECTURAL	LLH	LONG LEG HORIZONTAL
BRG	BEARING	LLV	LONG LEG VERTICAL
BOT	BOTTOM	MANUF	MANUFACTURER
CJ	CONTROL JOINT	MAX	MAXIMUM
CLR	CLEAR	MIN	MINIMUM
CMU	CONCRETE MASONRY UNIT	PBE	PRECAST BEARING ELEVATION
CONC	CONCRETE	REINF	REINFORCEMENT
CONN	CONNECTION	REQD	REQUIRED
CONT	CONTINUOUS	SCH	SCHEDULE
DBE	DECK BEARING ELEVATION	SF	STEP FOOTING
DBL	DOUBLE	SFR	SYNTHETIC FIBER REINF
DET	DETAIL	SJ	SAWCUT JOINT
DIA	DIAMETER	STD	STANDARD
EA	EACH	STRUC	STRUCTURAL
ELEV	ELEVATION	TBE	TOP OF BEAM ELEVATION
EOS	EDGE OF STRUCTURE	TCE	TOP OF CONCRETE ELEVATION
EX	EXISTING	TFE	TOP OF FOOTING ELEVATION
EXP	EXPANSION	TLE	TOP OF LEDGE ELEVATION
FND	FOUNDATION	TPE	TOP OF PIER ELEVATION
FT	FEET	TSE	TOP OF STEEL ELEVATION
FTG	FOOTING	TWE	TOP OF WALL ELEVATION
GA	GAGE	TYP	TYPICAL
GALV	GALVANIZED	UNO	UNLESS NOTED OTHERWISE
HORIZ	HORIZONTAL	VERT	VERTICAL
IMP	INSULATED METAL PANEL	WP	WORKING POINT
JBE	JOIST BEARING ELEVATION	WWF	WELDED WIRE FABRIC



EXTERIOR FOUNDATION



INTERIOR FOUNDATION

NOTES:

1. SEE GEOTECHNICAL REPORT FOR DESCRIPTION OF SUBGRADE CONDITIONS, EXTENTS OF EXCAVATIONS, SITE PREPARATION, ETC.
2. VAPOR BARRIER SHALL BE PLACED WHERE INDICATED ON ARCHITECTURAL PLANS. VAPOR BARRIER SHALL BE LOCATED ON TOP OF SLAB BASE MATERIAL.
3. CONTRACTOR SHALL OBTAIN A GEOTECHNICAL ENGINEER TO INSPECT SUB-GRADE AFTER EXCAVATION TO VERIFY SOIL BEARING PRESSURES. AT THE DIRECTION OF THE GEOTECHNICAL ENGINEER, REMOVE UNSATISFACTORY SOILS TO AN ELEVATION WHERE SATISFACTORY SOIL IS ENCOUNTERED. REPLACE UNSATISFACTORY SOIL W/ EITHER COMPACTED STRUCTURAL FILL OR CONCRETE SLURRY - SEE GEOTECHNICAL REPORT.

SUBGRADE PREPARATION

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NO.	DATE	REVISION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI

STRUCTURAL SCHEDULES

DESIGNED	DRAWN
DJB	GYV

PROJECT NO. H0006 06-24-00138

DATE SEPTEMBER, 2024

SHEET NO. S002

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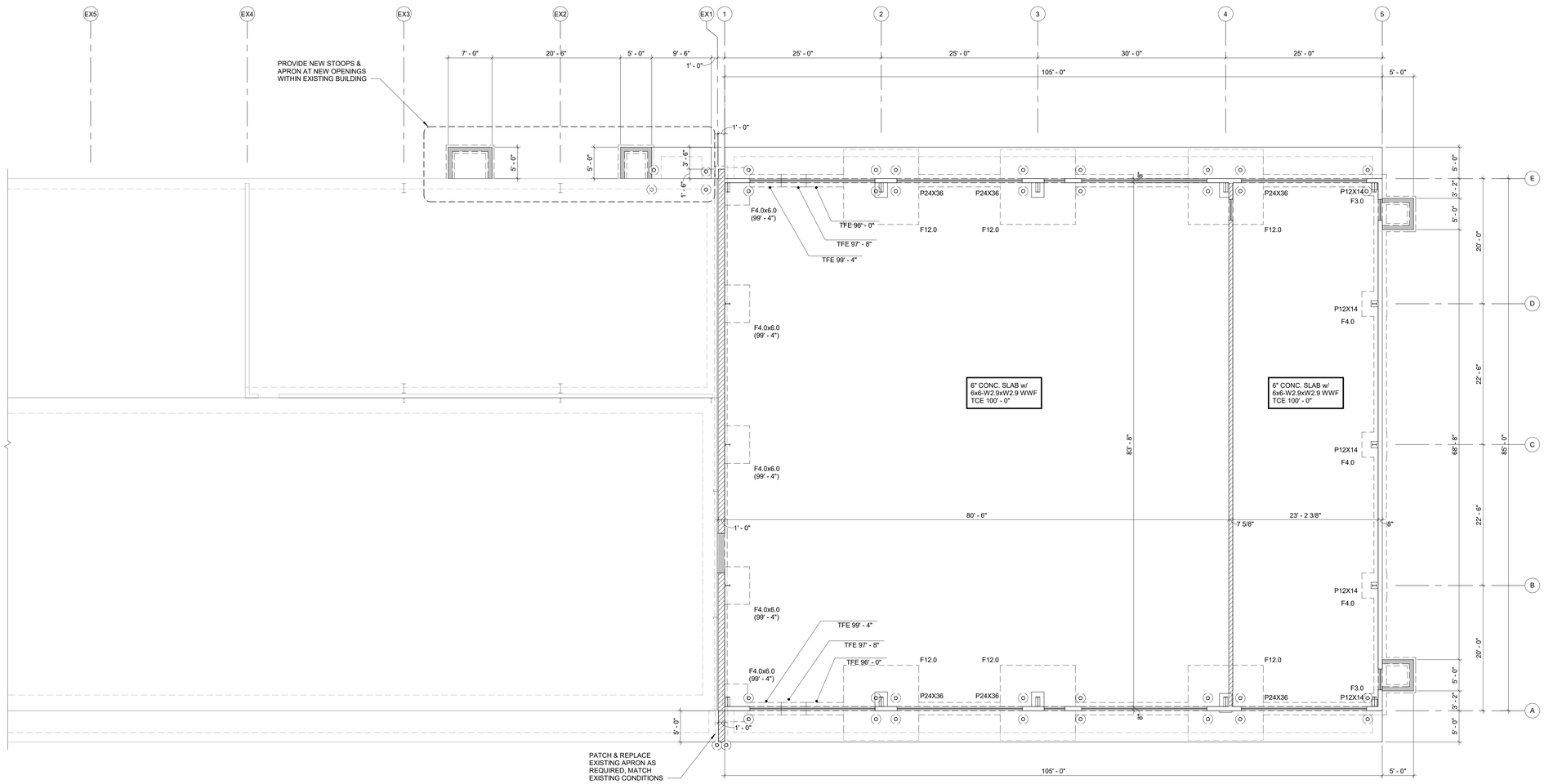

FOUNDATION PLAN

1/8" = 1'-0"

NORTH

FOUNDATION NOTES

1. WFX.X — INDICATES WALL FOOTING MARK AND
   TFE XX'-X" — TOP OF WALL FOOTING ELEV
   TFE 96'-0" (UNO)
2. TWE XX'-X" — INDICATES TOP OF FOUNDATION WALL ELEV
   TWE 100'-0" (UNO)
3. PXX
   (XX'-X") — INDICATES PIER MARK AND
   TOP OF PIER ELEV
   TPE 99'-4" (UNO)
4. FX.X
   (XX'-X") — INDICATES COLUMN FOOTING MARK AND
   TOP OF COLUMN FOOTING ELEV
   TFE 96'-0" (UNO)
5. TLE XX'-X" — INDICATES TOP OF BRICK LEDGE ELEV
   TLE 99'-4" (UNO)
6. SEE SHEET S002 FOR SCHEDULED INFORMATION
7. SLAB CONSTRUCTION JOINT MAX. SPACING
   - 4" SLAB - 10'-0"
   - 5" SLAB - 12'-0"
   - 6" SLAB - 15'-0"
   - 8" SLAB - 20'-0"
8. STANDARD FOUNDATION DETAILS - SHEET S401.
9. SEE ARCH PLANS FOR LOCATION OF NON-BEARING WALLS
10. COORDINATE ALL FLOOR DRAINGS AND PITCHED SLABS WITH ARCHITECTURAL AND PLUMBING DRAWINGS
11. AN ELECTRICAL GROUNDING PLAN AND SYSTEM SHALL BE DESIGNED AND DEVELOPED BY A LICENSED PROFESSIONAL ENGINEER FOR THE STEEL STRUCTURE

PEMB FOUNDATION NOTES:

1. CONTRACTOR TO VERIFY ALL DIMENSIONS WITH METAL BUILDING ANCHOR BOLT PLAN. NOTIFY ENGINEER OF ANY DIMENSIONAL DISCREPANCIES.
2. CONTRACTOR TO VERIFY ALL TOP OF PIER DETAILS WITH METAL BUILDING ANCHOR BOLT DETAILS. NOTIFY ENGINEER OF ANY DISCREPANCIES.
3. ALL CONSTRUCTION COSTS ASSOCIATED WITH REWORK OR CORRECTIVE MEASURES AS A RESULT OF IMPROPER SIZE, LOCATION, OR ELEVATIONS OF COLUMNS, FOOTINGS, PIERS, AND ANCHOR BOLTS SHALL EXPLICITLY REMAIN THE RESPONSIBILITY OF THE CONTRACTOR AND SHALL NOT BE THE RESPOSIBILITY OF THE ENGINEER OR ARCHITECT.

McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
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Milwaukee (262) 691-1495 Fax (262) 691-0925
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NO.	DATE	REVISION

PRELIMINARY NOT FOR CONSTRUCTION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI
FOUNDATION PLAN

DESIGNED	DRAWN
DJB	GYV

PROJECT NO.
H0006 06-24-00138

DATE
SEPTEMBER, 2024

SHEET NO.
S201

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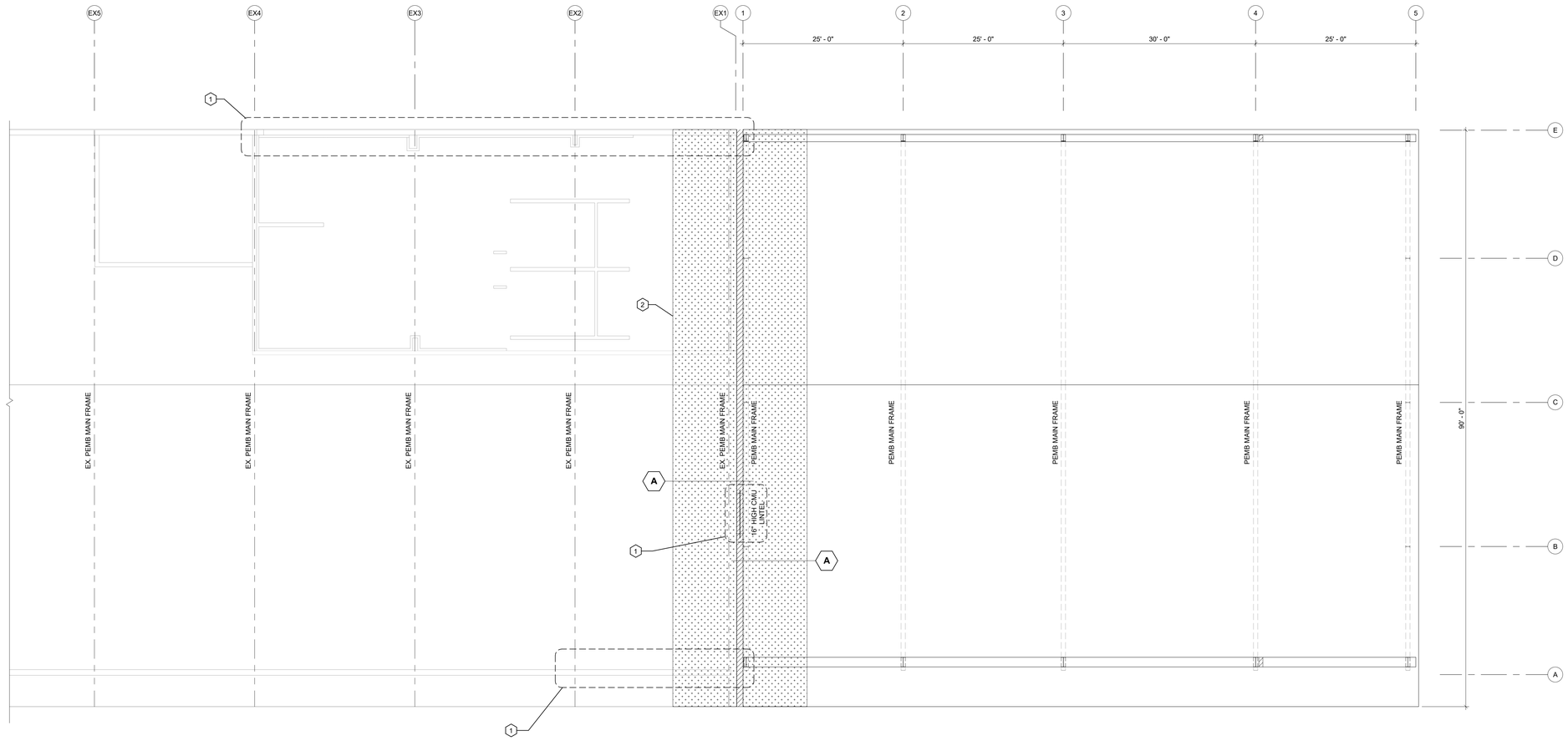


FRAMING PLAN

1/8" = 1'-0"

NORTH

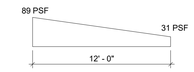
PEMB FRAMING NOTES:

1. PEMB ROOF FRAMING SHALL INCLUDE 3 PSF COLLATERAL.
2. SEE MECHANICAL PLANS FOR WEIGHTS & LOCATIONS OF EQUIPMENT, DUCTWORK, FANS, ETC. SUSPENDED FROM ROOF STRUCTURE.
3. SEE MECHANICAL & ARCHITECTURAL PLANS FOR WEIGHTS & LOCATIONS OF ROOF PENETRATIONS.
4. SEE ARCHITECTURAL PLANS FOR LOCATIONS OF INTERIOR NON-STRUCTURAL WALLS.
5. PEMB MAINFRAME COLUMNS MAY UTILIZE TYPICAL TAPERED COLUMNS AS DICTATED BY PEMB ENGINEERING DESIGN.
6. CMU WALL VERTICAL REINFORCEMENT - #5 @ 48"o.c.
7. MAXIMUM PARAPET HEIGHT ABOVE ROOF SHALL BE 3'-0"

KEYNOTES

KEY NUMBER	KEYNOTE DISCRIPTION
1	AT NEW WALL OPENINGS WITHIN EXISTING BUILDING WALL, PROVIDE GIRT & JAMB FRAMING TO MATCH EXISTING CONDITIONS.
2	PROVIDE ROOF PURLINS AT HALF SPACING OF EXISTING PURLINS, MATCHING EXISTING PURLIN SIZE. CONNECT TO MAIN ROOF FRAMING SIMILAR TO EXISTING CONDITIONS.

SNOW DRIFT PROFILES



SNOW DRIFT PROFILE A

PRELIMINARY NOT FOR CONSTRUCTION

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NO.	DATE	REVISION

A NEW ADDITION & RENOVATION FOR:
VILLAGE OF HARRISON MENASHA, WI
ROOF FRAMING PLAN

DESIGNED	DRAWN
DJB	GYV

PROJECT NO.
H0006 06-24-00138

DATE
SEPTEMBER, 2024

SHEET NO.
S202

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Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager **Meeting Date:** 1/28/2025

Title: Approval of Vacant Offer to Purchase from Van Zeeland Ventures, LLC to purchase Lot 5 in the Crossroads Business Park.

Issue: Does the Village Board wish to sell Lot 5 in the Crossroads Business Park?

Background and Additional Information:

The Village Board previously accepted a Letter of Intent from Van Zeeland Properties to purchase Lot 5 consisting of 4.858 acres in the Crossroads Business Park for $170,030 to construct multi-tenant buildings.

Budget Impacts: $170,030 to TID 2

Recommended Action: Motion to approve the Vacant Offer to Purchase between Van Zeeland Ventures, LLC for Lot 5 in Crossroads Business Park.

Attachments:

Vacant Offer to Purchase document

Approved by the Wisconsin Real Estate Examining Board
7-1-24 (Optional Use Date) 8-15-24 (Mandatory Use Date)

WB-13 VACANT LAND OFFER TO PURCHASE

LICENSEE DRAFTING THIS OFFER ON November 22, 2024 **[DATE]** ~~**IS (AGENT OF BUYER) (AGENT OF SELLER/LISTING FIRM) (AGENT OF BUYER AND SELLER)**~~ **STRIKE THOSE NOT APPLICABLE**

The Buyer, Van Zeeland Ventures, LLC, offers to purchase the Property known as Lot 5 of Crossroad Business Park Lot 5 of tax parcel number 47018 [e.g., Street Address, Parcel Number(s), legal description, or insert additional description, if any, at lines 655-660, or attach as an addendum per line 682] in the Village of Harrison, County of Calumet Wisconsin, on the following terms:

PURCHASE PRICE The purchase price is One-hundred Seventy Thousand Thirty Dollars ($170,030.00).

INCLUDED IN PURCHASE PRICE Included in purchase price is the Property, all Fixtures on the Property as of the date stated on line 1 of this Offer (unless excluded at lines 17-18), and the following additional items: _____

NOTE: The terms of this Offer, not the listing contract or marketing materials, determine what items are included or not included. Annual crops are not part of the purchase price unless otherwise agreed.

NOT INCLUDED IN PURCHASE PRICE Not included in purchase price is Seller's personal property (unless included at lines 12-13) and the following: _____

CAUTION: Identify Fixtures that are on the Property (see lines 21-25) to be excluded by Seller or that are rented and will continue to be owned by the lessor.

"Fixture" is defined as an item of property which is physically attached to or so closely associated with land so as to be treated as part of the real estate, including, without limitation, physically attached items not easily removable without damage to the premises, items specifically adapted to the premises and items customarily treated as fixtures, including, but not limited to, all: perennial crops, garden bulbs; plants; shrubs and trees; fences; storage buildings on permanent foundations and docks/piers on permanent foundations.

CAUTION: Exclude any Fixtures to be retained by Seller or that are rented on lines 17-18 or at lines 655-660 or in an addendum per line 682.

BINDING ACCEPTANCE This Offer is binding upon both Parties only if a copy of the accepted Offer is delivered to Buyer on or before February 15th, 2025. Seller may keep the Property on the market and accept secondary offers after binding acceptance of this Offer.

CAUTION: This Offer may be withdrawn prior to delivery of the accepted Offer.

ACCEPTANCE Acceptance occurs when all Buyers and Sellers have signed one copy of the Offer, or separate but identical copies of the Offer.

CAUTION: Deadlines in the Offer are commonly calculated from acceptance. Consider whether short term Deadlines running from acceptance provide adequate time for <u>both</u> binding acceptance and performance.

CLOSING This transaction is to be closed on or before June 1st, 2025 at the place selected by Seller, unless otherwise agreed by the Parties in writing. If the date for closing falls on a Saturday, Sunday, or a federal or a state holiday, the closing date shall be the next Business Day.

CAUTION: To reduce the risk of wire transfer fraud, any wiring instructions received should be independently verified by phone or in person with the title company, financial institution, or entity directing the transfer. The real estate licensees in this transaction are not responsible for the transmission or forwarding of any wiring or money transfer instructions.

EARNEST MONEY

■ EARNEST MONEY of $ _____ accompanies this Offer.
If the Offer was drafted by a licensee, receipt of the earnest money accompanying this Offer is acknowledged.

■ EARNEST MONEY of $ _____ will be mailed, or commercially, electronically or personally delivered within _____ days ("5" if left blank) after acceptance.
All earnest money shall be delivered to and held by (listing Firm) (drafting Firm) (other identified as _____) STRIKE THOSE NOT APPLICABLE (listing Firm if none chosen; if no listing Firm, then drafting Firm; if no Firm then Seller).

CAUTION: If a Firm does not hold earnest money, an escrow agreement should be drafted by the Parties or an attorney as lines 56-76 do not apply. If someone other than Buyer pays earnest money, consider a special disbursement agreement.

■ THE BALANCE OF PURCHASE PRICE will be paid in cash or equivalent at closing unless otherwise agreed in writing.

■ DISBURSEMENT IF EARNEST MONEY HELD BY A FIRM: If negotiations do not result in an accept earnest money is held by a Firm, the earnest money shall be promptly disbursed (after clearance from payer's depository institution if earnest money is paid by check) to the person(s) who paid the earnest money. At closing, earnest money shall be disbursed according to the closing statement. If this Offer does not close, the earnest money shall be disbursed according to a written disbursement agreement signed by all Parties to this Offer. If said disbursement agreement has not been delivered to the Firm holding the earnest money within 60 days after the date set for closing, that Firm may disburse the earnest money: (1) as directed by an attorney who has reviewed the transaction and does not represent Buyer or Seller; (2) into a court hearing a lawsuit involving the earnest money and all Parties to this Offer; (3) as directed by court order; (4) upon authorization granted within this Offer; or (5) any other disbursement required or allowed by law. The Firm may retain legal services to direct disbursement per (1) or to file an interpleader action per (2) and the Firm may deduct from the earnest money any costs and reasonable attorneys' fees, not to exceed $250, prior to disbursement.

■ LEGAL RIGHTS/ACTION: The Firm's disbursement of earnest money does not determine the legal rights of the Parties in relation to this Offer. Buyer's or Seller's legal right to earnest money cannot be determined by the Firm holding the earnest money. At least 30 days prior to disbursement per (1), (4) or (5) above, where the Firm has knowledge that either Party disagrees with the disbursement, the Firm shall send Buyer and Seller written notice of the intent to disburse by certified mail. If Buyer or Seller disagrees with the Firm's proposed disbursement, a lawsuit may be filed to obtain a court order regarding disbursement. Small Claims Court has jurisdiction over all earnest money disputes arising out of the sale of residential property with one-to-four dwelling units. Buyer and Seller should consider consulting attorneys regarding their legal rights under this Offer in case of a dispute. Both Parties agree to hold the Firm harmless from any liability for good faith disbursement of earnest money in accordance with this Offer or applicable Department of Safety and Professional Services regulations concerning earnest money. See Wis. Admin. Code Ch. REEB 18.

TIME IS OF THE ESSENCE "Time is of the Essence" as to: (1) earnest money payment(s); (2) binding acceptance; (3) occupancy; (4) date of closing; (5) contingency Deadlines STRIKE AS APPLICABLE and all other dates and Deadlines in this Offer except: _____ _____. If "Time is of the Essence" applies to a date or Deadline, failure to perform by the exact date or Deadline is a breach of contract. If "Time is of the Essence" does not apply to a date or Deadline, then performance within a reasonable time of the date or Deadline is allowed before a breach occurs.

VACANT LAND DISCLOSURE REPORT Wisconsin law requires owners of real property that does not include any buildings to provide Buyers with a Vacant Land Disclosure Report. Excluded from this requirement are sales exempt from the real estate transfer fee and sales by certain court-appointed fiduciaries, for example, personal representatives, who have never occupied the Property. The form of the Report is found in Wis. Stat. § 709.033. The law provides: "§ 709.02 Disclosure . . . the owner of the property shall furnish, not later than 10 days after acceptance of a contract of sale . . ., to the prospective buyer of the property a completed copy of the report . . . A prospective buyer who does not receive a report within the 10 days may, within 2 business days after the end of that 10-day period, rescind the contract of sale . . . by delivering a written notice of rescission to the owner or the owner's agent." Buyer may also have certain rescission rights if a Vacant Land Disclosure Report disclosing defects is furnished before expiration of the 10 days, but after the Offer is submitted to Seller. Buyer should review the report form or consult with an attorney for additional information regarding rescission rights.

PROPERTY CONDITION REPRESENTATIONS Seller represents to Buyer that as of the date of acceptance Seller has no notice or knowledge of Conditions Affecting the Property or Transaction (lines 101-181) other than those identified in Seller's Vacant Land Disclosure Report dated Did NOT Receive, which was received by Buyer prior to Buyer signing this Offer and that is made a part of this Offer by reference COMPLETE DATE OR STRIKE AS APPLICABLE and _____ _____ _____ INSERT CONDITIONS NOT ALREADY INCLUDED IN THE DISCLOSURE REPORT

"Conditions Affecting the Property or Transaction" are defined to include:

a. Flooding, standing water, drainage problems, or other water problems on or affecting the Property.

b. Impact fees or another condition or occurrence that would significantly increase development costs or reduce the value of the property to a reasonable person with knowledge of the nature and scope of the condition or occurrence.

c. Brownfields (abandoned, idled, or underused land that may be subject to environmental contamination) or other contaminated land on the property, or that contaminated soils on the property have been cleaned up under the Petroleum Environmental Cleanup Fund Act (PECFA), a Wisconsin Department of Natural Resources (DNR) remedial or cleanup program, the DATCP Agricultural Chemical Cleanup Program, or other similar program.

d. Subsoil conditions that would significantly increase the cost of development, including, but not limited to, subsurface foundations or waste material; any type of fill; dumpsites where pesticides, herbicides, fertilizer, or other toxic or hazardous materials or containers for these materials were disposed of in violation of manufacturer or government guidelines or other laws regulating such disposal; high groundwater; adverse soil conditions, such as low load−bearing capacity, earth or soil movement, settling, upheavals, or slides; excessive rocks or rock formations; or other soil problems.

e. Material violation of an environmental rule or other rule or agreement regulating the use of the Property.

f. Defects caused by unsafe concentrations of, or unsafe conditions relating to, radon, radium in water supplies, lead in

soil, or other potentially hazardous or toxic substances on the Property; manufacture of methamphe hazardous or toxic substances on the Property; or high voltage electric (100 KV or greater) or steel natural gas transmission lines located on but not directly serving the Property.

g. Defects caused by unsafe concentrations of, unsafe conditions relating to, or the storage of, hazardous or toxic substances on neighboring properties.

h. The Property is served by a joint well; Defects related to a joint well serving the Property; or Defects in a well on the Property or in a well that serves the Property, including unsafe well water due to contaminants such as coliform, nitrates, or atrazine, or any out−of−service wells or cisterns that are required to be abandoned (see § NR 812.26, Wis. Adm. Code) but that are not closed or abandoned according to applicable regulations.

i. Defects in any septic system or other private sanitary disposal system on the Property; or any out−of−service septic system serving the Property not closed or abandoned according to applicable regulations.

j. Underground or aboveground fuel storage tanks presently or previously on the Property for storage of flammable or combustible liquids including, but not limited to, gasoline or heating oil; or Defects in the underground or aboveground fuel storage tanks on or previously located on the Property. Defects in underground or aboveground fuel storage tanks may include items such as abandoned tanks not closed in conformance with applicable local, state, and federal law; leaking; corrosion; or failure to meet operating standards. (The owner, by law, may have to register the tanks with the Department of Agriculture, Trade and Consumer Protection at P.O. Box 8911, Madison, Wisconsin, 53708, whether the tanks are in use or not. Department regulations may require closure or removal of unused tanks.)

k. Existing or abandoned manure storage facilities located on the property.

l. Notice of property tax increases, other than normal annual increases, or pending Property tax reassessment; remodeling that may increase the Property's assessed value; pending special assessments; or Property is within a special purpose district, such as a drainage district, that has authority to impose assessments on the Property.

m. Proposed, planned, or commenced public improvements or public construction projects that may result in special assessments or that may otherwise materially affect the Property or the present use of the Property; or any land division involving the Property without required state or local permits.

n. The Property is part of or subject to a subdivision homeowners' association; or the Property is not a condominium unit and there are common areas associated with the Property that are co−owned with others.

o. Any zoning code violations with respect to the Property; the Property or any portion thereof is located in a floodplain, wetland or shoreland zoning area under local, state or federal regulations; or the Property is subject to a mitigation plan required by Wisconsin Department of Natural Resources (DNR) rules related to county shoreland zoning ordinances, that obligates the Property owner to establish or maintain certain measures related to shoreland conditions, enforceable by the county.

p. Nonconforming uses of the Property (a nonconforming use is a use of land that existed lawfully before the current zoning ordinance was enacted or amended, but that does not conform to the use restrictions in the current ordinance); conservation easements (a conservation easement is a legal agreement in which a property owner conveys some of the rights associated with ownership of his or her property to an easement holder such as a governmental unit or a qualified nonprofit organization to protect the natural habitat of fish, wildlife, or plants or a similar ecosystem, preserve areas for outdoor recreation or education, or for similar purposes); restrictive covenants or deed restrictions on the Property; or, other than public rights-of-way, nonowners having rights to use part of the Property, including, but not limited to, private rights−of−way and easements other than recorded utility easements.

q. All or part of the Property has been assessed as agricultural land; has been assessed a use−value assessment conversion charge; or payment of a use−value assessment conversion charge has been deferred.

r. All or part of the Property is subject to, enrolled in, or in violation of a farmland preservation agreement, Forest Crop Law, Managed Forest Law, the Conservation Reserve Program, or a comparable program.

s. A dam is totally or partially located on the Property; or an ownership interest in a dam not located on the Property will be transferred with the Property because the dam is owned collectively by a homeowners' association, lake district, or similar group of which the Property owner is a member.

t. No legal access to the Property; or boundary or lot line disputes, encroachments or encumbrances (including a joint driveway) affecting the Property. Encroachments often involve some type of physical object belonging to one person but partially located on or overlapping on land belonging to another; such as, without limitation, fences, houses, garages, driveways, gardens, and landscaping. Encumbrances include, without limitation, a right or claim of another to a portion of the Property or to the use of the Property such as a joint driveway, liens, and licenses.

u. Government agency, court order, or federal, state, or local regulations requiring repair, alteration or correction of an existing condition.

v. A pier attached to the Property not in compliance with state or local pier regulations; a written agreement affecting riparian rights related to the Property; or the bed of the abutting navigable waterway is owned by a hydroelectric operator.

w. Material damage from fire, wind, flood, earthquake, expansive soil, erosion, or landslide.

x. Significant odor, noise, water diversion, water intrusion, or other irritants emanating from neighboring property.

y. Significant crop damage from disease, insects, soil contamination, wildlife, or other causes; diseased or dying trees or shrubs; or substantial injuries or disease in livestock on the Property or neighboring property.

z. Animal, reptile, or other insect infestations; drainage easement or grading problems; excessive sliding; or any other Defect or material condition.

aa. Archeological artifacts, mineral rights, orchards, or endangered species, or one or more burial sites o

bb. Owner is a foreign person as defined in the Foreign Investment in Real Property Tax Act in 26 IRC § 1445(f).

cc. Other Defects affecting the Property such as any agreements that bind subsequent owners of the property, such as a lease agreement or an extension of credit from an electric cooperative.

N/A **GOVERNMENT PROGRAMS:** Seller shall deliver to Buyer, within _____ days ("15" if left blank) after acceptance of this Offer, a list of all federal, state, county, and local conservation, farmland, environmental, or other land use programs, agreements, restrictions, or conservation easements, which apply to any part of the Property (e.g., farmland preservation agreements, farmland preservation or exclusive agricultural zoning, use value assessments, Forest Crop, Managed Forest, Conservation Reserve Program, wetland mitigation, shoreland zoning mitigation plan or comparable programs), along with disclosure of any penalties, fees, withdrawal charges, or payback obligations pending, or currently deferred, if any. This contingency will be deemed satisfied unless Buyer delivers to Seller, within 7 days after the deadline for delivery, a notice terminating this Offer based upon the use restrictions, program requirements, and/or amount of any penalty, fee, charge, or payback obligation.

CAUTION: If Buyer does not terminate this Offer, Buyer is hereby agreeing that Buyer will continue in such programs, as may apply, and Buyer agrees to reimburse Seller should Buyer fail to continue any such program such that Seller incurs any costs, penalties, damages, or fees that are imposed because the program is not continued after sale. The Parties agree this provision survives closing.

MANAGED FOREST LAND: If all, or part, of the Property is managed forest land under the Managed Forest Law (MFL) program, this designation will continue after closing. Buyer is advised as follows: The MFL is a landowner incentive program that encourages sustainable forestry on private woodlands by reducing and deferring property taxes. Orders designating lands as managed forest lands remain in effect for 25 or 50 years. When ownership of land enrolled in the MFL program changes, the new owner must sign and file a report of the change of ownership on a form provided by the Department of Natural Resources and pay a fee. By filing this form, the new owner agrees to the associated MFL management plan and the MFL program rules. The DNR Division of Forestry monitors forest management plan compliance. Changes a landowner makes to property that is subject to an order designating it as managed forest land, or to its use, may jeopardize benefits under the program or may cause the property to be withdrawn from the program and may result in the assessment of penalties. For more information call the local DNR forester or visit https://dnr.wisconsin.gov/topic/forestry.

USE VALUE ASSESSMENTS: The use value assessment system values agricultural land based on the income that would be generated from its rental for agricultural use rather than its fair market value. When a person converts agricultural land to a non-agricultural use (e.g., residential or commercial development), that person may owe a conversion charge. To obtain more information about the use value law or conversion charge, contact the Wisconsin Department of Revenue's Equalization Bureau or visit http://www.revenue.wi.gov/.

FARMLAND PRESERVATION: The early termination of a farmland preservation agreement or removal of land from such an agreement can trigger payment of a conversion fee equal to 3 times the per acre value of the land. Contact the Wisconsin Department of Agriculture, Trade and Consumer Protection Division of Agricultural Resource Management or visit http://www.datcp.state.wi.us/ for more information.

CONSERVATION RESERVE PROGRAM (CRP): The CRP encourages farmers, through contracts with the U.S. Department of Agriculture, to stop growing crops on highly erodible or environmentally sensitive land and instead to plant a protective cover of grass or trees. CRP contracts run for 10 to 15 years, and owners receive an annual rent as well as certain incentive payments and cost share assistance for establishing long-term, resource-conserving ground cover. Removing lands from the CRP in breach of a contract can be quite costly. For more information call the state Farm Service Agency office or visit http://www.fsa.usda.gov/.

SHORELAND ZONING ORDINANCES: All counties must adopt uniform shoreland zoning ordinances in compliance with Wis. Admin. Code Chapter NR 115. County shoreland zoning ordinances apply to all unincorporated land within 1,000 feet of a navigable lake, pond or flowage or within 300 feet of a navigable river or stream and establish minimum standards for building setbacks and height limits, cutting trees and shrubs, lot sizes, water runoff, impervious surface standards (that may be exceeded if a mitigation plan is adopted and recorded) and repairs to nonconforming structures. Buyers must conform to any existing mitigation plans. For more information call the county zoning office or visit https://dnr.wi.gov/. Buyer is advised to check with the applicable city, town or village for additional shoreland zoning or shoreland-wetland zoning restrictions, if any.

FENCES: Wis. Stat. § 90.03 requires the owners of adjoining properties to keep and maintain legal fences in equal shares where one or both of the properties is used and occupied for farming or grazing purposes.

CAUTION: Consider an agreement addressing responsibility for fences if Property or adjoining land is used and occupied for farming or grazing purposes.

PROPERTY DEVELOPMENT WARNING: If Buyer contemplates developing Property for a use other than the current use, there are a variety of issues that should be addressed to ensure the development or new use is feasible. Buyer is solely responsible to verify the current zoning allows for the proposed use of the Property at lines 251-255. Municipal and zoning ordinances, recorded building and use restrictions, covenants and easements may prohibit certain improvements or uses and therefore should be reviewed. Building permits, zoning or zoning variances, Architectural Control Committee approvals, estimates for utility hook-up expenses, special assessments, changes for installation of roads or utilities, environmental audits, subsoil tests, or other development related fees may need to be obtained or verified in order to determine the feasibility of development of, or a particular use for, a property. Optional contingencies that allow Buyer to investigate certain of these issues can be found at lines 244-304 and Buyer may add contingencies as needed in addenda (see line 682).

Buyer should review any plans for development or use changes to determine what issues should be add contingencies.

PROPOSED USE CONTINGENCIES: This Offer is contingent upon Buyer obtaining, at Buyer's expense, the reports or documentation required by any optional provisions checked on lines 256-281 below. The optional provisions checked on lines 256-281 shall be deemed satisfied unless Buyer, within _____ days ("30" if left blank) after acceptance, delivers: (1) written notice to Seller specifying those optional provisions checked below that cannot be satisfied and (2) written evidence substantiating why each specific provision referred to in Buyer's notice cannot be satisfied. Upon delivery of Buyer's notice, this Offer shall be null and void. Seller agrees to cooperate with Buyer as necessary to satisfy the contingency provisions checked at lines 256-281.

Proposed Use: Buyer is purchasing the Property for the purpose of: _____
The plan includes constructing a 12,000 sq ft building divided into four flexible suites to be rented to
businesses such as commercial, landscaping, construction, or retail entities **[insert proposed use and type or style of building(s), size and proposed building location(s), if a requirement of Buyer's condition to purchase, e.g.1400-1600 sq. ft. three-bedroom single family ranch home in northwest corner of lot].**

N/A **ZONING:** Verification of zoning and that the Property's zoning allows Buyer's proposed use described at lines 251-255.

N/A **SUBSOILS:** Written evidence from a qualified soils expert that the Property is free of any subsoil condition that would make the proposed use described at lines 251-255 impossible or significantly increase the costs of such development.

N/A **PRIVATE ONSITE WASTEWATER TREATMENT SYSTEM (POWTS) SUITABILITY:** Written evidence from a certified soils tester that: (a) the soils at the Property locations selected by Buyer, and (b) all other conditions that must be approved, meet the legal requirements in effect on the date of this Offer to obtain a permit for a POWTS for use of the Property as stated on lines 251-255. The POWTS (septic system) allowed by the written evidence must be one of the following POWTS that is approved by the State for use with the type of property identified at lines 251-255 CHECK ALL THAT APPLY: ☐ conventional in-ground; ☐ mound; ☐ at grade; ☐ in-ground pressure distribution; ☐ holding tank; ☐ other: _____.

N/A **EASEMENTS AND RESTRICTIONS:** Copies of all public and private easements, covenants and restrictions affecting the Property and a written determination by a qualified independent third party that none of these prohibit or significantly delay or increase the costs of the proposed use or development identified at lines 251-255.

N/A **APPROVALS/PERMITS:** Permits, approvals and licenses, as appropriate, or the final discretionary action by the granting authority prior to the issuance of such permits or building permit, approvals and licenses, for the following items related to Buyer's proposed use: _____
_____.

N/A **UTILITIES:** Written verification of the location of the following utility service connections (e.g., on the Property, at the lot line, across the street, etc.) CHECK AND COMPLETE AS APPLICABLE:
☐ electricity_____; ☐ gas _____; ☐ sewer_____;
☐ water_____; ☐ telephone_____; ☐ cable _____;
☐ other_____.

☐ **ACCESS TO PROPERTY:** Written verification that there is legal vehicular access to the Property from public roads.

XX **LAND USE APPROVAL/PERMITS:** This Offer is contingent upon (Buyer)(Seller) STRIKE ONE ("Buyer" if neither stricken) obtaining the following, including all costs: a CHECK ALL THAT APPLY ☐ rezoning; ☐ conditional use permit; ☐ variance; ☒ other business plan & TIF approval by the Village for the Property for its proposed use described at lines 251-255. Seller agrees to cooperate with Buyer as necessary to satisfy this contingency. Buyer shall deliver, within 60 days of acceptance, written notice to Seller if any item cannot be obtained, in which case this Offer shall be null and void.

N/A **MAP OF THE PROPERTY:** This Offer is contingent upon (Buyer obtaining) (Seller providing) STRIKE ONE ("Seller providing" if neither is stricken) a Map of the Property dated subsequent to the date of acceptance of this Offer prepared by a registered land surveyor, within _____ days ("30" if left blank) after acceptance, at (Buyer's) (Seller's) STRIKE ONE ("Seller's" if neither is stricken) expense. The map shall show minimum of _____ acres, maximum of _____ acres, the legal description of the Property, the Property's boundaries and dimensions, visible encroachments upon the Property, the location of improvements, if any, and: _____
_____
_____ STRIKE AND COMPLETE AS APPLICABLE. Additional map features that may be added include but are not limited to: staking of all corners of the Property; identifying dedicated and apparent streets; lot dimensions; total acreage or square footage; easements or rights-of-way.

CAUTION: Consider the cost and the need for map features before selecting them. Also consider the time required to obtain the map when setting the deadline.

This contingency shall be deemed satisfied unless Buyer, within 5 days after the deadline for delivery of said map, delivers to Seller a copy of the map and a written notice which identifies: (1) the significant encroachment; (2) information materially inconsistent with prior representations; or (3) failure to meet requirements stated within this contingency. Upon delivery of Buyer's notice, this Offer shall be null and void. Once the deadline for delivery has passed, if Seller was responsible to

provide the map and failed to timely deliver the map to Buyer, Buyer may terminate this Offer if Buyer d notice of termination to Seller prior to Buyer's Actual Receipt of said map from Seller.

INSPECTIONS AND TESTING Buyer may only conduct inspections or tests if specific contingencies are included as a part of this Offer. An "inspection" is defined as an observation of the Property, which does not include an appraisal or testing of the Property, other than testing for leaking carbon monoxide, or testing for leaking LP gas or natural gas used as a fuel source, which are hereby authorized. A "test" is defined as the taking of samples of materials such as soils, water, air or building materials from the Property for laboratory or other analysis of these materials. Seller agrees to allow Buyer's inspectors, testers and appraisers reasonable access to the Property upon advance notice, if necessary, to satisfy the contingencies in this Offer. Buyer or licensees or both may be present at all inspections and testing. Except as otherwise provided, Seller's authorization for inspections does not authorize Buyer to conduct testing of the Property.

NOTE: Any contingency authorizing testing should specify the areas of the Property to be tested, the purpose of the test, (e.g., to determine if environmental contamination is present), any limitations on Buyer's testing and any other material terms of the contingency.

Buyer agrees to promptly restore the Property to its original condition after Buyer's inspections and testing are completed unless otherwise agreed to with Seller. Buyer agrees to promptly provide copies of all inspection and testing reports to Seller. Seller acknowledges that certain inspections or tests may detect environmental pollution that may be required to be reported to the Wisconsin Department of Natural Resources.

N/A **INSPECTION CONTINGENCY:** This contingency only authorizes inspections, not testing (see lines 305-319).

(1) This Offer is contingent upon a qualified independent inspector conducting an inspection of the Property after the date on line 1 of this Offer that discloses no Defects.

(2) This Offer is further contingent upon a qualified independent inspector or independent qualified third party performing an inspection of _____ _____ (list any Property component(s) to be separately inspected, e.g., dumpsite, timber quality, invasive species, etc.) that discloses no Defects.

(3) Buyer may have follow-up inspections recommended in a written report resulting from an authorized inspection, provided they occur prior to the Deadline specified at line 333. Inspection(s) shall be performed by a qualified independent inspector or independent qualified third party.

Buyer shall order the inspection(s) and be responsible for all costs of inspection(s).

CAUTION: Buyer should provide sufficient time for the Property inspection and/or any specialized inspection(s), as well as any follow-up inspection(s).

This contingency shall be deemed satisfied unless Buyer, within _____ days ("15" if left blank) after acceptance, delivers to Seller a copy of the written inspection report(s) dated after the date on line 1 of this Offer and a written notice listing the Defect(s) identified in those report(s) to which Buyer objects (Notice of Defects).

CAUTION: A proposed amendment is not a Notice of Defects and will not satisfy this notice requirement.

For the purposes of this contingency, Defects do not include structural, mechanical or other conditions the nature and extent of which Buyer had actual knowledge or written notice before signing this Offer.

NOTE: "Defect" as defined on lines 553-555 means a condition that would have a significant adverse effect on the value of the Property; that would significantly impair the health or safety of future occupants of the Property; or that if not repaired, removed or replaced would significantly shorten or adversely affect the expected normal life of the premises.

■ **RIGHT TO CURE:** Seller (shall)(shall not) **STRIKE ONE** ("shall" if neither is stricken) have the right to cure the Defects.

If Seller has the right to cure, Seller may satisfy this contingency by:

(1) delivering written notice to Buyer within _____ ("10" if left blank) days after Buyer's delivery of the Notice of Defects stating Seller's election to cure Defects;

(2) curing the Defects in a good and workmanlike manner; and

(3) delivering to Buyer a written report detailing the work done no later than three days prior to closing.

This Offer shall be null and void if Buyer makes timely delivery of the Notice of Defects and written inspection report(s) and:

(1) Seller does not have the right to cure; or

(2) Seller has the right to cure but:

(a) Seller delivers written notice that Seller will not cure; or

(b) Seller does not timely deliver the written notice of election to cure.

IF LINE 355 IS NOT MARKED OR IS MARKED N/A LINES 403-414 APPLY.

N/A **FINANCING COMMITMENT CONTINGENCY:** This Offer is contingent upon Buyer being able to obtain a written _____ [loan type or specific lender, if any] first mortgage loan commitment as described below, within _____ days after acceptance of this Offer. The financing selected shall be in an amount of not less than $ _____ for a term of not less than _____ years, amortized over not less than _____ years. Initial monthly payments of principal and interest shall not exceed $ _____. Buyer acknowledges that lender's required monthly payments may also include 1/12th of the estimated net annual real estate taxes, hazard insurance premiums, and private mortgage insurance premiums. The mortgage shall not include a prepayment premium. Buyer agrees to pay discount points in an amount not to exceed _____% ("0" if left blank) of the loan. If Buyer is using multiple lo

sources or obtaining a construction loan or land contract financing, describe at lines 655-660 or in an add per line 682. Buyer agrees to pay all customary loan and closing costs, wire fees, and loan origination fees, to promptly apply for a mortgage loan, and to provide evidence of application promptly upon request of Seller. Seller agrees to allow lender's appraiser access to the Property.

■ LOAN AMOUNT ADJUSTMENT: If the purchase price under this Offer is modified, any financed amount, unless otherwise provided, shall be adjusted to the same percentage of the purchase price as in this contingency and the monthly payments shall be adjusted as necessary to maintain the term and amortization stated above.

CHECK AND COMPLETE APPLICABLE FINANCING PROVISION AT LINE 371 or 372.

☐ **FIXED RATE FINANCING:** The annual rate of interest shall not exceed _____%.

☐ **ADJUSTABLE RATE FINANCING:** The initial interest rate shall not exceed _____%. The initial interest rate shall be fixed for _____ months, at which time the interest rate may be increased not more than _____% ("2" if left blank) at the first adjustment and by not more than _____% ("1" if left blank) at each subsequent adjustment. The maximum interest rate during the mortgage term shall not exceed the initial interest rate plus _____% ("6" if left blank). Monthly payments of principal and interest may be adjusted to reflect interest changes.

■ SATISFACTION OF FINANCING COMMITMENT CONTINGENCY: If Buyer qualifies for the loan described in this Offer or another loan acceptable to Buyer, Buyer agrees to deliver to Seller a copy of a written loan commitment.

This contingency shall be satisfied if, after Buyer's review, Buyer delivers to Seller a copy of a written loan commitment (even if subject to conditions) that is:

(1) signed by Buyer; or,

(2) accompanied by Buyer's written direction for delivery.

Delivery of a loan commitment by Buyer's lender or delivery accompanied by a notice of unacceptability shall not satisfy this contingency.

CAUTION: The delivered loan commitment may contain conditions Buyer must yet satisfy to obligate the lender to provide the loan. Buyer understands delivery of a loan commitment removes the Financing Commitment Contingency from the Offer and shifts the risk to Buyer if the loan is not funded.

■ SELLER TERMINATION RIGHTS: If Buyer does not deliver a loan commitment on or before the Deadline on line 357. Seller may terminate this Offer if Seller delivers a written notice of termination to Buyer prior to Seller's Actual Receipt of written loan commitment from Buyer.

■ FINANCING COMMITMENT UNAVAILABILITY: If a financing commitment is not available on the terms stated in this Offer (and Buyer has not already delivered an acceptable loan commitment for other financing to Seller), Buyer shall promptly deliver written notice to Seller of same including copies of lender(s)' rejection letter(s) or other evidence of unavailability.

N/A **SELLER FINANCING:** Seller shall have 10 days after the earlier of:

(1) Buyer delivery of written notice of evidence of unavailability as noted in lines 391-394: or

(2) the Deadline for delivery of the loan commitment on line 357,

to deliver to Buyer written notice of Seller's decision to (finance this transaction with a note and mortgage under the same terms set forth in this Offer, and this Offer shall remain in full force and effect, with the time for closing extended accordingly. If Seller's notice is not timely given, the option for Seller to provide financing shall be considered waived. Buyer agrees to cooperate with and authorizes Seller to obtain any credit information reasonably appropriate to determine Buyer's credit worthiness for Seller financing.

IF THIS OFFER IS NOT CONTINGENT ON FINANCING COMMITMENT Within _____ days ("7" if left blank) after acceptance, Buyer shall deliver to Seller either:

(1) reasonable written verification from a financial institution or third party in control of Buyer's funds that Buyer has, at the time of verification, sufficient funds to close; or

(2) _____

_____ [Specify documentation Buyer agrees to deliver to Seller].

If such written verification or documentation is not delivered, Seller has the right to terminate this Offer by delivering written notice to Buyer prior to Seller's Actual Receipt of a copy of Buyer's written verification. Buyer may or may not obtain mortgage financing but does not need the protection of a financing commitment contingency. Seller agrees to allow Buyer's appraiser access to the Property for purposes of an appraisal. Buyer understands and agrees that this Offer is not subject to the appraisal meeting any particular value, unless this Offer is subject to an appraisal contingency, nor does the right of access for an appraisal constitute a financing commitment contingency.

N/A **APPRAISAL CONTINGENCY:** This Offer is contingent upon Buyer or Buyer's lender having the Property appraised at Buyer's expense by a Wisconsin licensed or certified independent appraiser who issues an appraisal report dated subsequent to the date stated on line 1 of this Offer, indicating an appraised value for the Property equal to or greater than the agreed upon purchase price.

This contingency shall be deemed satisfied unless Buyer, within _____ days after acceptance, delivers to Seller a copy of the appraisal report indicating an appraised value less than the agreed upon purchase price, and a written notice objecting to the appraised value.

■ **RIGHT TO CURE:** Seller (shall) (shall not) STRIKE ONE ("shall" if neither is stricken) have the right to cure.

If Seller has the right to cure, Seller may satisfy this contingency by delivering written notice to Buyer adjusting the purchase price to the value shown on the appraisal report within _____ days ("5" if left blank) after Buyer's delivery of the appra

report and the notice objecting to the appraised value. Seller and Buyer agree to promptly execute an ame by either party after delivery of Seller's notice, solely to reflect the adjusted purchase price.

This Offer shall be null and void if Buyer makes timely delivery of the notice objecting to appraised value and the written appraisal report and:

(1) Seller does not have the right to cure; or

(2) Seller has the right to cure but:

(a) Seller delivers written notice that Seller will not adjust the purchase price; or

(b) Seller does not timely deliver the written notice adjusting the purchase price to the value shown on the appraisal report.

NOTE: An executed FHA, VA or USDA Amendatory clause may supersede this contingency.

N/A **CLOSING OF BUYER'S PROPERTY CONTINGENCY:** This Offer is contingent upon the closing of the sale of Buyer's property located at _____ no later than _____ (the Deadline). If closing does not occur by the Deadline, this Offer shall become null and void unless Buyer delivers to Seller, on or before the Deadline, reasonable written verification from a financial institution or third party in control of Buyer's funds that Buyer has, at the time of verification, sufficient funds to close or proof of bridge loan financing, along with a written notice waiving this contingency. Delivery of verification or proof of bridge loan shall not extend the closing date for this Offer.

N/A **BUMP CLAUSE:** If Seller accepts a bona fide secondary offer, Seller may give written notice to Buyer that another offer has been accepted. If Buyer does not deliver to Seller the documentation listed below within _____hours ("72" if left blank) after Buyer's Actual Receipt of said notice, this Offer shall be null and void. Buyer must deliver the following:

(1) Written waiver of the Closing of Buyer's Property Contingency if line 435 is marked;

(2) Written waiver of _____ _____ (name other contingencies, if any); and

(3) Any of the following checked below:

☐ Proof of bridge loan financing.

☐ Proof of ability to close from a financial institution or third party in control of Buyer's funds which shall provide Seller with reasonable written verification that Buyer has, at the time of verification, sufficient funds to close.

Other:_____ _____

[insert other requirements, if any (e.g., payment of additional earnest money, etc.)]

N/A **SECONDARY OFFER:** This Offer is secondary to a prior accepted offer. This Offer shall become primary upon delivery of written notice to Buyer that this Offer is primary. Unless otherwise provided, Seller is not obligated to give Buyer notice prior to any Deadline, nor is any particular secondary buyer given the right to be made primary ahead of other secondary buyers. Buyer may declare this Offer null and void by delivering written notice of withdrawal to Seller prior to delivery of Seller's notice that this Offer is primary. Buyer may not deliver notice of withdrawal earlier than _____ days ("7" if left blank) after acceptance of this Offer. All other Offer Deadlines that run from acceptance shall run from the time this Offer becomes primary.

HOMEOWNERS ASSOCIATION If this Property is subject to a homeowners association, Buyer is aware the Property may be subject to periodic association fees after closing and one-time fees resulting from transfer of the Property. Any one-time fees resulting from transfer of the Property shall be paid at closing by (Seller) (Buyer) STRIKE ONE ("Buyer" if neither is stricken).

CLOSING PRORATIONS The following items, if applicable, shall be prorated at closing, based upon date of closing values: real estate taxes, rents, prepaid insurance (if assumed), private and municipal charges, property owners or homeowners association assessments, fuel and _____.

CAUTION: Provide basis for utility charges, fuel or other prorations if date of closing value will not be used.

Any income, taxes or expenses shall accrue to Seller, and be prorated at closing, through the day prior to closing.

Real estate taxes shall be prorated at closing based on CHECK BOX FOR APPLICABLE PRORATION FORMULA:

XX The net general real estate taxes for the preceding year, or the current year if available (Net general real estate taxes are defined as general property taxes after state tax credits and lottery credits are deducted.) NOTE: THIS CHOICE APPLIES IF NO BOX IS CHECKED.

☐ Current assessment times current mill rate (current means as of the date of closing).

☐ Sale price, multiplied by the municipality area-wide percent of fair market value used by the assessor in the prior year, or current year if known, multiplied by current mill rate (current means as of the date of closing).

☐ _____.

CAUTION: Buyer is informed that the actual real estate taxes for the year of closing and subsequent years may be substantially different than the amount used for proration especially in transactions involving new construction, extensive rehabilitation, remodeling or area-wide re-assessment. Buyer is encouraged to contact the local assessor regarding possible tax changes.

☐ Buyer and Seller agree to re-prorate the real estate taxes, through the day prior to closing based upon the taxes on the actual tax bill for the year of closing, with Buyer and Seller each owing his or her pro-rata share. Buyer shall, within 5

days of receipt, forward a copy of the bill to the forwarding address Seller agrees to provide at closing. re-prorate within 30 days of Buyer's receipt of the actual tax bill. Buyer and Seller agree this is a post-closing obligation and is the responsibility of the Parties to complete, not the responsibility of the real estate Firms in this transaction.

TITLE EVIDENCE

■ CONVEYANCE OF TITLE: **Upon payment of the purchase price, Seller shall convey the Property by warranty deed (trustee's deed if Seller is a trust, personal representative's deed if Seller is an estate or other conveyance as provided herein),** free and clear of all liens and encumbrances, except: municipal and zoning ordinances and agreements entered under them, recorded easements for the distribution of utility and municipal services, recorded building and use restrictions and covenants, present uses of the Property in violation of the foregoing disclosed in Seller's Vacant Land Disclosure Report and in this Offer, general taxes levied in the year of closing and _____ _____ _____ (insert other allowable exceptions from title, if any) that constitutes merchantable title for purposes of this transaction. Seller, at Seller's cost, shall complete and execute the documents necessary to record the conveyance and pay the Wisconsin Real Estate Transfer Fee.

WARNING: Municipal and zoning ordinances, recorded building and use restrictions, covenants and easements may prohibit certain improvements or uses and therefore should be reviewed, particularly if Buyer contemplates making improvements to Property or a use other than the current use.

■ TITLE EVIDENCE: Seller shall give evidence of title in the form of an owner's policy of title insurance in the amount of the purchase price on a current ALTA form issued by an insurer licensed to write title insurance in Wisconsin. Seller shall pay all costs of providing title evidence to Buyer. Buyer shall pay the costs of providing the title evidence required by Buyer's lender and recording the deed or other conveyance.

■ GAP ENDORSEMENT: Seller shall provide a "gap" endorsement or equivalent gap coverage at (Seller's)(Buyer's) STRIKE ONE ("Seller's" if neither stricken) cost to provide coverage for any liens or encumbrances first filed or recorded after the commitment date of the title insurance commitment and before the deed is recorded, subject to the title insurance policy conditions, exclusions and exceptions, provided the title company will issue the coverage. If a gap endorsement or equivalent gap coverage is not available, Buyer may give written notice that title is not acceptable for closing (see lines 516-523).

■ DELIVERY OF MERCHANTABLE TITLE: The required title insurance commitment shall be delivered to Buyer's attorney or Buyer not more than _____ days after acceptance ("15" if left blank), showing title to the Property as of a date no more than 15 days before delivery of such title evidence to be merchantable per lines 489-498, subject only to liens which will be paid out of the proceeds of closing and standard title insurance requirements and exceptions, as appropriate.

■ TITLE NOT ACCEPTABLE FOR CLOSING: If title is not acceptable for closing, Buyer shall notify Seller in writing of objections to title within _____days ("15" if left blank) after delivery of the title commitment to Buyer or Buyer's attorney. In such event, Seller shall have _____ days ("15" if left blank) from Buyer's delivery of the notice stating title objections, to deliver notice to Buyer stating Seller's election to remove the objections by the time set for closing. If Seller is unable to remove said objections, Buyer shall have five days from receipt of notice thereof, to deliver written notice waiving the objections, and the time for closing shall be extended accordingly. If Buyer does not waive the objections, Buyer shall deliver written notice of termination and this Offer shall be null and void. Providing title evidence acceptable for closing does not extinguish Seller's obligations to give merchantable title to Buyer.

■ SPECIAL ASSESSMENTS/OTHER EXPENSES: Special assessments, if any, levied or for work actually commenced prior to the date stated on line 1 of this Offer shall be paid by Seller no later than closing. All other special assessments shall be paid by Buyer. "Levied" means the local municipal governing body has adopted and published a final resolution describing the planned improvements and the assessment of benefits.

CAUTION: Consider a special agreement if area assessments, property owners association assessments, special charges for current services under Wis. Stat. § 66.0627 or other expenses are contemplated. "Other expenses" are one-time charges or ongoing use fees for public improvements (other than those resulting in special assessments) relating to curb, gutter, street, sidewalk, municipal water, sanitary and storm water and storm sewer (including all sewer mains and hook-up/connection and interceptor charges), parks, street lighting and street trees, and impact fees for other public facilities, as defined in Wis. Stat. § 66.0617(1)(f).

LEASED PROPERTY If Property is currently leased and lease(s) extend beyond closing, Seller shall assign Seller's rights under said lease(s) and transfer all security deposits and prepaid rents thereunder to Buyer at closing. The terms of the (written) (oral) STRIKE ONE lease(s), if any, are _____ _____ _____. Insert additional terms, if any, at lines 655-660 or attach as an addendum per line 682.

DEFINITIONS

■ ACTUAL RECEIPT: "Actual Receipt" means that a Party, not the Party's recipient for delivery, if any, has the document or written notice physically in the Party's possession, regardless of the method of delivery. If the document or written notice is electronically delivered, Actual Receipt shall occur when the Party opens the electronic transmission.

■ BUSINESS DAY: "Business Day" means a calendar day other than Saturday, Sunday, any legal public holiday under Wisconsin or Federal law, and any other day designated by the President such that the postal service does not receive

registered mail or make regular deliveries on that day.

■ DEADLINES: "Deadlines" expressed as a number of "days" from an event, such as acceptance, are calculated by excluding the day the event occurred and by counting subsequent calendar days. The Deadline expires at Midnight on the last day. Additionally, Deadlines expressed as a specific number of Business Days are calculated in the same manner except that only Business Days are counted while other days are excluded. Deadlines expressed as a specific number of "hours" from the occurrence of an event, such as receipt of a notice, are calculated from the exact time of the event, and by counting 24 hours per calendar day. Deadlines expressed as a specific day of the calendar year or as the day of a specific event, such as closing, expire at Midnight of that day. "Midnight" is defined as 11:59 p.m. Central Time.

■ DEFECT: "Defect" means a condition that would have a significant adverse effect on the value of the Property; that would significantly impair the health or safety of future occupants of the Property; or that if not repaired, removed or replaced would significantly shorten or adversely affect the expected normal life of the premises.

■ FIRM: "Firm" means a licensed sole proprietor broker or a licensed broker business entity.

■ PARTY: "Party" means the Buyer or the Seller; "Parties" refers to both the buyer and the Seller.

■ PROPERTY: Unless otherwise stated, "Property" means the real estate described at lines 4-8.

INCLUSION OF OPTIONAL PROVISIONS Terms of this Offer that are preceded by an OPEN BOX (☐) are part of this offer ONLY if the box is marked such as with an "X". They are not part of this offer if marked "N/A" or are left blank.

PROPERTY DIMENSIONS AND SURVEYS Buyer acknowledges that any land dimensions, or total acreage or square footage figures, provided to Buyer by Seller or by a Firm or its agents, may be approximate because of rounding, formulas used or other reasons, unless verified by survey or other means.

CAUTION: Buyer should verify total square footage formula, total square footage/acreage figures, and land dimensions, if material.

DISTRIBUTION OF INFORMATION Buyer and Seller authorize the agents of Buyer and Seller to: (i) distribute copies of the Offer to Buyer's lender, appraisers, title insurance companies and any other settlement service providers for the transaction as defined by the Real Estate Settlement Procedures Act (RESPA); (ii) report sales and financing concession data to multiple listing service sold databases; (iii) provide active listing, pending sale, closed sale and financing concession information and data, and related information regarding seller contributions, incentives or assistance, and third party gifts, to appraisers researching comparable sales, market conditions and listings, upon inquiry; and (iv) distribute copies of this Offer to the seller or seller's agent of another property that Seller intends on purchasing.

MAINTENANCE Seller shall maintain the Property and all personal property included in the purchase price until the earlier of closing or Buyer's occupancy, in materially the same condition it was in as of the date on line 1 of this Offer, except for ordinary wear and tear.

PROPERTY DAMAGE BETWEEN ACCEPTANCE AND CLOSING If, prior to closing, the Property is damaged in an amount not more than five percent of the purchase price, other than normal wear and tear, Seller shall promptly notify Buyer in writing, and will be obligated to restore the Property to materially the same condition it was in as of the date on line 1 of this Offer. Seller shall provide Buyer with copies of all required permits and lien waivers for the lienable repairs no later than closing. If the amount of damage exceeds five percent of the purchase price, Seller shall promptly notify Buyer in writing of the damage and this Offer may be terminated at option of Buyer. Should Buyer elect to carry out this Offer despite such damage, Buyer shall be entitled to the insurance proceeds, if any, relating to the damage to the Property, plus a credit towards the purchase price equal to the amount of Seller's deductible on such policy, if any. However, if this sale is financed by a land contract or a mortgage to Seller, any insurance proceeds shall be held in trust for the sole purpose of restoring the Property.

BUYER'S PRE-CLOSING WALK-THROUGH Within three days prior to closing, at a reasonable time pre-approved by Seller or Seller's agent, Buyer shall have the right to walk through the Property to determine that there has been no significant change in the condition of the Property, except for ordinary wear and tear and changes approved by Buyer, and that any Defects Seller has agreed to cure have been repaired in the manner agreed to by the Parties.

OCCUPANCY Occupancy of the entire Property shall be given to Buyer at time of closing unless otherwise provided in this Offer at lines 655-660 or in an addendum attached per line 682, or lines 534-538 if the Property is leased. At time of Buyer's occupancy, Property shall be free of all debris, refuse, and personal property except for personal property belonging to current tenants, or sold to Buyer or left with Buyer's consent. Occupancy shall be given subject to tenant's rights, if any.

DEFAULT Seller and Buyer each have the legal duty to use good faith and due diligence in completing the terms and conditions of this Offer. A material failure to perform any obligation under this Offer is a default that may subject the defaulting party to liability for damages or other legal remedies.

If Buyer defaults, Seller may:

(1) sue for specific performance and request the earnest money as partial payment of the purchase price; or

(2) terminate the Offer and have the option to: (a) request the earnest money as liquidated damages; or (b) sue for actual damages.

If Seller defaults, Buyer may:

(1) sue for specific performance; or

(2) terminate the Offer and request the return of the earnest money, sue for actual damages, or both.

In addition, the Parties may seek any other remedies available in law or equity. The Parties understand that the availability of any judicial remedy will depend upon the circumstances of the situation and the discretion of the courts. If either Party defaults, the Parties may renegotiate the Offer or seek nonjudicial dispute resolution instead of the remedies outlined above. By agreeing to binding arbitration, the Parties may lose the right to litigate in a court of law those disputes covered by the arbitration agreement.

NOTE: IF ACCEPTED, THIS OFFER CAN CREATE A LEGALLY ENFORCEABLE CONTRACT. BOTH PARTIES SHOULD READ THIS DOCUMENT CAREFULLY. THE FIRM AND ITS AGENTS MAY PROVIDE A GENERAL EXPLANATION OF THE PROVISIONS OF THE OFFER BUT ARE PROHIBITED BY LAW FROM GIVING ADVICE OR OPINIONS CONCERNING YOUR LEGAL RIGHTS UNDER THIS OFFER OR HOW TITLE SHOULD BE TAKEN AT CLOSING. AN ATTORNEY SHOULD BE CONSULTED IF LEGAL ADVICE IS NEEDED.

ENTIRE CONTRACT This Offer, including any amendments to it, contains the entire agreement of the Buyer and Seller regarding the transaction. All prior negotiations and discussions have been merged into this Offer. This agreement binds and inures to the benefit of the Parties to this Offer and their successors in interest.

NOTICE ABOUT SEX OFFENDER REGISTRY You may obtain information about the sex offender registry and persons registered with the registry by contacting the Wisconsin Department of Corrections on the Internet at http://www.doc.wi.gov or by telephone at (608) 240-5830.

FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT (FIRPTA) Section 1445 of the Internal Revenue Code (IRC) provides that a transferee (Buyer) of a United States real property interest must pay or withhold as a tax up to 15% of the total "Amount Realized" in the sale if the transferor (Seller) is a "Foreign Person" and no exception from FIRPTA withholding applies. A "Foreign Person" is a nonresident alien individual, foreign corporation, foreign partnership, foreign trust, or foreign estate. The "Amount Realized" is the sum of the cash paid, the fair market value of other property transferred, and the amount of any liability assumed by Buyer.

CAUTION: Under this law if Seller is a Foreign Person, and Buyer does not pay or withhold the tax amount, Buyer may be held directly liable by the U.S. Internal Revenue Service for the unpaid tax and a tax lien may be placed upon the Property.

Seller hereby represents that Seller is a non-Foreign Person, unless (1) Seller represents Seller is a Foreign Person in a condition report incorporated in this Offer per lines 94-97, or (2) no later than 10 days after acceptance, Seller delivers notice to Buyer that Seller is a Foreign Person, in which cases the provisions on lines 637-639 apply.

IF SELLER IS A NON-FOREIGN PERSON. Seller shall, no later than closing, execute and deliver to Buyer, or a qualified substitute (attorney or title company as stated in IRC § 1445), a sworn certification under penalties of perjury of Seller's non-foreign status in accordance with IRC § 1445. If Seller fails to timely deliver certification of Seller's non-foreign status, Buyer shall: (1) withhold the amount required to be withheld pursuant to IRC § 1445; or, (2) declare Seller in default of this Offer and proceed under lines 601-608.

IF SELLER IS A FOREIGN PERSON. If Seller has represented that Seller is a Foreign Person, Buyer shall withhold the amount required to be withheld pursuant to IRC § 1445 at closing unless the Parties have amended this Offer regarding amounts to be withheld, any withholding exemption to be applied, or other resolution of this provision.

COMPLIANCE WITH FIRPTA. Buyer and Seller shall complete, execute, and deliver, on or before closing, any instrument, affidavit, or statement needed to comply with FIRPTA, including withholding forms. If withholding is required under IRC §1445, and the net proceeds due Seller are not sufficient to satisfy the withholding required in this transaction, Seller shall deliver to Buyer, at closing, the additional funds necessary to satisfy the applicable withholding requirement. Seller also shall pay to Buyer an amount not to exceed $1,000 for actual costs associated with the filing and administration of forms, affidavits, and certificates necessary for FIRPTA withholding and any withholding agent fees.

Any representations made by Seller with respect to FIRPTA shall survive the closing and delivery of the deed.

Firms, Agents, and Title Companies are not responsible for determining FIRPTA status or whether any FIRPTA exemption applies. The Parties are advised to consult with their respective independent legal counsel and tax advisors regarding FIRPTA.

☐ **SELLER PAYMENT OF COMPENSATION TO BUYER'S FIRM:** Seller agrees to pay to Buyer's Firm the amount of _____ (e.g., dollar amount, % of purchase price, etc.), toward Buyer's brokerage fees at closing. Payment made under this provision represents an economic adjustment only and does not create any agency relationship between Buyer's Firm and Seller, and the Parties agree Buyer's Firm is a direct and intended third party beneficiary of this contract.

ADDITIONAL PROVISIONS/CONTINGENCIES _____

This offer is contingent on final building plans and village board approval of those plans and the TIF as referenced in Lines 252-253 & 282-286

DELIVERY OF DOCUMENTS AND WRITTEN NOTICES Unless otherwise stated in this Offer, delivery of documents and written notices to a Party shall be effective only when accomplished by one of the authorized methods specified at lines 664-679.

Property Address: Lot 5 of Crossroad Business Park, Village of Harrison, WI F

(1) Personal: giving the document or written notice personally to the Party, or the Party's recipient for deli
line 666 or 667.
Name of Seller's recipient for delivery, if any: _____
Name of Buyer's recipient for delivery, if any: Thomas Van Zeeland
[ ] (2) Fax: fax transmission of the document or written notice to the following number:
Seller: (_____) _____ Buyer: (_____) _____
[XX] (3) Commercial: depositing the document or written notice, fees prepaid or charged to an account, with a commercial delivery service, addressed either to the Party, or to the Party's recipient for delivery, for delivery to the Party's address at line 675 or 676.
[ ] (4) U.S. Mail: depositing the document or written notice, postage prepaid, in the U.S. Mail, addressed either to the Party, or to the Party's recipient for delivery, for delivery to the Party's address.
Address for Seller: _____
Address for Buyer: 2301 S. Matthias Street, Appleton, WI 54915
[ ] (5) Email: electronically transmitting the document or written notice to the email address.
Email Address for Seller: _____
Email Address for Buyer: tomvz@teamwinnebagoland.com

PERSONAL DELIVERY/ACTUAL RECEIPT Personal delivery to, or Actual Receipt by, any named Buyer or Seller constitutes personal delivery to, or Actual Receipt by, all Buyers or Sellers.

[ ] **ADDENDA:** The attached _____ is/are made part of this Offer.

This Offer was drafted by [Licensee and Firm] _____

WIRE FRAUD WARNING! Wire Fraud is a real and serious risk. Never trust wiring instructions sent via email. Funds wired to a fraudulent account are often impossible to recover.

Criminals are hacking emails and sending fake wiring instructions by impersonating a real estate agent, Firm, lender, title company, attorney or other source connected to your transaction. These communications are convincing and professional in appearance but are created to steal your money. The fake wiring instructions may even be mistakenly forwarded to you by a legitimate source.

DO NOT initiate ANY wire transfer until you confirm wiring instructions IN PERSON or by YOU calling a verified number of the entity involved in the transfer of funds. Never use contact information provided by any suspicious communication.

Real estate agents and Firms ARE NOT responsible for the transmission, forwarding, or verification of any wiring or money transfer instructions.

Signed by: Thomas Van Zeeland 91B13BBB879C421 1/16/2025 | 12:26:40 E
(x) _____
Buyer's Signature▲ Print Name Here► Thomas Van Zeeland Date▲

Signed by: A395536C1A34B3 1/16/2025 | 12:47:43 E
(x) _____
Buyer's Signature▲ Print Name Here► Katie Van Zeeland Date▲

SELLER ACCEPTS THIS OFFER. THE WARRANTIES, REPRESENTATIONS AND COVENANTS MADE IN THIS OFFER SURVIVE CLOSING AND THE CONVEYANCE OF THE PROPERTY. SELLER AGREES TO CONVEY THE PROPERTY ON THE TERMS AND CONDITIONS AS SET FORTH HEREIN AND ACKNOWLEDGES RECEIPT OF A COPY OF THIS OFFER.

(x) _____
Seller's Signature▲ Print Name Here► Date▲

(x) _____
Seller's Signature▲ Print Name Here► Date▲

This Offer was presented to Seller by [Licensee and Firm] _____
_____ on _____ at _____ a.m./p.m.
This Offer is rejected _____ _____ This Offer is countered [See attached counter] _____ _____
Seller Initials▲ Date▲ Seller Initials▲ Date▲

Certificate Of Completion

Envelope Id: B47B52D9-9302-4908-8C6D-10CF2C526146
Status: Completed
Subject: NorthRock Partners on behalf of Dylan Seubert | Document for your DocuSign Signature
Source Envelope:
Document Pages: 12
Signatures: 2
Certificate Pages: 10
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Envelope Originator:
Joe Hird
211 Main Street
San Francisco, CA 94105
joe.hird@northrockpartners.com
IP Address: 50.229.149.98

Record Tracking

Status: Original
1/16/2025 12:15:24 PM

Holder: Joe Hird
joe.hird@northrockpartners.com

Location: DocuSign

Signer Events	Signature	Timestamp
Katie Van Zeeland vanzeelandkatie@gmail.com Security Level: Email, Account Authentication (None), Authentication	Signed by: A2395535C1A34B3... Signature Adoption: Drawn on Device Using IP Address: 143.44.118.67 Signed using mobile	Sent: 1/16/2025 12:20:30 PM Viewed: 1/16/2025 12:47:14 PM Signed: 1/16/2025 12:47:43 PM

Authentication Details
ID Check:
Transaction: 31034694144155
Result: passed
Vendor ID: LexisNexis
Type: iAuth
Recipient Name Provided by: Recipient
Information Provided for ID Check: Address, SSN9, SSN4, DOB
Performed: 1/16/2025 12:46:59 PM

Question Details:
passed person.state.fake
passed vehicle.association.real
passed property.association.single.real

SMS Auth:
Transaction: bab089da-d60a-4d8c-981a-3ae683005325
Result: passed
Vendor ID: TeleSign
Type: SMSAuth
Performed: 1/16/2025 12:47:07 PM
Phone: +1 920-851-4525

Electronic Record and Signature Disclosure:
Accepted: 1/16/2025 12:47:14 PM
ID: b358b515-299d-4697-a7a3-2b968ffed92a
Company Name: Charles Schwab & Co., Inc.

Thomas Van Zeeland tomvz@teamwinnebagoland.com Dealer Principal Security Level: Email, Account Authentication (None), Authentication	Signed by: 91B13BBB879C421... Signature Adoption: Pre-selected Style Using IP Address: 98.100.227.242	Sent: 1/16/2025 12:20:29 PM Viewed: 1/16/2025 12:25:48 PM Signed: 1/16/2025 12:26:40 PM

Authentication Details
ID Check:
Transaction: 31034693472905
Result: passed
Vendor ID: LexisNexis
Type: iAuth
Recipient Name Provided by: Recipient
Information Provided for ID Check: Address
Performed: 1/16/2025 12:25:22 PM

Question Details:
passed ssn.sum.first.two.digits.real
passed person.state.fake
passed county.lived.single.real

Signer Events	Signature	Timestamp

SMS Auth:
Transaction: e2dafca0-e0d9-4f02-bc53-83117d1085d2
Result: passed
Vendor ID: TeleSign
Type: SMSAuth
Performed: 1/16/2025 12:25:39 PM
Phone: +1 920-427-5913

SMS Auth:
Transaction: b63a950a-85c4-41d0-bda6-bffa2dbd5173
Result: passed
Vendor ID: TeleSign
Type: SMSAuth
Performed: 1/16/2025 1:29:11 PM
Phone: +1 920-427-5913

Electronic Record and Signature Disclosure:
Accepted: 1/16/2025 12:25:48 PM
ID: 1ce0ed46-0c9a-4d22-949a-81571a745871
Company Name: Charles Schwab & Co., Inc.

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/16/2025 12:20:30 PM
Certified Delivered	Security Checked	1/16/2025 12:25:48 PM
Signing Complete	Security Checked	1/16/2025 12:26:40 PM
Completed	Security Checked	1/16/2025 12:47:43 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

INFORMED CONSENT AND AGREEMENT TO USE ELECTRONIC DOCUMENTS AND SIGNATURES

("Consent and Agreement")

Please carefully review this Informed Consent and Agreement to Use Electronic Documents and Signatures. If you consent and agree to electronically receive, review and sign the documents in the envelope subject to the terms below, check the "I agree to use Electronic Records and Signatures" box and then click the "Review Document" button below.

Why We Are Asking for Your Consent

We must ask for and obtain your consent before using electronic documents and signatures in its relationship with you. This is for documents such as investment advisory agreements with us and account agreements and related documents with the Custodian, as described in more detail below. We and the Custodian are each required by law to give you certain information "in writing" – which means you are entitled to receive and review paper documents and, if your signature is required, to sign the paper documents by hand. In order to use an electronic process instead of paper, we and the Custodian need your consent.

Your Consent and Agreement and What it Means

Your Consent is optional. It is solely up to you whether or not to do so. If you want to use electronic documents and signatures, then you must consent and agree to the terms and conditions relating to the system and process that we and the Custodian will use, as set forth below. You will be asked for your consent each time we send you an envelope of electronic documents.

By checking the "I agree to use Electronic Records and Signatures" box and then clicking the "Review Documents" button below, you will be giving your informed consent and agreement to use the electronic documents and signature system and process described below to electronically receive, review, and electronically sign paperless documents sent to you in electronic envelopes. You will be agreeing to be bound by any documents you electronically sign the same as if you had received a paper copy of the document and signed it by hand with an ink pen. If you do not agree to the terms of this Consent and Agreement, do not check the "I agree" box. Note that even if you agree now, in the future after receiving an electronic document, you will be able to choose whether or not to electronically sign that document or ask for a paper version to sign. You may also withdraw your consent as described below.

To Whom You are Giving Your Consent

This Consent and Agreement is between you and either (a) the independent investment advisory firm whose investment advisory agreement or other Advisor Form (as defined below) is presented for your electronic signature ("*Investment Advisor*") or (b) or the broker-dealer/custodian whose account application or other Custodian Form (as defined below) is presented for your electronic signature (the "*Custodian*," depending on whether the documents presented to you are Advisor Forms or Custodian Forms, as defined below. We are independent of and not owned, affiliated with or supervised by the Custodian. If the electronic document presented is an Advisor Form, then this Consent and Agreement is between you and us and are not reviewed or maintained by Custodian. If the electronic document presented is a Custodian Form, then this Consent and Agreement is between you and the Custodian. For ease of reference, the terms "*Counterparty*," "*we*" and "*us*" as used in this Consent and Agreement refer to either Investment Advisor or the Custodian, as applicable, based on whether the electronic document presented is an Advisor Form or a Custodian Form, as defined below.

What Documents You will Receive Electronically

By agreeing to this Consent and Agreement you will receive, review and sign electronically the electronic documents presented in the envelope. These electronic documents may include, but are not limited to

- Investment Advisor’s documents, such as, but not limited to, Investment Advisor’s investment advisory or similar agreement, and Investment Advisor’s Form ADV or other disclosure brochure ("*Advisor Forms*").
- Custodian documents, such as, but not limited to, the account application agreement and other documents and forms relating to your account with the Custodian ("*Custodian Forms*").

We may always, in our sole discretion, provide you with any document on paper, even if you have authorized electronic delivery. Sometimes the law, or our agreement with you, requires you to give us a written notice. You must still provide these notices to us on paper, unless we tell you how to deliver the notice to us electronically.

How you will Receive Electronic Documents

Investment Advisor is your agent who chooses which electronic documents to send you for review and electronic signature. This is the case whether those documents are Advisor Forms or Custodian Forms. Investment Advisor will place electronic documents, which may or may not require your signature, in an electronic envelope on the DocuSign system (as described below), and a link to the envelope will be emailed to you. You will access the envelope and electronic documents, review them, and, if you choose, electronically sign them using the DocuSign system. Investment Advisor, and not the Custodian, is responsible for the content of the electronic documents sent to you. Even if the electronic documents are Custodian Forms, they will be selected and prepared by Investment Advisor and sent to you at the direction and on behalf of Investment Advisor. You acknowledge and agree that if you receive any information or electronic document that is erroneous, not intended for you, or, in the case of Custodian Forms, deemed ineligible for electronic signature by the Custodian upon its receipt, it is solely the responsibility of Investment Advisor and not the Custodian. You agree to immediately notify Investment Advisor if you receive any electronic document or information that appears to be in error or not intended for you.

How Electronically Signed Documents are Processed

You acknowledge and agree to the following regarding your receipt of electronic documents and your use of electronic signatures. If an electronic document requires the signatures of others besides you, it will not be submitted to Counterparty for processing or effective as to its contents or any actions it instructs or authorizes until all required signatures have been obtained. If any party whose signature is required declines to electronically sign, then the electronic signature of any party previously obtained will not be effective, and all parties will be required to hand sign a paper document.

Withdrawing Your Consent

Counterparty will ask you for this Consent and Agreement each time it presents an envelope of electronic documents. Once you give your Consent and Agreement for an envelope, you cannot withdraw it for that envelope. You can, however, choose not to give your consent in the future when you are presented with subsequent envelopes. If you do this, you will be unable to proceed

electronically and you may be required to use paper documents and signatures. If you give your Consent and Agreement for an envelope, although you may not withdraw it, you can still choose not to electronically sign any or all electronic documents in that envelope. Once you electronically sign a particular document, you cannot withdraw the Consent and Agreement for that document, but you can choose to not electronically sign any other documents included in the same envelope. In addition, before you complete an electronic signature of a document, you may cancel and exit the electronic signing process before clicking the "Confirm Signing" (or other similarly titled button) and closing your browser.

Retaining Electronic Documents

You should retain a copy of all electronic documents we provide to you, including this Consent and Agreement, for your future reference. You can do this by printing the page on paper or saving it to your computer or mobile device. A copy of this Consent and Agreement, as it may be amended from time to time for consents to be given in the future, will also be available to you at www.docusign.com.

Getting Paper Documents

If instead of receiving and signing electronic documents, you would rather use paper documents, you should contact Investment Advisor. If you electronically sign a document, you can, in addition to printing a paper copy and/or saving it to your computer, obtain a paper copy from Counterparty by contacting Investment Advisor or the Custodian.

DocuSign System

Investment Advisor has entered into an agreement with DocuSign, Inc. or a third party vendor (“Vendor”) for use of their DocuSign, Inc. license ("*DocuSign*") to make the DocuSign electronic signing system available to facilitate your receipt, review and electronic signature of electronic documents. Your use of the DocuSign system is subject to DocuSign’s Terms of Use available at www.docusign.com/company/terms-of-use. Investment Advisor, Vendor, the Custodian, and DocuSign are not affiliated with each other. Neither Investment Advisor nor the Custodian is responsible for the DocuSign system, and Investment Advisor and the Custodian each disclaims any representations and all warranties regarding the DocuSign system. Your use of the DocuSign system is entirely your choice and solely your responsibility.

Hardware and Software Requirements

In order to receive electronic documents and electronically sign them, you will need access to a computer or mobile device with internet service and access to an email account. In order to access the electronic documents sent to you, your computer or mobile device must meet certain requirements, the current version of which is shown below. These requirements will change from time to time, and without notice to you, as third-party technology providers update their products. You can visit https://support.docusign.com/articles/Subscription-Service-Specifications for the most up to date system requirements. These requirements include (1) an operating system and internet browser that together support the display of PDF documents; and (2) up-to-date PDF reader software. If you have questions related to the current requirements, please contact Investment Advisor.

The Current Version of software and hardware that meets these requirements is identified below. By "*Current Version*," we mean a version of the software that is currently being supported by its publisher. We reserve the right to discontinue support of a Current Version if, in our sole opinion, it suffers from a security flaw or other flaw that makes it unsuitable for use in the transaction.

Operating Systems

Windows® XP, Windows Vista®, Windows® 8, Windows® 7, Mac OS®X

Browsers

Final release versions of Internet Explorer® 7.0 or above (Windows only), Mozilla® Firefox Current Version (Windows and Mac), Safari™ 6.2 or above (Mac only), Google Chrome® - Current Version

Mobile

Apple iOS 6.0 or above; Android™ 4.0 or above

PDF Reader

Acrobat® or similar software may be required to view and print PDF files

Screen Resolution

1024 x 768 minimum

Enabled Security Settings

Allow per session cookies

Your email notifications are made available in HTML (regular Web hypertext) format, and your electronic documents are made available in PDF format. Your electronic documents may be viewed electronically via the Web and printed with a local printer. You may also save your electronic documents to your local hard drive the way you would any other file from the Internet. Depending upon your comfort level with accessing and storing electronic documents, you should determine whether electronic or paper documents and delivery is best for you. For viewing, printing, storing or downloading your email announcements or the linked web pages, you should use the latest version of your web browser with JavaScript enabled. To access the PDF format for printer-friendly electronic documents, you will also need Adobe Acrobat Reader™. If you do not have Adobe Acrobat Reader installed on your computer, you can download the necessary software free at any time at www.adobe.com

If accessing the DocuSign system via a mobile device, please understand that wireless network coverage and Wi-Fi network speed varies by provider and geographic location. Counterparty is not responsible for limitations and/or failures in performance associated with any wireless or Wi-Fi service used to access the DocuSign system or for the security of any wireless or Wi-Fi service (see "Security and Privacy Information," below).

Updating Your Email Address and Other Contact information

It is your responsibility to provide us with accurate and complete e-mail address and other contact

information, and to maintain and update promptly any changes in this information. In addition, Counterparty may periodically ask you to confirm or update your email and any other information needed to contact you electronically. You may update your email address by contacting Investment Advisor.

Security and Privacy Information

In accessing electronic documents and electronically signing them, you should use a computer operating system that has a firewall (software that is designed to prevent unauthorized access to your computer by blocking suspicious people or websites) and that it is turned on and up-to-date.

You should also make sure that your computer has anti-virus software that it is turned on and that your subscription is current.

Emails sending you links to envelopes with electronic documents for electronic signature are not encrypted (unless the email expressly says that it is encrypted); but the contents of the envelopes are protected. For security and confidentiality, unencrypted emails will not include your name, full account number, or any other personal identifier. Be aware, however, that some email addresses may use part or all of your name. If you use a work email address, your employer or other employees may have access to your email. Although Counterparty believes that email is a reasonably reliable method of delivery, as with any form of communication, there is a risk of misdelivery or interception.

DocuSign has agreed with Investment Advisor to safeguard the security and privacy of all confidential customer information. DocuSign's privacy policy applies to your use of the DocuSign system. In addition, Investment Advisor's privacy policy applies to information we receive from you as part of the electronic signature process. Links or references to where you can view Investment Advisor's and Custodian's respective privacy policies may be contained in the email notifying you of the documents on which your electronic signature is requested or the documents themselves. You may also contact Investment Advisor to be directed to its and/or Custodian's privacy policy.

Accessing the DocuSign system via a mobile device involves the electronic transmission of information across the networks of your wireless service provider. Counterparty is not responsible for the privacy or security of wireless data transmissions. Use only reputable service providers and check with your wireless service provider for information about its privacy and security practices.

The Effect of Your Consent and Agreement

By checking the "I agree to use Electronic Records and Signatures" box and then clicking the "Review Documents" button below you are providing your electronic signature on this Agreement and indicating that you acknowledge, agree and demonstrate that

- You have read this Consent and Agreement and understand it.
- You consent to electronically receive and review the electronic documents included in the electronic envelopes that will be sent to you.
- You have the hardware and software described above, an active email account, and you can (1) access, view, and print on paper or save on your computer this electronic Consent

and Agreement and the electronic documents and (2) access the Web sites described above, including their content, in either HTML or PDF formats, as applicable.

- Your electronic signature on any of the electronic documents, including this Consent and Agreement, will bind you to that document the same as if you had signed a paper copy of the document with an ink pen. You will not contest the validity or enforceability of any electronic document you receive or electronically sign because the document and your signature are in electronic form.
- You acknowledge Custodian has no obligation to review or have any knowledge of forms or agreements unrelated to the Custodian. Any forms, agreements or other documents received by Custodian that are not required for submission of a Custodian form or agreement, will not be reviewed by Custodian, and not deemed as notice to Custodian.
- You understand that you should contact Investment Advisor to report any problem with the electronic signature process.

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager **Meeting Date:** 1/28/2025

Title: Purchase of a new speaker sound system for the Board Room

Issue: Does the Village Board working with Camera Corner/Connecting Point to provide and install new sound system with request to speak options in the Village Hall Board Room.

Background and Additional Information:
Two local companies provide wireless microphone systems and also can provide support for installation and operation. Amplify Technologies' bid for a 10-mic wireless system was $36,900 and from Camera Corner the 10-mic wireless system with an allowance of $5,000 to assist in set up is $27,196. The 10 mics would be used as follows: 7 for Trustees, 2 for staff and 1 for public comments.

The Shure wireless mic system was recommended from the City of Appleton IT Director as Appleton has used the system in their council room for many years. This wireless system also allows the speakers to be put in a que and allowed to speak by the chair of the meeting.

Staff recommends proceeding with Camera Corner/Connecting Point option for $27,196.

Budget: This has not been budgeted and would need to be taken from the contingency amount.

Recommended Action: Motion to approve the $27,196 to provide and install new sound system in Village Board room.

Attachments:

1) Quote from Amplify Technologies
2) Quote from Camera Corner/Connecting Poing

Driven by technology,
powered by creativity

Shure Integrated Systems

Village of Harrison

W5298 State Rd 114
Menasha, WI 54952 United States

Our Mission:
To provide world-class technology solutions with an unwavering commitment to our Customers, Vendor Partners and Employees while providing an environment that encourages profitable growth, learning and fun!

ACP CreativIT LLC (d/b/a Camera Corner Connecting Point or CCCP)
529 N. Monroe Ave.
PO Box 248
Green Bay, WI 54305-0248 USA
920.435.5353
http://www.cccp.com

Number:	CCCP-11720
Modified:	1/17/2025
Revision:	0
Acct. Manger:	Jason Hussong

Camera Corner Connecting Point

Driven by technology, powered by creativity

ACP CreativIT

	Quantity	Manufacturer	Model	Unit Price	Extended
		Unassigned			
	10	**Shure MXC416DF/C**	Cardioid Dual-Flex Gooseneck Microphone (16 in/40 cm) with flexible top and bottom sections, bi-color LED, 10-pin connector, and foam windscreen, for MXC, MXCW conference units; black	$202.00	$2,020.00
	10	**Shure MXCW640**	Wireless Conference Unit with 4.3 inch color touchscreen for voting, interpretation channel selection, and conference information, integrated NFC ID card reader, chairman, delegate, listener, and ambient modes, integrated loudspeaker, 10-pin microphone connector, 2 3.5mm headphone jacks with volume	$1,454.00	$14,540.00
	1	**Shure MXCWAPT-A**	Access Point Transceiver for US only; manages audio routing, frequency coordination, and system control for up to 125 wireless conference units; includes 10 DanteTM inputs/outputs and analog XLR inputs/outputs; requires Power-over-Ethernet. Includes paintable cover and wall/ceiling mounting plate.	$3,638.00	$3,638.00
	1	**Shure MXCWNCS-US**	NETWORKED CHARGING STATION, 10BAY SB930, US IEC POWER CORD	$1,092.00	$1,092.00
	3	**Shure SB930**	Rechargeable Li-Ion battery with Test button and LED charge status indicators; included with MXCW640 wireless conference unit	$168.00	$504.00
	1	**CCCP Ship**	Ground Shipping and Handling Estimate	$402.00	$402.00
	1	**CCCP Labor Block Tier 1**	Tier One Block	$5,000.00	$5,000.00

Equipment Subtotal:	***$27,196.00***
Labor Subtotal:	***$0.00***
Project Subtotal:	***$27,196.00***

Driven by technology, powered by creativity

Project Summary

Equipment:	**$27,196.00**
Grand Total:	**$27,196.00**

Payment Schedule	Amount	Due Date
Initial Deposit	$13,598.00	
As Product Delivers	$13,598.00	

Client: **Chad Pelishek** **Date**

Contractor: **ACP CreativIT LLC (d/b/a Camera Corner Connecting Point or CCCP)** **Date**

Pricing valid for 30 days, except in cases of Force Majeure which include but are not limited to National and International Trade Relations.

Estimate

386 E Farmland Drive
Kaukauna, WI 54130
(920) 759-9315
info@amplifytechwi.com

ESTIMATE#	1058953187
DATE	01/16/2025
PO#	

CUSTOMER	SERVICE LOCATION
Village of Harrison W5298 State Road 114 Menasha, WI 54952	W5298 State Road 114 Menasha, WI 54952

DESCRIPTION	Upgrade; Replace Wired Audio with Wireless System **additional discounts available on buy-back items

Estimate

Description	Qty	Rate	Total
Equipment replace 10 wired mics and processor with wireless conference mics;			35,900.00
Shure Wireless Conference Unit	10.00	2,268.00	22,680.00
Shure MXC416 Gooseneck Microphone	10.00	314.00	3,140.00
Shure Access Point Transceiver	1.00	5,674.00	5,674.00
Shure Networked Charging Station	1.00	1,702.00	1,702.00
Shure IntelliMix Audio Conferencing Processor	1.00	1,850.00	1,850.00
8-Channel Mono Audio Distribution	1.00	229.00	229.00
SW-505-8P-R 8 Port Mangaged Gigabit PoE+ Switch; Dante Enabled	1.00	625.00	625.00
Labor			1,000.00

CUSTOMER MESSAGE

R&R Technologies is now Amplify Technologies!

Thank you for choosing us! You made a great decision!

Estimate Total: $36,900.00

McMAHON
ENGINEERS ARCHITECTS

1445 McMahon Drive Neenah, WI 54956
Mailing Address: P.O. Box 1025 Neenah, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
Email: lreibold@mcmgrp.com

MEMORANDUM

DATE: **January 20, 2025**

TO: **Chad Pelishek, Assistant Village Manager**

FROM: **Lee R. Reibold, P.E.**

RE: **Woodland Road Speed Study Update**
Lake Park Road to CTH N

The Calumet County Sheriff's Department deployed their speed trailer for a period of seven days, for both west bound and east bound traffic. The results of the data collection included average speed, 50th and 85th percentile speed, pace speed range, minimum and maximum speed and traffic volume. The data was collected between December 11th, 2024 and January 9th, 2025.

There are several factors that are reviewed as part of a speed study, including the following:

- 85th percentile speed.
- Crash data for the past five years.
- Assessment of the roadway geometrics including roadway width, curves, roadway hazards, sight distances, shoulder width and condition.
- Determination of the 10mph pace.
- Determination of the average speed.
- Evaluation of the density of roadway development in terms of the number of driveways and access points where vehicles can enter the roadway.
- Parking practices and pedestrian and vehicle activity.
- Current level of speed enforcement.

The results of the speed data collected by the Calumet County Sheriff's office indicate that the 85th percentile speed is within 5 mph of the posted speed limit, in this case 45mph, the posted speed limit falls within the range of the 10mph pace data collected, and the average speed data collected is within 5 mph of the posted speed limit. There have been no recent roadway alignment, horizontal or vertical, changes, or changes in width. With the recent Creekside Estates and Harrison Heights Subdivision Developments, there have been a few additional driveways and roadway access points constructed. Based upon the data collected by the Calumet County Sheriff's Department is within 5mph of the posted speed limit and that there have been no changes to the roadway geometrics, a complete speed study was not warranted and per the Wisconsin Department of Transportation Chapter 13 Section 5, Speed Limits, no change to the posted speed limit is warranted at this time.

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager **Meeting Date:** 1/28/2025

Title: Board Decision on whether to have fireworks or a drone show for Village Celebration on proposed date of July 17, 2025.

Issue: Does the Village Board support a drone show at Farmers Field in lieu of the fireworks for the Village celebration event?

Background and Additional Information:
In 2023 and 2024, the Village received multiple complaints on the debris from the Village sponsored fireworks show at Darboy Park. Village staff has been working with the Kiwanis Club to consider moving the July 17, Sport night event to Farmers Field since it is a larger park with more off-street parking and less houses to be affected by the fireworks.

Village staff has been researching the completion trying a drone show in lieu of the fireworks. It costs about $120 per drone and with the budget we could get about 20–25-minute show with 200 to 250 drones that the Village would help develop. We found a vendor in WI that could complete the show. If a drone show is selected, it would need to move to Farmers Field for space to launch the drones.

An example of the 200 drone show in Rockford Il:
https://drive.google.com/file/d/1dUqTuKOr1_qBagbtfL2Kw6sVjGu9ZUo8/view?usp=drive_link

Staff believes this would be something different and unique for the area and suggests giving it a try as something different.

Budget Impacts: $30,000-35,000 budgeted expense.

Recommended Action: Motion to recommend staff work with the Northern Lights Drone Show to develop a drone show at Farmers Field for the Village Celebration.

Attachments:

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager **Meeting Date:** 1/28/2025

Title: Approval on contract with McMahon for schematic design for the Farmers Field concession stand building

Issue: Does the Village Board approve the contract with McMahon for schematic design of the Farmers Field concession stand building?

Background and Additional Information:

Village staff is recommending a schematic design phase for this building to work with project partners of Darboy Kiwanis, River of Surge Soccer Club, Kimberly High School ACE Academy and Village staff to design a building that can be built by the high schoolers. This community project will save money and give the Kimberly High School (free labor) a project for their 2025-2026 school year.

Once the schematic design is complete, McMahon will be able to complete the final design to prepare bidding documents for the materials only. Some of the material costs would be covered by the Kiwanis grant donation.

During the schematic design stage, meetings will also happen wit the soccer clubs to make sure we are address their needs as well.

Budget Impacts: $6,000, Park Impact Fees

Recommended Action: Motion to approve McMahon to complete a schematic design for Farmers Field concession stand building for $6,000.

Attachments: Contract from McMahon

McMAHON
ENGINEERS ARCHITECTS

AGREEMENT
FOR PROFESSIONAL SERVICES

VILLAGE OF HARRISON
Attn: Chad Pelishek – Assistant Village Manager
W5298 State Road 114
Harrison, WI 54952

JANUARY 21, 2025
McM. No. M0032-06-99-00001
FARMERS FIELD PARK PAVILION
CONCEPTUAL DESIGN

PROJECT DESCRIPTION

McMahon Associates, Inc. (McMahon) has been requested to provide programming and schematic design services for the proposed new park pavilion, located at W5807 Manitowoc Road, Menasha, WI 54952 in the Village of Harrison.

Preliminary Building Program:

- Concessions
- Toilet facilities
- Heated gathering space
- Storage
- Covered and uncovered seating

After programming efforts are complete, McMahon will provide an additional proposal for final design services.

Anticipated Construction Budgets:

- Well and Septic: $30,000
- Construction: $350,000 (does not include Kimberly High School's ACE Academy donation)

SCOPE OF SERVICES

McMahon Associates, Inc. (McMahon) agrees to provide the following Scope of Services for this project:

ARCHITECTURAL DESIGN SERVICES

1. Programming.

    a. Up to three Owner and user group meetings to establish program.

2. Schematic Design.

    a. Conceptual floor plan
    b. Preliminary building massing
    c. Preliminary building materials

3. One design review to finalize program and concept.

ITEMS NOT INCLUDED IN THE SCOPE OF SERVICES

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the Scope of Services.

- Redesign efforts necessitated by changes to site and building layout after planning phase approval or due to project budget reductions after bidding phase.
- Permit/review fees to municipal/State agencies, including review and recording fees (McMahon will invoice as a reimbursable expense if required).
- Geotechnical Services including soil borings, geotechnical report, and services during construction.
- Design Development, Construction Documents, and Construction Administration Scope of Services.
- Structural, Mechanical, Electrical, Plumbing, and Fire Protection Scope of Services.
- 3-D Animations

CLIENT RESPONSIBILITIES

The Scope of Services and fee is based upon the understanding that the Village of Harrison will provide the following:

- The Client shall provide a single source contact and will provide information in a timely manner regarding requirements, goals, objectives, schedules, cost constraints, special equipment, systems, site requirements, and any other information for the Design Team to perform their scope of service.
- Cut sheets and/or other necessary information
- Establish the overall project budget including the construction cost of the project, the Client's other costs, and reasonable contingency related to all these costs.

SPECIAL TERMS (Refer also to General Terms & Conditions, attached)

The Client agrees that the Project Description, Scope of Services, and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of McMahon.

COMPENSATION

McMahon agrees to provide the Scope of Services described above for the following Time and Expense compensation.

PROGRAMMING & SCHEMATIC DESIGN FEE

- **PROGRAMMING & SCHEMATIC DESIGN FEE TOTAL.....$5,000.00**

OPTIONAL SERVICES FEES

- **RENDERINGS, IF REQUESTED.....$1,000.00**

COMPLETION SCHEDULE

McMahon agrees to complete this project as follows:

Complete programming and schematic design phase within four weeks after authorization to proceed and dependent upon user group meeting schedule.

ACCEPTANCE

The General Terms & Conditions and the Scope of Services (defined in the above Agreement) are accepted, and McMahon is hereby authorized to proceed with the services. The Agreement fee is firm for acceptance within sixty (60) days from the date of this Agreement.

VILLAGE OF HARRISON
W5298 State Road 114
Harrison, WI 54952

Authorized Signature

Date

McMAHON ASSOCIATES, INC.
1445 McMahon Drive | PO Box 1025
Neenah, WI 54956 | 54957-1025
920.751.4200 | MGMGRP.COM

Michael A. Martin, AIA
Associate / Senior Architect

January 21, 2025
Date

Ashlee A. Prochnow, AIA
Architect

Attachments: General Terms and Conditions
Fee Schedule
Reimbursable Schedule

McMAHON ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.
GENERAL TERMS & CONDITIONS

1. STANDARD OF CARE

1.1 Services: McMahon Associates, Inc. (McMahon) shall perform services consistent with the professional skill and care ordinarily provided by engineers/architects practicing in the same or similar locality under the same or similar circumstances. McMahon shall provide its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

1.2 Client's Representative: McMahon intends to serve as the Client's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Client as a professional. Any opinions of probable project costs, approvals and other decisions made by McMahon for the Client are rendered based on experience and qualifications and represent our professional judgment. This Agreement does not create, nor does it intend to create a fiduciary relationship between the parties.

1.3 Warranty, Guarantees, Terms and Conditions: McMahon does not provide a warranty or guarantee, expressed or implied, for professional services. This Agreement or contract for services is not subject to the provisions of uniform commercial codes. Similarly, McMahon will not accept those terms and conditions offered by the Client in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

2. PAYMENT AND COMPENSATION

2.1 Invoices: McMahon will bill the Client monthly with net payment due in 30-days. Past due balances shall be subject to an interest charge of 1.0% per month. Client is responsible for interest charges on past due invoices, collection agency fees and attorney fees incurred by McMahon to collect all monies due McMahon. Client is responsible for all taxes levied on professional services and on reimbursable expenses. McMahon and Client hereby acknowledge that McMahon has and may exercise lien rights on subject property.

2.2 Reimbursables: Expenses incurred by McMahon for the project including, but not limited to, equipment rental will be billed to the Client at cost plus 10% and sub-consultants at cost plus 12%. When McMahon, after execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Client has been notified and agrees to these costs.

2.3 Changes: The stated fees and Scope of Services constitute McMahon's professional opinion of probable cost of the fees and tasks required to perform the services as defined. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. Changes by the Client during design may necessitate re-design efforts. McMahon will promptly inform the Client in writing of such situations so changes in this Agreement can be negotiated, as required.

2.4 Delays and Uncontrollable Forces: Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Client's failure to provide specified facilities or information, or for force majeure delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, infectious diseases or pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.

3. INSURANCE

3.1 Limits: McMahon will maintain insurance coverage in the following amounts:

Worker's Compensation ..... Statutory
General Liability
Bodily Injury - Per Incident/Annual Aggregate ..... $1,000,000 / $2,000,000
Automobile Liability
Bodily Injury $1,000,000
Property Damage $1,000,000
Professional Liability Coverage $2,000,000

If the Client requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Client.

McMahon's liability to Client for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract or based on tort, breach of contract, or any other theory, is limited to ten (10) times McMahon's fee not to exceed to $250,000.

3.2 Additional Insureds: Upon request and to the extent permitted by law, McMahon shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Client as an additional insured for claims caused in whole or in part by McMahon's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Client's insurance policies and shall apply to both ongoing and completed operations.

To the extent permitted by law, Client shall cause the contractor, if any, to include McMahon as an additional insured on contractor's Commercial General Liability, Automobile Liability and Excess or Umbrella policies to include McMahon as an additional insured for claims caused in whole or in part by contractor's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of McMahon's insurance policies and shall apply to both ongoing and completed operations.

4. CLAIMS AND DISPUTES

4.1 General: In the event of a dispute between the Client and McMahon arising out of or related to this Agreement, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. The Client and McMahon agree to first attempt to resolve the dispute by direct negotiation.

4.2 Mediation: If an agreement cannot be reached by the Client and McMahon unresolved disputes shall be submitted to mediation per the rules of the American Arbitration Association. The Client and McMahon shall share the mediator's fee and any filing fees equally.

4.3 Binding Dispute Resolution: If the parties do not resolve a dispute through mediation the method of binding dispute resolution shall be litigation in a court of competent jurisdiction.

5. TERMINATION OR SUSPENSION

5.1 Client: Termination of this Agreement by the Client shall be effective upon seven (7) day written notice to McMahon. The written notice shall include the reasons and details for termination; payment is due as stated in above Section 2.

5.2 McMahon: If the Client defaults in any of the Agreements entered into between McMahon and the Client, or if the Client fails to carry out any of the duties contained in these Terms & Conditions, McMahon may, upon seven (7) days written notice, suspend its services without further obligation or liability to the Client unless, within such seven (7) day period, the Client remedies such violation to the reasonable satisfaction of McMahon.

5.3 Suspension for Non-Payment: McMahon may, after giving 48-hours' notice, suspend service under any Agreement until the Client has paid in full all amounts due for services rendered and expenses incurred.

6. COPYRIGHTS AND LICENSES

6.1 Instruments of Service: McMahon and its subconsultants shall be deemed the author and owner of their respective Instruments of Service (IOS), including the Drawings, Specifications, reports, and any computer modeling (BIM, etc.), and shall retain all common law, statutory and other reserved rights, including copyrights.

6.2 Licenses: McMahon grants to the Client a nonexclusive license to use McMahons' IOS solely and exclusively for the purposes of constructing, using, and maintaining the project, provided that the Client substantially performs its obligations under this Agreement, including prompt payment of all sums due.

6.3 Re-use: Use of IOS pertaining to this project by the Client for extensions of this project or on any other project shall be at the Client's sole risk and the Client agrees to defend, indemnify, and hold harmless McMahon from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the IOS by the Client or by others acting through the Client.

7. AGREEMENT CONDITIONS

7.1 The stipulated fee is firm for acceptance by the Client within 60-days from date of Agreement publication.

7.2 Modifications: This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties.

7.3 Governing Law: This Agreement shall be governed by the law of the place where the project is located, excluding that jurisdiction's choice of law rules.

7.4 Mutual Non-Assignment: The Client and McMahon, respectively bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Client nor McMahon shall assign this Agreement without the written consent of the other.

7.5 Severability: The invalidity of any provision of this Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intensions and purposes in executing the Agreement.

7.6 Third Party: Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against McMahon.

8. MISCELLANEOUS PROVISIONS

8.1 Additional Client Services: The Client agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Client's purpose.

8.2 Means and Methods: McMahon is not responsible for direction or supervision of construction means, methods, techniques, sequence, or procedures of construction selected by contractors or subcontractors, or the safety precautions and programs incident to the work of the contractors or subcontractors.

8.3 Purchase Orders: In the event the Client issues a purchase order or other instrument related to McMahon's services, it is understood and agreed that such document is for Client's internal accounting purposes only and shall in no way modify, add to, or delete any of the terms and conditions of this Agreement. If the Client does issue a purchase order, or other similar instrument, it is understood and agreed that McMahon shall indicate the purchase order number on the invoice(s) sent to the Client.

8.4 Project Maintenance: The Client (or Owner if applicable) shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Client or Owner. McMahon shall have no responsibility for such issues or resulting damages.

8.5 Consequential Damages: Notwithstanding any other provision of the Agreement, neither party shall be liable to the other for any consequential damages incurred due to the fault of the other party, regardless of the nature of this fault or whether it was committed by the Client or the Design Professional, their employees, agents, subconsultants or subcontractors. Consequential damages include, but are not limited to, loss of use and loss of profit.

8.6 Corporate Protection: It is intended by the parties to this Agreement that McMahon's services in connection with the project shall not subject McMahon's individual employees, officers, or directors to any personal legal exposure for the risks associated with this project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and/or asserted only against McMahon, a Wisconsin corporation, and not against any of McMahon's employees, officers, or directors.

8.7 Contingency: McMahon's professional services are not a warranty or guarantee. The project will evolve and be refined over time. The Client shall provide appropriate contingency for design and construction costs consistent with the reasonable progression of the project. The Client and McMahon agree that revisions due to design clarifications or omissions which result in changes in work during the construction phase which amount to 5% or less of construction costs shall be deemed within the contingency and consistent with the professional standard of care. The Client agrees to make no claim for costs related to changes in work within this threshold. Claims in excess of this threshold shall be resolved per the dispute resolution process.

8.8 Project Costs Associated with Agency Plan Review: McMahon will not be responsible for additional project costs due to changes to the design, construction documents, and specifications resulting from the agency plan review process. The project schedule shall either allow for the agency plan review process to occur prior to the Bid Phase or if this review occurs after the Bid Phase the Client agrees that any additional costs would be considered part of the project contingency.

8.9 Hazardous Materials: McMahon shall have no responsibility for the discovery, presence, handling, removal, or disposal of, or exposure of person to, hazardous materials or toxic substance in any form at the project site.

8.10 Climate: Design standards which exceed the minimum requirements within current codes and regulations are excluded. If requested by the Client, climate-related design services or evaluations can be provided for additional compensation.

McMAHON ENGINEERS ARCHITECTS

FEE SCHEDULE | 2025

McMahon Associates, Inc.

Effective: 01/01/2025

LABOR CLASSIFICATION	HOURLY RATE
Principal	$210.00
Senior Project Manager	$190.00 - $210.00
Project Manager	$140.00 - $180.00
Senior Engineer	$190.00 - $200.00
Engineer	$110.00 - $180.00
Senior Engineering Technician	$140.00 - $150.00
Engineering Technician	$80.00 - $130.00
Senior Architect	$175.00 - $195.00
Architect	$150.00 - $170.00
Senior Designer	$125.00 - $145.00
Designer	$95.00 - $115.00
Senior Land Surveyor	$135.00 - $180.00
Land Surveyor	$125.00
Land Surveyor Technician	$90.00 - $110.00
Surveyor Apprentice	$75.00
Erosion Control Technician	$95.00
Senior Hydrogeologist	$210.00
Senior Ecologist	$200.00
Environmental Scientist	$105.00 - $120.00
Senior G.I.S. Analyst	$180.00
G.I.S. Analyst	$100.00 - $120.00
Wetland Delineator	$120.00
Senior Wetland Delineator	$150.00
Municipal Planner	$170.00
Senior Public Management Specialist	$165.00
Public Management Specialist	$135.00
Senior Public Safety Specialist	$165.00
Public Safety Specialist	$135.00
Building Inspector Specialist	$135.00
Water / Wastewater Specialist	$110.00 - $140.00
Senior On-Site Project Representative	$125.00
On-Site Project Representative	$65.00 - $110.00
K-12 Administrative Specialist	$130.00
State Plan Reviewer	$150.00
Certified Grant Specialist	$150.00
Graphic Designer	$115.00
Senior Administrative Assistant	$95.00 - $105.00
Administrative Assistant	$85.00
Intern	$50.00 - $75.00
Professional Witness Services	$380.00

This Fee Schedule is subject to revisions due to labor rate adjustments and interim staff or corporate changes.

NEENAH, WISCONSIN
CORPORATE HEADQUARTERS

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025

Ph 920.751.4200 | Fax 920.751.4284

Email: MCM@MCMGRP.COM
Web: WWW.MCMGRP.COM

1700 HUTCHINS ROAD
MACHESNEY PARK, IL 61115

Ph 815.636.9590 | Fax 815.636.9591

Email: MCMAHON@MCMGRP.NET
Web: WWW.MCMGRP.COM

952 SOUTH STATE ROAD 2
VALPARAISO, IN 46385

Ph 219.462.7743 | Fax 219.464.8248

Email: MCM@MCMGRP-IN.COM
Web: WWW.MCMGRP.COM

McMAHON ENGINEERS ARCHITECTS

REIMBURSABLE EXPENSE SCHEDULE * | 2025

McMahon Associates, Inc.

Effective: 01/01/2025

DESCRIPTION	RATE
REIMBURSABLE EXPENSES:	
Commercial Travel	1.1 of Cost
Delivery & Shipping	1.1 of Cost
Meals & Lodging	1.1 of Cost
Review & Submittal Fees	1.1 of Cost
Outside Consultants	1.12 of Cost
Photographs & Models	1.1 of Cost
Misc. Reimbursable Expenses & Project Supplies	1.1 of Cost
Terrestrial Laser Scanner	$1,500.00
REIMBURSABLE UNITS:	
Copy Charges - Black & White	$0.08/Image
Copy Charges - Color / 8½" x 11"	$0.45/Image
Copy Charges - Color / 8½" x 14" and 11" x 17"	$0.75/Image
Mileage	$0.81/Mile
Mileage - Truck/Van	$1.11/Mile
All-Terrain Vehicle	$100.00/Day
Global Positioning System (GPS)	$21.00/Hour
Hand-Held Global Positioning System (GPS)	$15.00/Hour
Robotic Total Station	$20.00/Hour
Survey Hubs	$0.50/Each
Survey Lath	$1.00/Each
Survey Paint	$7.15/Can
Survey Ribbon	$3.00/Roll
Survey Rebars - 1¼"	$10.00/Each
Survey Rebars - ¾"	$3.50/Each
Survey Rebars - ⅝"	$3.50/Each
Survey Iron Pipe - 1"	$4.50/Each
Survey Steel Fence Post - 1"	$7.75/Each
Control Spikes	$2.50/Each
Pin Flags	$0.30/Each

* This schedule is not all inclusive.

NEENAH, WISCONSIN
CORPORATE HEADQUARTERS

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025

Ph 920.751.4200 | Fax 920.751.4284

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Ph 219.462.7743 | Fax 219.464.8248

Email: MCM@MCMGRP-IN.COM
Web: WWW.MCMGRP.COM

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager **Meeting Date:** 1/28/2025

Title: Approval of the Development Agreement between WI Wealth Management and Village of Harrison.

Issue: Does the Village Board approve the development agreement with WI Wealth Management as a pay-go TIF incentive for the gas station, convenience store, tenants, and car wash at CTH N?

Background and Additional Information:

The agreement between the developer and Village outlines the following terms and conditions:

- The Developer shall invest a minimum of $7,333,250.
- Once proper documentation is provided to justify the minimum investment, annual payments of 10% available tax increment shall be paid to the developer as an incentive up to maximum amount of $733,250.
- Shortfall Protection: Should the minimum investment amount of the $7,332, 491 not be met by September 30, 2027, the annual payment amount should be reduced based on the amount of assessed value the Village assessor assigns to the property.
- The TIF incentive shall be paid on before September 30 of each year.
- Developer shall make all property tax payments each year or no incentive payment will be provided.
- PILOT Payments: At any time in the future, should the property become payment in lieu of taxes if the property become tax exempt. The amount shall be equal to what was previously collected as property taxes. This clause shall run through the closure of the TID or 20 years.
- The developer shall not contest their tax rates during the life of the incentive payments.

This agreement has been drafted with the Village Attorney.

Budget Impacts: $733,250 TID 6

Recommended Action: Motion to approve the Development Agreement between WI Wealth Management, LLC and the Village of Harrison.

Attachments: Development Agreement

TAX INCREMENTAL DISTRICT NO. 6
DEVELOPMENT AGREEMENT
(WISCONSIN WEALTH MANAGMEMENT, LLC)

This Development Agreement is made and entered into this_____day of_____20____ by and between WISCONSIN WEALTH PROPERTIES, LLC ("DEVELOPER"), a limited liability company, organized under the laws of the State of Wisconsin, and THE VILLAGE OF HARRISON ("VILLAGE"), a municipal corporation of the State of Wisconsin located in Calumet & Outagamie Counties, Wisconsin.

RECITALS

DEVELOPER and VILLAGE acknowledge the following:

WHEREAS, the DEVELOPER has purchased real property located in the Village and identified on **Exhibit A** attached hereto, referred to as the "Property"; and

WHEREAS, the VILLAGE, effective January 1, 2024, created Tax Increment District #6 (TID #6) pursuant to Section 66.1105, Wis. Stats. and approved a plan for the development of TID #6, also known as the TID #6 Project Plan, and the Property is located entirely within the boundaries of TID #6; and

WHEREAS, certain costs incurred by the VILLAGE for development of TID #6 may be reimbursed from property tax increments as provided by state law; and

WHEREAS, the DEVELOPER has approached the VILLAGE indicating a desire to develop Parcel No. 33826, a property formerly known as the Darboy Club (the "Project"); and

WHEREAS, the VILLAGE desires to encourage economic development, expand its tax base, and create new jobs within the Village and the TID #6 and the VILLAGE finds that the development of the Property and the fulfillment, generally, of the terms and conditions of this Agreement are in the vital and best interest of the VILLAGE and its residents and serve a public purpose; and

WHEREAS, the DEVELOPER warrants that the Project would not occur without the use of Tax Increment Financing for the purposes provided herein; and

WHEREAS, both the DEVELOPER and the VILLAGE acknowledge that a prior agreement exists for the demolition of the former Darboy Club and that both parties agree that all responsibilities in that agreement has been fulfilled and that this Agreement shall hereafter stand alone; and

WHEREAS, the VILLAGE, pursuant to Village Board action dated _____, 20__, has approved this Agreement and authorized the execution of the Agreement by the proper Village officers on the Village's behalf; and

WHEREAS, the DEVELOPER has approved this Agreement and authorized the appropriate officers to execute this Agreement on the Developer's behalf; and

WHEREAS, all terms that are capitalized but not defined in this Agreement and that are defined under Tax Increment Law shall have the definitions assigned to such terms by the Tax Increment Law.

NOW, THEREFORE, in consideration of the recitals, the terms and conditions contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties hereto agree as follows:

AGREEMENT

I. DEFINITIONS. For purposes of this agreement, the following terms shall have the following meanings:
   a. AGREEMENT. This document and all its component parts.
   b. AGGREGATE ASSESSED VALUE. The assessed value of the DEVELOPMENT PROPERTY and DEVELOPMENT IMPROVEMENTS.
   c. IMPROVEMENTS contemplated by this AGREEMENT.
   d. AVAILABLE TAX INCREMENT. The amount of positive tax increment (as defined in § 66.1105 Wis. Stats.) generated solely by the DEVELOPMENT PROPERTY and DEVELOPMENT IMPROVEMENTS in each calendar year.
   e. SITE PLAN. The conceptual plan, including the covenants applicable to the DEVELOPMENT PROPERTY, and the lot and buildings layout. Such plan is attached as **Exhibit B**.
   f. DEVELOPMENT IMPROVEMENTS. Structures, buildings and accoutrements constructed by DEVELOPER.
   g. DEVELOPMENT PROPERTY. The 4.10-acres of property identified as Location Ids: 33826, and otherwise illustrated in Exhibit A.
   h. GROUND DISTURBANCE ACTIVITIES. The commencement of any construction of the DEVELOPMENT IMPROVEMENTS contemplated by this AGREEMENT including site preparation unless otherwise specified.
   i. PAYMENT DATE. Payments under this Agreement shall be due in annual installments on or before September 30 of each year for the previous year's AVAILABLE TAX INCREMENT, beginning on September 30 of the calendar year following the first tax year in which there is a positive AVAILABLE TAX INCREMENT and continuing on each September 30 thereafter until the TIF TERM is reached or until the PERFORMANCE INCENTIVE is paid whichever is first.
   j. PERFORMANCE INCENTIVE. Annual payments of 10% of the AVAILABLE TAX INCREMENT to DEVELOPER paid through the TIF TERM or until the amount of $733,250.00 is reached, whichever is first, payable to DEVELOPER as provided in this AGREEMENT. Provided, however, any portion of the PERFORMANCE INCENTIVE that is not paid

during the TIF TERM due to insufficient AVAILABLE TAX INCREMENT shall be waived and forgiven and the VILLAGE shall have no obligation to pay all or any portion of said balance.

k. SHORTFALL PROTECTION. A formula to reduce the total aggregate PERFORMANCE INCENTIVE of $733,250.00 in the event the AGGREGATE ASSESSED VALUE of improvements totaling at least $7,332,491, is not met on or before January 1, 2035.

l. TIF. The VILLAGE of Harrison Tax Incremental Finance District #6 (TID #6).

m. TIF TERM. The initial life of the TIF terminating December 31, 2043. The TIF TERM shall not include any extension of the initial term.

II. CONSTRUCTION OF DEVELOPMENT IMPROVEMENTS.

a. DEVELOPER to Construct. As a condition precedent to any of the VILLAGE's obligations contained in this Development Agreement, DEVELOPER shall, at its own cost construct the DEVELOPMENT IMPROVEMENTS shown on the SITE PLAN in accordance with the specifications required by the SITE PLAN approved by the VILLAGE and subject to the terms and conditions of this AGREEMENT.

1. Approval of Public Bodies. DEVELOPER has obtained from the VILLAGE and all other appropriate governmental bodies (and all other councils, boards and parties having right to control, permit, approve or consent to the development and use of the DEVELOPMENT PROPERTY) all necessary approvals to develop and utilize the DEVELOPMENT PROPERTY. Notwithstanding the foregoing, the VILLAGE shall not unreasonably withhold approval.

2. Duty to Obtain Permits. The DEVELOPMENT IMPROVEMENTS to be constructed upon the DEVELOPMENT PROPERTY by DEVELOPER and their uses shall be in compliance with all applicable municipal zoning and building ordinances of the VILLAGE where applicable state or federal standards apply. The AGREEMENT shall not obligate the VILLAGE to grant variances, exceptions or conditional use permits or to grant any other approval of the SITE PLAN nor any amendments thereto. Notwithstanding the foregoing, the VILLAGE shall not unreasonably withhold approval.

3. Standards for Construction. DEVELOPER shall see to it that the DEVELOPMENT IMRPOVEMENTS are constructed in a good and workmanlike manner and consistent with prevailing industry standards for high quality construction in the area of the VILLAGE. DEVELOPER shall perform all work in compliance with applicable laws, regulations, ordinances and permits and DEVELOPER shall at its own cost and expense obtain all necessary permits and licenses required therefore.

4. Acceptance of AGREEMENT, No Waiver. The acceptance and granting of the approval, licenses and permits by the VILLAGE

hereunder shall not obligate the VILLAGE to grant any variances, exceptions or conditional use grants or approve any building or use the VILLAGE determines not to be in compliance with the municipal codes or ordinances of the VILLAGE or in the best interest of the VILLAGE. Notwithstanding the foregoing, the VILLAGE shall not unreasonably withhold approval.

b. Indemnification. In addition to, and not to the exclusion or prejudice of, any provisions of this AGREEMENT, or any documents incorporated herein by reference, DEVELOPER shall indemnify and save harmless the VILLAGE, its officers, agents, representatives, and employees and shall defend the same, from and against any and all liabilities, claims, losses, damages, interest, actions, suits, judgments, costs, expenses, attorneys' fees, and the like to whomsoever owed and by whomsoever and whenever brought or obtained, which may in any manner result from, relate to, or arise in the course of, any act or failure to act by DEVELOPER in connection with its development of the DEVELOPMENT PROPERTY and this AGREEMENT. To secure this indemnification, the DEVELOPER shall keep and maintain throughout the TIF TERM a General Liability insurance policy in the aggregate amount of $2,000,000; Personal and Advertising Injury Limit (per person/organization) - $2,000,000; Bodily Injury and Property Damage - $2,000,000 per occurrence; Fire Legal Liability Damage Limit - $100,000 per occurrence; Medical Expense Limit - $10,000 per person, all naming the VILLAGE as an additional insured. This indemnification shall apply to all construction activities and procedures related to such activities regardless of whether the work is performed on the DEVELOPMENT PROPERTY or outlot(s) owned by the VILLAGE.

III. PERFORMANCE INCENTIVE.

a. PERFORMANCE INCENTIVE

1. PERFORMANCE INCENTIVE. Commencing September 30, 2027, the VILLAGE shall pay DEVELOPER 10% of the AVAILABLE TAX INCREMENT, if any, until the PERFORMANCE INCENTIVE is reached or until the TIF TERM, whichever is sooner.
2. SHORTFALL PROTECTION. If DEVELOPER has not constructed improvements of an AGGREGATE ASSESSED VALUE of $7.332,491 before September 30, 2027, the total aggregate PERFORMANCE INCENTIVE of $733,250 shall be reduced by a percentage equal to the percentage derived by dividing the AGGREGATEE ASSESSED VALUE of the improvements as of January 1, 2028, as the numerator by $7,332,491 as the denominator.
   i. For the avoidance of doubt, each year, the VILLAGE shall never pay DEVELOPER more than 10% of the AVAILABLE TAX INCREMENT timely paid and collected by the VILLAGE in said year.
3. The PERFORMANCE INCENTIVE, as evidenced by this Agreement, shall be a special and limited obligation of the VILLAGE and not a general obligation. Payments under this Agreement shall be due in

annual installments on September 30 of each year for AVAILABLE TAX INCREMENT timely paid and actually received by the VILLAGE in said year if and only to the extent taxes are timely paid by DEVELOPER, beginning on September 30 of the calendar year following the first tax year in which there is a positive AVAILABLE TAX INCREMENT paid to the VILLAGE and continuing on each September 30 thereafter until the TIF TERM is reached or until the PERFORMANCE INCENTIVE is paid whichever is first. Payments under this Agreement shall be made solely from AVAILABLE TAX INCREMENT attributable to the DEVELOPMENT PROPERTY received by the VILLAGE each year. In no event shall the VILLAGE'S payment to DEVELOPER exceed 10% of the AVAILABLE TAX INCREMENT generated by the DEVELOPMENT PROPERTY in each tax year.

b. Duty to Pay Property Tax. No incentive to DEVELOPER provided for in this AGREEMENT shall be paid or deemed due and owing to DEVELOPER for any year in which any property tax pertaining to the DEVELOPMENT PROPERTY or any portion thereof which is under the ownership and control of the DEVELOPER, is not timely paid. Nothing in this AGREEMENT shall in any way affect the VILLAGE's right to enforce collection of prope1ty taxes in the manner provided by law

IV. DEFAULT

a. DEVELOPER Default.

1. Remedies. In the event any representation or warranty of DEVELOPER herein or in any agreement or certificate delivered pursuant hereto shall prove to have been false in any material respect when made, the VILLAGE shall have all rights and remedies available under law or equity with respect to said default. In addition, and without limitation, the VILLAGE shall have the following specific rights and remedies:
   i. Cancelation of the PERFORMANCE INCENTIVE.
   ii. With respect to matters that are capable of being corrected by the VILLAGE, the VILLAGE may at its option enter upon the DEVELOPMENT PROPERTY for the purpose of correcting the default and the VILLAGE's reasonable costs in correcting same, plus interest at the legal rate under Wisconsin Statutes, shall be paid by DEVELOPER to the VILLAGE immediately upon demand.
   iii. Injunctive relief.
   iv. Action for specific performance; and
   v. Action for money damages.
2. Reimbursement. Any amounts expended by the VILLAGE in enforcing this AGREEMENT and the obligations of DEVELOPER hereunder, including reasonable attorney's fees, and any amounts expended by the VILLAGE in curing a default on behalf of

DEVELOPER, together with interest at the legal rate, shall be paid by DEVELOPER to the VILLAGE upon demand and shall constitute a lien against the DEVELOPMENT PROPERTY until such amounts are reimbursed or paid to the VILLAGE, with such lien to be in the nature of a mortgage and enforceable pursuant to the procedures for foreclosure of a mortgage.

3. Remedies are Cumulative. All remedies provided herein shall be cumulative and the exercise of one remedy shall not preclude the use of any other or all of said remedies.
4. Failure to Enforce Not a Waiver. Failure of the VILLAGE to enforce any provision contained herein shall not be deemed a waiver of the VILLAGE's rights to enforce such provision of any other provision in the event of a subsequent default.

b. VILLAGE Default.
   1. Remedies. In the event of the VILLAGE's default hereunder which is not cured within thirty (30) days after written notice thereof to the VILLAGE, DEVELOPER shall have all rights and remedies available under law or equity with respect to said default. In addition, and without limitation, DEVELOPER shall have the following specific rights and remedies:
      i. Injunctive relief.
      ii. Action for specific performance; and
      iii. Action for money damages.
   2. Reimbursement. Any amounts expended by DEVELOPER in enforcing this AGREEMENT and the obligations of the VILLAGE hereunder, including reasonable attorney's fees, and any amounts expended by DEVELOPER in curing a default on behalf of the VILLAGE, together with interest at the legal rate shall be paid by VILLAGE to DEVELOPER upon demand.
   3. Remedies are Cumulative. All remedies provided herein shall be cumulative and the exercise of one remedy shall not preclude the use of any other or all of said remedies.
   4. Failure to Enforce Not a Waiver. Failure of DEVELOPER to enforce any provision contained herein shall not be deemed a waiver of DEVELOPER's rights to enforce such provision or any other provision in the event of a subsequent default.

V. REPRESENTATIONS, WARRANTIES AND COVENANTS

a. DEVELOPER represents and warrants to and covenants with the VILLAGE as follows:
   1. No Material Change. All copies of documents, contracts and agreements which DEVELOPER has furnished to the VILLAGE or its agents are true and correct.
   2. Taxes. DEVELOPER has paid, and will pay when due, all federal, state and local taxes, and will promptly prepare and file returns for accrued taxes.

3. Compliance with Zoning. DEVELOPER covenants that the DEVELOPMENT PROPERTY, upon completion of the DEVELOPMENT IMPROVEMENTS, will conform and comply in all respects with applicable zoning and land division laws, rules, regulations and ordinances.
4. Payment. All work performed or materials furnished for the DEVELOPMENT IMPROVEMENTS will be fully paid for by DEVELOPER in compliance with all applicable laws, in a timely manner.
5. Certification of Facts. No statement of fact by DEVELOPER contained in this AGREEMENT and no statement of fact furnished or to be furnished by DEVELOPER to the VILLAGE pursuant to this AGREEMENT contains or will contain any untrue statement of a material fact or omits or will omit to state a material fact necessary in order to make the statements herein or therein contained not misleading.
6. Good Standing. DEVELOPER is a limited liability company duly formed and validly existing and in good standing under the laws of the State of Wisconsin and has the power and all necessary licenses, permits and franchises to own its assets and properties and to carry on its business.
7. Due Authorization. The execution, delivery and performance of this AGREEMENT and all other agreements requested to be executed and delivered by DEVELOPER hereunder have been duly authorized by all necessary corporate action of DEVELOPER and constitute valid and binding obligations of DEVELOPER, in accordance with their terms.
8. No Conflict. The execution, delivery, and performance of DEVELOPER's obligations pursuant to this AGREEMENT will not violate or conflict with DEVELOPER's Articles of Organization or Operating Agreement or any indenture, instrument or material agreement by which DEVELOPER is bound, nor will the execution, delivery, or performance of DEVELOPER's obligations pursuant to this AGREEMENT violate or conflict with any law applicable to DEVELOPER.
9. No Litigation. There is no litigation or proceeding pending or threatened against or affecting DEVELOPER or the DEVELOPMENT that would adversely affect in any significant or material way the Redevelopment Project, DEVELOPER or the priority or enforceability of this AGREEMENT, the ability of DEVELOPER to complete the DEVELOPMENT IMPROVEMENTS or the ability of DEVELOPER to perform its obligations under this AGREEMENT.
10. Compliance with Laws and Codes. DEVELOPER covenants the DEVELOPMENT IMPROVEMENTS, when completed, will conform and comply in all respects with all applicable laws, rules, regulations and ordinances, including without limitation, all building codes and ordinances of the VILLAGE. DEVELOPER will at all times comply

with and will cause the Development to be in compliance with all applicable federal, state, local and other laws, rules, regulations and ordinances, including without limitation, all environmental laws, rules, regulations and ordinances.

11. No Assignment. DEVELOPER will not transfer, assign, convey, lease or encumber, nor will DEVELOPER agree to or permit the transfer, assignment, conveyance, lease or encumbrance of the DEVELOPMENT IMPROVEMENTS, or the DEVELOPMENT PROPERTY, to any person or in any manner which would render all or any part of the DEVELOPMENT PROPERTY exempt from property taxation. The principals, shareholders, members, managers and or partners of DEVELOPER will not transfer, assign, convey or encumber their respective interests in DEVELOPER, without first obtaining the written consent of the VILLAGE. Notwithstanding the foregoing, upon the death or incapacity of any principal, shareholder, member, manager and/or partner of DEVELOPER, said principal's, shareholder's, member's, manager's, and/or partner's interest may be transferred to a member of the immediate family of the deceased or incapacitated principal, shareholder, member, manager and/or partner of DEVELOPER or to a trust, the beneficiaries of which are members of the immediate family of the deceased or incapacitated principal, shareholder, member manager and/or partner of DEVELOPER. Any member of the immediate family of the deceased or incapacitated principal, shareholder, member, manager and/or pa1tner or a trust for the benefit of the members of the immediate family shall not thereafter transfer its interest in DEVELOPER without the prior written consent of the VILLAGE.
12. VILLAGE Right to INSPECT. DEVELOPER will permit VILLAGE and VILLAGE's construction consultant or inspector, at all reasonable times to inspect the DEVELOPMENT IMPROVEMENTS and all matter relating to the DEVELOPMENT PROPERTY. VILLAGE assumes no obligation to DEVELOPER for the sufficiency or adequacy of such inspections, it being acknowledged that such inspections are made for the sole and separate benefit of VILLAGE. The fact that VILLAGE may make such inspections shall in no way relieve DEVELOPER from its duty to independently ascertain that the construction of the DEVELOPMENT IMPROVEMENTS is being completed in accordance with the approved SITE PLAN.
13. Inspection of Records. DEVELOPER will permit the VILLAGE to inspect such information respecting the business, assets and financial condition of the DEVELOPMENT as VILLAGE may reasonably request.
14. Construction Contracts. With respect to all contracts for any portion of the work or materials required for construction of the DEVELOPMENT IMPROVEMENTS, DEVELOPER shall not, without VILLAGE's prior written consent:

i. waive any of the obligations of the contractor or any subcontractors or material men, or
ii. do any act which would relieve the contractor or a subcontractor or a material man from its obligations pursuant to its contract.

15. Correction of Defects. DEVELOPER shall, upon demand of VILLAGE correct any material defect, structural or otherwise, in the DEVELOPMENT IMPROVEMENTS, or any departure from the approved SITE PLAN.

b. VILLAGE hereby represents and warrants to and covenants with the DEVELOPER as follows:

1. Certification of Facts. No statement of fact by VILLAGE contained in this AGREEMENT and no statement of fact furnished by VILLAGE to DEVELOPER pursuant to this AGREEMENT contains any untrue statement of a material fact or omits to state a material fact necessary in order to make the statements herein or therein contained not misleading.
2. Good Standing. VILLAGE is a Wisconsin municipal corporation and has the power and all necessary licenses, permits and franchises to own its assets and properties and to carry on its business.
3. Due Authorization. The VILLAGE has the power, authority and legal right to enter into all of the transactions and to perform all of the covenants and obligations required to be entered into or performed by VILLAGE under this AGREEMENT.
4. No Conflict. The execution, delivery, and performance of VILLAGE's obligations pursuant to this AGREEMENT will not violate or conflict with any indenture, instrument or material agreement by which VILLAGE is bound, nor will the execution, delivery, or performance of VILLAGE's obligations pursuant to this AGREEMENT violate or conflict with any law applicable to VILLAGE.
5. No Litigation. There is no litigation or proceeding pending or threatened against or affecting VILLAGE that would adversely affect the DEVELOPMENT PROPERTY or VILLAGE or the priority or enforceability of this AGREEMENT or the ability of VILLAGE to complete its obligations under this AGREEMENT.

VI. MISCELLANEOUS PROVISIONS.

a. Incorporation of Attachments. All exhibits and other documents attached hereto or referred to herein are hereby incorporated in and shall become a part of this AGREEMENT.
b. Non-waiver of Approvals. Nothing herein shall be construed or interpreted in any way to waive any obligation or requirement of DEVELOPER to obtain all necessary approvals, licenses, and permits from the VILLAGE in accordance with its usual practices and procedures, nor limit or affect in any way the right and authority of the VILLAGE to approve or disapprove any plans and specifications, or any part thereof, or to impose limitations, restrictions, and requirements on the

development, construction, and/or use of the DEVELOPMENT PROPERTY as a condition of any such approval, license, or permit, including without limitation, requiring any and all other and further development and similar agreements. The VILLAGE will act diligently and in good faith to review all necessary approvals, licenses, and permits duly requested by the DEVELOPER.

c. Time of the Essence. Time is deemed to be of the essence with regard to all dates and time periods set forth herein and incorporated herein.

d. Headings. Descriptive headings are for convenience only and should not control or affect the meaning or construction of any provision of this AGREEMENT.

e. Delivery of Notices. Any notice required hereunder shall be given in writing, signed by the party giving notice, personally delivered or mailed by certified or registered mail, to the parties' respective addresses as follows:

1. To the VILLAGE:
   Village Manager
   Village of Harrison
   W5298 Hwy 114
   Menasha, WI 54952
   Email: cpelishek@harrison-wi.org

2. With a Copy to:
   Herrling Clark Law Office
   Attn: Andrew Rossmeissl
   800 N. Lynndale Drive
   Appleton WI 54914
   Email: ARossmeissl@herrlingclark.com

3. To the DEVELOPER:
   Wisconsin Wealth Management, LLC
   1275 Glory Road
   Green Bay, WI 54304

4. Notice shall be deemed delivered:
   i. in the case of personal delivery, on the date when personally delivered; or
   ii. in the case of certified or registered mail, on the date when deposited in the United States mail with sufficient postage to affect such delivery.

f. Entire Agreement. This AGREEMENT and all other documents and agreements expressly referred to herein contain the entire agreement between the DEVELOPER and the VILLAGE with respect to the matters set forth herein. This AGREEMENT may be modified only by a writing signed by all parties.

g. Law Applicable. This AGREEMENT shall be construed in accordance with the internal laws of the State of Wisconsin.

h. Originals and Counterparts. This AGREEMENT may be executed in any

number of counterparts, each of which shall be deemed to be an original.

i. Change to AGREEMENT. This AGREEMENT may not be changed orally but only by agreement by the parties in writing signed by the appropriate representatives of each party and with the actual authority of each party.

j. Limitation on Liability of VILLAGE Officers, Agents. Employees and Representatives. The DEVELOPER acknowledges and agrees that in carrying out any of the provisions of this AGREEMENT or in exercising any power or authority granted to them thereby, there shall be no personal liability of the VILLAGE's officers, agents, employees, or representatives, it being under understood and agreed that in such matters they act as agents and representatives of the VILLAGE.

k. No Partnership. This AGREEMENT specifically does not create any partnership or joint venture between the parties or render any party liable for any debts or obligations of the other party.

l. Recording of AGREEMENT. The parties hereto agree that the VILLAGE may record this AGREEMENT or a memorandum of this AGREEMENT on the record title to the Real Estate. The DEVELOPER shall upon request of the VILLAGE execute and deliver any such memorandum or other document in connection with such recording.

m. Consents Running with the Land. This AGREEMENT and all consents, obligations, waivers, and other requirements of the DEVELOPER with respect to the levy of special assessments and otherwise, as set forth in this AGREEMENT, shall be deemed to be a covenant running with the land and shall be binding upon the Real Estate and any and all owners of all or any portion of the Real Estate, and their representatives, successors, and assigns.

n. AGREEMENT Binding. This AGREEMENT shall be binding upon and inure to the benefit of the parties hereto and their respective representatives, successors, and assigns.

o. Severance. In the event that one portion of this AGREEMENT, or the application of this AGREEMENT to any extent is deemed invalid or unenforceable by a court of competent jurisdiction, then (unless in the judgment of the party adversely effected thereby such provision was a material part of the consideration for their entering into this AGREEMENT, that without it they would not have entered into the AGREEMENT) the remainder of this AGREEMENT or the application of such provision shall be valid and enforceable to the fullest extent permitted by law.

p. Third Parties. This AGREEMENT is made for the exclusive benefit of the parties hereto and is not for the benefit of any other persons, as third party beneficiaries or otherwise, and this AGREEMENT shall not be deemed to have conferred any rights, expressed or implied, upon any other party.

q. Neutral Construction. This AGREEMENT is the result of a negotiated agreement by parties and that prior to the execution of this AGREEMENT each party had sufficient opportunity to have review of the document by legal counsel. Nothing in this AGREEMENT shall be construed more strictly for or against either party because that party's attorney drafted this AGREEMENT or any portion thereof or attachment hereto.

r. SURVIVAL AND NONMERGER. Any provision of this AGREEMENT which has not been fully performed prior to transfer of possession shall not be deemed to have been terminate, but shall survive unless expressly waived in writing, and shall be in full force and effect until performed. In witness thereof the parties hereto have caused this agreement to be executed this _____ day of _____, 20___.

s. PILOT PATYMENTS. DEVELOPER and any future owner of the Property shall make payments in lieu of taxes, in an amount equal to the amount of property taxes which would otherwise be payable to all taxing jurisdictions, in the event that all or any portion of the Property becomes tax exempt from ad valorem property taxes during the life of TID #6 and for 20 years thereafter.

Signature page to follow.

The rest of this page left blank intentionally.

SIGNATURE PAGE

WISCONSIN WEALTH MANAGEMENT, LLC

BY: _____

Printed Name: _____

Title: _____

BY: _____

Printed Name: _____

Title: _____

STATE OF WISCONSIN)
) SS
COUNTY OF)

Personally came before me this _____ day of _____, 20 , to me known to be the persons who executed the foregoing instrument.

_____
Notary Public, State of Wisconsin
My Comm. Exp. _____

VILLAGE OF HARRISON

Adopted by the Village Board of the Village of Harrison this _____ day of _____, 20___.

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki Tessen, Village Clerk

Exhibit A: Property Description

CERTIFIED SURVEY MAP 3998

ALL OF LOTS 23 AND 24, HILLSIDE VIEW SUBDIVISION AND PART OF THE NORTHEAST ¼ OF THE NORTHEAST ¼, SECTION 3, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN

DOCUMENT # 573815

TAMARA ALTEN
REGISTER OF DEEDS
CALUMET COUNTY, WI
10/13/2022 02:41 PM
VOL: 36 PAGE: 259

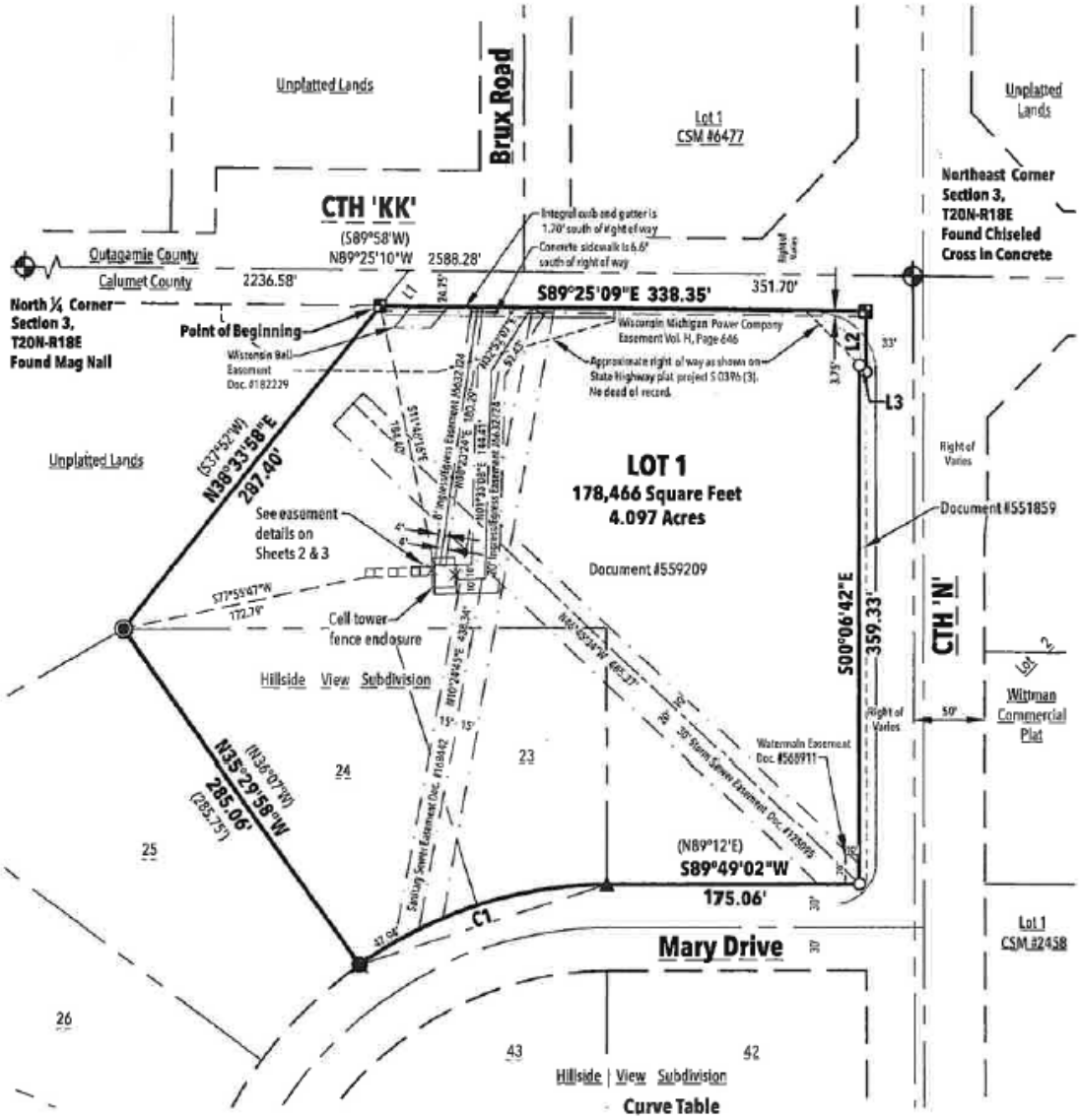
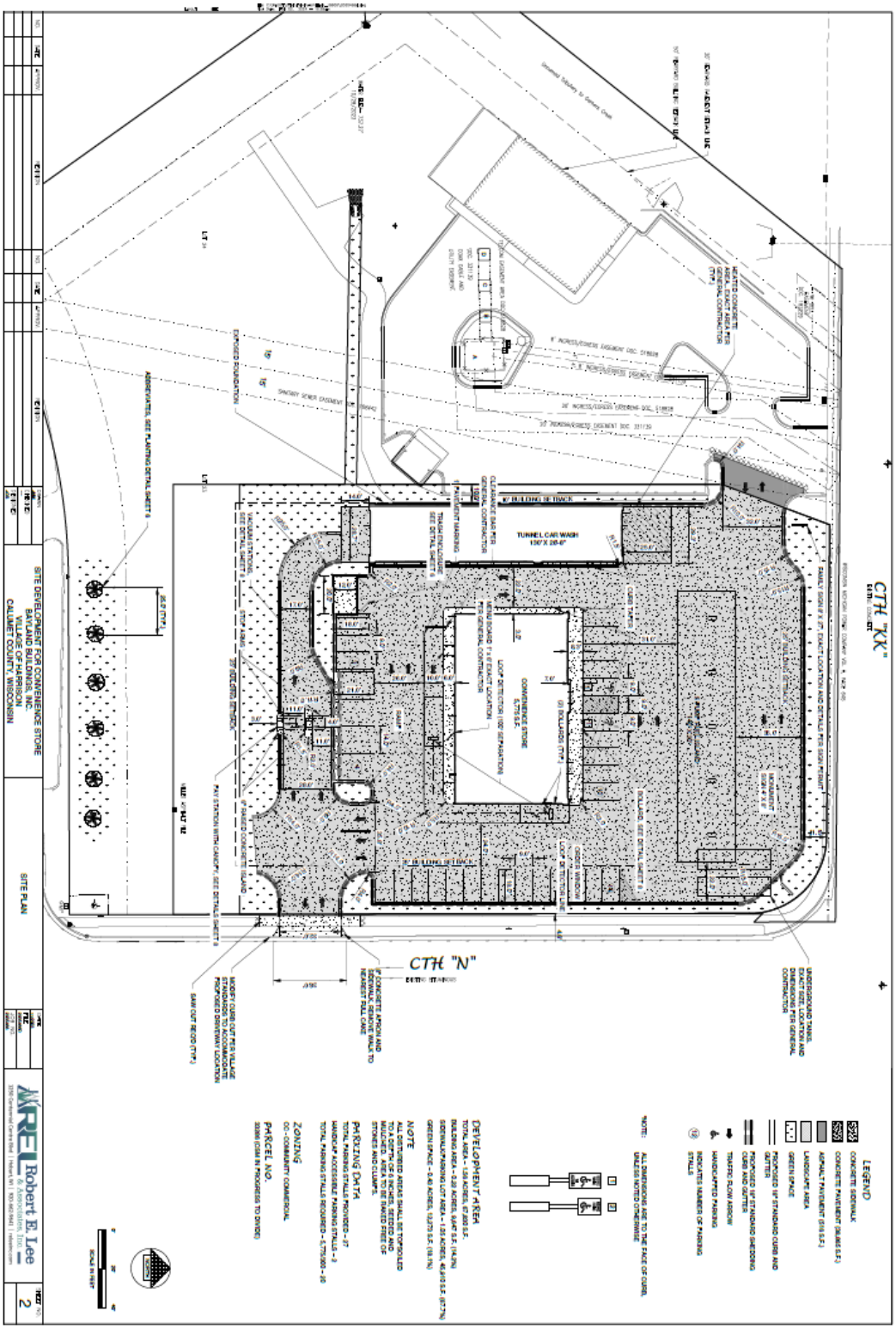
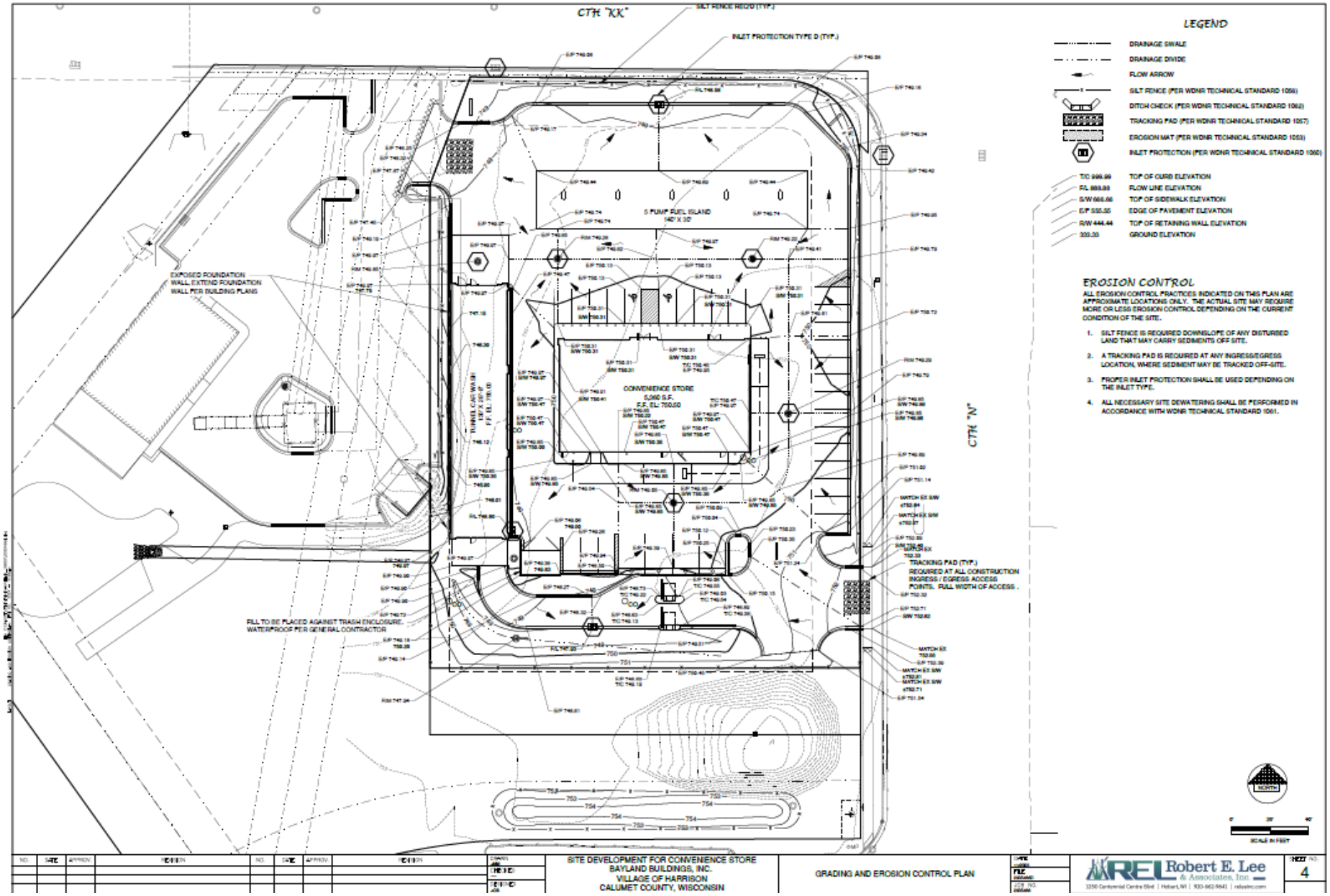
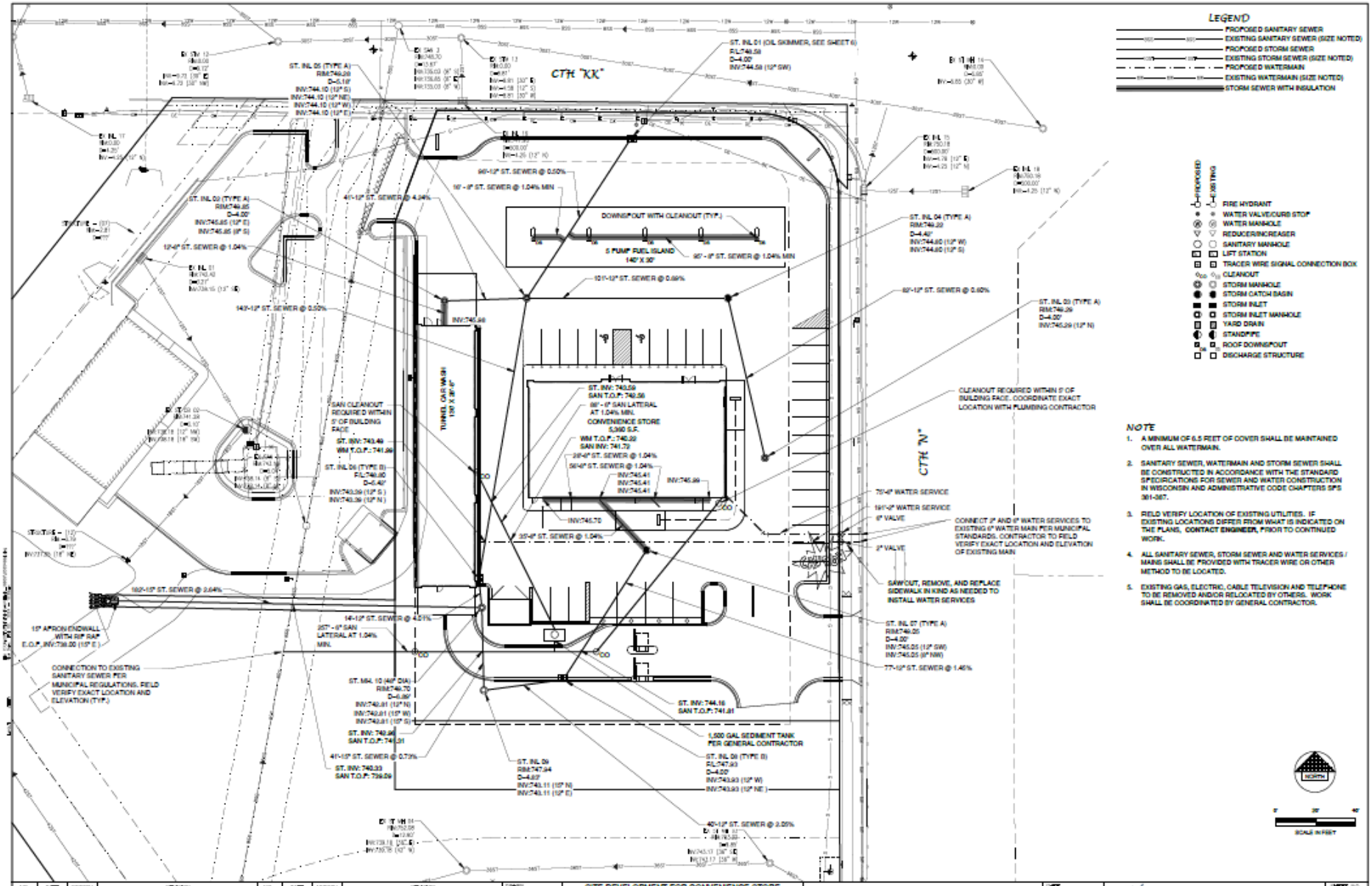


Exhibit B: Site Plan




CTH "KK"
CTH "N"
SILT FENCE REQ'D (TYP.)
INLET PROTECTION TYPE D (TYP.)
5 PUMP FUEL ISLAND
140' X 30'
CONVENIENCE STORE
5,060 S.F.
F.F. EL. 750.50
TUNNEL CAR WASH
TRACKING PAD (TYP.)
REQUIRED AT ALL CONSTRUCTION INGRESS / EGRESS ACCESS POINTS. FULL WIDTH OF ACCESS.
EXPOSED FOUNDATION WALL EXTEND FOUNDATION WALL PER BUILDING PLANS
FILL TO BE PLACED AGAINST TRASH ENCLOSURE. WATERPROOF PER GENERAL CONTRACTOR
LEGEND
DRAINAGE SWALE
DRAINAGE DIVIDE
FLOW ARROW
SILT FENCE (PER WDNR TECHNICAL STANDARD 1056)
DITCH CHECK (PER WDNR TECHNICAL STANDARD 1062)
TRACKING PAD (PER WDNR TECHNICAL STANDARD 1057)
EROSION MAT (PER WDNR TECHNICAL STANDARD 1053)
INLET PROTECTION (PER WDNR TECHNICAL STANDARD 1060)
T/C 999.99 TOP OF CURB ELEVATION
F/L 999.99 FLOW LINE ELEVATION
S/W 999.99 TOP OF SIDEWALK ELEVATION
E/P 555.55 EDGE OF PAVEMENT ELEVATION
R/W 444.44 TOP OF RETAINING WALL ELEVATION
333.33 GROUND ELEVATION
EROSION CONTROL
ALL EROSION CONTROL PRACTICES INDICATED ON THIS PLAN ARE APPROXIMATE LOCATIONS ONLY. THE ACTUAL SITE MAY REQUIRE MORE OR LESS EROSION CONTROL DEPENDING ON THE CURRENT CONDITION OF THE SITE.
1. SILT FENCE IS REQUIRED DOWNSLOPE OF ANY DISTURBED LAND THAT MAY CARRY SEDIMENTS OFF SITE.
2. A TRACKING PAD IS REQUIRED AT ANY INGRESS/EGRESS LOCATION, WHERE SEDIMENT MAY BE TRACKED OFF-SITE.
3. PROPER INLET PROTECTION SHALL BE USED DEPENDING ON THE INLET TYPE.
4. ALL NECESSARY SITE DEWATERING SHALL BE PERFORMED IN ACCORDANCE WITH WDNR TECHNICAL STANDARD 1061.
NORTH
SCALE IN FEET
SITE DEVELOPMENT FOR CONVENIENCE STORE
BAYLAND BUILDINGS, INC.
VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN
GRADING AND EROSION CONTROL PLAN
Robert E. Lee & Associates, Inc.
4


LEGEND
PROPOSED SANITARY SEWER
EXISTING SANITARY SEWER (SIZE NOTED)
PROPOSED STORM SEWER
EXISTING STORM SEWER (SIZE NOTED)
PROPOSED WATERMAIN
EXISTING WATERMAIN (SIZE NOTED)
STORM SEWER WITH INSULATION
FIRE HYDRANT
WATER VALVE/CURB STOP
WATER MANHOLE
REDUCER/INCREASER
SANITARY MANHOLE
LIFT STATION
TRACER WIRE SIGNAL CONNECTION BOX
CLEANOUT
STORM MANHOLE
STORM CATCH BASIN
STORM INLET
STORM INLET MANHOLE
YARD DRAIN
STANDPIPE
ROOF DOWNSPOUT
DISCHARGE STRUCTURE
NOTE
1. A MINIMUM OF 6.5 FEET OF COVER SHALL BE MAINTAINED OVER ALL WATERMAIN.
2. SANITARY SEWER, WATERMAIN AND STORM SEWER SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION IN WISCONSIN AND ADMINISTRATIVE CODE CHAPTERS SPS 381-387.
3. FIELD VERIFY LOCATION OF EXISTING UTILITIES. IF EXISTING LOCATIONS DIFFER FROM WHAT IS INDICATED ON THE PLANS, CONTACT ENGINEER, PRIOR TO CONTINUED WORK.
4. ALL SANITARY SEWER, STORM SEWER AND WATER SERVICES / MAINS SHALL BE PROVIDED WITH TRACER WIRE OR OTHER METHOD TO BE LOCATED.
5. EXISTING GAS, ELECTRIC, CABLE TELEVISION AND TELEPHONE TO BE REMOVED AND/OR RELOCATED BY OTHERS. WORK SHALL BE COORDINATED BY GENERAL CONTRACTOR.
CTH "KK"
CTH "N"
DOWNSPOUT WITH CLEANOUT (TYP.)
5 PUMP FUEL ISLAND 140' X 30'
TUNNEL GAS VAULT 130' X 30' 6"
CLEANOUT REQUIRED WITHIN 5' OF BUILDING FACE. COORDINATE EXACT LOCATION WITH PLUMBING CONTRACTOR
CONNECT 2" AND 6" WATER SERVICES TO EXISTING 6" WATER MAIN PER MUNICIPAL STANDARDS. CONTRACTOR TO FIELD VERIFY EXACT LOCATION AND ELEVATION OF EXISTING MAIN
SAW CUT, REMOVE, AND REPLACE SIDEWALK IN KIND AS NEEDED TO INSTALL WATER SERVICES
CONNECTION TO EXISTING SANITARY SEWER PER MUNICIPAL REGULATIONS. FIELD VERIFY EXACT LOCATION AND ELEVATION (TYP.)
1,500 GAL SEDIMENT TANK PER GENERAL CONTRACTOR
NORTH
SCALE IN FEET
SITE DEVELOPMENT FOR CONVENIENCE STORE
BAYLAND BUILDINGS, INC.
VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN
UTILITY PLAN
Robert E. Lee & Associates, Inc.
3250 Centennial Centre Blvd | Hobart, WI | 920-662-9641 | relassinc.com
SHEET NO. 3

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager **Meeting Date:** 1/28/2025

Title: Approval of the draft Senior Housing Needs Assessment/ Market Study Request for Proposals.

Issue: Does the Village Board support studying the type of senior housing is needed in the Village and to determine a price point?

Background and Additional Information:

Trustee Baldwin request a future agenda item for Senior Housing. Prior to talking to interested senior housing developers, staff feels its makes sense to study the market and determine the type of the developments the local market could support and then be able to allow the Village Board to review the options and support the types/kinds that staff will work to recruit.

Budget Impacts: $25,000- budgeted in planning department budget.

Recommended Action: Motion to approve the draft RFP for consultants to complete a senior housing needs assessment and market study.

Attachments:

Draft Request for Proposals

REQUEST FOR PROPOSALS (RFP)

Senior Housing Needs Assessment/ Market Study for the Village of Harrison

Client: Village of Harrison, W5298 State Road 114, Harrison, WI 54952

RFP Deadline: _____, 2025, at 3:00pm

Estimated Study Deadline: 8 months

Background:
The Village of Harrison incorporated from the Town of Harrison in 2013. Since that time the Village has seen aggressive growth in single family residential. In the past five years, the Village has also seen expansive growth in multi-family/apartment development. Like many Wisconsin communities, Calumet County's population is growing older and the Harrison has an interest in providing a livable community with a balance of housing for all residents. The focus of this study on senior housing specifically, indicates that there has been a lack of senior housing constructed. In reviewing the local market with developers, many said the Village should complete a needs assessment and market study prior to recruiting actual developers.

Study Purpose:
This Request for Proposals (RFP) is issued for the purpose of selecting a qualified firm to complete a Senior housing needs analysis and market demand study for the Village of Harrison, and the development of a comprehensive strategy to address senior housing needs within the community with projections to 2040. The successful responder shall demonstrate that they have the experience needed to complete the data collection and technical aspects of this study, as well as the ability to educate the stakeholders on the needs and gaps identified by the study, and gather stakeholder input to assist in the development of the comprehensive housing strategy.

The purpose of this housing study is to analyze the senior housing stock, inventory existing housing resources, identify gaps in the local housing market, identify trends that may affect the senior housing market over time, and help develop strategies to address the current and future needs of the community, with the overall goal of ensuring that senior housing opportunities are provided for households of all types, ages, and income levels.

Scope of Service:
The following is not intended to be a comprehensive itemization of tasks or activities needed to complete this housing study, but rather a guide to better explain the Harrison's intentions. Harrison will rely on its consultant's professional expertise to ensure that all pertinent factors are analyzed and is open to additional or alternative approaches to achieve the overall goal of identifying gaps between the Village's current housing supply and the existing and future housing needs of the community.

Potential project tasks and activities include the following:

Background/Demographics

1. Completion of a comprehensive population and demographic profile of the Village of Harrison in comparison to the recently completed Comprehensive Plan.
    - Define a primary housing draw area for the Village of Harrison.
    - Examine population and household growth trends and projections to 2040.
    - Include demographic data including, but not limited to, age, household size, net worth, tenure, incomes, household type, diversity, disability, etc.
    - Prepare summary of demographics and their impact on multi-family, workforce, and senior housing demand.
    - Discuss the implications of the findings on housing demand in Harrison.

2. Examine Employment Trends impacting housing needs and affordability
    - Summarize local data on resident employment (based on place of residence).
    - Summarize major employers and wages.
    - Identify commuting patterns and summary of place of residence to place of employment.
    - Interview economic development specialists, major employers, and local officials regarding major employment changes and other issues that may impact long-term employment projections.
    - Project job growth to 2040 and identify any sector expansion or contractions that might impact local housing market.
    - Analyze local wages compared to current housing costs and provide a summary of existing and the projected gap of housing units available at affordable levels compared to local wages.
    - Discuss the implications of the finding of senior housing demand in Harrison.

Housing Analysis

1. For-Sale Housing Market Analysis - provide an analysis of existing for-sale homes, housing value trends for existing homes and an inventory of active subdivisions with homes affordable for seniors, including low- and moderate- income households.

2. Senior Housing Market Analysis - provide an analysis of existing senior housing

including rental, for-sale, for-sale active adult, independent living, assisted living and memory care facilities. Prepare summary report on year built/remodeled, monthly rents, vacancies, per sq. ft. rents, unit types/sizes and features, common area amenities, etc

- Summarize pending senior developments in Appleton, Menasha and/or Kaukauna and the surrounding area and provide insight as to impact on market
- Identify need for additional senior housing by type, target markets, and income level including market rate and subsidized based on the following:
  - Units needed at or below 30% AMI
  - Units needed for 31-50% AMI
  - Units needed from 51-80% AMI

Conclusion and recommendations

The results of the demographic study, housing inventory and market analysis conducted above shall be used to determine what deficiencies and surpluses of housing units exist for senior owner of various sizes, incomes, and types.

A gap analysis should be prepared to help Harrison identify senior housing needs in the community and aid efforts to develop and prioritize strategies to address these needs. The goal is to provide an estimate of the number of senior housing units needed (both rental and for sale) to meet the existing and future needs of the community based on unit type, number of bedrooms, price point, and location in relation to income levels and age categories.

Proposal:

A written proposal submitted to the Village shall include the following information:

Letter of Transmittal. Address the letter of transmittal to the address set forth on the cover page of this RFP and include, at a minimum, the following:

a. Identification of the offering firm, including business name, address, and telephone number;
b. Name, title, address, telephone, and email address of contact person during period of proposal evaluation;
c. A statement to the effect that the proposal shall remain valid for a period of not less than 120 days from the date of submittal; and
d. Signature of a person authorized to bind the offering firm to the terms of the proposal.

Organization. In this section provide an organization chart showing the interrelationship of the team members and key personnel. Identify the team members' areas of responsibility. Provide subcontractors' company name, address, contact person, and telephone number. Describe your previous experience working with each subcontractor. For the purposes of this proposal, prior experience with all subcontractors is required to ensure that no major problems will occur to delay, complicate, or otherwise hamper the steady, reasonable progress of the study.

Qualifications & Experience. Identify similar studies (minimum 5) undertaken by the team

within the last five (5) years. Document the team members' actual responsibility on each project. For each study, provide the client's name, address and telephone number for a contact person currently available who is familiar with the firm's performance on each study listed. The contact person should be familiar with the firm's key personnel as references may be contacted.

Key Personnel. For each of the key personnel shown in the organization chart, provide a résumé and include in the project manager's résumé a summary of experience with similar studies.

Work Plan & Budget. The proposal should demonstrate the proposer's understanding of study goals based on scope. The proposal must include a clear description of the methods or process to be used to complete the scope of services. In addition, a project schedule should detail tasks, timelines and work products. The proposer should provide a detailed budget for the study within four (4) categories:

- Data collection and compilation.
- Mapping
- Findings, priorities and recommendations.
- Meetings and presentations (describe type, number and location).

Provide overall cost information as follows:

a. Professional fees including hourly rates and number of hours worked by person;
b. Direct expenses (equipment, supplies, etc.);
c. Contract labor;
d. Travel and lodging; and
e. Other as appropriate.

Conflict of Interest. The proposer must identify any potential conflict of interest it may have providing the services contemplated by this RFP.

Evaluation:
Proposals will be evaluated on the following factors. Harrison has the right to reject any or all proposals without explanation.

Experience of Firm(s)

- The comprehensiveness, appropriateness, and quality of experience of the member firms;
- Response of references; and
- The presence of the appropriate disciplines.

Experience of Personnel

- Level of effort and participation of key personnel;
- Experience, education and qualifications of key personnel with similar roles and projects;
- Experience and interpersonal skills of project manager;
- Demonstrated ability to successfully lead the study; and
- Access/availability of project manager and key personnel.

Work Plan for Scope of Services

- Completeness and clarity of proposal;
- Scope of work approach, timing and substance;
- Understanding the study objective and work tasks;
- Proposed level of detail, documentation, and back-up material; and
- Ability to complete the study in a timely manner.

Cost Allocation

- Cost relative to proposed level of effort and products;
- Allocation of resources among work tasks (including person-hours);
- Ability to perform the study within budget; and
- Reasonableness of costs.

Other Factors

- Any other factors deemed relevant by the Village.

Deadline:
Proposals shall be submitted electronically no later than 3:00 p.m. on _____, 2025

Chad Pelishek
Assistant Village Manager
Village of Harrison
W5298 State Road 114
Harrison, WI 54952
E-mail: cpelishek@harrison-wi.org

Further information may be obtained from Chad Pelishek at 920-989-1062 ext. 109 or by e-mail (cpelishek@harrison-wi.org).

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Vicki Tessen, Clerk **Meeting Date:** January 28, 2025

Title:
Class "B" Beer and "Class C" Wine License Application – Fox Valley Coating Supply

Issue:
Does the Board wish to approve a license for beer and wine to a new "sip and paint" business?

Background and Additional Information:
Katie Polzin is applying for a beer and wine license so she can sell/serve alcoholic beverages to adults who would be participating in painting classes/events. These are commonly called "Paint & Sip" events.

Applicant: Fox Valley Coating Supply, LLC
Location: W7257 US Highway 10 / 144 #2 in Harrison
Agent: Katie Polzin, N8757 Church Street, Brillion, WI 54110

Licensed Premises (where alcohol may be stored, sold, and consumed):
Included: ONLY the back room, with a small bar area and space for conducting classes and events.
Excluded: the rest of the building or anywhere the retail and/or commercial coating supply business occurs.

All requirements of a Wisconsin alcohol license application have been met and the agent passed all background checks conducted by staff.

Budget Impacts:
$200/annual license fee; prorated for the initial year

Recommended Action:
Motion to approve the Beer and Wine License Application for Fox Valley Coating Supply and confirm Katie Polzin as the agent.

Attachments:

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Assistant Village Manager **Meeting Date:** 1/28/2025

Title: Resolution V2025-04, requesting a review from the U.S. Postal Service for Assignment of a Zip Code and to be added to upcoming Federal Legislation.

Issue: Does the Village Board support staff requesting Harrison be added the approximately 31 other communities across the nation requesting a single, unique zip code be designated.

Background and Additional Information:

Assistant Village Manager has been working with Congressman Weid's Washington D.C. office to find out how to be included in upcoming legislation similar to legislation in the 118th Congress that did ran out of time to get passed by both houses. Congressman Weid's office anticipates the 119th Congress taking up this bill in the coming weeks and indicated that if the Village could provide a resolution supporting being added to this legislation Harrison would have a good chance to be added.

Recommended Action: Motion to approve V2025-04, requesting a assignment of the zip code and be added to the upcoming Federal Legislation.

Attachments:

Resolution V2025-04

RESOLUTION V2025-04

VILLAGE OF HARRISON
Calumet and Outagamie Counties

Requesting a Review from U.S. Postal Service for Assignment of a Zip Code and Inclusion in Federal Legislation.

WHEREAS, the Village of Harrison, Wisconsin, has a population of 15,566 people and is divided into five ZIP Codes—54952, 54915, 54169, 54130, and 54129—served by five different US Post Offices; and

WHEREAS, the Village of Harrison has experienced years of delivery errors and service lapses, including delayed absentee ballot delivery, and problems with errors in the delivery of utility bills and property tax payments; and

WHEREAS, Village of Harrison officials have worked to no avail with local postal officials to try to correct these measures, particularly those that occur with absentee ballots, and yet they persist with every election; and

WHEREAS, it appears that the confusion of the Village of Harrison being divided into five ZIP Codes is more than the local post offices can address on their own; and

WHEREAS, the US Postal Service has a process for reviewing ZIP Codes for efficiency and accuracy of mail delivery; and

WHEREAS, the only solution to the myriad problems that pervade our local mail delivery is to have the entire Village of Harrison served by one Zip Code located in Harrison; and

WHEREAS, the ZIP Code is used as a resource by more government agencies than the US Postal Service and that has led to errors relating to the Village of Harrison being considered a part of the City of Appleton or City of Menasha, including with the Department of Transportation, US Census Bureau, and the Wisconsin Department of Revenue; and

WHEREAS, the ZIP Code is also used by many private businesses, such as insurance carriers, which has caused further confusion beyond just the delivery of USPS mail.

THEREFORE, BE IT RESOLVED, the Village President and Trustees, do hereby request a review from the US Postal Service for a ZIP Code assignment such that all Village of Harrison mail be addressed as Harrison Wisconsin, and be processed and delivered by a singular US Post Office in order to improve postal efficiency, minimize errors in delivery and processing of Village of Harrison mail, and increase USPS accountability to its customers in Harrison, and

BE IT FURTHER RESOLVED, the Village President and Trustees request that the Village of Harrison, located in Calumet and Outagamie Counties, State of Wisconsin, be added

to upcoming Federal Legislation, similar to HR8753, that would require the U.S. Postal Service to designate a single, unique Zip Code to specified communities, and is anticipated to be introduced in the coming weeks of the 119th Congress.

Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, on this 28th day of January 2025.

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki L. Tessen, Clerk